



Public Legal Notice

ADVERTISEMENT

**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSAL # ELCMDM2020-04
Provider Portal Hosting and Dashboard Services**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing Provider Portal Hosting and Dashboard Services to **Bluejean Software, Inc.**

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
Central Service Center
United Way Campus
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Miami, FL 33129
Phone: (305) 646-7220
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Early Learning Coalition Executive Committee Meeting

April 6, 2020

Resolution: 04062020-04

Action Requested: Approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2020-04 (Provider Portal Hosting and Dashboard Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: A forecasted amount of approximately \$235,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

- Neidiest Children**
- Youngest Children**
- Educate All**

- Providers**
- Internal Capacity**
- Funding**

RESOLUTION: 04062020-04

APPROVE THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD A CONTRACT FOR RFP#ELCMDM2020-04 (PROVIDER PORTAL HOSTING AND DASHBOARD SERVICES), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall authorize the approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2020-04 (Provider Portal Hosting and Dashboard Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

*APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program, The Children's Trust.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of April, 2020.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

Digitally signed by Adrian Alfonso
DN: cn=Adrian Alfonso, o=Kaufman Rossin, ou,
email=aalfonso@KAUFMANROSSIN.COM, c=US
By: _____
Executive Committee Secretary

Background:

Resolution #12022019-06 authorized the President and CEO to release a Request for Proposal (RFP) for **Provider Portal Hosting and Dashboard Services**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2020-04** for **Provider Portal Hosting and Dashboard Services**. On or before February 7, 2020, the Coalition received two (2) proposals from vendors. Legal Counsel reviewed the proposals on February 10, 2020.

On February 18, 2020, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Dane Minott , Testing and User Support Lead, The Children’s Trust
2. Hubert Cesar , Chief Information Officer, Early Learning Coalition of Broward County, Inc.
3. Ahmed Mitwalli , Deputy Director of MIS, Early Learning Coalition of Miami-Dade and Monroe, Inc.
4. Robert Herrera , Graphic Design Specialist, Early Learning Coalition of Miami-Dade and Monroe, Inc. (Alternate)

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to Bluejean Software, Inc. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services. Additionally, the proposer received the higher rating from the evaluators.

Proposer’s Name	Final Rating (Max 300)
Bluejean Software, Inc.	262
SGS Technologie	211

Evaluation Scorecard:

RFP # ELCMDM2020-04 Provider Portal Hosting and Dashboard Services		Max. Score	Bluejean Software, Inc.			SGS Technologie		
			#1	#2	#3	#1	#2	#3
Program Management		35						
1	The plan describes in detail program management scheme including an organizational and program flow chart of program's management.	5	2	4	4	5	3	2
2	The plan explains the hosting services for the Early Learning Coalition's Provider Portal.	5	4	4	5	5	4	2
3	The plan clearly identifies update/upload new data to the current Early Learning Coalition's Provider Portal.	10	10	8	10	9	8	6
4	The plan clearly describes 24/7 secure access to the Early Learning Coalition's Provider Portal.	10	7	9	10	10	9	6
5	Provide Sample reports.	5	5	4	5	1	2	2
Organizational Capacity		10						
1	The organization meets the minimum requirements as indicated in the proposal.	5	5	4	5	4	4	2
2	The organizational history and background of successful implementation of provider portal, document repository, electronic signing via secure login.	5	4	4	5	5	4	2
Staffing		15						
1	Staffing narrative provides clear descriptions of each position to be used to implement the work plan.	10	10	9	10	10	9	8
2	Staffing plans indicate exemplary levels of education of identified staff as needed and identified by job responsibilities.	5	5	4	5	5	4	2
Work Plan		25						
1	Work plan describes organizational clarity of Provider Portal hosting, backup, updates, and minor enhancements including implementation plans, and transition plan if new vendor is selected.	15	10	13	12	8	13	5
2	Work plan clearly indicates staff utilization.	5	5	4	5	2	4	2
3	Work plan provides a process for ensuring 24/7 secure access to the Early Learning Coalition Provider Portal, https://providers.elcmdm.org ;	5	2	4	5	5	4	2
Budget		15						
1	Budget reflects staffing requirements.	10	10	9	10	10	8	4
2	Budget and narrative shows calculations of hosting costs vs. personnel maintenance costs.	5	3	4	5	5	4	2
TOTAL		100	82	84	96	84	80	47
TOTAL SUM		300	262			211		
AVERAGE		100	87			70		