



**PUBLIC LEGAL NOTICE
ADVERTISEMENT**

**INVITATION TO NEGOTIATE ELCMDM2020-01 FOR
OFFICE FURNITURE**

The Early Learning Coalition of Miami-Dade/Monroe, Inc. requests written proposals (“Proposals”) for **Office Furniture**. The Coalition will select a single or multiple proposers(s) that are duly qualified to provide the services described in this ITN.

Important Dates:

Written Inquiries: **January 22, 2020, by 12:00 pm (EST)**
Mail to: Early Learning Coalition of Miami-Dade/Monroe, Inc.
Attn: Lisney Badillo
Director of Contracts & Procurement
3250 SW 3rd Avenue, Second Floor
Miami, FL 33129
E-mail to: ITN2020OfficeFurniture@elcmdm.org

Response to Inquiries: **January 29 2020, by 5:00 pm (EST)**
Responses will be posted to website
<http://www.elcmdm.org/procurements/rfp.asp>

Proposal Deadline: **February 7, 2020, by 12:00 pm (EST)**
Mail to: Early Learning Coalition of Miami-Dade/Monroe, Inc.
Attn: Lisney Badillo
Director of Contracts & Procurement
3250 SW 3rd Avenue, Second Floor
Miami, FL 33129

Proposer’s Presentation: **February 12, 2020 or February 18, 2020 Time To Be Determined**
David Lawrence Jr. Community Meeting Room
2555 Ponce de Leon Blvd., Suite 210
Coral Gables, FL 33134

Calendar of Events: **Appendix “A”**