



ELC Finance Committee Meeting
March 31 2022; 10:00 a.m.
Meeting ID: 981 0017 3132
Passcode: ELC032922

- I. Welcome & Introductions** **Loreen Chant**
- II. Approval of Minutes** **Loreen Chant**
- Motion to approve minutes for February 24, 2022
- III. Financial Statements** **Loreen Chant**
- A. School Readiness/VPK
 - B. Early Head Start
- IV. Resolutions** **Loreen Chant**
- **03312022-01** RFP Developmental Screening (Award) – Approval of the Evaluation Committee’s award recommendation for RFP#ELCMDM2022-02 (Developmental Screening Follow-Up and Individualized Support Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - **03302022-02** RFP General Contracting Services (Award) – Approval of the Evaluation Committee’s award recommendation for RFP#ELCMDM2022-03 (General Contracting Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - **03312022-03** RFP Phone Service, Maintenance, & Support (Award) – Approval of the Evaluation committee’s award recommendation for RFP#ELCMDM2022-04 (Phone Service, Maintenance, and Support) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - **03312022-04** RFP Office Automation Platform (Award) – Approval of the Evaluation Committee’s award recommendation for RFP#ELCMDM2022-05 (Office Automation Platform) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.
 - **03312022-05** RFP Early Head Start Playgrounds (Award) – Approval of the Evaluation Committee’s award recommendation for RFP#ELCMDM2022-06 (Early Head Start Playgrounds) and authorize the President and CEO to negotiate and execute a contract with each selected vendor.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.





- **03312022-06** EHS Rate Increase for Infants and Special Needs – Authorize the President and CEO to implement the Early Head Start program’s increase in daily rate paid to partners for infants and children with special needs.
- **03312022-07** EHS Grant Budget FY 2022-2023 – Approve the Early Head Start budget and authorize the President and CEO to submit the Early Head Start budget as part of the 2022-2023 grant application.
- **03312022-08** CLASS Assessment – Authorize the President and CEO to negotiate and execute a contract with Teachstone to facilitate and provide Assessment Services using the Classroom Assessment Scoring System® (CLASS) for Miami-Dade and Monroe Counties.

V. Informational Items

Loreen Chant

A. Slot Utilization

Sandra Gonzalez

- Miami Dade County
- Monroe County

B. Cybersecurity Update

Dr. Fred Hicks

VI. Public Comments

Loreen Chant

VII. Meeting Adjourn

Loreen Chant



Minutes

ELC Finance Committee Meeting
February 24 2022; 10:00 am
Meeting ID: 957 7632 7915
Passcode: ELC022422

Committee Attendees: Loreen Chant; Matthew Bruno; Chuck Mohr; Daniel Armstrong; Alex Soto

Staff Attendees: Angelo Parrino; Michelle Meilan; Mercy Castiglione; Pam Hollingsworth; Sandra Gonzalez; Vanessa Bongiorno; Lisney Badillo; Fred Hicks; Casie Haines; Alex Sanchez; Ana Rodriguez; Matthew Zaldivar; Belkis Torres; Victor Caballero

- I. Welcome & Introductions** **Loreen Chant**
- A. L. Chant called the meeting to order and welcomed everyone.
 - B. K. Gregory called roll and quorum was established with five (5) voting members.

- II. Approval of Minutes** **Loreen Chant**
- Motion to approve January 28, 2022 minutes.
 - L. Chant -Motion to approve by C. Mohr
 - Motion seconded by M. Bruno
 - Motion unanimously passed.

- III. Financial Statements** **Loreen Chant**
- M. Castiglione And A. Sanchez reviewed the financial statement information.

- IV. Resolutions** **Loreen Chant**

02242022-01 RFP Partner Hub and Dashboard Services (Award)

Approval of the Evaluation Committee's recommendation to award a contract for RFP#ELCMDM2022-01 (Partner Hub and Dashboard Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.





Motion to approve Resolution 02242022-01 RFP Partner Hub and Dashboard Services

- L. Chant – Motion to approve by C. Mohr
- Motion seconded by M. Bruno
- Motion unanimously passed.

02242022-02 CLASS Assessment

Authorize the President and CEO to negotiate and execute a contract with The Children’s Forum to facilitate and provide Assessment Services using the Classroom Assessment Scoring System (CLASS) for Miami-Dade and Monroe Counties.

Motion to approve Resolution **02242022-02** CLASS Assessment

- L. Chant – Dr. Armstrong
- Motion seconded by M. Bruno
- Motion unanimously passed.

02242022-03 Contract Renewals

Authorize the President and CEO to negotiate and execute the contracts listed within the background section of this resolution.

- Motion to approve Resolution 02242022-03 Contract Renewals
- L. Chant - Dr. Armstrong
- Motion seconded by C. Mohr
- Motion unanimously passed.

02242022-04 Grant Renewals – Contracts

Authorize the President and CEO to apply, negotiate, execute, and receive funds from the grantors listed in the background section of this resolution.

- Motion to approve Resolution 02242022-04 Grant Renewals
- L. Chant- Dr. Armstrong
- Motion seconded by M. Bruno
- Motion unanimously passed.



02242022-05 Amended Budget FY 2021-2022

Approval of the Early Learning Coalition's Third Amendment to the Annual Budget for fiscal year 2021-2022.

- Motion to approve Resolution 02242022-05 Amended Budget FY 2021-2022
- L. Chant- C. Mohr
- Motion seconded by A. Soto
- Motion unanimously passed.

V. Information Items

Loreen Chant

- A. Sanchez/Dr. Hicks reported on surplus and equipment.
- S. Gonzalez shared Slot Utilization for Miami-Dade and Monroe County.
- Dr. Hicks reported on Cybersecurity updates.

VI. Public Comments

Loreen Chant

VII. Meeting Adjourn

Loreen Chant

Early Learning Coalition of Miami-Dade and Monroe Counties

Statement of Financial Position

(In thousands \$000)

	Unaudited As of 2/28/2022
Assets	
Cash & Cash Equivalents	991
Grants Receivable	38,440
VPK Prepayment	11,284
Property and Equipment, Net	452
Other Assets	67
 Total Assets	 \$ 51,235
Liabilities	
Accounts Payable	13,833
Advances Due to OEL & Other	22,877
VPK Prepayment	5,647
Accrued Expenses & Other Liabilities	6,808
 Total Liabilities	 49,165
Net Assets	
Unrestricted	1,619
Temporarily Restricted	451
Total Net Assets	2,070
 Total Liabilities and Net Assets	 \$ 51,235

Early Learning Coalition of Miami-Dade and Monroe Counties

Statement of Activities
(In thousands \$000)

	Unrestricted	Temporarily Restricted	2/28/2022
Support and revenues			
Grants	\$ 0	\$ 153,979	\$ 153,979
Contributions and Other	0	830	830
Net Assets Released from Restrictions	154,809	(154,809)	0
Total Support and Revenues	154,809	(0)	154,809
Expenses			
Early Education Services	150,586		150,586
Administration	4,224		4,224
Total Expenses	154,809	0	154,809
Change in Net Assets	0	(0)	(0)
Beginning Net Assets	1,619	451	2,070
Ending Net Assets	\$ 1,619	\$ 451	\$ 2,070

Early Learning Coalition of Miami-Dade and Monroe Counties
Statement of Functional Expenses
(In thousands \$000)

	<u>Early Education Services</u>	<u>Administration</u>	<u>Preliminary YTD 2/28/2022</u>
Expenses:			
Payroll & Employee Benefits	8,892	2,588	11,480
Direct Child Care Services	103,341	0	103,341
Contracted Services-Subrecipients	473	8	481
Dues & Subscriptions	5	67	71
Occupancy Costs	852	115	967
Telephone & Communications	105	212	317
Equipment Repair & Maintenance	0	0	0
Postage & Freight	2	17	19
Printing	41	2	43
Professional Fees	156	660	816
Travel & Transportation Expenses	21	25	46
Program Supplies	699	43	742
Meetings & Conferences	6	2	8
Insurance-General & Liability	191	23	214
Office	38	442	481
Other Administrative Costs	35,764	18	35,782
Total Expenses	\$ 150,586	4,224	154,809

Early Learning Coalition of Miami-Dade and Monroe Counties
Statement of Cash Flows
(In thousands \$000)

	Preliminary YTD 2/28/2022
Cash Flows From Operating Activities	
Change In Net Assets	(0)
Adjustments to reconcile change in net cash provided by	
Depreciation Expense	0
(Increase) Decrease in Assets:	
Grants Receivables	(13,754)
Other Assets	32
VPK Prepayment	(11,284)
Increase (Decrease) in Liabilities:	
Accounts Payable-Vendors	(14,926)
Other Accrued Expenses & Other Payables	(812)
Advances Due to DEL	27,113
Advances Due to Other Grantors	644
Deferred Revenues	0
Total Adjustments	(12,987)
Net Cash Flows From Operating Activities	(12,988)
Cash Flows from Investing Activities:	
Purchase of furniture and equipment	
Net Cash Flows From Investing Activities	
Change in Cash	(12,988)
Cash - Beginning of Period	13,979
Cash Balance End of Period	\$ 991



BUDGET VARIANCE

February
2022

In 000'S

School Readiness

Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
State of Florida	310,667	15,915	111,107	64.24%	33.33%
EXPENDITURES					
Salary and Fringe	23,130	1,093	8,739	62.22%	
Child Care Services	114,248	8,046	64,970	43.13%	
Contractual Services	4,960	49	954	80.77%	
Occupancy	1,585	132	1,217	23.19%	
Travel/Conf/Dev	338	1	55	83.62%	
Program Activity	165,754	6,699	35,168	78.78%	
IT	326		187	42.56%	
Other	326	-105	-184	156.46%	
TOTAL EXP	310,667	15,915	111,107	64.24%	33.33%

VPK

Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
State of Florida	56,169	5,947	29,983	46.62%	33.33%
EXPENDITURES					
Salary and Fringe	1,437	55	555	61.36%	
Child Care Services	53,619	5,875	29,187	45.57%	
Contractual Services	71	4	87	-22.80%	
Occupancy	124	5	73	41.26%	
Travel/Conf/Dev	13		5	64.26%	
Program Activity	768		13	98.26%	
IT	64		20	68.05%	
Other	73	8	42	41.80%	
TOTAL EXP	56,169	5,947	29,983	46.62%	33.33%

EARLY HEAD START

Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
Office of Head Start	11,936	579	7,146	40.13%	33.33%
EXPENDITURES					
Salary and Fringe	3,385	210	1,724	49.06%	
Child Care Services	6,170	316	3,543	42.57%	
Contractual Services	409	13	193	52.82%	
Occupancy	167	22	229	-36.87%	
Travel/Conf/Dev	90	17	103	-15.23%	
Program Activity	384		238	38.10%	
IT	6		243	-4301.35%	
Other	1,326	1	873	34.18%	
TOTAL EXP	11,936	579	7,146	40.13%	33.33%

TCT and OTHER

Category	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
The Children's Trust	11,080	946	6,481	41.50%	
Other	63	4	91	-43.91%	
Teen Parent	45			100.00%	
	11,188	951	6,572	41.26%	33.33%
EXPENDITURES					
Salary and Fringe	511	34	331	35.21%	
Child Care Services	10,521	901	6,117	41.85%	
Contractual Services	5	9	63	-1156.49%	
Occupancy	95	3	38	59.82%	
Travel/Conf/Dev			1		
Program Activity	50	4	7	85.23%	
IT	5		6	-11.76%	
Other	1		10	-874.90%	
TOTAL EXP	11,188	951	6,574	41.24%	33.33%
NET			-1		

TOTAL	Budget	Current Month Actual	Current Year Actual	% Budget Remaining	Target % Budget Remaining
REVENUE					
State of Florida	366,836	21,862	141,091	61.54%	
Office of Head Start	11,936	579	7,146	40.13%	
The Children's Trust	11,080	946	6,481	41.50%	
Other	63	4	91	-43.91%	
Teen Parent	45			100.00%	
TOTAL REVENUE	389,960	23,392	154,809	60.30%	33.33%
EXPENDITURES					
Salary and Fringe	28,464	1,393	11,350	60.12%	
Child Care Services	184,557	15,137	103,818	43.75%	
Contractual Services	5,445	74	1,297	76.18%	
Occupancy	1,971	162	1,557	20.99%	
Travel/Conf/Dev	440	18	164	62.61%	
Program Activity	166,957	6,703	35,427	78.78%	
IT	401		456	-13.91%	
Other	1,726	-96	740	57.10%	
TOTAL EXP	389,960	23,392	154,810	60.30%	33.33%
NET			-1		



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-01

Action Requested: Approval of the Evaluation Committee's award recommendation for RFP#ELCMDM2022-02 (Developmental Screening Follow-Up and Individualized Support Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount, not to exceed \$804,000.00 per fiscal year, which is subject to availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning, The Children's Trust, Monroe County Public Schools.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 03312022-01

APPROVAL OF THE EVALUATION COMMITTEE'S AWARD RECOMMENDATION FOR RFP#ELCMDM2022-02 (DEVELOPMENTAL SCREENING FOLLOW-UP AND INDIVIDUALIZED SUPPORT SERVICES) AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12062021-01 authorized the President and CEO to release a Request for Proposal (RFP) for **Developmental Screening Follow-Up and Individualized Support Services**. On January 20, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released RFP #ELCMDM2022-02 for **Developmental Screening Follow-Up and Individualized Support Services**. On or before February 11, 2022, the Coalition received one (1) proposal from the following vendor:

- **Citrus Health Network, Inc.**

Legal Counsel reviewed the proposal on February 14, 2022, the proposal was deemed responsive.

On February 16, 2022, the proposal was reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Aileen Suazo , Screening and Evaluator Manager, Early Learning Coalition of Miami-Dade/Monroe
2. Amanda Ley, Director , Family Development Initiatives, The Advocacy Network on Disabilities
3. Elena Fernandez , Teacher and Ph. D Student, UM Linda Ray Intervention Center
4. Maria Schrack , Inclusion Manager, Early Learning Coalition of Miami-Dade/Monroe

On March 9, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition award a Contract to Citrus Health Network, Inc. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services.

Proposer’s Name	Final Rating (Max 300)
Citrus Health Network, Inc.	291

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
Developmental Screening Follow-up and Individualized Support	\$804,000.00	\$804,000.00
Variance	N/A	

Evaluation Scorecard:

RFP # ELCMDM2022-02 Developmental Screeing Follow-Up and Individualized Support Services		Max. Score	Citrus Health Network, Inc.		
			#1	#2	#3
Organizational Capacity		7			
1	The organizational history and background of successful implementation of prior comprehensive projects provides specific indications for success of this program.	7	5	7	7
Program Management		45			
1	Proposal describes in detail program management scheme including an organizational and program flow chart of program's management.	5	5	5	5
2	Narrative clearly describes the parent notification and continued parent engagement protocols for children who are eligible for all types of intervention practices.	10	9	10	10
3	Narrative clearly describes the continuum of intervention practices for children whose developmental screening results indicate concern (scores in Concern and Monitoring range), including but not limited to; Initial Contact/Analysis of Concern, Child Plans, Environmental Support Plans, referrals and extended services.	10	9	10	10
4	Narrative details a plan that promotes the importance of developmental screening that is family centered and geared towards family engagement and rapport building (ex. Contact scripts and/or email communications).	10	8	10	10
5	Provide a plan for project management tracking.	3	3	3	3
6	Sample reports.	2	2	2	2
7	Narrative provides examples of related-agencies and the ability to collaborate with community agencies.	5	5	5	5
Staffing		15			
1	Staffing narratives provides clear descriptions of each position to be used to implement the work plan.	8	8	8	8
2	Staffing plans indicate exemplary levels of education of identified staff as needed and identified by job responsibilities.	7	7	7	7
Work Plan		23			
1	Work plan clearly delineates screening follow-up process for all children whose developmental screening results indicate a concern or fall within the monitor range.	10	9	10	10
2	Work plan describes organizational understanding of evidence informed and evidence guided practices that support early childhood development and inclusion.	10	8	10	10
3	Work plan clearly indicates staff utilization.	3	3	3	3
Budget		10			
1	Budget reflects staffing requirements.	4	4	4	4
2	Budget and narrative shows calculations of non-personnel programmatic costs.	3	3	3	3
3	Budget is reflective of limitations of indirect allocations	3	3	3	3
TOTAL		100	91	100	100
TOTAL SUM		300	291		
AVERAGE		100	97		



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-02

Action Requested: Approval of the Evaluation Committee's award recommendation for RFP#ELCMDM2022-03 (General Contracting Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount, not to exceed \$100,000.00 per fiscal year, which is subject to availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning, The Children's Trust, Monroe County Public Schools.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input checked="" type="checkbox"/> ELC Operations

RESOLUTION: 03312022-02

APPROVAL OF THE EVALUATION COMMITTEE'S AWARD RECOMMENDATION FOR RFP#ELCMDM2022-03 (GENERAL CONTRACTING SERVICES) AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12062021-01 authorized the President and CEO to release a Request for Proposal (RFP) for **General Contracting Services**. On January 20, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP #ELCMDM2022-03** for **General Contracting Services**. On or before February 11, 2022, the Coalition received one (1) proposal from the following vendor:

- **Builcore, Inc.**

Legal Counsel reviewed the proposal on February 14, 2022, the proposal was deemed responsive.

On February 17, 2022, the proposal was reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Susan Frost , Leasing Manager, Mega Management LLC
2. Lisa Plante , Director, Grants and Special Initiatives, United Way
3. Miguel Alfonso , Inventory and Information Technology Manager, Early Learning Coalition of Miami-Dade/Monroe
4. Joshua Garcia , Clerk, Early Learning Coalition of Miami-Dade/Monroe

On March 9, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition award a Contract to Builcore, Inc. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services.

Proposer’s Name	Final Rating (Max 300)
Builcore, Inc.	206

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
General Contracting Services	\$50,000.00	\$100,000.00
Variance	In an effort to reduce leases we anticipate additional costs to relocating staff.	

Evaluation Scorecard:

RFP # ELCMDM2022-03 General Contracting Services		Max. Score	Builcore, Inc.		
			#1	#2	#3
Organizational Capacity		30			
1	Has demonstrated knowledge of the Davis-Bacon Act.	5	5	1	5
2	Has demonstrated knowledge of rules and requirements governing non-profit funding.	5	5	1	5
3	Has a team of qualified employees or subcontractors for the work required.	15	10	1	13
4	Ability to provide bonding assurances as required.	5	5	1	4
Experience		43			
1	Has at least 5 years of relevant experience.	5	5	5	5
2	Has demonstrated a history of successfully completing projects on time and within budget.	8	5	1	7
3	Has demonstrated experience in successfully completing projects of similar size and scope.	5	5	1	5
4	Has demonstrated experience working with non-profit organizations similar to the Early Learning Coalition.	2	2	1	2
5	Has demonstrated experience in working with office location projects.	5	5	1	5
6	Has demonstrated experience working with state and federal grants.	3	3	1	3
7	Has demonstrated experience in meeting the requirements of the Davis-Bacon Act.	5	5	1	5
8	Has received positive recommendations from references on past projects completed.	10	8	5	9
Proposal		27			
1	Provided a clear presentation.	2	2	1	2
2	Addressed all items on the RFP.	5	5	1	5
3	Presented a sound and effective methodology and timeframe for completing the work.	15	13	1	14
4	Presented a clear proposal.	5	5	1	5
TOTAL		100	88	24	94
TOTAL SUM		300	206		
AVERAGE		100	69		



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-03

Action Requested: Approval of the Evaluation Committee's award recommendation for RFP#ELCMDM2022-04 (Phone Service, Maintenance, and Support) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount, not to exceed \$270,000.00 per fiscal year, which is subject to availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning, The Children's Trust, Monroe County Public Schools.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input checked="" type="checkbox"/> ELC Operations

RESOLUTION: 03312022-03

APPROVAL OF THE EVALUATION COMMITTEE'S AWARD RECOMMENDATION FOR RFP#ELCMDM2022-04 (PHONE SERVICE, MAINTENANCE, AND SUPPORT) AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12062021-01 authorized the President and CEO to release a Request for Proposal (RFP) for **Phone Service, Maintenance, and Support**. On January 20, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP #ELCMDM2022-04** for **Phone Service, Maintenance, and Support**. On or before February 11, 2022, the Coalition received one (1) proposal from the following vendor:

- **Sofla Voice and Data, Inc.**

Legal Counsel reviewed the proposal on February 14, 2022, the proposal was deemed responsive.

On February 16, 2022, the proposal was reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Hubert Cesar , Chief Information, Early Learning Coalition of Broward County
2. Carlos Valdes , Chief Executive Officer, Bluejean Software, Inc.
3. Wanda Figueroa , Family Services Director-Customer Experience, Early Learning Coalition of Palm Beach County, Inc.
4. Alain Zamora , Call Center Supervisor, Early Learning Coalition of Miami-Dade/Monroe, Inc.

On March 9, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition award a Contract to Sofla Voice and Data, Inc. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services.

Proposer’s Name	Final Rating (Max 360)
Sofla Voice and Data, Inc.	285

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
Phone Service, Maintenance & Support	\$268,000.00	\$270,000.00
Variance	The additional \$2,000 is reflective of the additional internet throughput for the voice over internet protocol system (VOIP). Throughput is the equivalent of the up and down speed necessary to ensure quality phone communication when two parties talk over the internet.	

Evaluation Scorecard:

RFP # ELCMDM2022-04 Phone Service, Maintenance & Support		Max. Score	Sofla Voice & Data, Inc.		
			#1	#2	#3
Organizational Capacity		30			
1	Does the proposal include Software version of the 'phone/ dialing' utility (no physical phone required)?	10	9	10	7
2	Does the proposal include monthly charges for 'customization of the call tree and in Contact Programming'	10	9	10	7
3	Is the system Cloud Based?	10	9	10	8
Specifications		45			
1	Does the proposal include monthly charges for the customization of the call tree in contact programming?	15	13	12	10
2	Does the proposal include 24/7 tech support?	15	14	15	5
3	Does the proposal include warranties to replace damaged or defective phone equipment?	15	12	15	4
Documentation/ Presentation		20			
1	Does the system provide monitoring and measuring tools to provide the Coalition with actionable usage feedback?	8	8	8	8
2	Does the proposal include the description of the system's security?	7	8	8	2
Pricing		25			
1	Competitive pricing as it relates to all proposing vendors.	15	13	15	10
2	Pricing for 100 Mbps Fiber	10	9	8	9
TOTAL		120	104	111	70
TOTAL SUM		360	285		
AVERAGE		120	95		



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-04

Action Requested: Approval of the Evaluation Committee's award recommendation for RFP#ELCMDM2022-05 (Office Automation Platform) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount, not to exceed \$110,000.00 per fiscal year, which is subject to availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning, The Children's Trust, Monroe County Public Schools.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input checked="" type="checkbox"/> ELC Operations

RESOLUTION: 03312022-04

APPROVAL OF THE EVALUATION COMMITTEE'S AWARD RECOMMENDATION FOR RFP#ELCMDM2022-05 (OFFICE AUTOMATION PLATFORM) AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH THE SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12062021-01 authorized the President and CEO to release a Request for Proposal (RFP) for an **Office Automation Platform**. On January 20, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP #ELCMDM2022-05** for an **Office Automation Platform**. On or before February 11, 2022, the Coalition received one (1) proposal from the following vendor:

- **Webauthor.com LLC**

Legal Counsel reviewed the proposal on February 14, 2022, the proposal was deemed responsive.

On February 16, 2022, the proposal was reviewed by the following three (3) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Argie Kontodikos , Information Systems Manager, Early Learning Coalition of Pinellas County
2. Vanessa Bongiorno , EHS Finance Manager, Early Learning Coalition of Miami-Dade/Monroe
3. Diana Lane , Media Coordinator, Early Learning Coalition of Miami-Dade/Monroe

On March 9, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition award a Contract to Webauthor.com, LLC. Awarding the contract to the proposer is in the Coalition’s best interest for continuity of services.

Proposer’s Name	Final Rating (Max 300)
Webauthor.com LLC	278

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
Office Automation Platform	\$104,800.00	\$110,000.00
Variance	The increase in this contract is attributed to the automated programming interface (API) with our accounting software, Sage MIP and Microix. This secure interface will eliminate the double-entry of request form information with the goal of eliminating errors. Further, the additional API interface provides the ELC with the ability to interact with our MIS remote management on-line Ninja software. Ninja provides the ELC with the ability to remotely access and repair any of our laptops or kiosk units.	

Evaluation Scorecard:

RFP # ELCMDM2022-05 Office Automation Platform		Max. Score	Webauthor.com, LLC		
			#1	#2	#3
Organizational Capacity		45			
1	Experience of the firm with Non-Profit and government agencies.	10	10	10	10
2	Experience and qualifications of the personnel.	15	15	15	15
3	The organizational history and background of successful	20	20	20	20
Documentation		35			
1	Quality and responsiveness of the proposal	10	10	10	9
2	References	5	5	3	1
3	Work plan describes organizational clarity of procurement software, backup, updates and minor enhancements including implementation plans.	20	20	20	15
Pricing		20			
1	Competitive pricing as it relates to all proposing vendors.	20	20	20	10
TOTAL		100	100	98	80
TOTAL SUM		300	278		
AVERAGE		100	93		



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-05

Action Requested: Approval of the Evaluation Committee's award recommendation for RFP#ELCMDM2022-06 (Early Head Start Playgrounds) and authorize the President and CEO to negotiate and execute a contract with each selected vendor.

Fiscal Impact: An approximate amount, not to exceed \$600,000.00 per fiscal year, which is subject to availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 03312022-05

APPROVAL OF THE EVALUATION COMMITTEE'S AWARD RECOMMENDATION FOR RFP#ELCMDM2022-06 (EARLY HEAD START PLAYGROUNDS) AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH SELECTED VENDOR.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

Resolution #12062021-01 authorized the President and CEO to release a Request for Proposal (RFP) for **Early Head Start Playgrounds**. On January 20, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **RFP #ELCMDM2022-06** for **Early Head Start Playgrounds**. On or before February 11, 2022, the Coalition received two (2) proposals from the following vendors:

- **Bliss Products and Services, Inc.**
- **Builcore, Inc.**

Legal Counsel reviewed the proposals on February 14, 2022, both proposals were deemed responsive.

On February 17, 2022, the proposal was reviewed by the following three (3) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Jamia Hood , Program Manager, The Children’s Trust
2. Marvin Garcia , Internal Auditor, Early Learning Coalition of Miami-Dade/Monroe
3. Salvatore Martorano , EHS Fiscal and Programmatic Compliance Manager, Early Learning Coalition of Miami-Dade/Monroe

On March 9, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition award a Contract to both, Bliss Products and Services, Inc. and Builcore, Inc.

Awarding contracts to both the proposers is in the Coalition’s best interest because awarding to multiple vendors allows for several projects to be completed simultaneously, rather than risking nearing the contract end date due to elements outside of the Coalition’s and vendor’s control (e.g. permits). Contracts may be amended based on project demand on an as-needed basis.

Proposer’s Name	Final Rating (Max 300)
Bliss Products and Services, Inc.	272
Builcore, Inc.	277

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
EHS Playgrounds	\$632,540.00**	\$600,000.00
Variance	The contract amount was rounded down to \$600,000.00 based on available funding.	

****Original Contract Amount**

Evaluation Scorecard:

RFP # ELCMDM2022-06 Early Head Start Playgrounds		Max. Score	Bliss Products and Services			Builcore Inc.		
			#1	#2	#3	#1	#2	#3
Organization and Capacity		30						
1	Has demonstrated knowledge of rules and requirements governing public funding and non-profit regulations including compliance with Davis-Bacon Act.	3	3	3	3	3	3	
2	Has demonstrated knowledge of rules and regulations governing child care facilities or local licensing regulation (DCF).	2	2	2	2	2	2	
3	Has the capacity of qualified employees or subcontractors for completing multiple work orders simultaneously. in a strict timeline.	10	10	9	10	10	9	
4	Ability to provide enough insurance coverage and bonding assurances as required.	10	10	5	10	10	9	
5	Shows a timeline per job site.	5	4	4	0	5	3	
Experience		43						
1	Has demonstrated experience in successfully completing projects of similar size and scope.	5	5	5	5	5	4	
2	Has demonstrated history of successfully completing projects on time and within budget.	8	6	8	8	8	8	
3	Has at least 5 years relevant experience.	5	5	5	5	5	5	
4	Has demonstrated experience working with non-profit organizations.	2	2	1	2	2	2	
5	Has demonstrated experience in working with child care facility projects.	5	5	5	5	5	4	
6	Has demonstrated experience working with federal grants.	3	3	3	3	3	3	
7	Has demonstrated experience in meeting the requirements of the Davis-Bacon Act.	5	3	5	5	5	5	
8	Has received positive recommendations from references on past projects completed.	10	6	10	10	10	6	
Proposal		27						
1	Provided a clear presentation.	2	2	2	2	2	1	
2	Addressed all items on the RFP.	5	4	5	5	5	4	
3	Presented a sound and effective methodology and timeframe for completing the multiple work orders simultaneously.	15	10	15	15	15	10	
4	Presented a clear proposal.	5	5	5	5	5	4	
TOTAL		100	85	92	95	100	82	
TOTAL SUM		300	272			277		
AVERAGE		100	91			92		



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-06

Action Requested: Authorize the President and CEO to implement the Early Head Start program's increase in daily rate paid to partners for infants and children with special needs.

Fiscal Impact: An approximate amount of \$60,000.00, for the program year 2021-2022.

Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 03312022-06

AUTHORIZE THE PRESIDENT AND CEO TO IMPLEMENT THE EARLY HEAD START PROGRAM'S INCREASE IN DAILY RATE PAID TO PARTNERS FOR INFANTS AND CHILDREN WITH SPECIAL NEEDS.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

The Early Head Start program currently pays partners a flat rate of \$36.02 per child per day. Partners that have completed the Best Practices in Inclusive Early Childhood Education (BPIECE) program and serve children with special needs receive an additional \$5.00 per day per child with special needs. The program is requesting to increase the special needs rate by an additional \$2.00, for a total of \$7.00. This will have a financial impact of approximately \$33,000.00 applied retroactively, effective August 1, 2021. The program is also requesting to pay an additional \$2.00 per child per day for infants (children 0 - 12 months of age). This will have a financial impact of approximately \$27,000.00 applied retroactively, effective August 1, 2021. The total financial impact for both rate increases will be approximately \$60,000.00.

EHS Rate Increase	Current	Purposed Increase	Total New Rate
Infant	\$ 36.02	\$ 2.00	\$ 38.02
BPIECE Special Needs	\$ 41.02	\$ 2.00	\$ 43.02



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-07

Action Requested: Approve the Early Head Start budget and authorize the President and CEO to submit the Early Head Start budget as part of the 2022-2023 grant application.

Fiscal Impact: An approximate amount of \$10,812,913.00 for the 2022-2023 program year.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families.

Strategic Goal:

- Neediest Children
- Youngest Children
- Educate All

- Providers
- Funding
- ELC Operations

RESOLUTION: 03312022-07

APPROVE THE EARLY HEAD START BUDGET AND AUTHORIZE THE PRESIDENT AND CEO TO SUBMIT THE EARLY HEAD START BUDGET AS PART OF THE 2022-2023 GRANT APPLICATION.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

The Early Head Start program will provide comprehensive services to 750 infants, toddlers, and pregnant women through center-based and family childcare home options in targeted zip codes of Miami-Dade County from August 1 through July 31. On an annual basis, the program receives federal funding for Program Operations and Training and Technical Assistance. The anticipated funding for 2022-2023 is \$10,812,913.00 (\$10,580,539.00 for Program Operations and \$232,374.00 for Training and Technical Assistance). Additionally, the program is required to match the federal funding with a non-federal share. The non-federal share for the 2022-2023 program year is in the amount of \$2,703,228.00. The program must submit a grant application on May 1, 2022, for the next program year which includes the budget for the delivery of service. The 2022-2023 budget is as follows:

Sub-section A: Budget

Applicant Name: Early Learning Coalition of Miami-Dade/Monroe

Award Number:

04HP000226

Budget Information - Non Construction Programs

Section A - Budget Summary						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1 Early Head Start: Program Operations	93.6			\$ 10,580,539	\$ 2,703,228	\$ 13,283,767
2 Early Head Start: TTA	93.6			\$ 232,374	\$ -	\$ 232,374
3						\$ -
4						\$ -
5 Totals		\$ -	\$ -	\$ 10,812,913	\$ 2,703,228	\$ 13,516,141

SF-424A

Prescribed by OMB Circular A-102

Section B - Budget Categories					
6 Object Class Categories	Grant Program, Function or Activity				Total (5)
	-1 Early Head Start: Program Operations	-2 Early Head Start: TTA	-3	-4	
a. Personnel	\$ 2,597,555	\$ -			\$ 2,597,555
b. Fringe Benefits	\$ 890,871	\$ -			\$ 890,871
c. Travel	\$ -	\$ -			\$ -
d. Equipment	\$ 41,000	\$ -			\$ 41,000
e. Supplies	\$ 91,602	\$ -			\$ 91,602
f. Contractual	\$ 6,353,746	\$ 33,000			\$ 6,386,746
g. Construction					\$ -
h. Other	\$ 605,765	\$ 199,374			\$ 805,139
i. Total Direct Charges (sum of 6a-6h)	\$ 10,580,539	\$ 232,374	\$ -	\$ -	\$ 10,812,913
j. Indirect Charges	\$ -				\$ -
k. Totals (sum of 6i-6j)	\$ 10,580,539	\$ 232,374	\$ -	\$ -	\$ 10,812,913
7 Program Income					\$0

Section II: Budget and Budget Justification Narrative

Section C - Non-Federal Resources					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) Totals	
8 Early Head Start: Program Operations	\$ 2,703,228			\$ 2,703,228	
9 Early Head Start: TTA	\$ -			\$ -	
10				\$ -	
11				\$ -	
12 Total (sum of lines 8 - 11)	\$ 2,703,228	\$ -	\$ -	\$ 2,703,228	

Section D - Forecasted Cash Needs					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th quarter
13 Federal	\$ 10,812,913	\$2,703,228	\$2,703,228	\$2,703,228	\$2,703,229
14 Non-Federal	\$ 2,703,228	\$675,807	\$675,807	\$675,808	\$675,806
15 Total (sum of lines 13 and 14)	\$13,516,141	\$3,379,035	\$3,379,035	\$3,379,036	\$3,379,035

Section E - Budget Estimates of Federal Funds Needed for Bal:				
(a) Grant Program	Future Funding Periods (Years)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16				
17				
18				
19				
20 Total (sum of lines 16-19)	\$0	\$0	\$0	\$0

Section F - Other Budget Information	
21. Direct Charges	22. Indirect Charges

23. Remarks

SF-424A

Prescribed by OMB Circular A-

The total budget amount did not change from the amount awarded for the prior year (2021-2022).

Changes in budget line items were as follows:

Sub-section A: Budget

Applicant Name: Early Learning Coalition
of Miami-Dade/Monroe 04HP000226

04HP000226

Prescribed by OMB Circular A-102

Section B - Budget Categories				
6	Object Class Categories	Total (2022-2023)	Total (2021-2022)	Variance
	a. Personnel	\$ 2,597,555	\$ 2,641,172	\$ (43,617)
	b. Fringe Benefits	\$ 890,871	\$ 949,668	\$ (58,797)
	c. Travel	\$ -	\$ -	\$ -
	d. Equipment	\$ 41,000	\$ 25,000	\$ 16,000
	e. Supplies	\$ 91,602	\$ 96,492	\$ (4,890)
	f. Contractual	\$ 6,386,746	\$ 6,349,619	\$ 37,127
	g. Construction	\$ -	\$ -	\$ -
	h. Other	\$ 805,139	\$ 750,962	\$ 54,177
	i. Total Direct Charges (sum of 6a-6h)	\$ 10,812,913	\$ 10,812,913	\$ 0
	j. Indirect Charges	\$ -	\$ -	\$ -
	k. Totals (sum of 6i-6j)	\$ 10,812,913	\$ 10,812,913	\$ -
7	Program Income	\$0		\$0



Early Learning Coalition Finance Committee Meeting

March 31, 2022

Resolution: 03312022-08

Action Requested: Authorize the President and CEO to negotiate and execute a contract with Teachstone to facilitate and provide Assessment Services using the Classroom Assessment Scoring System® (CLASS) for Miami-Dade and Monroe Counties.

Fiscal Impact: An approximate amount of \$255,000.00 for fiscal year 2021-2022, which is subject to the availability of funding.

Funding Source: Florida Department of Education, Division of Early Learning.

Strategic Goal:

- Neediest Children**
- Youngest Children**
- Educate All**

- Providers**
- Funding**
- ELC Operations**

RESOLUTION: 03312022-08

AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH TEACHSTONE TO FACILITATE AND PROVIDE ASSESSMENT SERVICES USING THE CLASSROOM ASSESSMENT SCORING SYSTEM® (CLASS) FOR MIAMI-DADE AND MONROE COUNTIES.

WHEREAS, the Finance Committee has been apprised of the program goals through the attached narrative, hereby incorporated by reference, and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Finance Committee shall present this action to the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Board"), and shall recommend that the Board approve this action at the next meeting of the Board.

Background:

The State Legislature enacted House Bill 1091 November 2018, an act relating to early learning, which requires the implementation of observation-based program assessment prior to contracting with the Early Learning Coalition of Miami-Dade/Monroe, Inc. (ELC) for School Readiness services. The Division of Early Learning (DEL) under the Florida Department of Education has identified the Classroom Assessment Scoring System® (CLASS) as the designated program assessment measure and has delegated completion of these assessments to coalitions across the state. The ELC is requesting services from Teachstone, a vendor procured and approved by DEL, which has the relevant CLASS® knowledge and experience to conduct up to 600 assessments. Teachstone will provide staff that is bilingual and reliable in all of the three tools (e.g. CLASS Infant, CLASS Toddler, and CLASS Preschool) and able to maintain reliability while providing the above-referenced services.

Early Learning Coalition of Miami-Dade/Monroe

School Readiness (SR) Slot Utilization Snapshot – Miami-Dade

02/1/2021 comparison to 02/1/2022

Feb-2021	Feb-2022
<u># of SR Children Served (Enrolled)</u> 19,331	<u># of SR Children Served (Enrolled)</u> 18,691
<u>Ages for SR Children Enrolled</u>	<u>Ages for SR Children Enrolled</u>
<i>Infant</i> 2,296	<i>Infant</i> 2,143
<i>Toddler</i> 2,576	<i>Toddler</i> 2,589
<i>Three Year Old</i> 3,081	<i>Three Year Old</i> 2,889
<i>Pre-School</i> 4,666	<i>Pre-School</i> 4,196
<i>School Age</i> 6,712	<i>School Age</i> 6,874
Total 19,331	Total 18,691
<u>Enrollment Activity</u>	<u>Enrollment Activity</u>
<i>Beginning Census</i> 19,506	<i>Beginning Census</i> 18,737
<i>Net Increase/Decrease</i> (175)	<i>Net Increase/Decrease</i> (46)
Total 19,331	Total 18,691
<u>SR Payments</u> \$7,232,000	<u>SR Payments</u> \$8,019,000
<u># of SR Applications in the Queue</u>	<u># of SR Applications in the Queue</u>
<i>Ages 0-5</i> 37	<i>Ages 0-5</i> 193
<i>School Ages 6-13</i> 7	<i>School Ages 6-13</i> 44
Total 44	Total 237
Acronym School Readiness (SR)	

Early Learning Coalition of Miami-Dade/Monroe

School Readiness (SR) Slot Utilization Snapshot – Monroe

02/1/2021 omparison to 02/1/2022

Feb-2021	Feb-2022
<u># of SR Children Served (Enrolled)</u> 335	<u># of SR Children Served (Enrolled)</u> 299
<u>Ages for SR Children Enrolled</u>	<u>Ages for SR Children Enrolled</u>
<i>Infant</i> 46	<i>Infant</i> 37
<i>Toddler</i> 65	<i>Toddler</i> 38
<i>Three Year Old</i> 68	<i>Three Year Old</i> 58
<i>Pre-School</i> 92	<i>Pre-School</i> 73
<i>School Age</i> 64	<i>School Age</i> 93
Total 335	Total 299
<u>Enrollment Activity</u>	<u>Enrollment Activity</u>
<i>Beginning Census</i> 373	<i>Beginning Census</i> 300
<i>Net Increase/Decrease</i> (38)	<i>Net Increase/Decrease</i> (1)
Total 335	Total 299
<u>SR Payments</u> \$139,000	<u>SR Payments</u> \$133,000
<u># of SR Applications in the Queue</u>	<u># of SR Applications in the Queue</u>
<i>Ages 0-5</i> 0	<i>Ages 0-5</i> 0
<i>School Ages 6-13</i> 0	<i>School Ages 6-13</i> 0
Total 0	Total 0
Acronym School Readiness (SR)	

Strategic Plan Priority
Initiative:

- Educate All
- Capacity Building
- Funding
- Providers

Cybersecurity Update

Dr. Frederick Hicks, Sr. Vice President of Technology and
Cybersecurity

fhicks@elcmdm.org

Privacy and Annual Pen-Test

1. **KnowBe4 Privacy Training for Staff Ends April 5, 2022**
2. ***Round Table Discussion with two Privacy Experts Pending***
3. ***Annual Pen-Test is out for Quote***

