



Public Legal Notice

ADVERTISEMENT

**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSAL # ELCMDM2019-06
Phone Service Support and Maintenance**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing Phone Service Support and Maintenance Services to **Sofla Voice and Data Inc.**

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134
Phone: (305) 646-7220
E-mail: lbadillo@elcmdm.org



Early Learning Coalition Board of Directors Meeting

December 2, 2019

Resolution: 12022019-02

Action Requested: Approve the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2019-06 (Phone Service Support and Maintenance), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of \$135,000.00 prorated for fiscal year 2019-2020, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Internal Capacity
- Funding

RESOLUTION: 12022019-02

APPROVE THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD A CONTRACT FOR RFP#ELCMDM2019-06 (PHONE SERVICE SUPPORT AND MAINTENANCE), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board") has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved that the Board shall authorize the approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2019-06 (Phone Service Support and Maintenance), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

*APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program, The Children's Trust.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 2nd day of December, 2019.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

Digitally signed by Maurita Kemp
DN: cn=Maurita Kemp, o=04,
email=mkemp@miamidadegov.org, c=US

By: _____
Board Secretary

Background:

Resolution #06032019-04 authorized the President and CEO to release a Request for Proposal (RFP) for **Phone Service Support and Maintenance**. On September 16, 2019, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2019-06** for **Phone Service Support and Maintenance**. On or before October 18, 2019, the Coalition received two (2) proposals from the following vendors:

- Sofla Voice and Data Inc.
- Hotwire Telecom Inc.

Legal Counsel reviewed the proposals on October 18, 2019; the proposals were deemed responsive.

On October 25, 2019, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Sheryl Borg, IT Director – The Children’s Trust
2. Hubert Cesar, MSIS, Chief Information Officer – Early Learning Coalition of Broward County, Inc.
3. Terrence Brennan, SAMIS Director – Children’s Services Council
4. Ileana Vallejo, Family Support Manager – Early Learning Coalition of Miami-Dade/Monroe, Inc.

On November 12, 2019, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to **Sofla Voice and Data Inc.**

Proposer’s Name	Final Rating (Max 400)
Sofla Voice and Data Inc.	388
Hotwire Telecom Inc.	261

Evaluation Scorecard:

RFP # ELCMDM2019-06 Phone Service Support and Maintenance		Max. Score	Sofla Voice and Data Inc.				Hotwire Telecom Inc.			
			#1	#2	#3	#4	#1	#2	#3	#4
Organizational Capacity		30								
1	Does the proposal include Software version of the 'phone/dialing' utility (no physical phone required)?	10	10	8	6	8	10	7	1	7
2	Does the proposal include monthly charges for 'customization of the call tree and In Contact Programming?	10	7	8	6	10	5	7	4	5
3	Is the system Cloud based?	10	10	9	8	10	10	8	5	10
Specifications		45								
4	Does the proposal include monthly charges for 'customization of the call tree and In Contact Programming?	15	10	12	10	15	7	10	1	7
5	Does the proposal include 24/7 tech support?	15	15	13	10	10	0	12	1	7
6	Does the proposal include warranties to replace damaged or defective phone equipment?	15	15	12	5	10	0	12	1	8
Documentation/Presentation		20								
7	Does the system provide monitoring and measuring tools to provide the Coalition with actionable usage feedback?	10	10	8	10	10	5	8	1	8
8	Does the proposal include a description of the system's security?	10	5	8	5	9	0	7	1	8
Pricing		25								
9	Competitive pricing as it relates to all proposing vendors.	15	15	8	15	15	7	13	10	10
10	Pricing for 100 Mbps Fiber.	10	10	8	10	10	10	8	10	10
TOTAL		120	107	94	85	107	54	92	35	80
TOTAL SUM		480	393				261			
AVERAGE		120	98				65			