



Public Legal Notice

ADVERTISEMENT

**NOTICE OF INTENT TO AWARD
INVITATION TO NEGOTIATE # ELCMDM2020-01
Office Furniture**

Early Learning Coalition of Miami-Dade/Monroe, Inc. hereby announces its decision to award the contract for providing Office Furniture to **Pradere Manufacturing Corp.**

Protests and Disputes

Any person who is adversely affected by the Coalition's decision concerning a procurement solicitation or contract award and who wants to protest such decision shall file a protest in compliance with Section 120.53(3), FS. Failure to file a protest within the time prescribed in Section 120.57(3), FS, 72 hours, shall constitute a waiver of proceedings under Chapter 120, FS.

Any proposer, who desires to file a formal protest to this ITN, must accompany that protest with a bond payable to the Coalition in an amount of \$5,000. Bond shall be conditioned upon the payments of all costs which may be adjusted against the proposer in the administrative hearing in which the action is brought and in any subsequent appellate court proceedings. In lieu of a bond, the Coalition may accept a cashier's check or a money order in the amount of the bond. Failure to file the proper bond at the time of filing the formal protest will result in a denial of the protest.

A protest must be submitted to the President/CEO in writing within 72 hours of the Notification of Intent to Award. The protest must fully identify facts resulting in the contested issues. The protest will be responded to within five (5) business days. A protester whose complaint was denied by the President/CEO has the right to appeal that decision within five (5) business days to a certified hearing officer appointed by the Florida Conflict Resolution Consortium. An appointed hearing officer's decision may be appealed to the Board within five (5) calendar days of the mediator's determination. The Board will either, review and render its final decision within ten (10) business days after the postmarked date of the protester's appeal to the Board, or the Board will grant its chairperson authority to appoint an ad hoc committee comprised of three voting members to review and render a final decision on behalf of the full Board.

Please direct all inquiries to:

Lisney Badillo
Director of Contracts and Procurement
Early Learning Coalition of Miami-Dade/Monroe
Central Service Center
United Way Campus
3250 SW 3rd Avenue
Miami, FL 33129
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Early Learning Coalition Executive Committee Meeting

April 6, 2020

Resolution: 04062020-05

Action Requested: Approval of the Evaluation Committee's recommendation to award a contract for ITN#ELCMDM2020-01 (Office Furniture), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: A forecasted amount of approximately \$250,000.00 per fiscal year commencing May 1, 2020, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

- | | |
|--|---|
| <input type="checkbox"/> Neediest Children | <input type="checkbox"/> Providers |
| <input type="checkbox"/> Youngest Children | <input checked="" type="checkbox"/> Internal Capacity |
| <input type="checkbox"/> Educate All | <input type="checkbox"/> Funding |

RESOLUTION: 04062020-05

APPROVAL OF THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD A CONTRACT FOR ITN#ELCMDM2020-01 (OFFICE FURNITURE), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall authorize the approval of the Evaluation Committee's recommendation to award a contract for ITN#ELCMDM2020-01 (Office Furniture), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

*APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program, The Children's Trust.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 6th day of April, 2020.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

Digitally signed by Adrian Alfonso
DN: cn=Adrian Alfonso, o=Kaufman Rossin, ou,
email=aalfonso@KAUFMANROSSIN.COM, c=US

By: _____
Executive Committee Secretary

Background:

Resolution #12022019-08 authorized the President and CEO to release an Invitation to Negotiate (ITN) for **Office Furniture**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **ITN#ELCMDM2020-01** for **Office Furniture**. On or before February 7, 2020, the Coalition received one (1) proposal from a vendor. Legal Counsel reviewed the proposal on February 10, 2020.

On February 18, 2020, the proposal was reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

| |
|--|
| 1. Lisete Yero , Office Manager, The Children’s Trust |
| 2. Scott Campbell , Property Manager, Mega MGMT |
| 3. Kerry Allen , Grants Administrator, Early Learning Coalition of Miami-Dade and Monroe, Inc. |
| 4. Kristhel Aguirre , Travel Audits and Accounts Payable, Lead, Early Learning Coalition of Miami-Dade and Monroe, Inc. (Alternate) |

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to Pradere Manufacturing Corp. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services. Additionally, the proposer received a high rating from the evaluators. The effective date of the contract is projected to be May 1, 2020 contingent on Board review and approval.

| Proposer’s Name | Final Rating (Max 300) |
|-----------------------------|-------------------------------|
| Pradere Manufacturing Corp. | 275 |

Evaluation Scorecard:

| ITN # ELCMDM2020-01 Office Furniture | | Max. Score | Pradere Manufacturing Corp. | | |
|---|---|---------------|-----------------------------------|-----------|-----------|
| | | | #1 | #2 | #3 |
| Organizational Background, Qualifications and Capabilities | | 40 | | | |
| 1 | Most strictly meets the requested needs of the agency as listed within the scope. | 10 | 8 | 8 | 9 |
| 2 | Proposal includes summary of the proposer's overall organization. | 10 | 10 | 8 | 9 |
| 3 | Background of the firm, including areas of practice, stability, and internal quality control program. | 10 | 8 | 9 | 9 |
| 4 | Proposal clearly states the structure of the corporation, availability of corporation support, and financial viability of the firm. | 10 | 8 | 7 | 9 |
| Product Design and Performance | | 30 | | | |
| 1 | Proposal clearly demonstrates the Product construction and system design. | 10 | 10 | 10 | 9 |
| 2 | Proposal lists the product warranty, test results, safety and maintenance factors for the product design. | 10 | 10 | 8 | 9 |
| 3 | Proposal clearly demonstrates prior experience and job performance. | 10 | 8 | 10 | 9 |
| Price | | 30 | | | |
| 1 | Proposer submitted a complete catalog with detail information on products and price list. | 30 | 30 | 30 | 30 |
| TOTAL | | 100 | 92 | 90 | 93 |
| TOTAL SUM | | 300 | 275 | | |
| AVERAGE | | 100 | 92 | | |