



Questions and Answers

Request for Proposal RFP# ELCMDM2021-01 for HRMS & Payroll Services

Please be advised all questions are keyed as submitted

1. In regard to the 10 Page Limit, do the Required Exhibit Forms and Title Page count towards this page limit?

Answer: No.

2. Are Vendors expected to respond to section 3.4 Narratively, in addition to the "Proposal Responses" section? If so, would The Early Learning Coalition consider increasing the required 10 Page Limit? Given the amount of content and the 12-point font double spacing required, we just want to make sure that we are able to provide everything that The Early Learning Coalition requires in this response, while also following the page limit requirements.

Answer: Vendors are not expected to respond narratively to section 3.4 in addition to the "Proposal Responses" section.

3. In regard to the HUMAN CAPITAL section, can you elaborate on the following requirement:
Driving Record database?

Answer: Currently, the ELC requests employees to input their license information and other documents especially those who are in driving positions. We need a system/database that would support this function.

4. Would Early Learning Coalition be willing to award multiple vendors to this RFP should vendors only be able to respond to parts of the solicitation such as applicant tracking and performance management functionality but omitting a response to payroll and benefits, for example?

Answer: No.

5. What are the expectations around timeline for implementation go live for the awarded vendor(s) for this RFP?

Answer: The timeframe for implementation would be at least four to six months.