



Finance Committee Meeting
July 26, 2017; 10:00 AM
ELC Board Room

Committee Attendees: Adrian Alfonso (via conference call); Alex Soto (via conference call); Theresa Axford (via conference call); Philip Gassman (via conference call)

Absent Committee: Gilda Ferradaz, Alex Soto

Staff Attendees: Evelio Torres; Angelo Parrino; Lisa Sanabria; Belkis Torres; Alex Sanchez; Mercy Castiglione; Ana Rodriguez; Lisney Badillo; Juan Castillo

I. Welcome and Introductions **Adrian Alfonso**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes by T. Axford.
- Motion seconded by A. Alfonso.
- Motion was unanimously passed.

III. Financial Statements **Adrian Alfonso**

- M. Castiglione stated that the financials are in line with were we should be this time of year. M. Castiglione stated that the budget variance is showing a slight surplus but this bridge will be gapped by next month. Early Head Start is showing a deficit because the award letter has yet to be confirmed.

IV. Resolutions **Adrian Alfonso**

- Resolution 07262017-01 authorize the President and CEO to release a Request for Proposal for Human Resource Services Management System and Payroll Services. Fiscal Impact: The contract is for an approximate amount of \$120,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Alfonso.
 - Motion was unanimously passed.



- Resolution 07262017-02 authorize the President and CEO to release a Request for Proposal for Janitorial Services. Fiscal Impact: The contract is for an approximate amount of \$90,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources
 - Motion to approve resolution by A. Alfonso.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

- Resolution 07262017-03 authorize the President and CEO to release an ITN for IT Equipment. Fiscal Impact: The contract is for an approximate amount of \$1,300,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by P Gassman.
 - Motion was unanimously passed.

- Resolution 07262017-04 authorize the President and CEO to release an ITN for Office Supplies. Fiscal Impact: The contract is for an approximate amount of \$70,000.00, which is subject to the availability of funding. Funding Source: All Funding Sources
 - Motion to approve resolution by T. Axford.
 - Motion seconded by A. Soto.
 - Motion was unanimously passed.

V. Informational Items

Adrian Alfonso

- A. Parrino stated that the wait list for Miami Dade and Monroe counties remain at 0.

- B. Eadie stated that the EHS credit card expenditures is included in the packet for the committee to review.

VI. Adjourn

Adrian Alfonso