



Public Legal Notice

ADVERTISEMENT

**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSAL # ELCMDM2019-03
CLASS Assessment Services**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing CLASS Assessment Services to **TeachStone Training, LLC and Quality Consulting & Research Group, Inc.**

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
2555 Ponce de Leon Blvd., Suite 500
Coral Gables, FL 33134
Phone: (305) 646-7220
E-mail: lbadillo@elcmdm.org



Early Learning Coalition Board of Directors Meeting

March 4, 2019

Resolution: 03042019-03

Action Requested: Approve the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2019-03 (CLASS Assessment Services) to the selected vendor(s). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendor(s).

Fiscal Impact: The contract is for an approximate amount of \$175,000.00 for fiscal year 2018-2019, which is subject to the availability of funding.

Funding Source: Office of Early Learning

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Internal Capacity
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> Funding

Resolution: 03042019-03

APPROVE THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD CONTRACT FOR RFP#ELCMDM2019-03 (CLASS ASSESSMENT SERVICES) TO THE SELECTED VENDOR(S). ALSO, AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDOR(S).

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved that the Board shall authorize the approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2019-03 (CLASS Assessment Services) to the selected vendor(s). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendor(s).

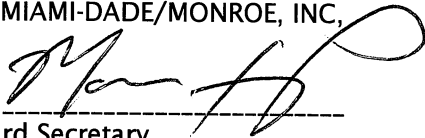
The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 4th day of March, 2019.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC.

By: _____
Board Secretary



Background:

Resolution #12032018-01 authorized the President and CEO to release a Request for Proposal (RFP) for CLASS Assessment Services. On January 8, 2019 the Early Learning Coalition released RFP#ELCMDM2019-03 for CLASS Assessment Services. On or before February 8, 2019, the Early Learning Coalition received two (2) proposals from the following:

- TeachStone Training, LLC
- Quality Consulting & Research Group Inc

Legal Counsel reviewed the proposals on February 11, 2019; the proposals were deemed responsive.

On February 13, 2019, the proposals were reviewed by four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Manuela Rodriguez, Family and Provider Engagement Specialist- Early Learning Coalition of Broward County, Inc.
2. Ayme Hamoui, Quality and Education Manager- Early Learning Coalition of Broward County, Inc.
3. Erin Gallagher, Vice President of Provider Services- Early Learning Coalition of Palm Beach County, Inc.
4. Ana Maria Farkas, Early Childhood Assessment & Development Specialist Lead- Early Learning Coalition of Miami-Dade/Monroe, Inc.

On February 20, 2019, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Early Learning Coalition negotiate and execute contracts with **TeachStone Training, LLC** and **Quality Consulting & Research Group Inc**. The committee's decision to select both vendors was due to capacity. Being able to contract with both vendors will allow the Early Learning Coalition the ability to have a wide range of observers to conduct assessments.

Proposer's Name	Final Rating (Max 400)
TeachStone Training, LLC	308
Quality Consulting & Research Group Inc	385

Evaluation Scorecard:

REP # ELCMDM2019-03 CLASS Assessment Services		Max. Score	TeachStone Training, LLC				Quality Consulting & Research Group Inc			
			#1	#2	#3	#4	#1	#2	#3	#4
Organizational Capacity		10								
1	The organizational history and background of successful implementation of prior comprehensive projects provides specific indications for success of this program.	5	5	5	5	5	5	3	5	5
2	Proposal describes in detail program management scheme including an organizational and program flow chart of program's management.	5	5	5	2	5	5	5	5	5
Classroom Assessment		20								
1	Proposal includes clear and comprehensive CLASS observation procedure which ensures the use of the appropriate Infant, Toddler, Pre-K CLASS tool.	5	5	5	2	5	5	5	5	5
2	Proposal includes clear and comprehensive CLASS observation procedure which explicitly outlines process for observations in each care level (Infant, Toddler, and Pre-K and multiage classrooms), including but not limited to, duration, observable activities	5	4	5	2	5	4	5	5	5
3	Proposal includes clear and comprehensive CLASS observation procedure for extenuating circumstances (e.g. assigned teacher absence, change in assigned teacher)	5	4	4	1	4	5	5	5	4
4	Proposal includes clear comprehensive CLASS observation procedure for notification of extenuating circumstance that would cause any teacher to be absent from a classroom, they are scheduled to be in for observation.	5	4	4	1	4	5	5	5	5
Data and Reporting		20								
1	Proposal includes clear and comprehensive submission protocol that defines observations cycles and defines behavioral note taking and the appropriate recording of tool dimensions	10	10	10	1	10	9	10	10	10
2	Proposal includes clear and comprehensive submission procedure which explicitly identifies approval process and prescribed timeline and entry into web based learning system	10	9	10	1	10	9	10	10	10
Reliability & Calibration		20								
1	qualifications and reliability, current certification, their respective reliability scores and languages spoken.	10	10	10	1	9	10	10	6	8
2	Proposal includes clear and comprehensive reporting protocol for annual recertification and calibration of all certified CLASS observers	10	10	10	10	10	10	10	10	10
Staffing		15								
1	Staffing narrative provides clear descriptions of each position to be used to implement the work plan.	5	5	5	1	5	5	5	5	5
2	Staffing plans indicate exemplary levels of education of identified staff as needed and identified by job responsibilities.	5	5	5	1	5	4	5	3	5
3	Work plan clearly indicates staff utilization	5	5	4	1	5	5	5	5	5
Budget		15								
1	Budget reflects staffing requirements	5	5	1	1	5	5	5	5	5
2	Budget and narrative shows calculations of non-personnel programmatic costs.	5	5	1	1	4	5	5	5	5
3	Budget is reflective of limitations of indirect allocations.	5	5	1	1	4	5	5	5	5
TOTAL		100	96	85	32	95	96	98	94	97
TOTAL SUM		400	308				385			
AVERAGE		100	77				96			