



Finance Committee Meeting  
March 28, 2018; 10:00 AM  
Early Learning Coalition Board Room

**Committee Attendees:** Adrian Alfonso (via conference call); Bob Eadie (via conference call); Gilda Ferradaz (via conference call); Philip Gassman (via conference call)

**Absent Committee:** Alex Soto; Theresa Axford

**Staff Attendees:** Angelo Parrino; Jackye Russell; Alex Sanchez; Lisney Badillo; Evelio Torres; Mercy Castiglione; Trish Turner; Sandra Gonzalez

**I. Welcome and Introductions** **Adrian Alfonso**

- A. Alfonso called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Adrian Alfonso**

- Motion to approve minutes by B. Eadie.
- Motion seconded by P. Gassman.
- Motion was unanimously passed.

**III. Financial Statements** **Adrian Alfonso**

- M. Castiglione reviewed the finance statements and stated that we are running in a deficit but staff in managing the situation closely and have been in contact with the Office of Early Learning.

**IV. Resolutions** **Adrian Alfonso**

- Resolution 032818-01 - Approve the attached 2018-2019 Early Head Start (EHS) grant application and confirm the Early Learning Coalition of Miami-Dade/Monroe's Board knowledge in the development of the Early Head Start grant application.
  - Motion to approve resolution by B. Eadie.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.



- Resolution 032818-02 - Approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-01 (External Auditing Services) to the selected vendor. Also authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  - Motion to approve resolution by B. Eadie.
  - Motion seconded by G. Ferradaz.
  - Motion was unanimously passed.
  
- Resolution 032818-03 (was pulled)
  
- Resolution 032818-04 - Approval of the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-03 (Coaching Services) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  - Motion to approve resolution by B. Eadie.
  - Motion seconded by A. Alfonso.
  - Motion was unanimously passed.
  
- Resolution 032818-05 - Authorize the President and CEO to negotiate and execute the leases listed within the background section of this resolution.
  - Motion to approve resolution by B. Eadie.
  - Motion seconded by A. Alfonso.
  - Motion was unanimously passed.
  
- Resolution 032818-06 - Authorize an increase in the contract amount with Ultimate Software Group, LLC for fiscal year 2018-2019, to cover a one-time implementation fee, as attached and described in the background section of this resolution.
  - Motion to approve resolution by B. Eadie.
  - Motion seconded by A. Alfonso.
  - Motion was unanimously passed.
  
- Resolution 032818-07 - Authorize the President and CEO to execute the Early Head Start Match contract and receive funds from The Children's Trust.
  - Motion to approve resolution by B. Eadie.
  - Motion seconded by G. Ferradaz.
  - Motion was unanimously passed.



**V. Informational Items**

**Adrian Alfonso**

- S. Gonzalez reviewed the snapshots and Miami Dade County does have a waitlist at the moment of approximately 1400 children. Monroe County will remain open with 0 children on the waitlist.
- A. Alfonso stated that the Early Head Start credit card report is in your packet for review.

**VI. Public Comments**

**Adrian Alfonso**

**VII. Adjourn**

**Adrian Alfonso**