



Finance Committee Meeting
September 27, 2017; 10:00 AM
Early Learning Coalition Board Room

Committee Attendees: Adrian Alfonso (via conference call); Theresa Axford (via conference call); Gilda Ferradaz (via conference call); Philip Gassman (via conference call)

Absent Committee: Robert Eadie; Alex Soto

Staff Attendees: Mercy Castiglione; Lisney Badillo; Marie-Jose Sanchez; Angelo Parrino; Lisa Sanabria; Evelio Torres; Jackye Russell; Juan Castillo; Pamela Hollingsworth; Jose Hernandez; Fred Hicks; Evelio Torres (via conference call)

I. Welcome and Introductions **Adrian Alfonso**

- A. Alfonso called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes by T. Axford.
- Motion seconded by P. Gassman.
- Motion was unanimously passed.

III. Financial Statements **Adrian Alfonso**

- M. Castiglione reviewed the finance statements and stated that they are not showing much activity as it is the beginning of the fiscal year.

IV. Resolutions **Adrian Alfonso**

- Resolution 09272017-01 authorize the President and CEO to release a Request for Proposal for Early Head Start Coaching Services. Fiscal Impact: An approximate amount of \$66,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by P. Gassman.
 - Motion was unanimously passed.



- Resolution 08312016-02 authorize the President and CEO to negotiate, execute and receive funds from Save the Children to provide rapid relief for childcare providers of the Early Learning Coalition of Miami-Dade/Monroe who have experienced moderate damage from Hurricane Irma. Fiscal Impact: An approximate amount of \$650,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: Save the Children
 - Motion to approve resolution by T. Axford.
 - Motion seconded by P. Gassman.
 - Motion was unanimously passed.

- Resolution 08312016-03 authorizes the President and CEO to negotiate and execute an amendment to Contract CSA 16-21 with H. A. Contracting Corporation, for playgrounds, playground equipment and facility improvements for 10 additional Early Head Start centers. Fiscal Impact: The contract amount increases by \$1,679,000.00 for a total contract amount not to exceed \$2,939,000.00 for the fiscal year 2016-2017, which is subject to the availability of funding. Funding Source: The U.S Department of Health and Human Services, Administration for Children and Families.
 - Motion to approve resolution by P. Gassman.
 - Motion seconded by G. Ferradaz.
 - Motion was unanimously passed.

V. Informational Items

Adrian Alfonso

- A. Parrino stated that the wait list for Miami Dade and Monroe counties remain at 0.
- A. Alfonso stated that the EHS credit card expenditures is included in the packet for the committee to review.
- A. Alfonso stated that there was a surplus notification included in the packet that required committee approval.
 - Motion to approve the surplus notification by T. Axford.
 - Motion seconded by P. Gassman.
 - Motion was unanimously passed.

VI. Adjourn

Adrian Alfonso