



ELC Finance Committee Meeting
October 27, 2022; 10:00 AM
Meeting ID: 961 3959 8281
Passcode: ELC102722

MINUTES

Committee Attendees: Loreen Chant; Matthew Bruno Alex Soto; Dr. Daniel Armstrong; Chuck Mohr

Committee Absentees: NA

Staff Attendees: Evelio Torres; Angelo Parrino; Michelle Meilan; Mercy Castiglione; Sandra Gonzalez; Lisney Badillo; Fred Hicks; Casie Haines; Alex Sanchez; Ana Rodriguez; Víctor Caballero; Fiorella Christie; Marisleydis Briguez

I. Welcome & Introductions

Loreen Chant

- A. L. Chant called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with all 5 voting members

II. Approval of Minutes

Loreen Chant

- Motion to approve minutes for September 29, 2022.
 - L. Chant -Motion to approve by Dr. Armstrong
 - Motion seconded by M. Bruno
 - Motion unanimously passed.

III. Financial Statements

Loreen Chant

- A. School Readiness/VPK financial information was provided by A. Sanchez.
- B. Early Head Start financial information was provided by A. Sanchez.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



IV. Resolutions

Loreen Chant

- **10272022-01** Amended Budget FY 2022-2023
Approval of the Early Learning Coalition's Second Amendment to the Annual Budget for fiscal year 2022-2023.
 - L. Chant – Motion to approve by M. Bruno
 - Motion seconded by A. Soto
 - Motion unanimously passed.

- **10272022-02** Carryover of Funds
Authorize the President and CEO to request to the U.S. Department of Health and Human Services, Administration for Children and Families a carryover of Early Head Start 2021-2022 funds.
 - L. Chant – Motion to approve by M. Bruno
 - Motion seconded by C. Mohr
 - Motion unanimously passed.

- **10272022-03** Comprehensive Office Cleaning (Award)
Approval of the Evaluation Committee's award recommendation for Request for Proposal (RFP) #ELCMDM2022-09 (Comprehensive Office Cleaning Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - L. Chant – Motion to approve by A. Soto
 - Motion seconded by D. Armstrong
 - Motion unanimously passed.

V. Informational Items

Loreen Chant

- A. Slot Utilization **Sandra Gonzalez**
 - Miami Dade County Slot utilization was presented by S. Gonzalez.
 - Monroe County Slot utilization was presented by S. Gonzalez.

- B. Cybersecurity Update **Dr. Fred Hicks**
 - Dr. Hicks updated the committee on the Virtual Private Network (VPN) Multi-factor Authentication (MFP).



VI. Public Comments

Loreen Chant

VII. Meeting Adjourn

Loreen Chant