

APPENDIX "A"
RFP #ELCMDM2025-06
Phone Services

APPLICATION TIMETABLE / IMPORTANT DATES *

ACTIVITY	DATE	TIME	PHYSICAL ADDRESS/ELECTRONIC ADDRESS
RFP # ELCMDM2025-06 for Phone Services	Tuesday, February 25, 2025	5:00 PM (EST)	Notice of RFP posted on the ELC website/vendor registration required at: https://www.elcmdm.org/newsroom/procurements
All written inquiries to be received	Friday, March 7, 2025	12:00 PM (EST)	RFP25PhoneServices@elcmdm.org
Early Learning Coalition's response to inquiries	Tuesday, March 11, 2025	5:00 PM (EST)	Responses to Inquiries Posted the Early Learning Coalition website: https://www.elcmdm.org/newsroom/procurements
Sealed Applications must be received	Wednesday, March 26, 2025	12:00 PM (EST)	Applications must be completed via: https://elcmiami.webauthor.com/go/procurement/
Initial Opening of Applications	Thursday, March 27, 2025	1:00 PM (EST)	Meeting ID: 280 592 089 185 Microsoft Teams Meeting
First Meeting of Evaluation Committee and Proposer's Presentations	Monday, March 31, 2025	11:00 AM (EST)	Meeting ID: 222 448 284 200 Microsoft Teams Meeting
Proposal Review period for Evaluation Committee	Monday, March 31, 2025 – Tuesday, April 8, 2025	N/A	Not Applicable
Meeting with Evaluation Committee to compile, review and finalize results	Tuesday, April 8, 2025	11:00 AM (EST)	Meeting ID: 264 197 838 44 Microsoft Teams Meeting
Notice of Intent to Award	TBD	TBD	Posted on the Early Learning Coalition website: https://www.elcmdm.org/newsroom/procurements
Initiation of Contract Negotiations	TBD	N/A	TBD
Effective Date of Contract	July 1, 2025	N/A	Not Applicable

* All dates and events are subject to change at the discretion of the Early Learning Coalition.