



Provider Services Committee Meeting  
November 29, 2018; 2:00 PM  
ELC Board Room

**Committee Attendees:** Rick Beasley, Loreen Chant, Abilio Rodriguez; Jenni Roig

**Absent Committee Member:**

**Staff Attendees:** Angelo Parrino; Lisa Sanabria; Ileana Vallejo; Miguel Alfonso; Vanessa Aguilar; Amy Tongson; Jackye Russell; Lissandra Curbelo; Ana Rodriguez

**General Attendees:** Bob de la Fuente; Diamy Lopez; Eliana Alonso

**I. Welcome and Introductions**

**Rick Beasley**

**II. Approval of Minutes**

**Rick Beasley**

- Motion to approve by A. Rodriguez.
- Motion seconded by L. Chant.
- Motion unanimously passed.

**III. La Petite Academy**

**Bob de la Fuente**

- B. de la Fuente stated that La Petite Academy received a class 1 violation in Medication Requirements Group: All prescription and non-prescription medication must be dispensed according to written directions on the prescription label or printed manufacturer's label and maintained at the appropriate temperature. The childcare provider must never administer a medication that is prescribed for one child to another child. Medication was administered to the wrong child and/or administered in the wrong amount.
- D. Lopez stated that the assistant director gave the wrong dose to a three-month-old child, there was an alert sent to the mother and she called the school immediately. The paramedics were called as well as the child's primary physician. There was no need to take the child to the hospital and they remain in the program. Staff has been re-trained on the administration of medication.
- ELC staff changed there recommendation to a six month Corrective Action Plan.
- After reviewing all documents and hearing, the providers' testimony the committee decided to place the provider on a 6 month Corrective Action Plan. During this CAP the provider cannot receive any class 1 or 2 violation or they will be terminated without a chance to appeal.



- Motion to approve by A. Rodriguez.
- Motion seconded by L. Chant.
- Motion unanimously passed.

**IV. Public Comments**

**Loreen Chant**

**V. Adjourned**

**Loreen Chant**