



Public Legal Notice

ADVERTISEMENT

NOTICE OF INTENT TO AWARD

REQUEST FOR PROPOSAL # ELCMDM2021-03

Early Literacy Tutoring Program

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for the Early Literacy Tutoring Program to the following proposers:

- Reading & Math, Inc.

Negotiation and execution of the subject contract was approved by the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (“Coalition”), which requires ratification by the Board of Directors of the Coalition (“Board”). If the Board does not ratify the Executive Committee’s action, the Executive Committee’s approval shall be deemed void. Accordingly, by proceeding with execution of the contract and performing services pursuant thereto prior to Board ratification, vendor proceeds at its own risk and understands and agrees that the contract and all of the Coalition’s obligations thereunder may be deemed void.

Protests and Disputes

Any person who is adversely affected by the Coalition’s decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier’s check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer’s decision may be appealed to the Board within five (5) calendar days of the mediator’s determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester’s appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:



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Director of Contracts and Procurement
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Early Learning Coalition Executive Committee Meeting

May 3, 2021

Resolution: 05032021-04

Action Requested: Approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2021-03 (Literacy Tutoring Program with Evaluation Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of \$130,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source: Florida Department of Education Office of Early Learning.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Internal Capacity
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> Funding

RESOLUTION: 05032021-04

APPROVAL OF THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD A CONTRACT FOR RFP#ELCMDM2021-03 (LITERACY TUTORING PROGRAM WITH EVALUATION SERVICES), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall approve the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2021-03 (Literacy Tutoring Program with Evaluation Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows: _____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 3rd day of May, 2021.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: *Aris Strachan*
Executive Committee Secretary

Background:

Resolution #12032020-04 authorized the President and CEO to release a Request for Proposal (RFP) for a **Literacy Tutoring Program with Evaluation Services**. On March 10, 2021, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2021-03** for a **Literacy Tutoring Program with Evaluation Services**. On or before March 24, 2021, the Coalition received one (1) proposal from the following vendor:

- **Reading and Math, Inc.**

Legal Counsel reviewed the proposal on March 26, 2021, the proposal was deemed responsive.

On March 29, 2021, the proposal was reviewed by the following three (3) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Jennifer Lopez - Early Childhood Clinical Group Leader - Miami-Dade Family Learning Partnership, Inc.
2. Josefina Greene - Program Manager- The Children’s Trust
3. Ana Sejeck - Training Manager - Professional Development Institute - Early Learning Coalition of Miami-Dade/Monroe, Inc.

On April 15, 2021, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition negotiate and execute a contract with Reading and Math, Inc.

Proposer’s Name	Final Rating (Max 300)
1. Reading and Math, Inc.	291

RFP # ELCMDM2021-03 Early Literacy Tutoring Program		Max. Score	Reading & Math Inc.		
Organizational Capacity		35	#1	#2	#3
1	Most closely meets the requested needs of the agency as listed within the scope: Vendor demonstrates experience in early literacy tutoring in the Pre-3 to Pre-K 5 Classroom and/ or a clear plan for research based on early literacy tutoring programming.	30	30	25	30
2	Vendor demonstrates the ability to deliver services in Miami-Dade and Monroe counties.	5	4	5	5
Specifications - Program Management		60			
1	Vendor describes a literacy focused training program for tutors prior to classroom placement and a plan for on-going professional development.	20	20	20	20
2	Vendor identifies pre/post assessments for monitoring child progress and a plan for data collection and reporting.	20	20	18	20
3	Vendor describes tutor profile and recruitment policies.	15	15	14	15
4	Vendor delivers a presentation in person or via Zoom.	5	5	5	5
Scoring Factors- Staffing or Pricing		5			
1	The proposer provides training options and indicates availability in Spanish and/or Haitian Creole for each proposed curriculum.	5	5	5	5
TOTAL		100	99	92	100
TOTAL SUM		300	291		
AVERAGE		100	97		