



**Executive Committee
Committee Meeting
October 18, 2022; 1 P.M.
Meeting ID: 862 4486 4629
Passcode: 912881**

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|------|---|---------------|
| I. | Welcome & Introductions | Matthew Bruno |
| II. | Approval of Minutes | Matthew Bruno |
| III. | Resolutions | Matthew Bruno |
| | <ul style="list-style-type: none">• 10182022-01 The Children’s Trust Amendment
Authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds.• 10182022-02 Assessment Materials and Training
Authorize the President and CEO to release a Public Solicitation for Assessment Materials and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors.• 10182022-03 Consultation and Training
Authorize the President and CEO to release a Public Solicitation for Consultations and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor. | |
| A. | Public Comment | Matthew Bruno |
| B. | Adjourn | Matthew Bruno |

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



Executive Committee Meeting
September 12, 2022; 8:00 a.m.
Meeting ID: 964 3934 5422
Passcode: ELC091222

MINUTES

Committee Attendees: Matthew Bruno; Loreen Chant; Daniel Armstrong; Iris Strachan

Staff Attendees: Pamela Hollingsworth; Alex Sanchez; Victor Caballero; Fiorella A Christie; Michelle Meilan; Sandra Gonzalez; Evelio Torres; Mercy Castiglione; Angel Parrino; Lisney Badillo; Belkis Torres; Lissandra Curbelo; Dr. Frederick Hicks; Matthew Zaldivar; Casie Haines; Vanessa Aguilera-Viera; Ileana Vallejo

General Attendees: Bob de la Fuente

I. Welcome and Introductions **Matthew Bruno**

- M. Bruno called the meeting to order and welcomed everyone.
- K. Gregory called roll and quorum was established with four (4) voting members

II. Approval of Minutes **Matthew Bruno**

- Motion to approve May 2, 2022 minutes.
 - Motion to approve by D. Armstrong
 - Motion seconded by I. Strachan
 - Motion unanimously passed.

III. Recruitment and Retention Initiative **Val Ortega**

- V. Ortega discussed recruitment and retention information and the effects it has on the Coalition. E. Torres requested authorization to explore ideas such as offering to pay up to 40 hours payout to employees at the end of the year. More information will be presented to the Executive Committee at a later date.
Dr. Armstrong reported issues with recruitment and retention in the medical field.
I. Strachan expressed the satisfaction with the health benefit at the college. J. Dominguez informed the committee of the benefits the Coalition currently offers, including the Flexible Spending Account benefit.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



IV. CEO Evaluation

Jacqueline Dominguez

- J. Dominguez explained the new Early Learning Bill CEO Evaluation requirement with a due date of August. There is a waiver to move the deadline to October, but the Coalition would like to submit as soon as possible. J. Dominguez will be sending committee members paperwork and instructions this week.

V. Resolutions

**Loreen Chant/
Bob de la Fuente**

- **09122022-01** Amended Budget FY 2022-2023
Approval of the Early Learning Coalition's Second Amendment to the Annual Budget for fiscal year 2022-2023
- **09122022-02** Success by Six
Authorize the President and CEO to negotiate, execute and receive funds from the United Way of Collier and the Keys.
- **09122022-03** EHS Self-Assessment
Authorize the President and CEO to proceed with the implementation of the Early Head Start 2022-2023 Self-Assessment Plan.
- **09122022-04** Settlement Agreement
Authorize the President and CEO to execute a settlement agreement as outlined in the background section.
 - Motion to approve the Resolutions M. Bruno
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

VI. ELC Strategic Plan

Loreen Chant

- L. Chant reviewed the Strategic Plan updates and reported that the information will be shared with the entire board at the upcoming Annual Meeting on October 3, 2022.

VII. Public Comments

Matthew Bruno

- No public comments were made.

VIII. Adjourn

Matthew Bruno



Early Learning Coalition Executive Committee Meeting

October 18, 2022

Resolution: 10182022-01

Action Requested: Authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds.

Fiscal Impact: An approximate amount of \$700,000 retroactive from October 1, 2022, through September 30, 2023, which is subject to the availability of funding.

Funding Source: The Children’s Trust

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input checked="" type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 10182022-01

AUTHORIZE THE PRESIDENT AND CEO TO EXECUTE AN AMENDMENT WITH THE CHILDREN’S TRUST, AS OUTLINED IN THE BACKGROUND, AND TO RECEIVE ADDITIONAL FUNDS.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

This resolution is amending the resolution number **02072022-03** that was previously approved on February 7th, 2022. The original resolution was for \$9,500,000 for 12 months commencing October 1, 2022 to September 30, 2023 for The Children's Trust Child Scholarship Program. This resolution adds an approximate amount of \$700,000.00 retroactive from October 1, 2022, through September 30, 2023, which is subject to the availability of funding.

This amendment will add \$200,000 to administer the Classroom Assessment Scoring System (CLASS) observations for the A\$CEND program. This program is a salary supplement program designed and managed by The Children's Trust.

The amendment will also increase funding in the amount of \$500,000 for The Children's Trust Child Scholarship Program. The program currently serves over 1,100 children and has a waitlist of 963 children.



Early Learning Coalition Executive Committee Meeting

October 18, 2022

Resolution: 10182022-02

Action Requested: Authorize the President and CEO to release a Public Solicitation for Assessment Materials and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors.

Fiscal Impact: An approximate amount of \$201,000 for fiscal year 2022-2023, subject to availability of funding.

Funding Source(s): Florida Preschool Development Grant

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 10182022-02

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A PUBLIC SOLICITATION FOR ASSESSMENT MATERIALS AND TRAINING. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board's place in the absence of a Board meeting.

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_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background

The Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Coalition”) intends to release a Public Solicitation to secure vendors to provide assessment materials and training to eligible assessors and clinicians in Miami-Dade and Monroe County. The Coalition intends to negotiate and execute individual contracts with vendors for the following Assessment Materials and Training.

Assessment Tool	
1. Autism Diagnostic Observation Schedule (ADOS II)	2. Leiter International Performance Scale, Third Edition (Leiter-3)
3. Autism Diagnostic Interview - Revised (ADI-R)	4. Social Responsiveness Scale, Second Edition (SRS-2)
5. Sensory Profile- 2	6. Behavior Assessment System for Children, Third Edition (BASC-3)
7. Bayley Scales of Infant and Toddler Development, Fourth Edition	8. Conner’s Early Childhood (Connors EC)
9. Preschool Language Scale (PLS-5)	10. Vineland Adaptive Behavior Scales, Third Edition (Vineland-3)
Total	\$201,000



Early Learning Coalition Executive Committee Meeting

October 18, 2022

Resolution: 10182022-03

Action Requested: Authorize the President and CEO to release a Public Solicitation for Consultations and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of \$60,000 for fiscal year 2022-2023, subject to availability of funding.

Funding Source(s): Florida Preschool Development Grant

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 10182022-03

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A PUBLIC SOLICITATION FOR CONSULTATIONS AND TRAINING. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board's place in the absence of a Board meeting.

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_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background

The Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Coalition”) intends to release a Public Solicitation to secure vendors to provide Consultation and Training to eligible assessors and clinicians in Miami-Dade and Monroe County. The Coalition intends to negotiate and execute individual contracts with the vendors for Consultation and Training.

During consultation the clinicians will provide support to:

1. Observe the administration of assessment
2. Prepare materials for an assessment
2. Score the administered assessment
3. Writing the assessment report

Assessment Tools	
Autism Diagnostic Observation Schedule (ADOS II)	
Total	\$60,000