First Responder and Essential Personnel Child Care Application & Authorization Process

Child care services for first responders and healthcare workers are available regardless of income. Scholarships are available to cover child care and out-of-school care for children ages 0 to 13 years old, for up to an initial period of 3 months.

ELIGIBILITY REQUIREMENTS
• Healthcare personnel essential workers is outlined in Governor DeSantis’ Executive Order
• One or both parents is employed as a first responder or healthcare worker.
• The family resides in Florida.
• The child is a United States citizen or qualified alien.

COMPLETING THE APPLICATION VIA COMPUTER OR SMARTPHONE
1. Obtain and complete the First Responder and Essential Personnel Child Care Application and Authorization (CCAA) Form. This form is now available online at https://www.elcmdm.org/newsroom/covid-19-updates or email info@elcmdm.org.
2. Send your signed CCAA form to info@elcmdm.org
3. Apply to the Family Portal through www.elcmdm.org or visit http://bit.ly/ELCFreeChildCare
4. As a new user, select Click Here to register for an account.
5. Complete the application (When answering the prequalifying questions, select “Yes” when asked if you have a form titled: Child Care Application and Authorization).

AFTER COMPLETING THE APPLICATION
• The Early Learning Coalition staff will review your application. If eligible, your case will be processed within 3 business days.
• During this process, you will need to submit proof of residency. You will need to scan/upload to your registered account. Documentation may include:
  » Valid Florida Driver’s License or Government ID
  » An original/certified copy of child’s United States birth certificate
  » A United States passport
  » Copy of child’s resident card
  » Citizenship/naturalization certificate
• Your final step is to select a provider. For help with selecting a provider, please contact us at 305-646-7220 to speak with one of the Early Learning Coalition’s Customer Service Specialists.
• Enrollment will be finalized once the parent signs/accepts terms and conditions.

NEED HELP?
If you need assistance with filling out the form or have any questions, please don’t hesitate to give us a call at 305-646-7220 or email us at info@elcmdm.org