



Public Legal Notice

**ADVERTISEMENT**

**NOTICE OF INTENT TO AWARD  
REQUEST FOR PROPOSAL # ELCMDM2025-03  
Office Automation Services**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing Office Automation Services to **Webauthor.com,LLC**.

**Protests and Disputes**

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo  
Director of Contracts and Procurement  
Early Learning Coalition of Miami-Dade/Monroe  
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United Way Campus  
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RFP # ELCMDM2025-03 Office Automation Platform		Max. Score	Webauthor.com, LLC			
			#1	#2	#3	#4
<b>Organizational Capacity</b>		<b>45</b>				
1	Experience of the firm with Non-Profit and government agencies.	10	10	10	10	10
2	Experience and qualifications of the personnel.	15	15	15	15	15
3	The organizational history and background of successful implementation of procurement software.	20	20	20	20	18
<b>Documentation</b>		<b>35</b>				
1	Quality and responsiveness of the proposal	10	10	10	10	9
2	References	5	5	5	5	5
3	Work plan describes organizational clarity of procurement software, backup, updates and minor enhancements including implementation plans.	20	20	20	20	19
<b>Pricing</b>		<b>20</b>				
1	Competitive pricing as it relates to all proposing vendors for each FY (25-26; 26-27; 27-28).	20	20	20	20	18
<b>TOTAL</b>		<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>94</b>
<b>TOTAL SUM</b>		<b>400</b>	<b>394</b>			
<b>AVERAGE</b>		<b>100</b>	<b>99</b>			