



Finance Committee Meeting  
February 25<sup>th</sup>, 2015; 9:15 AM  
Early Learning Coalition Board Room

**Committee Attendees:** Gilda Ferradaz; Theresa Axford (via conference call); Adrian Alfonso

**Staff Attendees:** Evelio Torres, CEO; Angelo Parrino; Mercy Castiglione; Lisa Sanabria; Yasmin Wong-Peraza; Pam Hollingsworth; Kerry Allen; Georgia Thompson; Aileen Martinez

**Committee Absentees:** Harve Mogul, Philip Gassman

**I. Welcome and Introductions** **Gilda Ferradaz**

- Gilda Ferradaz called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Gilda Ferradaz**

- Motion to approve minutes by A. Alfonso.
  - Motion seconded by T. Axford.
  - Motion was unanimously passed.

**III. Financial Statements** **Gilda Ferradaz**

- G. Ferradaz reviewed the financial statements and stated that School Readiness revenues continue to show a variance. This variance is expected to decrease due to the letter that were sent out these past two months for new enrollments.
- A. Martinez stated that the ELC usually see a surge in enrollment January thru March but we will continue enrolling children till the end of the year.
- G. Ferradaz state that the VPK variance has decreased. The TAP program continues to reflect a surplus and the ELC continues to wait for an RFQ from Miami Dade Public Schools.



#### **IV. Resolutions**

**Gilda Ferradaz**

- Resolution 02252015-01 authorize the President and CEO to receive funds from The Department of Health and Human Services, Administration for Children and Families, Office of Head Start.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by T. Axford.
  - Motion was unanimously passed.
- Resolution 02252015-02 authorize the President and CEO to receive funds from The Children’s Trust Early Head Start Match contract.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by T. Axford.
  - Motion was unanimously passed.
- Resolution 02252015-03 Authorize the President and CEO to negotiate and execute the following contracts: Jackson Health System, Citrus Health Network, Family Central, Inc., University of Miami, Miami-Dade College, University of Florida, Solutions Focused Training, Early Head Start Provider Contracts, Start-up Planner.
- E. Torres stated there were some discrepancies within the dollar amounts in the Resolution.
  - Motion to approve resolution at upcoming Board Meeting.
- Resolution 02252015-04 Authorize the President and CEO to release Request for Proposals (RFPs) for the following services External Auditing Services, Sub-recipient Financial Monitoring Services.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by T. Axford.
  - Motion was unanimously passed.

#### **V. Informational Items**

**Gilda Ferradaz**

- G. Ferradaz reviewed the waitlist and snapshots. Monroe County continues to have “0” children on wait list. Miami Dade County wait list is down due to the recent enrollments.

#### **VI. Adjourn**

**Gilda Ferradaz**