



FINANCE COMMITTEE MEETING
March 26, 2020, 10:00 am
415-655-0003 meeting # 733 313 907

- I. Welcome & Introductions Bob Eadie

- II. Approval of Minutes Bob Eadie
 - A. Motion to approve minutes for February 2020

- III. Financial Statements Bob Eadie
 - A. School Readiness/VPK
 - B. Early Head Start

- IV. Resolutions Bob Eadie
 - A. Resolution 03262020-01 Approval of the Evaluation Committee’s recommendation to award contracts for RFP#ELCMDM2020-01 (Quality Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.
 - B. Resolution 03262020-02 Approval of the Evaluation Committee’s recommendation to award contracts for RFP#ELCMDM2020-02 (Curriculum Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.
 - C. Resolution 03262020-03 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2020-03 (Enterprise Network Support and Hosting Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - D. Resolution 03262020-04 Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2020-04 (Provider Portal Hosting and Dashboard Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - E. Resolution 03262020-05 Approval of the Evaluation Committee’s recommendation to award a contract for ITN#ELCMDM2020-01 (Office Furniture), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

- F. Resolution 03262020-06 Approval of the Early Head Start budget and authorize the President and CEO to submit the Early Head Start budget as part of the 2020-2021 grant application.

V. Information Items Bob Eadie

- A. Update on EFS Modernization
- B. Provider Rate Increase
- C. EHS Credit Card Report
- D. Slot Utilization
 - Miami Dade County
 - Monroe County

VI. Public Comments Bob Eadie

VII. Meeting Adjourn Bob Eadie

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



Finance Committee Meeting
February 26, 2020; 10:00 AM
Early Learning Coalition Board Room

Committee Attendees: Adrian Alfonso (via conference call); Alex Soto (via conference call); Bob Eadie (via conference call); Gilda Ferradaz (via conference call)

Absent Committee:

Staff Attendees: Evelio Torres; Alex Sanchez; Sandra Gonzalez; Angelo Parrino; Miguel Alfonso; Josh Garcia; Fred Hicks; Belkis Torres; Cassie Alaniz; Juan Castillo; Amanda Torres; Lisney Badillo

I. Welcome and Introductions **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by A. Soto.
- Motion unanimously passed.

III. Financial Statements **Bob Eadie**

- A. Sanchez reviewed the financials and stated that they were business as usual, nothing out of the ordinary. B. Eadie stated that the financials have started to have figures that are almost accurate. E. Torres stated that EFS mod affected the financials but they are a lot more accurate.
- A. Sanchez stated that there was a surplus. E. Torres stated that to offset the surplus they will be having materials fair, they will eliminate the wait list, and increase provider rates. E. Torres stated that the ELC would send out invites from the wait list every two weeks. E. Torres stated that the provider rate increase would be presented to the board on Monday for approval. E. Torres stated that the Miami Dade rates are depressed and the increase is not as much as anticipated because the rates cannot exceed the market rate. The new federal money will be used to support the rate increase.
- E. Torres stated that the VPK budget is showing a surplus partly due to a timing issue and to a delay in attendance uploads for Miami-Dade County Public Schools.



- A. Sanchez stated that the Early Head Start Program is also showing a slight deficit there are several steps being taken to address this. A. Parrino stated that the deficit was a little over a million, have repurposed some dollars, requested a supplemental income and are very confident they will receive it. E. Torres stated that the other part is that the EHS provider rates will decrease to \$35 and will receive additional dollars if the children are dually enrolled.

IV. Resolutions

Bob Eadie

- Resolution 02262020-01 - Authorize the President and CEO to release a Request for Qualifications for legal services.
 - Motion to approve resolution by A. Alfonso.
 - Motion seconded by A. Soto.
 - Motion unanimously passed.
- Resolution 02262020-02 - Authorize the President and CEO to negotiate and execute a contract with The Children’s Forum, vendor approved by the Florida Office of Early Learning, to facilitate and provide Assessment Services using the Classroom Assessment Scoring System (CLASS) for Miami-Dade and Monroe Counties.
 - Motion to approve resolution by A. Soto.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

V. Information Items

Bob Eadie

- B. Eadie stated that there were no charges on the EHS credit card.
- F. Hicks presented the snapshots and stated that this was the most reliable data they were able to pull, the bulk of enrolled children are school age.
- A. Parrino stated that they are having a difficult time with the procurement process because vendors are refusing to sign the new terms and conditions that OEL is requiring.
- E. Torres stated that in the Octavio Verdeja audit it seems like there would be a qualified finding. E. Torres stated that the firm is requesting more monies to complete audit. A. Alfonso stated that the firm is completing a special project simultaneously and the ELC needs to make sure that the two are not intermingled so next year’s audit does not cost the same.
- E. Torres stated that the OEL contracted auditors the ELC had 0 findings

VI. Public Comment

Bob Eadie

VII. Adjourn

bob Eadie

Early Learning Coalition of Miami-Dade and Monroe Counties

Statement of Financial Position

(In thousands \$000)

	Unaudited As of 2/29/2020
Assets	
Cash & Cash Equivalents	4,934
Grants Receivable	35,846
VPK Prepayment	13,243
Property and Equipment, Net	357
Other Assets	189
 Total Assets	 \$ 54,569
Liabilities	
Accounts Payable	20,960
Advances Due to OEL & Other	13,094
VPK Prepayment	12,387
Accrued Expenses & Other Liabilities	7,032
 Total Liabilities	 53,473
Net Assets	
Unrestricted	660
Temporarily Restricted	436
Total Net Assets	1,096
 Total Liabilities and Net Assets	 \$ 54,569

Early Learning Coalition of Miami-Dade and Monroe Counties

Statement of Activities
(In thousands \$000)

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>2/29/2020</u>
Support and revenues			
Grants	\$ 83	\$ 117,743	\$ 117,826
Contributions and Other	0	(5)	(5)
Net Assets Released from Restrictions	<u>117,842</u>	<u>(117,842)</u>	<u>0</u>
 Total Support and Revenues	 117,925	 (104)	 117,821
 Expenses			
Early Education Services	113,076		113,076
Administration	<u>4,766</u>		<u>4,766</u>
 Total Expenses	 <u>117,842</u>	 <u>0</u>	 <u>117,842</u>
 Change in Net Assets	 83	 (104)	 (21)
 Beginning Net Assets	 577	 540	 1,117
 Ending Net Assets	 <u>\$ 660</u>	 <u>\$ 436</u>	 <u>\$ 1,096</u>

Early Learning Coalition of Miami-Dade and Monroe Counties
Statement of Functional Expenses
(In thousands \$000)

	<u>Early Education Services</u>	<u>Administration</u>	<u>Preliminary YTD 2/29/2020</u>
Expenses:			
Payroll & Employee Benefits	9,789	3,125	12,915
Direct Child Care Services	100,620	0	100,620
Contracted Services-Subrecipients	560	5	565
Dues & Subscriptions	5	4	9
Occupancy Costs	884	211	1,095
Telephone & Communications	142	208	351
Equipment Repair & Maintenance	2	3	6
Postage & Freight	3	24	26
Printing	42	8	50
Professional Fees	102	636	738
Travel & Transportation Expenses	86	38	124
Program Supplies	608	23	631
Meetings & Conferences	23	8	31
Insurance-General & Liability	95	8	103
Office	0	437	437
Other Administrative Costs	114	27	140
Total Expenses	\$ 113,076	4,766	117,842

Early Learning Coalition of Miami-Dade and Monroe Counties
Statement of Cash Flows
(In thousands \$000)

	Preliminary YTD 2/29/2020
Cash Flows From Operating Activities	
Change In Net Assets	(20)
Adjustments to reconcile change in net cash provided by	
Depreciation Expense	0
(Increase) Decrease in Assets:	
Grants Receivables	(30,013)
Other Assets	(86)
VPK Prepayment	(13,243)
Increase (Decrease) in Liabilities:	
Accounts Payable-Vendors	3,545
Other Accrued Expenses & Other Payables	6,097
Advances Due to OEL	24,555
Advances Due to Other Grantors	117
Deferred Revenues	0
Total Adjustments	(9,028)
Net Cash Flows From Operating Activities	(9,048)
Cash Flows from Investing Activities:	
Purchase of furniture and equipment	
Net Cash Flows From Investing Activities	
Change in Cash	(9,048)
Cash - Beginning of Period	13,983
Cash Balance End of Period	\$ 4,934



BUDGET VARIANCE
February
2020
In 000'S

School Readiness					
Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
State of Florida	138,159	8,279	68,472	50.44%	33.33%
EXPENDITURES					
Salary and Fringe	15,855	1,352	9,826	38.02%	
Child Care Services	110,501	6,414	55,390	49.87%	
Contractual Services	3,204	173	1,012	68.41%	
Occupancy	1,585	200	1,269	19.94%	
Travel/Conf/Dev	338	20	114	66.36%	
Program Activity	6,024	12	477	92.09%	
IT	326	4	259	20.48%	
Other	326	71	177	45.86%	
TOTAL EXP	138,159	8,246	68,524	50.40%	33.33%

VPK					
Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
State of Florida	55,987	4,109	34,142	39.02%	33.33%
EXPENDITURES					
Salary and Fringe	1,437	85	420	70.81%	
Child Care Services	53,834	4,005	33,273	38.19%	
Contractual Services	71	6	24	66.73%	
Occupancy	124	8	66	46.36%	
Travel/Conf/Dev	13	1	5	63.74%	
Program Activity	372		15	95.95%	
IT	64		11	82.17%	
Other	73	4	346	-376.21%	
TOTAL EXP	55,987	4,109	34,160	38.99%	33.33%

EARLY HEAD START					
Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
Office of Head Start	10,211	792	7,141	30.06%	33.33%
EXPENDITURES					
Salary and Fringe	3,186	239	2,079	34.73%	
Child Care Services	6,042	475	4,357	27.89%	
Contractual Services	409	19	181	55.65%	
Occupancy	167	37	239	-42.86%	
Travel/Conf/Dev	90	9	100	-11.26%	
Program Activity	110		117	-6.74%	
IT	6	1	7	-23.07%	
Other	203	13	61	69.79%	
TOTAL EXP	10,211	792	7,141	30.06%	33.33%

TCT and OTHER					
Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
The Children's Trust	13,230	936	7,829	40.82%	
Other	260	13	359	-38.09%	
Refugee	883	42	527	40.36%	
Teen Parent	545			100.00%	
	14,918	991	8,715	41.58%	33.33%
EXPENDITURES					
Salary and Fringe	2,078	16	483	76.76%	
Child Care Services	11,538	984	7,913	31.42%	
Contractual Services	517	1	85	83.47%	
Occupancy	60	2	44	27.19%	
Travel/Conf/Dev	101		9	91.26%	
Program Activity	573	20	79	86.18%	
IT	31		41	-33.14%	
Other	20	2	12	43.35%	
TOTAL EXP	14,918	1,025	8,666	41.91%	33.33%
NET		-34	49		

TOTAL	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
State of Florida	194,147	12,388	102,614	47.15%	
Office of Head Start	10,211	792	7,141	30.06%	
The Children's Trust	13,230	936	7,829	40.82%	
Other	260	13	359	-38.09%	
Refugee	883	42	527	40.36%	
Teen Parent	545			100.00%	
TOTAL REVENUE	219,276	14,171	118,470	45.97%	33.33%
EXPENDITURES					
Salary and Fringe	22,556	1,691	12,808	43.22%	
Child Care Services	181,915	11,878	100,933	44.52%	
Contractual Services	4,201	200	1,303	68.99%	
Occupancy	1,936	247	1,617	16.43%	
Travel/Conf/Dev	541	29	227	58.07%	
Program Activity	7,079	32	688	90.28%	
IT	427	5	319	25.28%	
Other	622	89	595	4.27%	
TOTAL EXP	219,276	14,171	118,490	45.96%	33.33%
NET			-20		



Early Learning Coalition Finance Committee Meeting

March 26, 2020

Resolution: 03262020-01

Action Requested: Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-01 (Quality Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.

Fiscal Impact: A forecasted amount of approximately \$3,000,000.00 per fiscal year commencing May 1, 2020, which is subject to the availability of funding.

Funding Source: Department of Health and Human Services, Administration for Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program

Strategic Goal:

- Neediest Children**
- Youngest Children**
- Educate All**

- Providers**
- Internal Capacity**
- Funding**

RESOLUTION: 03262020-01

APPROVAL OF THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD CONTRACTS FOR RFP#ELCMDM2020-01 (QUALITY MATERIALS FOR MIAMI-DADE AND MONROE COUNTIES), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12022019-04 authorized the President and CEO to release a Request for Proposal (RFP) for **Quality Materials for Miami-Dade and Monroe Counties**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2020-01** for **Quality Materials for Miami-Dade and Monroe Counties**. On or before February 7, 2020, the Coalition received eleven (11) proposals from vendors. Legal Counsel reviewed the proposals on February 10, 2020.

On February 12, 2020, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Tatiana Canelas , Program Manager - The Children’s Trust
2. Judy Palenzuela , District Coordinator - Miami-Dade County Public Schools Early Childhood Programs
3. Natalia Cap, MD , Director of Medical and Community Engagement - Miami-Dade Family Learning Partnership, Inc.
4. Paloma Lopez-Barcena, M.S. , Deputy Director of Quality Initiatives - Early Learning Coalition of Miami-Dade and Monroe Counties (Alternate)

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award contracts to nine (9) vendors:

Awarding contracts to the proposers is in the Coalition’s best interest because awarding to multiple vendors allows the Early Learning Coalition to have a greater selection of materials to select from. Additionally, the proposers received high ratings from the evaluators. The effective date of the contracts is projected to be May 1, 2020 contingent on Board review and approval.

Proposer’s Name	Final Rating (Max 300)
1. The Garden Learning and Play	169
2. Child’s Play	240
3. Early Childhood LLC d/b/a Discount School Supply	292
4. Lakeshore Learning Materials	289.5
5. Kaplan Early Learning Company	281
6. Free Spirit Publishing	279
7. The Discovery Source	247
8. Chalk Spinner, LLC. d/b/a Kodo Kids	283
9. Becker’s School Supplies	241
10. Future Leaders Academy Inc	Deemed nonresponsive by legal counsel
11. Future Leaders Academy II	Deemed nonresponsive by legal counsel

Evaluation Scorecard:

RFP # ELCMDM2020-01 Quality Materials for Miami-Dade and Monroe Counties		Max. Score	The Garden Learning and Play			Child's Play			Earlychildhood LLC d/b/a Discount School Supply			Lakeshore Learning Materials			Kaplan Early Learning Company			Free Spirit Publishing			The Discovery Source			Chalk Spinner LLC d/b/a Kodo Kids			Becker's School Supplies		
			#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3
Organizational Capacity		15																											
1	The Proposer includes a description of adequate warehouse specifications & capacity.	5	5	5	4	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	4	5	5	5
2	The Proposer includes a description for previous experience providing quality materials including any issues and final resolutions.	10	8	5	8	10	10	8	10	10	10	10	10	10	10	10	9	10	10	10	9	7	9	10	10	10	10	5	10
Specifications		30																											
1	The Proposer includes a plan to meet access to complete vendor catalog.	10	7	1	8	7	10	8	10	10	10	7	10	10	7	10	10	10	10	9	10	10	9	9	10	9	7	10	10
2	The Proposer includes evidence to support durability, longevity and quality of products and materials listed in the proposal.	10	5	1	2	9	5	9	10	10	9	10	10	10	10	10	9	10	10	10	8	5	7	10	10	10	10	10	10
3	The Proposer includes General Certification of Conformity (GCC) for their products in the proposal.	5	4	1	3	4	1	4	5	5	5	5	5	5	5	5	5	3	5	4	5	1	5	3	5	5	2	1	3
4	The Proposer includes a plan to participate in the Early Learning Coalition's materials fairs.	5	5	1	4	5	5	4	5	5	5	5	5	4.5	5	5	5	5	5	5	5	5	4	5	5	4	5	3	5
Documentation/Presentation		45																											
1	The Proposer includes a plan to meet the Early Learning Coalition's guidelines regarding packing slips.	10	5	1	2	5	1	7	10	10	10	10	10	10	10	10	10	10	10	8	10	10	8	10	10	8	10	10	8
2	The Proposer includes a plan to meet the Early Learning Coalition's Drop-ship policy.	5	3	1	1	3	1	1	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	2	5	3
3	The Proposer includes a plan to meet the Early Learning Coalition's proof of delivery policy.	5	5	1	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
4	The Proposer includes a plan to meet the Early Learning Coalition's Backorder/Return/Exchange/Damage policy.	10	10	1	8	10	10	8	10	10	9	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	7
5	The Proposer includes a plan for recalled items that conforms to the Early Learning Coalition's policy.	5	5	1	5	5	3	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	3	4	5	5	5
6	The Proposer includes a plan to meet the Early Learning Coalition's Invoicing requirement.	10	5	1	2	5	10	7	5	10	10	7	10	8	5	10	1	5	10	1	3	10	1	10	10	10	5	10	1
Pricing		10																											
1	Package prices reflect applicable discounts.	10	10	10	10	10	10	10	10	10	9	10	10	8	10	10	10	10	10	9	8	1	7	10	10	4	5	1	8
TOTAL		100	77	30	62	83	76	81	95	100	97	94	100	95.5	92	100	89	93	100	86	88	79	80	97	98	88	81	80	80
TOTAL SUM		300	169			240			292			289.5			281			279			247			283			241		
AVERAGE		100	56.3			80.0			97.3			96.5			93.7			93.0			82.3			94.3			80.3		



Early Learning Coalition Finance Committee Meeting

March 26, 2020

Resolution: 03262020-02

Action Requested: Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-02 (Curriculum Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.

Fiscal Impact: A forecasted amount of approximately \$800,000.00 per fiscal year commencing May 1, 2020, which is subject to the availability of funding.

Funding Source: Department of Health and Human Services, Administration for Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Internal Capacity
- Funding

RESOLUTION: 03262020-02

APPROVAL OF THE EVALUATION COMMITTEE'S RECOMMENDATION TO AWARD CONTRACTS FOR RFP#ELCMDM2020-02 (CURRICULUM MATERIALS FOR MIAMI-DADE AND MONROE COUNTIES), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12022019-05 authorized the President and CEO to release a Request for Proposal (RFP) for **Curriculum Materials for Miami-Dade and Monroe Counties**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2020-02** for **Curriculum Materials**. On or before February 7, 2020, the Coalition received five (5) proposals from vendors. Legal Counsel reviewed the proposals on February 10, 2020.

On February 12, 2020, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Terry Rutherford , Early Care and Education Manager - Miami Children’s Initiative
2. Nicole Sparks , Early Childhood Educator - Sparks Day Care Inc.
3. Judy Palenzuela , District Coordinator - Miami-Dade County Public Schools Early Childhood Programs
4. Dr. Carmen Medrano , Education and Quality Coaching Specialist - Early Learning Coalition of Miami-Dade and Monroe, Inc. (Alternate)

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to all proposers.

Awarding contracts to the proposers is in the Coalition’s best interest because awarding to multiple vendors allows the Early Learning Coalition to have a greater selection of materials to select from. Additionally, the proposers received high ratings from the evaluators. The effective date of the contracts is projected to be May 1, 2020 contingent on Board review and approval.

Proposer’s Name	Final Rating (Max 300)
1. Teaching Strategies, LLC	285
2. Becker’s School Supplies	205
3. Kaplan Early Learning Company	268
4. Free Spirit Publishing, Inc.	204
5. Frog Street Press, LLC	284

Evaluation Scorecard:

RFP # ELCMDM2020-02 Curriculum Materials		Max. Score	Teaching Strategies, LLC			Becker's School Supplies			Kaplan Early Learning Company			Free Spirit Publishing, Inc.			Frog Street Press, LLC		
			#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3	#1	#2	#3
Organizational Capacity		5															
1	Description includes previous experience providing curricula materials including any issues and final resolutions.	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
Specifications - Curricula Materials		49															
1	The description contains the philosophy, rationale/theory and basic components for each proposed curriculum.	5	5	5	5	1	3	3	5	5	5	5	4	5	5	5	5
2	The proposer's response addresses the research demonstrating the validity and effectiveness of each proposed curriculum.	4	4	4	4	3	3	2	4	4	3	1	1	1	4	4	4
3	The proposer's response addresses all areas of child development-physical health, approaches to learning, social-emotional, fine motor, language and communication, emergent literacy, cognitive and general knowledge (math, science, social studies, art, music and creative movement).	5	5	5	5	3	3	1	5	5	5	2	2	1	5	5	5
4	The proposer's response includes adaptations or modifications for children with diagnosed disabilities; including diagnosis of developmental delay, and disabilities that impact sensory development (e.g. Hearing and vision) and physical development (e.g. Cerebral Palsy, Down Syndrome)	5	5	5	5	2	3	1	4	5	4	2	2	4	5	5	5
5	The proposer's response includes adaptation or modifications for children who are English Language Learners.	4	4	4	4	2	2	1	4	4	2	1	4	4	4	4	4
6	The proposer's response includes recommendations on daily schedules and room arrangement.	4	4	4	4	4	3	1	3	3	4	1	1	1	4	4	4
7	The proposer describes the developmental screening tool	4	4	4	1	1	1	1	4	4	1	2	2	1	4	4	1
8	The proposer describes the program/classroom assessment.	4	4	4	4	1	1	1	4	4	2	1	1	1	4	4	4
9	The proposer's response includes strategies and resources for family and community involvement.	4	4	4	4	4	4	2	3	3	4	1	1	3	4	4	4
10	The proposer's provides documentation correlating the curriculum to Florida State Learning Standards.	5	5	5	5	5	4	1	5	5	2	1	1	5	5	5	5
11	Curricula Packages meet specified requirements for each proposed curriculum.	5	5	5	5	5	5	1	5	5	5	5	5	1	5	5	5
Specifications - Curricula Training		9															
1	The proposer provides training options and indicates availability in Spanish and/or Haitian Creole for each proposed curriculum.	5	5	5	5	2	2	1	4	4	2	1	1	1	5	5	5
2	Proposer includes a plan to participate in Early Learning Coalition Curricula Fairs.	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Documentation		22															
1	Proposer includes a plan to meet Early Learning Coalition guidelines regarding packing slips.	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
2	Proposer includes a plan to meet Early Learning Coalition Drop-ship policy.	4	4	4	4	4	5	4	4	5	4	4	5	4	4	4	4
3	Proposer includes a plan to Early Learning Coalition proof of delivery policy.	4	4	4	4	4	5	4	4	5	4	4	5	4	4	4	4
4	Proposer includes a plan to meet Early Learning Coalition backorder/Return/Exchange/Damage Policy.	5	5	5	5	5	5	4	5	5	5	5	5	5	5	4	5
5	Proposer includes a plan to meet invoicing requirement.	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4
Pricing		15															
1	Package prices reflect applicable discount.	5	5	5	1	5	5	1	5	5	1	5	5	5	5	5	1
2	Individual prices reflect applicable discount.	5	5	5	1	2	3	1	5	5	1	5	5	5	5	5	1
3	Training prices reflect applicable discount.	5	5	5	1	5	5	1	5	5	1	1	1	1	5	5	1
TOTAL		100	100	100	85	76	80	49	96	99	73	65	69	70	100	99	85
TOTAL SUM		300	285			205			268			204			284		
AVERAGE		100	95			68			89			68			95		



Early Learning Coalition Finance Committee Meeting

March 26, 2020

Resolution: 03262020-03

Action Requested: Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2020-03 (Enterprise Network Support and Hosting Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: A forecasted amount of approximately \$185,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input checked="" type="checkbox"/> Internal Capacity
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> Funding

RESOLUTION: 03262020-03

APPROVAL OF THE EVALUATION COMMITTEE’S RECOMMENDATION TO AWARD A CONTRACT FOR RFP#ELCMDM2020-03 (ENTERPRISE NETWORK SUPPORT AND HOSTING SERVICES), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”), and shall recommend that the Board approve this action at the next meeting of the Board.

*APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program, The Children’s Trust.

Background:

Resolution #12022019-07 authorized the President and CEO to release a Request for Proposal (RFP) for **Enterprise Network Support and Hosting Services**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2020-03** for **Enterprise Network Support and Hosting Services**. On or before February 7, 2020, the Coalition received one (1) proposal from a vendor. Legal Counsel reviewed the proposal on February 10, 2020.

On February 18, 2020, the proposal was reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Dane Minott , Testing and User Support Lead, The Children’s Trust
2. Hubert Cesar , Chief Information Officer, Early Learning Coalition of Broward County, Inc.
3. Ahmed Mitwalli , Deputy Director of MIS, Early Learning Coalition of Miami-Dade and Monroe, Inc.
4. Robert Herrera , Graphic Design Specialist, Early Learning Coalition of Miami-Dade and Monroe, Inc. (Alternate)

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to ZipData.net. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services. Additionally, the proposer received a high rating from the evaluators.

Proposer’s Name	Final Rating (Max 300)
ZipData.net	274

Evaluation Scorecard:

RFP # ELCMDM2020-03 Enterprise Network Support and Hosting Services		Max. Score	ZipData.net		
			#1	#2	#3
Management		37			
1	Proposal describes in detail program management scheme including an organizational and program flow chart of program's management.	5	4	4	5
2	Narrative explains ensuring secure and reliable backup of server configurations and other vital data.	5	5	4	5
3	Narrative clearly identifies plans to safe mal-ware, virus free internet access.	5	5	4	5
4	Narrative describes plans to ensure quality of hosting enterprise networks in a private secure bunker and providing enterprise network administration particularly up time (24/7 enterprise network access).	15	14	14	15
5	Narrative describes plans to ensure long term retention of organization emails.	5	5	4	5
6	Provide Sample reports.	2	2	1	1
Capacity		10			
1	The organization meets the minimum requirements as indicated in the proposal.	5	5	4	5
2	The organizational history and background of successful implementation of prior comprehensive projects provides specific indications for successful hosting enterprise networks in a secure bunker and providing enterprise network administration.	5	5	4	5
Staffing		13			
1	Staffing narrative provides clear descriptions of each position to be used to implement the work plan.	8	8	7	8
2	Staffing plans indicate exemplary levels of education or certifications of identified staff as needed and identified by job responsibilities.	5	5	4	5
Work Plan		25			
1	Work plan describes organizational clarity of hosting enterprise networks in a private secure bunker and providing enterprise network administration and provides clear implementation/transition plans.	15	12	13	15
2	Work plan clearly indicates staff utilization.	10	10	8	9
Budget		15			
1	Budget reflects staffing requirements.	10	10	8	10
2	Budget is reflective of limitations of indirect allocations.	5	3	4	5
TOTAL		100	93	83	98
TOTAL SUM		300	274		
AVERAGE		100	91		



Early Learning Coalition Finance Committee Meeting

March 26, 2020

Resolution: 03262020-04

Action Requested: Approval of the Evaluation Committee’s recommendation to award a contract for RFP#ELCMDM2020-04 (Provider Portal Hosting and Dashboard Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: A forecasted amount of approximately \$235,000.00 per fiscal year, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

- Neediest Children**
- Youngest Children**
- Educate All**

- Providers**
- Internal Capacity**
- Funding**

RESOLUTION: 03262020-04

APPROVE THE EVALUATION COMMITTEE’S RECOMMENDATION TO AWARD A CONTRACT FOR RFP#ELCMDM2020-04 (PROVIDER PORTAL HOSTING AND DASHBOARD SERVICES), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”), and shall recommend that the Board approve this action at the next meeting of the Board.

*APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program, The Children’s Trust.

Background:

Resolution #12022019-06 authorized the President and CEO to release a Request for Proposal (RFP) for **Provider Portal Hosting and Dashboard Services**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP#ELCMDM2020-04** for **Provider Portal Hosting and Dashboard Services**. On or before February 7, 2020, the Coalition received two (2) proposals from vendors. Legal Counsel reviewed the proposals on February 10, 2020.

On February 18, 2020, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Dane Minott , Testing and User Support Lead, The Children’s Trust
2. Hubert Cesar , Chief Information Officer, Early Learning Coalition of Broward County, Inc.
3. Ahmed Mitwalli , Deputy Director of MIS, Early Learning Coalition of Miami-Dade and Monroe, Inc.
4. Robert Herrera , Graphic Design Specialist, Early Learning Coalition of Miami-Dade and Monroe, Inc. (Alternate)

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to Bluejean Software, Inc. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services. Additionally, the proposer received the higher rating from the evaluators.

Proposer’s Name	Final Rating (Max 300)
Bluejean Software, Inc.	262
SGS Technologie	211

Evaluation Scorecard:

RFP # ELCMDM2020-04 Provider Portal Hosting and Dashboard Services		Max. Score	Bluejean Software, Inc.			SGS Technologie		
			#1	#2	#3	#1	#2	#3
Program Management		35						
1	The plan describes in detail program management scheme including an organizational and program flow chart of program's management.	5	2	4	4	5	3	2
2	The plan explains the hosting services for the Early Learning Coalition's Provider Portal.	5	4	4	5	5	4	2
3	The plan clearly identifies update/upload new data to the current Early Learning Coalition's Provider Portal.	10	10	8	10	9	8	6
4	The plan clearly describes 24/7 secure access to the Early Learning Coalition's Provider Portal.	10	7	9	10	10	9	6
5	Provide Sample reports.	5	5	4	5	1	2	2
Organizational Capacity		10						
1	The organization meets the minimum requirements as indicated in the proposal.	5	5	4	5	4	4	2
2	The organizational history and background of successful implementation of provider portal, document repository, electronic signing via secure login.	5	4	4	5	5	4	2
Staffing		15						
1	Staffing narrative provides clear descriptions of each position to be used to implement the work plan.	10	10	9	10	10	9	8
2	Staffing plans indicate exemplary levels of education of identified staff as needed and identified by job responsibilities.	5	5	4	5	5	4	2
Work Plan		25						
1	Work plan describes organizational clarity of Provider Portal hosting, backup, updates, and minor enhancements including implementation plans, and transition plan if new vendor is selected.	15	10	13	12	8	13	5
2	Work plan clearly indicates staff utilization.	5	5	4	5	2	4	2
3	Work plan provides a process for ensuring 24/7 secure access to the Early Learning Coalition Provider Portal, https://providers.elcmdm.org ;	5	2	4	5	5	4	2
Budget		15						
1	Budget reflects staffing requirements.	10	10	9	10	10	8	4
2	Budget and narrative shows calculations of hosting costs vs. personnel maintenance costs.	5	3	4	5	5	4	2
TOTAL		100	82	84	96	84	80	47
TOTAL SUM		300	262			211		
AVERAGE		100	87			70		



Early Learning Coalition Finance Committee Meeting

March 26, 2020

Resolution: 03262020-05

Action Requested: Approval of the Evaluation Committee’s recommendation to award a contract for ITN#ELCMDM2020-01 (Office Furniture), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: A forecasted amount of approximately \$250,000.00 per fiscal year commencing May 1, 2020, which is subject to the availability of funding.

Funding Source: APOOL*

Strategic Goal:

- | | |
|--|---|
| <input type="checkbox"/> Neediest Children | <input type="checkbox"/> Providers |
| <input type="checkbox"/> Youngest Children | <input checked="" type="checkbox"/> Internal Capacity |
| <input type="checkbox"/> Educate All | <input type="checkbox"/> Funding |

RESOLUTION: 03262020-05

APPROVAL OF THE EVALUATION COMMITTEE’S RECOMMENDATION TO AWARD A CONTRACT FOR ITN#ELCMDM2020-01 (OFFICE FURNITURE), AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”), and shall recommend that the Board approve this action at the next meeting of the Board.

*APOOL (Specific Funding Sources): Department of Health and Human Services, Administration for Children and Families, Florida Department of Children and Families, Department of Education Office of Early Learning Miami-Dade and Monroe (School Readiness Services, Voluntary Prekindergarten Services), Ocean Reef Community Foundation, Monroe County School District, Teen Parent Program, The Children’s Trust.

Background:

Resolution #12022019-08 authorized the President and CEO to release an Invitation to Negotiate (ITN) for **Office Furniture**. On January 8, 2020, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **ITN#ELCMDM2020-01** for **Office Furniture**. On or before February 7, 2020, the Coalition received one (1) proposal from a vendor. Legal Counsel reviewed the proposal on February 10, 2020.

On February 18, 2020, the proposal was reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Lisete Yero , Office Manager, The Children’s Trust
2. Scott Campbell , Property Manager, Mega MGMT
3. Kerry Allen , Grants Administrator, Early Learning Coalition of Miami-Dade and Monroe, Inc.
4. Kristhel Aguirre , Travel Audits and Accounts Payable, Lead, Early Learning Coalition of Miami-Dade and Monroe, Inc. (Alternate)

On March 3, 2020, at the second Evaluation Committee Meeting, the committee moved and passed a motion to recommend that the Coalition award a contract to Pradere Manufacturing Corp. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services. Additionally, the proposer received a high rating from the evaluators. The effective date of the contract is projected to be May 1, 2020 contingent on Board review and approval.

Proposer’s Name	Final Rating (Max 300)
Pradere Manufacturing Corp.	275

Evaluation Scorecard:

ITN # ELCMDM2020-01 Office Furniture		Max. Score	Pradere Manufacturing Corp.		
			#1	#2	#3
Organizational Background, Qualifications and Capabilities		40			
1	Most strictly meets the requested needs of the agency as listed within the scope.	10	8	8	9
2	Proposal includes summary of the proposer's overall organization.	10	10	8	9
3	Background of the firm, including areas of practice, stability, and internal quality control program.	10	8	9	9
4	Proposal clearly states the structure of the corporation, availability of corporation support, and financial viability of the firm.	10	8	7	9
Product Design and Performance		30			
1	Proposal clearly demonstrates the Product construction and system design.	10	10	10	9
2	Proposal lists the product warranty, test results, safety and maintenance factors for the product design.	10	10	8	9
3	Proposal clearly demonstrates prior experience and job performance.	10	8	10	9
Price		30			
1	Proposer submitted a complete catalog with detail information on products and price list.	30	30	30	30
TOTAL		100	92	90	93
TOTAL SUM		300	275		
AVERAGE		100	92		



Early Learning Coalition Finance Committee Meeting

March 26, 2020

Resolution: 03262020-06

Action Requested: Approval of the Early Head Start budget and authorize the President and CEO to submit the Early Head Start budget as part of the 2020-2021 grant application.

Fiscal Impact: The total award is \$10,211,307.00 for the 2020-2021 program year.

Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families

Strategic Goal:

- Neediest Children**
- Youngest Children**
- Educate All**

- Providers**
- Internal Capacity**
- Funding**

RESOLUTION: 03262020-06

APPROVAL OF THE EARLY HEAD START BUDGET AND AUTHORIZE THE PRESIDENT AND CEO TO SUBMIT THE EARLY HEAD START BUDGET AS PART OF THE 2020-2021 GRANT APPLICATION.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

The Early Head Start program provides comprehensive services to 750 infants and toddlers in targeted zip codes of Miami-Dade County from August 1 through July 31. On an annual basis, the program receives federal funding for Program Operations and Training and Technical Assistance. The anticipated funding for 2020-2021 is \$10,211,307.00 (\$9,978,933.00 for Program Operations and \$232,374.00 for Training and Technical Assistance). Additionally, the program is required to match the federal funding with a non-federal share. The non-federal share for 2020-2021 program year is in the amount of \$2,552,827.00. The program must submit a grant application on May 1, 2020 for the next program year which includes the budget for delivery of service. The 2020-2021 budget is as follows:

Sub-section A: Budget

Applicant Name: Early Learning Coalition of Miami-Dade/Monroe Award Number: 04HP000226

Budget Information - Non Construction Programs

Section A - Budget Summary						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1 Early Head Start: Program Operations	93.6			\$ 9,978,933.00	\$ 2,494,733	\$ 12,473,666
2 Early Head Start: TTA	93.6			\$ 232,374.00	\$ 58,094	\$ 290,467.50
3						\$ -
4						\$ -
5 Totals		\$ -	\$ -	\$ 10,211,307.00	\$ 2,552,827	\$ 12,764,134

SF-424A

Prescribed by OMB Circular A-102

Section B - Budget Categories					
6 Object Class Categories	Grant Program, Function or Activity				Total (5)
	-1 Early Head Start: Program Operations	-2 Early Head Start: TTA	-3	-4	
a. Personnel	\$ 2,436,612.81	\$ 54,276.18			\$ 2,490,888.99
b. Fringe Benefits	\$ 771,152.00				\$ 771,152.00
c. Travel	\$ -				\$ -
d. Equipment	\$ -				\$ -
e. Supplies	\$ 174,434.80				\$ 174,434.80
f. Contractual	\$ 6,167,825.79				\$ 6,167,825.79
g. Construction					\$ -
h. Other	\$ 428,907.60	\$ 178,097.82			\$ 607,005.42
i. Total Direct Charges (sum of 6a-6h)	\$ 9,978,933.00	\$ 232,374.00	\$ -	\$ -	\$10,211,307.00
j. Indirect Charges	\$ -				\$ -
k. Totals (sum of 6i-6j)	\$9,978,933.00	\$ 232,374.00	\$0	\$0	\$10,211,307.00
7 Program Income					\$0

Section II: Budget and Budget Justification Narrative

Section C - Non-Federal Resources				
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) Totals
8 Early Head Start: Program Operations	\$ 2,494,733			\$ 2,494,733.25
9 Early Head Start: TTA	\$ 58,094			\$ -
10				\$ -
11				\$ -
12 Total (sum of lines 8 - 11)	\$ 2,552,827	\$ -	\$ -	\$ 2,494,733.25

Section D - Forecasted Cash Needs					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th quarter
13 Federal	\$10,211,307	\$2,552,827	\$2,552,827	\$2,552,827	\$2,552,827
14 Non-Federal	\$2,552,827	\$638,207	\$638,207	\$638,207	\$638,207
15 Total (sum of lines 13 and 14)	\$12,764,134	\$3,191,033	\$3,191,033	\$3,191,033	\$3,191,033

Section E - Budget Estimates of Federal Funds Needed for B				
(a) Grant Program	Future Funding Periods (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16				
17				
18				
19				
20 Total (sum of lines 16-19)	\$0	\$0	\$0	\$0

Section F - Other Budget Information	
21. Direct Charges	22. Indirect Charges

23. Remarks

SF-424A

Prescribed by OMB Circular A-

Trans. Date	AMEX Description	Traveler
01/30/20	Hilton Garden Inn Kansas City, KS 913 342-7900	Cecilia Nariznis
02/11/20	Jet Blue 1-800-538- 2583	Cathrine Pollard
02/11/20	Jet Blue 1-800-538- 2583	Francia Alexandre

FEBRUARY 2020 BTA AMEX

ELC Description	Amount	Dist Code
Lodging for Cecilia Nariznis to attend the TPITOS training, Kansas City, MO January 29-31	\$283.52	520EHT
Airfare for Cathrine Pollard to attend the NHTSA 2020 Conference in Phoenix, AZ, March 30-April 3	\$227.79	400EHT
Airfare for Francia Alexandre to attend the NHTSA 2020 Conference in Phoenix, AZ, March 30-April 3	\$227.79	520EHT
Total EHS Credit Card Expenses	\$739.10	

Early Learning Coalition of Miami-Dade/Monroe

School Readiness Slot Utilization Snapshot - Miami-Dade

February 2020

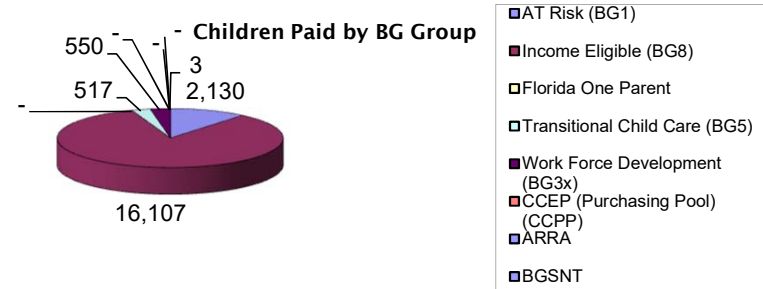
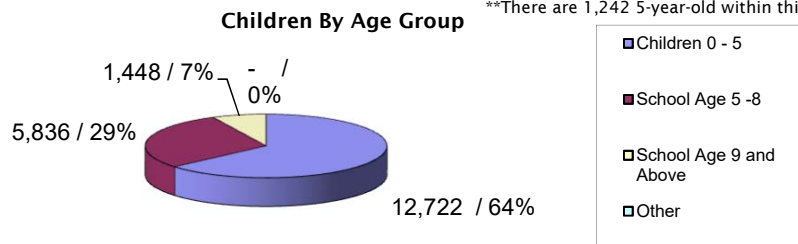
as of 3/22/2020

(all dollar amounts in thousands '000)

Children Served	Amount
Total actual paid - YTD	24,086
Total actual paid - February 2020	19,125
Net Slot Payment and Gold Seal Match (BG8 and CCEP)	\$ 5,570
Total cost (in thousands) (incl match)	\$ 6,285
Change month over month	
Total Net Increase(decrease) children	313
Monthly Activity	Amount
Beginning Census	18,812
NET Increase/(Decrease)	313
Total	19,125
Current Data	
Enrolled As of Mar 22, 2020	17,976
Projected Paid for March (96% of enrolled)	17,257
Waitlist	
Ages 0-5	373
Ages 6-9	78
Ages 10-13	18
VPK Enrolled As of Mar 22, 2020	
Regular	21,347
Summer	-
SISP	-
VPK Total Actual Paid - February 2020	
SISP	15
Regular	14,932
Summer	-
VPK Total Actual Paid - YTD	
SISP	49
Regular	22,485
Summer	314

Eligibility Breakdown	Children Paid by Billing Group		Dollars Paid by Billing Group	
	Receiving Service	% of Total	Amount*	% of Total
AT Risk (BG1)	2,130	11.03%	\$819.12	13.03%
Income Eligible (BG8)	16,107	83.43%	\$5,122.28	81.50%
Florida One Parent	-	0.00%	\$ -	0.00%
Transitional Child Care (BG5)	517	2.68%	\$179.78	2.86%
Work Force Development (BG3x)	550	2.85%	\$163.89	2.61%
CCEP (Purchasing Pool) (CCPP)	3	0.02%	\$0.06	0.00%
ARRA	-	0.00%	\$ -	0.00%
BGSNT	-	0.00%	\$ -	0.00%
BGCSD&BGCSO	-	0.00%	\$0.00	0.00%
Total	19,307	100%	\$6,285.13	100%
Minus 182 Overlap	19,125			
GOLD SEAL			\$715.08	11.38%
	-	-	\$ -	-
			\$ -	-
Age Break Down	All Eligible Clients-Paid		Dollars Paid by Age Category	
Type	Receiving Service	% of Total	Amount-\$	% of Total
Infant	2,202	11.51%	\$934.55	14.87%
Toddler	2,461	12.87%	\$1,021.08	16.25%
Three Year Old	3,208	16.77%	\$1,237.83	19.69%
Pre-School	4,851	25.36%	\$1,539.38	24.49%
<i>Sub-Total</i>	<i>12,722</i>	<i>66.52%</i>	<i>\$4,732.83</i>	<i>75.30%</i>
School Age: 6 yrs	1,871	15.70%	\$408.23	6.50%
School Age: 7 yrs	1,542	12.94%	\$328.58	5.23%
School Age: 8 yrs	1,205	10.11%	\$248.01	3.95%
Unduplicated School Age: 5 - 8 yrs**	5,836	49.08%	\$1,261.20	20.07%
School Age: 9 yrs and above	1,448	12.18%	\$291.10	4.63%
School Age (Duplicated)	25	0.21%	\$0.00	0.00%
School Age (Unduplicated)	7,259	37.96%	\$1,552.30	24.70%
Other	-	0.00%	\$0.00	0.00%
<i>Sub-Total</i>	<i>7,259</i>	<i>37.96%</i>	<i>\$1,552.30</i>	<i>24.70%</i>
Total	19,125	104%	\$6,285.13	100%

**There are 1,242 5-year-old within this count.



Note: Legends with too small percentage are not shown on the pie chart.

Early Learning Coalition of Miami-Dade/Monroe

School Readiness Slot Utilization Snapshot - Monroe

February 2020

(all dollar amounts in thousands '000)

as of 3/22/2020

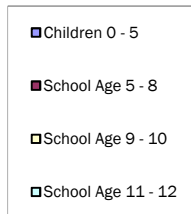
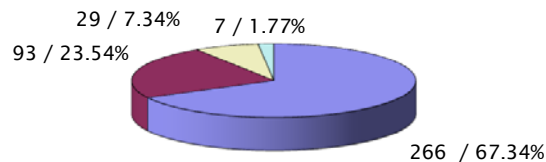
Children Served	Amount
Total actual paid - February 2020	370
Net Slot Payment and Gold Seal	\$ 121
Match (BG8 and CCEP)	\$ -
Total cost (in thousands) (incl match)	\$ 129
Change month over month	
Total Net Increase(decrease) children	(12)
Monthly Activity	
Amount	
Beginning Census	382
Net Increase/(Decrease)	(12)
Total	370

Current Data	
Enrolled As of Mar 22, 2020	321
Projected Paid for March (96% of enrolled)	308
Waitlist	
Ages 0-5	0
Ages 6-9	0
Ages 10-13	0
VPK Enrolled as of Mar 22, 2020	426
VPK Total Actual Paid - February 2020	429

Eligibility Breakdown	Children Paid by Billing Group		Dollars Paid by Billing Group	
	Receiving % of Service	Total	Amount	% of Total
Type				
AT Risk (BG1)	71	19.09%	\$26.52	20.57%
Income Eligible (BG8)	298	80.11%	\$100.72	78.15%
Florida One Parent	-	0.00%	\$ -	0.00%
Transitional Child Care (BG5)	-	0.00%	\$0.00	0.00%
Work Force Development (BG3x)	3	0.81%	\$1.65	1.28%
CCEP (Purchasing Pool) (CCPP)	-	0.00%	\$0.00	0.00%
ARRA	-	0.00%	\$0.00	0.00%
Total	372	100%	\$128.89	100%
Minus 2 Overlap	370			
GOLD SEAL	-	-	\$8.09	6.28%
BGCSD+BGCSO	-	0.00%	-	0.00%
Age Break Down		All Eligible Clients-Paid		Dollars Paid by Age Category
Type	Receiving % of Service	Total	Amount-\$	% of Total
Infant	57	14.43%	\$26.70	20.71%
Toddler	63	15.95%	\$29.59	22.96%
Three Year Old	62	15.70%	\$23.97	18.60%
Pre-School	84	21.27%	\$25.91	20.10%
<i>Sub-Total</i>	266	67.34%	\$106.17	82.37%
School Age: 6	36	9.11%	\$6.37	4.94%
School Age: 7	24	6.08%	\$4.73	3.67%
School Age: 8	19	4.81%	\$3.49	2.71%
School Age: 5 - 8**	93	23.54%	\$16.46	12.77%
School Age: 9 - 10	29	7.34%	\$4.98	3.86%
School Age: 11 - 12	7	1.77%	\$1.28	0.99%
School Age: Other Age	0	0.00%	\$0.00	0.00%
School Age Total	129	32.66%	\$22.72	17.63%
Other	-	0.00%	\$ -	0.00%
<i>Sub-Total</i>	129	32.66%	\$22.72	17.63%
Total	395	100%	\$128.89	100%
Minus 25 Overlap	370			

**There are 14 5-year-old within this count.

Children By Age Group



Children Paid by BG Group

