



Finance Committee Meeting  
March 26, 2020; 10:00 AM  
Via Conference Call

**Committee Attendees:** Adrian Alfonso; Bob Eadie; Gilda Ferradaz; Chuck Mohr

**Absent Committee:** Alex Soto

**Staff Attendees:** Evelio Torres; Alex Sanchez; Sandra Gonzalez; Angelo Parrino; Miguel Alfonso; Cassie Alaniz; Lisney Badillo; Lissandra Curbelo; Adelina Gross; Mercy Castiglione; Vanessa Aguilera; Fiorella Altare-Christie

**I. Welcome and Introductions** **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by G. Ferradaz.
- Motion unanimously passed.

**III. Financial Statements** **Bob Eadie**

- A. Sanchez reviewed the financials and stated that they were in line with prior years, business as usual. A. Sanchez stated that the budget was reflecting a surplus in School Readiness to offset the surplus the ELC has eliminated the wait list, will be holding a quality fair and will increase the provider's rates. A. Sanchez stated that VPK is also reflecting a surplus but the ELC was able to pay Miami Dade County Public Schools, which was approximately 8 million, and this should bridge the gap. A. Sanchez stated that Early Head Start was reflecting a deficit. A. Parrino stated that to offset this deficit they have implemented different programs to save on costs, allocation was aligned to partially pay employees through School Readiness, new contracts were renegotiated, have stopped relying so much on dual enrollment, have frozen hiring, and have requested supplemental monies to finish playgrounds.
- B. Eadie asked if they were having some sense of what are true finance are. M. Castiglione stated that they were no longer working on estimates but with EFS mod reports. M. Castiglione stated that they were more comfortable with these current reports and did not think that they would have to go back and reconcile. M. Castiglione stated that she was not sure if these reports were 100% accurate because there were still some glitches



in the system. C. Mohr asked if it was possible to hold some money in contingency to offset the cost of the reconciliation process. M. Castiglione responded that unfortunately that could not be done because the ELC was a cost reimbursement program. B. Eadie asked if there would be an impact on budget due to the COVID19. E. Torres responded that there were approximately 700 providers closed now, they continue to receive payment whether opened or closed on full enrollment. E. Torres stated that the expectation was that they would continue to pay the teachers but it would be difficult because of private pay; the providers have lost a lot of money and may not be able to pay full salaries. E. Torres stated that the current situation should not have a huge impact on the ELC. E. Torres stated that they would be waiving all parent fees. A. Alfonso suggested sending out information to the providers about the stimulus bill, as this would be beneficial to providers to pay employees through grants. E. Torres stated that 3.5 billion in grants and that childcare was included, also companies that have less than 500 employees can apply for the loan. G. Ferradaz asked if they are paying providers based on enrollment and not attendance. E. Torres responded yes. A. Parrino stated that on March 16, they began paying providers regardless of attendance and April 1 they would begin to waive parent fee.

#### IV. Resolutions

Bob Eadie

- Resolution 0326020-01 - Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-01 (Quality Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.
- B. Eadie suggested taking a block vote on resolution 01-05. C. Mohr asked if there was protection in these contracts to adjust for the consequences of the coronavirus. A. Alfonso recommend getting counsel from the attorney Bob de la Fuente. E. Torres suggested reviewing the resolutions one at a time to identify the high-risk ones. L. Badillo stated that there was an indemnity clause in the contracts and that this was the beginning stage next, they would go through the negotiation processes. G. Ferradaz stated that there was a large span in the ratings; and ask if the ELC will contract with the higher rated first? L. Badillo stated that the highest rated was an existing vendors but all will be selected. E. Torres stated that this was for the quality fair and the providers would select the items not the ELC.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by G. Ferradaz.
  - Motion unanimously passed.
- Resolution 03262020-02 - Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-02 (Curriculum Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.



- Motion to approve resolution by G. Ferradaz.
  - Motion seconded by A. Alfonso.
  - Motion unanimously passed.
  
- Resolution 03262020-03 - Approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2020-03 (Enterprise Network Support and Hosting Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  
- E. Torres stated that this would be high-risk contract and should be sent to board counsel.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by C. Mohr.
  - Motion unanimously passed.
  
- Resolution 03262020-04 - Approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2020-04 (Provider Portal Hosting and Dashboard Services), and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  
- - Motion to approve resolution by A. Alfonso.
  - Motion seconded by G. Ferradaz.
  - Motion unanimously passed.
  
- Resolution 03262020-05 - Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-02 (Curriculum Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.
  - Motion to approve resolution by G. Ferradaz.
  - Motion seconded by A. Alfonso.
  - Motion unanimously passed.
  
- Resolution 03262020-02 - Approval of the Evaluation Committee's recommendation to award contracts for RFP#ELCMDM2020-02 (Curriculum Materials for Miami-Dade and Monroe Counties), and authorize the President and CEO to negotiate and execute contracts with the selected vendors.
  - Motion to approve resolution by G. Ferradaz.
  - Motion seconded by A. Alfonso.
  - Motion unanimously passed.



**V. Information Items**

**Bob Eadie**

- B. Eadie stated that the EHS credit card report was in the packet for the board members to review.
- S. Gonzalez presented the snapshots and stated that there was 485 children on the School Readiness wait list and that Monroe County's remained at 0.

**VI. Public Comment**

**Bob Eadie**

**VII. Adjourn**

**bob Eadie**

DRAFT