Finance Committee Meeting  
July 26, 2017; 10:00 AM  
ELC Board Room

Committee Attendees:  Adrian Alfonso (via conference call); Alex Soto (via conference call); Theresa Axford (via conference call); Philip Gassman (via conference call)

Absent Committee:  Gilda Ferradaz, Alex Soto

Staff Attendees:  Evelio Torres; Angelo Parrino; Lisa Sanabria; Belkis Torres; Alex Sanchez; Mercy Castiglione; Ana Rodriguez; Lisney Badillo; Juan Castillo

I. Welcome and Introductions  
Adrian Alfonso

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes  
Adrian Alfonso

- Motion to approve minutes by T. Axford.
- Motion seconded by A. Alfonso.
- Motion was unanimously passed.

III. Financial Statements  
Adrian Alfonso

- M. Castiglione stated that the financials are in line with were we should be this time of year. M. Castiglione stated that the budget variance is showing a slight surplus but this bridge will be gapped by next month. Early Head Start is showing a deficit because the award letter has yet to be confirmed.

IV. Resolutions  
Adrian Alfonso

- Resolution 07262017-01 authorize the President and CEO to release a Request for Proposal for Human Resource Services Management System and Payroll Services. Fiscal Impact: The contract is for an approximate amount of $120,000.00, which is subject to the availability of funding.
Funding Source: All Funding Sources

- Motion to approve resolution by T. Axford.
- Motion seconded by A. Alfonso.
- Motion was unanimously passed.
• Resolution 07262017-02 authorize the President and CEO to release a Request for Proposal for Janitorial Services. Fiscal Impact: The contract is for an approximate amount of $90,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources
  o Motion to approve resolution by A. Alfonso.
  o Motion seconded by T. Axford.
  o Motion was unanimously passed.

• Resolution 07262017-03 authorize the President and CEO to release an ITN for IT Equipment. Fiscal Impact: The contract is for an approximate amount of $1,300,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources.
  o Motion to approve resolution by T. Axford.
  o Motion seconded by P Gassman.
  o Motion was unanimously passed.

• Resolution 07262017-04 authorize the President and CEO to release an ITN for Office Supplies. Fiscal Impact: The contract is for an approximate amount of $70,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources
  o Motion to approve resolution by T. Axford.
  o Motion seconded by A. Soto.
  o Motion was unanimously passed.

V. Informational Items

• A. Parrino stated that the wait list for Miami Dade and Monroe counties remain at 0.

• B. Eadie stated that the EHS credit card expenditures is included in the packet for the committee to review.

VI. Adjourn

Adrian Alfonso