



**FINANCE COMMITTEE MEETING**  
**January 28th, 2015 at 9:15 am**  
**ELC Board Room**

- |      |   |                |
|------|---|----------------|
| I.   | Welcome & Introductions                                     | Gilda Ferradaz |
| II.  | Approval of Minutes   | Gilda Ferradaz |
|      | A. Motion to approve minutes for the month of November 2014 |                |
| III. | Financial Statements  | Gilda Ferradaz |
| IV.  | Resolutions   | Gilda Ferradaz |
| V.   | Information Items   | Gilda Ferradaz |
|      | A. Slot Utilization   |                |
|      | B. EHS Update   |                |
| VI.  | Meeting Adjourn   | Gilda Ferradaz |

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



Finance Committee Meeting  
 November 26<sup>th</sup>, 2014; 9:15 AM  
 Early Learning Coalition Board Room

**Committee Attendees:** Gilda Ferradaz; Philip Gassman; Theresa Axford (via conference call);

**Staff Attendees:** Evelio Torres, CEO; Angelo Parrino; Mercy Castiglione; Lisa Sanabria; Sandra Gonzalez; Yasmin Wong-Peraza; Dennis Cardenas; Fred Hicks; Milton Silvera; Aileen Martinez; Wendy Stevens

**Committee Absentees:** Adrian Alfonso, Harve Mogul

**I. Welcome and Introductions Gilda Ferradaz**

- Gilda Ferradaz called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes Gilda Ferradaz**

- Motion to approve minutes by T. Axford.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.

**III. Financial Statements Gilda Ferradaz**

- G. Ferradaz reviewed the financial statements and stated it was business as usual.
- G. Ferradaz stated that the financial statements are showing a deficit for School Readiness this is due to the CCEP funding. Until monies are dispersed OEL has asked us to use the School Readiness funds, once we receive this funding we will no longer show a deficit. The amount expected to be received is approximately 3 million.
- VPK is showing a surplus, this is normal for this time of year.
- A surplus in the TAP program continues, Miami Dade County Public School will soon be releasing a new RFP.

**IV. Resolutions****Gilda Ferradaz**

- Resolution 11262014-01 presents RFP#ELCMDM2014-006 (Enterprise Network Support and Hosting Services for Miami-Dade and Monroe Counties) Evaluation Committee's (the "Evaluation Committee") scoring results of the Request for Proposal to the Finance Committee for review and recommendation of vendor selection to the Board of Directors. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.
  - Motion to approve minutes by T. Axford.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.

**V. Informational Items****Gilda Ferradaz**

- G. Ferradaz reviewed the waitlist and snapshots. Monroe County continues to have "0" children on wait list. Miami Dade County wait list is approximately 12,990. E. Torres stated they will be enrolling more children soon.
- E. Torres expenditure reports state that 78% of dollars must be spent on direct services. The Early Learning Coalition of Miami Dade/Monroe is utilizing 88% on direct services and only 5% on administration, resulting in being one of the top performers.

**VI. Adjourn****Gilda Ferradaz**

**Early Learning Coalition of Miami-Dade and Monroe Counties**

**Statement of Financial Position**

*(In thousands \$000)*

	<b>Unaudited As of 12/31/2014</b>
	<hr/>
<b>Assets</b>	
Cash & Cash Equivalents	14,596
Grants Receivable	15,285
VPK Prepayment	6,478
Property and Equipment, Net	190
Other Assets	184
	<hr/>
Total Assets	<b>\$ 36,734</b>
	<hr/> <hr/>
<b>Liabilities</b>	
Accounts Payable	63
Advances Due to OEL & Other	15,243
VPK Prepayment	6,478
Deferred Revenues	205
Accrued Expenses & Other Liabilities	13,819
Total Liabilities	35,808
	<hr/> <hr/>
<b>Net Assets</b>	
Unrestricted	246
Temporarily Restricted	679
Total Net Assets	925
	<hr/> <hr/>
Total Liabilities and Net Assets	<b>\$ 36,733</b>
	<hr/> <hr/>

**Early Learning Coalition of Miami-Dade and Monroe Counties**

**Statement of Activities**  
*(In thousands \$000)*

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>YTD 12/31/2014</u>
<b>Support and revenues</b>			
Grants	\$ 0	\$ 80,491	\$ 80,491
Contributions and Other	3	0	3
Net Assets Released from Restrictions	<u>80,341</u>	<u>(80,341)</u>	<u>0</u>
 Total Support and Revenues	 80,344	 150	 80,494
<b>Expenses</b>			
Early Education Services	77,812		77,812
Administration	<u>2,547</u>		<u>2,547</u>
 Total Expenses	 <u>80,359</u>	 <u>0</u>	 <u>80,359</u>
 <b>Change in Net Assets</b>	 (15)	 150	 135
 <b>Beginning Net Assets</b>	 261	 529	 790
 <b>Ending Net Assets</b>	 <u>\$ 246</u>	 <u>\$ 679</u>	 <u>\$ 925</u>

**Early Learning Coalition of Miami-Dade and Monroe Counties**  
**Statement of Functional Expenses**  
*(In thousands \$000)*

	<u>Early Education Services</u>	<u>Administration</u>	<u>Preliminary YTD 12/31/2014</u>
<b>Expenses:</b>			
Payroll & Employee Benefits	3,671	1,805	5,475
Direct Child Care Services	71,252	0	71,252
Contracted Services-Subrecipients	1,688	53	1,742
Dues & Subscriptions	0	12	12
Occupancy Costs	555	38	593
Telephone & Communications	88	5	94
Equipment Repair & Maintenance	2	0	2
Postage & Freight	33	4	37
Printing	38	1	40
Professional Fees	223	469	692
Travel & Transportation Expenses	19	57	75
Program Supplies	108	0	108
Meetings & Conferences	2	-1	1
Insurance-General & Liability	42	4	47
Office	78	12	89
Other Administrative Costs	12	87	100
<b>Total Expenses</b>	<b>\$ <u>77,812</u></b>	<b><u>2,547</u></b>	<b><u>80,359</u></b>

**Early Learning Coalition of Miami-Dade and Monroe Counties**  
**Statement of Cash Flows**  
*(In thousands \$000)*

	<u>Preliminary YTD 12/31/2014</u>
<b>Cash Flows From Operating Activities</b>	
<b>Change In Net Assets</b>	135
<b>Adjustments to reconcile change in net cash provided by Operating activities:</b>	
Depreciation Expense	
(Increase) Decrease in Assets:	
Grants Receivables	(1,563)
Other Assets	(29)
VPK Prepayment	(6,478)
	0
Increase (Decrease) in Liabilities:	
Accounts Payable-Vendors	(1,479)
Other Accrued Expenses & Other Payables	(152)
Advances Due to OEL	21,541
Advances Due to Other Grantors	158
Deferred Revenues	178
<b>Total Adjustments</b>	<b>12,175</b>
<b>Net Cash Flows From Operating Activities</b>	<u><b>12,310</b></u>
<b>Cash Flows from Investing Activities:</b>	
Purchase of furniture and equipment	
<b>Net Cash Flows From Investing Activities</b>	<u><b>0</b></u>
Change in Cash	12,310
Cash - Beginning of Period	2,286
<b>Cash Balance End of Period</b>	<u><u><b>\$ 14,596</b></u></u>

Early Learning Coalition of Miami-Dade and Monroe Counties  
Statement of Revenues and Expenditures at  
December 31, 2014

In 000's

TOTAL	Current Month	Current Year	Annual Budget	% Budget	Target % Budget	Variance
	Actual	Actual		Remaining		
<b>Revenue</b>						
State of Florida	13,140	77,899	169,260	53.98%		
The Children's Trust	213	1,434	3,641	60.61%		
Other	48	284	700	59.40%		
Refugee	134	783	2,500	68.68%		
MDCPS Teen Parent	19	93	1,175	92.08%		
<b>Total Revenue</b>	<b>13,555</b>	<b>80,494</b>	<b>177,276</b>	<b>54.59%</b>	<b>50.00%</b>	<b>-4.59%</b>
<b>Expenditures</b>						
Salary and Fringe	1,197	5,450	10,469	47.94%		
State of Florida Child Care	11,660	70,943	156,967	54.80%		
Contractual Services	462	2,744	5,087	46.06%		
Occupancy/Infrastructure	132	769	1,445	46.79%		
Travel and Conference	11	162	176	8.04%		
Program and Activity Expenses	7	108	2,380	95.46%		
IT	20	55	321	82.85%		
Other Expenses	31	128	430	70.37%		
Accrued Expenses Other						
<b>Total Expenditures</b>	<b>13,520</b>	<b>80,359</b>	<b>177,276</b>	<b>54.67%</b>	<b>50.00%</b>	<b>-4.67%</b>
<b>Net Revenue Over Expenditure</b>	<b>34</b>	<b>135</b>	<b>-</b>			

School Readiness	Current Month	Current Year Actual	Annual Budget	% Budget	Target % Budget	Variance
	Actual			Remaining		
<b>Revenue</b>						
State of Florida	8,472	52,197	108,466	51.88%		
<b>Total Revenue</b>	<b>8,472</b>	<b>52,197</b>	<b>108,466</b>	<b>51.88%</b>	<b>50.00%</b>	<b>-1.88%</b>
<b>Expenditures</b>						
Salary and Fringe	986	4,467	7,586	41.12%		
State of Florida Child Care	7,011	45,335	96,029	52.79%		
Contractual Services	283	1,399	2,700	48.17%		
Occupancy and Infrastructure	136	689	904	23.81%		
Travel and Conference	10	126	127	0.90%		
Program and Activity Expenses	7	37	640	94.24%		
IT	18	39	200	80.36%		
Other Expenses	21	106	281	62.24%		
Accrued Expenses Other						
<b>Total Expenditures</b>	<b>8,472</b>	<b>52,198</b>	<b>108,466</b>	<b>51.88%</b>	<b>50.00%</b>	<b>-1.88%</b>
<b>Net Revenue over Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>			

Voluntary Pre-K	Current Month	Current Year Actual	Annual Budget	% Budget	Target % Budget	Variance
	Actual			Remaining		
<b>Revenue</b>						
State of Florida	4,668	25,702	60,794	57.72%		
<b>Total Revenue</b>	<b>4,668</b>	<b>25,702</b>	<b>60,794</b>	<b>57.72%</b>	<b>50.00%</b>	<b>-7.72%</b>
<b>Expenditures</b>						
Salary and Fringe	132	615	1,737	64.57%		
State of Florida Child Care	4,524	24,920	58,504	57.41%		
Contractual Services	6	66	151	56.48%		
Occupancy and Infrastructure	3	68	214	68.42%		
Travel and Conference		12	20	36.71%		
Program and Activity Expenses			8	100.00%		
IT	2	14	87	84.12%		
Other Expenses	1	7	74	90.03%		
Accrued Expenses Other						
<b>Total Expenditures</b>	<b>4,668</b>	<b>25,702</b>	<b>60,794</b>	<b>57.72%</b>	<b>50.00%</b>	<b>-7.72%</b>
<b>Net Revenue over Expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>			

Other	Current Month	Current Year Actual	Annual Budget	% Budget	Target % Budget	Variance
	Actual			Remaining		
<b>Revenue</b>						
The Children's Trust	213	1,434	3,641	60.61%		
Other	48	284	700	59.40%		
Refugee	134	783	2,500	68.68%		
MDCPS Teen Parent	19	93	1,175	92.08%		
<b>Total Revenue</b>	<b>414</b>	<b>2,595</b>	<b>8,016</b>	<b>67.63%</b>	<b>50.00%</b>	<b>-17.63%</b>
<b>Expenditures</b>						
Salary and Fringe	79	368	1,146	67.89%		
State of Florida Child Care	125	688	2,435	71.74%		
Contractual Services	174	1,279	2,237	42.80%		
Occupancy and Infrastructure	-7	13	327	96.10%		
Travel and Conference	1	24	30	19.49%		
Program and Activity Expenses		71	1,733	95.89%		
IT	3,690	2	34	94.41%		
Other Expenses	9	14	75	81.48%		
Accrued Expenses Other						
<b>Total Expenditures</b>	<b>380</b>	<b>2,460</b>	<b>8,016</b>	<b>69.32%</b>	<b>50.00%</b>	<b>-19.32%</b>
<b>Net Revenue over Expenditure</b>	<b>34</b>	<b>135</b>	<b>-</b>			





**Early Learning Coalition Finance Committee Meeting**

**January 28, 2015**

**Resolution: 01282015-01**

**Action Requested:** Authorize the President and CEO to release the request for proposal (RFP) for Developmental Assessments for Miami-Dade and Monroe Counties listed in the background section of this resolution.

**Fiscal Impact:** The total amount of the RFP will not exceed \$135,000.00, subject to availability of funding.

**Funding Source:** School Readiness

**Strategic Goal:**

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Internal Capacity
- Funding

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**RESOLUTION NO. 01282015-01**

**AUTHORIZE THE PRESIDENT AND CEO TO RELEASE REQUEST FOR PROPOSAL (RFP) FOR THE DEVELOPMENTAL ASSESSMENTS FOR MIAMI-DADE AND MONROE COUNTIES LISTED IN THE BACKGROUND SECTION OF THIS RESOLUTION. THE TOTAL AMOUNT OF THE RFP WILL NOT EXCEED \$135,000.00, SUBJECT TO AVAILABILITY OF FUNDING.**

WHEREAS, the Board has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Board is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,  
 NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Board authorizes the President and CEO to release request for proposal (RFP) for Developmental Assessments for Miami-Dade and Monroe Counties listed in the background section of this resolution. The total amount of the RFP will not exceed \$135,000.00, subject to availability of funding.

The foregoing resolution and attachment was offered by \_\_\_\_\_, who moved its approval. The motion was seconded by \_\_\_\_\_, and upon being put to a vote, the vote was as follows: \_\_\_\_\_.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 2<sup>nd</sup>, day of February, 2015.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE  
MIAMI-DADE COUNTY, FLORIDA

BY \_\_\_\_\_  
BOARD SECRETARY

## Background

This resolution is requesting authorization for the President and CEO to release request for proposal (RFP) for Developmental Assessments for Miami-Dade and Monroe Counties listed in the chart below. The total amount of the RFP will not exceed \$135,000.00, subject to availability of funding. The goal of using competitive solicitation for these services is to ensure high quality of services and leverage professional expertise and community partnerships.

As part of the School Readiness Child Screening & Assessment program, a random sample of children using the School Readiness subsidy must be assessed in the fall and spring of each year. The ELCMDM uses the Early Learning Accomplishment Profile (E-LAP) and Early Learning Accomplishment Profile-Diagnostic (LAP-D) for the assessment of children 0-5 years to fulfill this mandate in accordance with Florida Statute.

The scope of work for the Developmental Assessment RFP includes all aspects of the assessment process for both Miami-Dade and Monroe Counties, including, but not limited to: the selection of the random sample, management of the pre/post LAP assessment process in Miami-Dade County, and data analysis and reporting of the assessment (LAP) data for Miami-Dade and Monroe Counties. The estimated number of assessments that will be conducted in Miami-Dade County is one thousand (1000) and in Monroe County is one hundred fifty (150).

RFP Services	Proposed Dollar Not-To-Exceed Amount	Proposed Release Date	Proposed Contract Date
Developmental Assessments for Miami-Dade and Monroe Counties	\$115,000.00 (MDC) \$20,000.00 (Monroe)	February 2014	July 1, 2015
<b>TOTAL RFP AMOUNT NTE</b>	<b>\$135,000.00</b>	February 2014	July 1, 2015



**Early Learning Coalition Finance Committee Meeting**

January 28, 2015

Resolution: 01282015-02

**Action Requested:** Authorize the President and CEO to receive and execute the grant agreement and/or contract with The Department of Health and Human Services, Administration for Children and Families, Office of Head Start.

**Fiscal Impact:** The contract is a not-to-exceed amount of \$9,500,000.00, subject to approval for legal sufficiency and form.

**Funding Source:** The Department of Health and Human Services, Administration for Children and Families, Office of Head Start

**Strategic Goal:**

<input checked="" type="checkbox"/> Neediest Children <input checked="" type="checkbox"/> Youngest Children <input checked="" type="checkbox"/> Educate All	<input checked="" type="checkbox"/> Providers <input type="checkbox"/> Internal Capacity <input checked="" type="checkbox"/> Funding
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**Resolution: 01282015-02**

**AUTHORIZATION FOR THE PRESIDENT AND CEO TO RECEIVE FUNDS AND EXECUTE THE GRANT AGREEMENT AND/OR CONTRACT FROM THE DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDEN AND FAMILIES, OFFICE OF HEAD START. THE CONTRACT IS A NOT-TO-EXCEED AMOUNT OF \$9,500,000.00, SUBJECT TO APPROVAL FOR LEGAL SUFFICIENCY AND FORM.**

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Board authorizes the President and CEO to receive funds and execute the grant and/or contract from The Department

of Health and Human Services, Administration for Children and Families, Office of Head Start. The grant/contract amount is a not to exceed amount of \$9,500,000.00 and it is subject to approval for legal sufficiency and form.

The foregoing resolution and attachment was offered by \_\_\_\_\_, who moved its approval. The motion was seconded by \_\_\_\_\_, and upon being put to a vote, the vote was as follows: \_\_\_\_\_.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 2<sup>nd</sup>, day of February, 2015.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE  
MIAMI-DADE COUNTY, FLORIDA

BY \_\_\_\_\_  
BOARD SECRETARY

## Background

The Early Learning Coalition has received notification of funding from The Federal Office of Head Start in the amount of 9.5 million dollars under the Early Head Start Child Care Partnership Program. In addition, the Children's Trust has committed up to \$700,000.00 in local matching funds to ensure high quality services for the children and families serve by the Neighborhood Place for Early Head Start. In January of 2014, the Obama Administration announced a national investment of 500 million dollars to be awarded to improve infant and toddler care through child care partnerships. The Federal Head Start program is administered by the Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Head Start. Agencies that receive grant awards directly from the Office of Head Start are referred to as Grantees.

As a Head Start Grantee, the Coalition will partner with 35-40 child care centers and family child care homes to serve 750 children between the ages of birth and three years old. As with all Early Head Start/Head Start grantees, the Coalition will go through 'reauthorization' every five years.

The ELC will implement Early Head Start under the registered name: The Neighborhood Place for Early Head Start. Implementation partners include: Jackson Health Systems and Holz Children's Hospital, University of Miami, Miami Dade College, University of Florida, The Healthy Start Coalition, Citrus Health Network, Inc., Cuban National Council, The Elijah Network, Miami Children's Initiative, Opa-Locka Community Development Corporation, Concerned African Women, Nurse Family Partnership and others.

As a result, the Coalition is requesting authorization for the President and CEO to receive and execute The Early Head Start grant/contract in the approximate amount of \$9,500,000.00, for the 2015-2016 program year.

## Narrative

**History of Head Start:** In January of 1964, President Lyndon B. Johnson declared The War on Poverty in his State of the Union speech. Shortly thereafter, Sargent Shriver took the lead in assembling a panel of experts to develop a comprehensive child development program that would help communities meet the needs of disadvantaged preschool children. Among these experts were Dr. Robert Cooke, a pediatrician at John Hopkins University, and Dr. Edward Zigler, a professor of psychology and director of the Child Study Center at Yale University.

Part of the government's thinking on poverty was influenced by new research on the effects of poverty, as well as on the impacts of education. This research indicated an obligation to help disadvantaged groups, compensating for inequality in social or economic conditions. Head Start was designed to help break the cycle of poverty, providing preschool children of low-income families with a comprehensive program to meet their emotional, social, health, nutritional and psychological needs. A key tenet of the program established that it be culturally responsive to the communities served, and that the communities have an investment in its success through the contribution of volunteer hours and other donations as nonfederal share.

Head Start has served over 30 million children since 1965, growing from an eight-week demonstration project to include full day/year services and many program options. Currently, Head Start is administered by the Administration for Children and Families (ACF) in the Department of Health and Human Services. Head Start serves over a million children and their families each year in urban and rural areas in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories, including American Indian, Alaskan Native and Migrant/Seasonal communities.



**Early Learning Coalition Finance Committee Meeting**

**January 28, 2015**

**Resolution: 01282015-03**

**Action Requested:** Authorize the President and CEO to negotiate and execute an amendment to contract PSA14-129 with Shutts & Bowen LLP.

**Fiscal Impact:** The contract amount increases by \$100,000.00, for a total contract amount of \$229,000.00, which is subject to the availability of funding.

**Funding Source:** A-Pool

**Strategic Goal:**

- |  |   |
|--|---|
| <input type="checkbox"/> Neediest Children | <input checked="" type="checkbox"/> Providers         |
| <input type="checkbox"/> Youngest Children | <input checked="" type="checkbox"/> Internal Capacity |
| <input type="checkbox"/> Educate All       | <input type="checkbox"/> Funding                      |

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**Resolution: 01282015-03**

**AUTHORIZATION FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE AND AMENDMENT TO CONTRACT PSA14-129 WITH SHUTTS & BOWEN LLP. THE TOTAL AMENDMENT WILL NOT EXCEED \$100,000.00, WHICH IS SUBJECT TO AVAILABILITY OF FUNDING.**

WHEREAS, the Finance Committee has been apprised of the goals of the program through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein; and

WHEREAS, the President and CEO and staff recommend approving this action,

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF THE EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, MIAMI-DADE COUNTY, FLORIDA that this Board authorizes the President and CEO to negotiate and execute an amendment to Contract PSA14-129 with Shutts & Bowen LLP. The total amendment amount will not exceed \$100,000.00, which is subject to availability of funding.



The foregoing resolution and attachment was offered by \_\_\_\_\_, who moved its approval. The motion was seconded by \_\_\_\_\_, and upon being put to a vote, the vote was as follows: \_\_\_\_\_.

The vote was recorded as in the attached roll call sheet.

The Chairperson thereupon declared the resolution duly passed and adopted this 2<sup>nd</sup>, day of February, 2015.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE  
MIAMI-DADE COUNTY, FLORIDA

BY \_\_\_\_\_  
BOARD SECRETARY

**Background**

On June 29, 2014, the Coalition engaged Shutts & Bowen LLP to serve as a board counsel/legal services for fiscal year 2014-2015. The amendment is to increase the contract amount from \$129,000.00 to \$229,000.00. The Coalition is currently engaged in litigation with Wonder Sprout and potential litigation with Mach 87. As such, the Coalition is requesting authorization for the President and CEO to negotiate and execute an amendment to the contract. The total amendment amount will increase the contract by \$100,000.00, for a total contract amount of \$229,000.00, which is subject to availability of funding.

**EXPENSES:**

The following tables describe the expenses for fiscal year 2014-2015:

Contractor's Name	Services	Term	Original Contract amount FY 2014-2015	Amendment # 1 for litigation expenses	Amendment # 2 for litigation expenses	Total Contract amount	Total Amount Billed up to date
Shutts & Bowen LLP	Board Counsel/Legal Services	07/01/2014 06/30/2015	\$109,000.00	\$20,000.00	\$100,000.00	\$229,000.00	\$150,082.62

**Board Counsel Regular Services**

	Amount Billed	% of monies used per month	Target % Utilization per month	Cumulative Utilization
Jul-14	\$13,884.25	10.76%	8.33%	8.33%
Aug-14	\$12,986.71	10.07%	8.33%	16.67%
Sep-14	\$11,021.45	8.54%	8.33%	25.00%
Oct-14	\$23,959.25	18.57%	8.33%	33.33%
Nov-14	\$3,016.67	2.34%	8.33%	41.67%
Dec-14	\$9,180.75	7.12%	8.33%	50.00%
Jan-15		0.00%	8.33%	58.33%
Feb-15		0.00%	8.33%	66.67%
Mar-15		0.00%	8.33%	75.00%
Apr-15		0.00%	8.33%	83.33%
May-15		0.00%	8.33%	91.67%
Jun-15		0.00%	8.33%	100.00%
<b>Total</b>	<b>\$74,049.08</b>	<b>57.40%</b>	<b>100.00%</b>	

**Litigation Costs:**

	Amount Billed	% of monies used per month	Target % Utilization per month	Cumulative Utilization
Jul-14		0.00%	8.33%	8.33%
Aug-14		0.00%	8.33%	16.67%
Sep-14	\$6,862.50	2.75%	8.33%	25.00%
Oct-14	\$21,234.82	8.49%	8.33%	33.33%
Nov-14	\$25,818.67	10.33%	8.33%	41.67%
Dec-14	\$22,117.55	8.85%	8.33%	50.00%
Jan-15		0.00%	8.33%	58.33%
Feb-15		0.00%	8.33%	66.67%
Mar-15		0.00%	8.33%	75.00%
Apr-15		0.00%	8.33%	83.33%
May-15		0.00%	8.33%	91.67%
Jun-15		0.00%	8.33%	100.00%
<b>Total</b>	<b>\$76,033.54</b>	<b>30.41%</b>	<b>100.00%</b>	

# Early Learning Coalition of Miami-Dade/Monroe

School Readiness Slot Utilization Snapshot - Miami-Dade

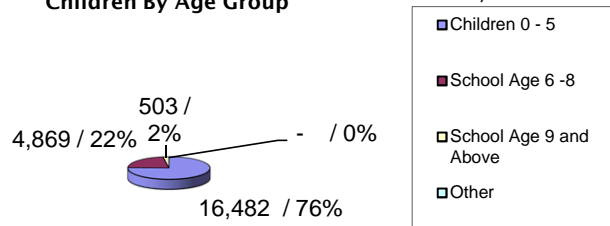
December 2014

(all dollar amounts in thousands '000)

Children Served	Amount
Total actual paid - YTD	27,143
Total actual paid - December 2014	<b>20,186</b>
Net Slot Payment and Gold Seal Match (BG8 and CCEP)	\$ 6,041
	\$ 134
Total cost (in thousands) (incl match)	\$ 6,889
<b>Change month over month</b>	
Total Net Increase(decrease) children	(693)
Net increase/(decrease) dollars	\$ 501
<b>Monthly Activity</b>	<b>Amount</b>
Beginning Census	20,879
NET Increase/(Decrease)	(693)
<b>Total</b>	<b>20,186</b>
<b>Current Data</b>	
Enrolled As of January 20, 2015	20,188
Projected Paid for January (96% of enrolled)	19,380
<b>Ready Pool and Waitlist</b>	
Ready Pool as of January 20, 2015	-
Waitlist as of January 20, 2015	7,558
Waitlist as of December 29, 2014	9,090
Waitlist as of November 17, 2014	12,990
<b>VPK Enrolled As of January 20, 2015</b>	
Regular	21,617
Summer	
<b>VPK Total Actual Paid - December 2014</b>	
SISP	6
Regular	21,240
Summer	12
<b>VPK Total Actual Paid - YTD</b>	
SISP	9
Regular	22,213
Summer	425

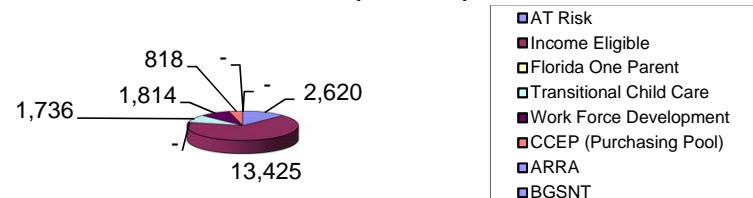
Eligibility Breakdown	Children Paid by BG Group				Dollars Paid by BG Group			
	Receiving Service	% of Total	Diff Prior Month	% Change Prior Month	Amount*	% of Total	Diff Prior Month	% Change Prior Month
Type								
AT Risk	2,620	12.83%	185	7.60%	\$949.11	14.05%	\$125.12	15.19%
Income Eligible	13,425	65.77%	(960)	-6.67%	\$4,524.61	66.97%	\$210.26	4.87%
Florida One Parent	-	0.00%	-	-	\$ -	0.00%	\$ -	-
Transitional Child Care	1,736	8.50%	59	3.52%	\$572.77	8.48%	\$86.38	17.76%
Work Force Development	1,814	8.89%	61	3.48%	\$575.70	8.52%	\$56.85	10.96%
CCEP (Purchasing Pool)	818	4.01%	34	4.34%	\$133.59	1.98%	\$22.72	20.49%
ARRA	-	0.00%	-	-	\$ -	0.00%	\$0.00	-
BGSNT	-	0.00%	-	-	\$ -	0.00%	\$0.00	-
<b>Total</b>	<b>20,413</b>	<b>100%</b>	<b>(621)</b>	<b>-2.95%</b>	<b>\$6,755.78</b>	<b>100%</b>	<b>\$501.34</b>	<b>8.02%</b>
Minus 227 Duplicates	<b>20,186</b>							
GOLD SEAL					\$714.58	10.58%	\$57.09	8.68%
categories above)	-		-		\$ -		\$0.00	-
SFW GOLD SEAL					\$ -		\$0.00	-
Age Break Down	All Eligible Clients-Paid				Dollars Paid by Age Category			
Type	Receiving Service	% of Total	Diff Prior Month	% Change Prior Month	Amount-\$	% of Total	Diff Prior Month	% Change Prior Month
Infant	3,424	15.70%	(77)	-2.20%	\$1,347.65	19.79%	\$73.90	5.80%
Toddler	3,588	16.45%	(118)	-3.18%	\$1,304.02	19.15%	\$69.45	5.63%
Three Year Old	4,145	19.00%	1	0.02%	\$1,411.61	20.73%	\$103.65	7.92%
Pre-School	5,325	24.41%	355	7.14%	\$1,517.67	22.29%	\$231.36	17.99%
<i>Sub-Total</i>	<i>16,482</i>	<i>75.56%</i>	<i>161</i>	<i>0.99%</i>	<i>\$5,580.95</i>	<i>81.97%</i>	<i>\$478.36</i>	<i>9.37%</i>
School Age: 6 yrs	2,292	10.48%	(2)	-0.09%	\$526.05	7.73%	\$48.34	10.12%
School Age: 7 yrs	378	1.73%	(84)	-18.18%	\$78.86	1.16%	\$6.47	8.94%
School Age: 8 yrs	294	1.34%	10	3.52%	\$57.62	0.85%	\$17.39	43.24%
Unduplicated School Age: 6 - 8 yrs**	4,869	22.28%	(380)	-7.24%	\$1,134.06	16.66%	\$69.46	6.52%
School Age: 9 yrs and above	503	2.30%	26	5.45%	\$93.80	1.38%	\$17.59	23.08%
<b>School Age Total Includes 42 duplicates</b>	<b>5,372</b>	<b>24.58%</b>	<b>(354)</b>	<b>-6.18%</b>	<b>\$1,227.85</b>	<b>18.03%</b>	<b>\$87.05</b>	<b>7.63%</b>
School Age (Unduplicated)	5,330	24.44%	(389)	-6.80%	\$1,227.85	18.03%	\$87.05	7.63%
Other	-	0.00%	-3	-100.00%	\$0.00	0.00%	(\$1.07)	-100.00%
<i>Sub-Total</i>	<i>5,330</i>	<i>24.44%</i>	<i>(392)</i>	<i>-6.85%</i>	<i>\$1,227.85</i>	<i>18.03%</i>	<i>\$85.98</i>	<i>7.53%</i>
<b>Total</b>	<b>21,812</b>	<b>100%</b>	<b>(231)</b>	<b>-1.05%</b>	<b>\$6,808.81</b>	<b>100%</b>	<b>\$564.34</b>	<b>9.04%</b>
Minus 1496 Duplicates	<b>20,316</b>							

Children By Age Group



\*\*There are 1925 5-year-old within this count.

Children Paid by BG Group



Note: Legends with too small percentage are not shown on the pie chart.

## Early Learning Coalition of Miami-Dade/Monroe

School Readiness Slot Utilization Snapshot - Monroe

December 2014

(all dollar amounts in thousands '000)

Children Served	Amount
Total actual paid - December 2014	634
Net Slot Payment and Gold Seal	\$ 199
Match (BG8 and CCEP)	\$ 3
Total cost (in thousands) (incl match)	\$ 208
<b>Change month over month</b>	
Total Net Increase(decrease) children	(9)
Net increase/(decrease) dollars	\$ 21
<b>Monthly Activity</b>	
Beginning Census	643
Net Increase/(Decrease)	(9)
<b>Total</b>	<b>634</b>

<b>Current Data</b>	
Enrolled as of January 23, 2015	662
Projected Paid for January (96% of enrolled)	636
<b>Waitlist</b>	
Waitlist as of January 23, 2015	0
Waitlist as of January 6, 2015	0
Waitlist as of November 21, 2014	0
VPK Enrolled as of January 23, 2015	434
VPK Total Actual Paid - December 2014	429

Eligibility Breakdown Type	Children Paid by BG Group				Dollars Paid by BG Group			
	Receiving % of Service	% of Total	Diff Prior Month	% Change Prior Month	Amount	% of Total	Diff Prior Month	% Change Prior Month
AT Risk	146	22.78%	(2)	-1.35%	\$52.94	25.80%	\$5.15	10.79%
Income Eligible	458	71.45%	(5)	-1.08%	\$143.24	69.80%	\$14.29	11.08%
Florida One Parent	-	0.00%	0	-	\$ -	0.00%	\$ -	-
Transitional Child Care	7	1.09%	0	0.00%	\$2.56	1.25%	\$1.04	67.85%
Work Force Development	8	1.25%	-1	-11.11%	\$3.31	1.61%	\$0.08	2.34%
CCEP (Purchasing Pool)	22	3.43%	1	4.76%	\$3.16	1.54%	\$0.50	18.69%
ARRA	-	0.00%	-	-	\$0.00	0.00%	\$0.00	-
<b>Total</b>	<b>641</b>	<b>100%</b>	<b>(7)</b>	<b>-1.08%</b>	<b>\$205.20</b>	<b>100%</b>	<b>\$21.05</b>	<b>11.43%</b>
Minus 7 Duplicates	<b>634</b>							
GOLD SEAL	-	-	-	-	\$5.86	2.86%	\$0.96	19.68%

Age Break Down Type	All Eligible Clients-Paid				Dollars Paid by Age Category			
	Receiving % of Service	% of Total	Diff Prior Month	% Change Prior Month	Amount-\$	% of Total	Diff Prior Month	% Change Prior Month
Infant	124	18.79%	(4)	-3.13%	\$53.44	26.04%	\$5.59	11.68%
Toddler	108	16.36%	1	0.93%	\$42.32	20.63%	\$4.84	12.93%
Three Year Old	100	15.15%	(8)	-7.41%	\$31.51	15.36%	\$1.99	6.76%
Pre-School	149	22.58%	6	4.20%	\$39.20	19.10%	\$6.80	20.99%
<i>Sub-Total</i>	<b>481</b>	<b>72.88%</b>	<b>(5)</b>	<b>-1.03%</b>	<b>\$166.47</b>	<b>81.13%</b>	<b>\$19.23</b>	<b>13.06%</b>
School Age: 6	50	7.58%	-1	-1.96%	\$10.94	5.33%	\$1.32	13.69%
School Age: 7	46	6.97%	(4)	-8.00%	\$10.51	5.12%	\$0.51	5.15%
School Age: 8	34	5.15%	-	0.00%	\$7.15	3.48%	\$0.76	11.84%
School Age: 6 - 8**	164	24.85%	(10)	-5.75%	\$36.40	17.74%	\$2.17	6.33%
School Age: 9 - 10	10	1.52%	-4	-28.57%	\$1.55	0.76%	(\$0.19)	-11.12%
School Age: 11 - 12	5	0.76%	-2	-28.57%	\$0.77	0.38%	\$0.15	24.54%
School Age: Other Age	0	0.00%	0	-	\$0.00	0.00%	\$0.00	-
School Age Total	179	27.12%	(16)	-8.21%	\$38.73	18.87%	\$2.13	5.81%
Other	-	0.00%	-	-	\$ -	0.00%	\$ -	-
<i>Sub-Total</i>	<b>179</b>	<b>27.12%</b>	<b>(16)</b>	<b>-8.21%</b>	<b>\$38.73</b>	<b>18.87%</b>	<b>\$2.13</b>	<b>5.81%</b>
<b>Total</b>	<b>660</b>	<b>100%</b>	<b>(21)</b>	<b>-3.08%</b>	<b>\$205.20</b>	<b>100%</b>	<b>\$21.35</b>	<b>11.61%</b>
Minus 26 Duplicates	<b>634</b>							

\*\*There are 34 5-year-old within this count.

