

**APPENDIX "A"**  
**RFQ # ELCMDM2020-01**  
**Legal Services**

APPLICATION TIMETABLE / IMPORTANT DATES \*

ACTIVITY	DATE	TIME	PHYSICAL ADDRESS/ELECTRONIC ADDRESS
RFQ # ELCMDM2020-01 for Legal Services	Monday, September 14, 2020	5:00 PM (EST)	Notice of RFQ posted on the ELC website/vendor registration required at: <a href="https://www.elcmdm.org/newsroom/procurements">https://www.elcmdm.org/newsroom/procurements</a>
All written inquiries to be received	Friday, September 25, 2020	12:00 PM (EST)	RFQ2020LegalServices@elcmdm.org
Early Learning Coalition's response to inquiries	Wednesday, September 30, 2020	5:00 PM (EST)	Responses to Inquiries Posted the Early Learning Coalition website: <a href="https://www.elcmdm.org/newsroom/procurements">https://www.elcmdm.org/newsroom/procurements</a>
<b>Sealed Applications must be received</b>	<b>Tuesday, October 13, 2020</b>	<b>12:00 PM (EST)</b>	Applications must be completed via: <a href="https://elcmiami.webauthor.com/go/procurement/">https://elcmiami.webauthor.com/go/procurement/</a>
Initial Opening of Applications	Wednesday, October 14, 2020	2:00 PM (EST)	Virtual meeting via: <a href="https://zoom.us/j/91659469640?pwd=dE5TSHcrbFZrRDlrbCs0WU1jUHcvZz09">https://zoom.us/j/91659469640?pwd=dE5TSHcrbFZrRDlrbCs0WU1jUHcvZz09</a>
Executive Evaluation Committee Interview	Monday, October 19, 2020	10:00 AM (EST)	Virtual meeting via: <a href="https://zoom.us/j/94645747363">https://zoom.us/j/94645747363</a>
Finance Committee	Thursday, October 29, 2020	10:00 AM (EST)	Virtual meeting via: <a href="https://zoom.us/j/96205604137">https://zoom.us/j/96205604137</a>
ELC Executive Committee Meeting	Monday, November 2, 2020	10:00 AM (EST)	Information pertaining to this meeting can be found on the ELC event calendar: <a href="https://www.elcmdm.org/calendar/">https://www.elcmdm.org/calendar/</a>
Notice of Intent to Award	TBD	TBD	Posted on the Early Learning Coalition website: <a href="https://www.elcmdm.org/newsroom/procurements">https://www.elcmdm.org/newsroom/procurements</a>
Effective Date of Contract	Friday, January 1, 2021	TBD	Not Applicable

\* All dates and events are subject to change at the discretion of the Early Learning Coalition.