



ELC Programs, Policy & Strategy Committee Meeting  
April 4, 2017 at 7:00 AM  
ELC Conference Room

**Committee Attendees:** Dr. Judy Schaechter; Gladys Montes; James Haj

**Absent Committee:** Bob Eadie

**Staff Attendees:** Ana Sejeck; Michelle Meilan; Fiorella Altare; Pam Hollingsworth; Angelo Parrino; Belkis Torres; Jackye Russell; Sal Martorano; Milton Silvera; Wil Ayala; Anabel Espinosa

**I. Welcome and Introductions** **Judy Schaechter**

- G. Montes called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Judy Schaechter**

- Motion to approve minutes by G. Montes.
- Motion seconded by J. Haj.
- Motion was unanimously passed.

**II. OEL Accountability Monitoring 2017** **Michelle Meilan**

- M. Meilan stated that the following items were audited:
  - Coalition Governance
  - Operations and Program Management
  - Child Care Resource and Referral
  - Educational Services Delivery
  - School Readiness Eligibility
  - School Readiness Payment Validation
  - Voluntary Prekindergarten Child Eligibility
  - Voluntary Prekindergarten Payment Validation
  - Voluntary Prekindergarten Provider Eligibility
  - Data Accuracy
- M. Meilan stated that Coalition's monitoring report and supporting documentation for SR services delivered for May, June, November and December 2016. Coalition's operations from July 1, 2015, through March 31, 2017. VPK services during the 2015-2-16 and 2016-2017 program years.
- M. Meilan stated that there were no findings in the following areas:
  - VPK Payment Validation
  - VPK Child Eligibility



- M. Meilan stated that OEL requires the coalition to submit a corrective action plan (CAP) for all compliance issues within 30 days from receiving this accountability review report. The response should demonstrate the coalition's steps to address each compliance issue and the numbered findings on the monitoring spreadsheets. For all uncorrected findings, a corrective action plan should identify the initial finding's cause and the coalition's plan for continued compliance.

### **III. Early Head Start**

**Belkis Torres**

- B. Torres presented the Federal Food Program report to the committee. This report shows the daily counts of food served to the early head start children.
- Resolution 04022018-01 - Approve the attached 2018-2019 Early Head Start (EHS) grant application and confirm the Early Learning Coalition of Miami-Dade/Monroe's Board knowledge in the development of the Early Head Start grant application.
  - Motion to approve resolution by G. Montes.
  - Motion seconded by J. Haj.
  - Motion was unanimously passed

### **IV. Public Comments**

**Judy Schaechter**

### **V. Adjourn**

**Judy Schaechter**