



ELC Finance Committee Meeting
September 29, 2022; 10:00 AM
Meeting ID: 947 6558 1558
Passcode: ELC092922

MINUTES

Committee Attendees: Loreen Chant; Matthew Bruno Alex Soto; Dr. Daniel Armstrong

Committee Absentees: Chuck Mohr

Staff Attendees: Evelio Torres; Angelo Parrino; Michelle Meilan; Mercy Castiglione; Sandra Gonzalez; Vanessa Bongiorno; Lisney Badillo; Fred Hicks; Casie Haines; Alex Sanchez; Ana Rodriguez; Matthew Zaldivar; Belkis Torres; Victor Caballero; Fiorella Christie; Marisleydis Bruguez; Pamela Hollingsworth

I. Welcome & Introductions

Loreen Chant

A. L. Chant called the meeting to order and welcomed everyone.

B. K. Gregory called roll and quorum was established with Four (4) voting members.

II. Approval of Minutes

Loreen Chant

- Motion to approve minutes for September 1, 2022.
 - L. Chant -Motion to approve by M. Bruno
 - Motion seconded by A. Soto
 - Motion unanimously passed.

III. Financial Statements

Loreen Chant

- A. School Readiness/VPK financial information was presented by M. Castiglioni.
- B. Early Head Start financial information was presented by Alex Sanchez and Belkis Torres.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



IV. Resolutions

Loreen Chant

- **09292022-01** Teacher Bonus Program
Authorize the President and CEO to release a public solicitation to process teacher bonuses.
 - L. Chant – Motion to approve by A. Soto
 - Motion seconded by D. Armstrong
 - Motion unanimously passed.

- **09292022-02** RFP Grassroots Outreach Services
Authorize the President and CEO to release a Request for Proposal (RFP) for grassroots outreach services.
 - L. Chant – Motion to approve by D. Armstrong
 - Motion seconded by A. Soto
 - Motion unanimously passed.

- **09292022-03** Autism Training and Materials
Authorize the President and CEO to accept the Notice of Award and receive funds from the Autism Training and Materials Sub-Grant under the Florida Preschool Development Grant.
 - L. Chant – Motion to approve by A. Soto
 - Motion seconded by M. Bruno
 - Motion unanimously passed.

- **09292022-04** 401K Plan Amendment
Authorize the President and CEO to amend the 401(K) Savings and Retirement Plan which will assist with the organization’s staff retention and recruitment efforts.
 - L. Chant – Motion to approve by D. Armstrong
 - Motion seconded by A. Soto
 - Motion unanimously passed.

- **09292022-05** EHS Childcare Teacher Bonus
Authorize the President and CEO to release bonuses to Early Head Start Childcare Teachers.
 - L. Chant – Motion to approve by D. Armstrong
 - Motion seconded by M. Bruno
 - Motion unanimously passed.



V. Informational Items

Loreen Chant

A. Slot Utilization

Sandra Gonzalez

- Miami Dade County Slot utilization was presented by S. Gonzalez.
- Monroe County Slot utilization was presented by S. Gonzalez.

B. Cybersecurity Update

Dr. Fred Hicks

- Dr. Hicks updated the committee on the Virtual Private Network (VPN) Multi-factor Authentication (MFP).

VI. Public Comments

Loreen Chant

VII. Meeting Adjourn

Loreen Chant