



Public Legal Notice

ADVERTISEMENT

**NOTICE OF INTENT TO AWARD
REQUEST FOR QUALIFICATIONS # ELCMDM2020-01
Legal Services**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing Legal Services to **Lehtinen Schultz PLLC**.

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this RFP, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
Central Service Center
United Way Campus
3250 SW 3rd Avenue
Miami, FL 33129
Phone: (305) 646-7220
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Early Learning Coalition Executive Committee Meeting

November 2, 2020

Resolution: 11022020-01

Action Requested: Approval of the recommendation by the Executive Committee acting as Evaluators for Legal Services for RFQ#ELCMDM2020-01, and authorize the President and CEO to award, negotiate and execute a contract with the selected vendor.

Fiscal Impact: The approximate amount of \$125,000.00 per fiscal year, which is subject to availability of funding.

Funding Source: Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Florida Department of Education Office of Early Learning, Monroe County School District Teen Parent Program, Ocean Reef Community Foundation, The Children's Trust.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input checked="" type="checkbox"/> Internal Capacity
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> Funding

RESOLUTION: 11022020-01

APPROVAL OF THE RECOMMENDATION BY THE EXECUTIVE COMMITTEE ACTING AS EVALUATORS FOR LEGAL SERVICES FOR RFQ#ELCMDM2020-01, AND AUTHORIZE THE PRESIDENT AND CEO TO AWARD, NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall approve the recommendation by the Executive Committee acting as Evaluators for Legal Services for RFQ#ELCMDM2020-01, and authorize the President and CEO to award, negotiate and execute a contract with the selected vendor.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 2nd day of November, 2020.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

Digitally signed by Maurice Kemp
DN: cn=Maurice Kemp, o, ou,
email=mkemp@miamidade.gov, c=US

By: _____
Executive Committee Secretary

Background:

Resolution #02262020-01 authorized the President and CEO to release a Request for Qualifications (RFQ) for **Legal Services**. On September 14, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (ELC) released **RFQ#ELCMDM2020-01** for **Legal Services**. The ELC received one proposal that was reviewed by the Executive Committee acting as Evaluators for Legal Services.


Executive Committee Members acting as Evaluators for Legal Services:

1. Adrian Alfonso , Partner, Certified Public Accountant – Kaufman Rossin.
2. Robert Eadie , Administrator and Health Officer- Monroe County Health Department.
3. Gilda Ferradaz , Circuit Community Development Administrator – Florida Department of Children and Families.
4. Maurice Kemp , Deputy Mayor, Miami-Dade County.

On October 19, 2020, the Executive Committee acting as Evaluators for Legal Services conducted an interview with the prospective legal services candidate, Lehtinen Schultz PLLC. The Executive Committee acting as Evaluators for Legal Services moved and passed a motion to recommend that the ELC award a contract to the proposer Lehtinen Schultz PLLC. Lehtinen Schultz PLLC has been the ELC’s Legal Counsel since July 1, 2017, as stated in the table below.

Legal services are exempt from procurement, but the ELC conducts a public solicitation as best practice. To reduce administrative costs, we are seeking a contract for legal services for a term of three years, renewable for another term of three years contingent on the vendor’s satisfactory performance. The effective date of the contract will be January 1, 2021 after Executive Committee approval and successful negotiations of terms and conditions.

Lehtinen Schultz PLLC f/k/a LSRCF Law, PLLC Contract Terms	
Contract Number	Contract Term
PSA17-25	July 1, 2017 - June 30, 2018
PSA18-25	July 1, 2018 - June 30, 2019
PSA19-24	July 1, 2019 - June 30, 2020
PSA 20-22 (Current)	July 1, 2020 - December 31, 2020

						
RFQ # ELCMDM2020-01	Legal Services	Max. Score	Lehtinen Schultz PLLC			
Organizational Background, Qualifications and Capabilities			#1	#2	#3	#4
1	Is the Attorney of Firm located in Miami-Dade/Monroe Counties metropolitan area?	10	10	10	10	10
2	Does the proposal include the Attorney/Firm's background information regarding the general legal services provided?	20	20	20	20	10
3	Does the Attorney/Firm have extensive experience in governmental and administrative/regulatory matters, including representation of a Board of Directors?	20	20	20	20	9
4	Does the Attorney/Firm have internal capacity to provide specialized legal advice/representation in the different areas of the law as requested in the scope?	20	20	20	20	9
5	Does the proposal include five professional references?	10	10	10	10	10
6	Proposal clearly demonstrates prior experience and job performance	10	10	10	10	10
Price						
1	Rates/prices for each fiscal year from 2020-2026	10	10	10	10	8
TOTAL		100	100	100	100	66
TOTAL SUM		400	366			
AVERAGE		100	92			