



**Executive Committee
Committee Meeting
December 5, 2022; 10:00 A.M.
Monroe County School Boardroom
241 Trumbo Road, Key West FL 33030
Meeting ID: 865 9865 6902
Passcode: 709668**

MINUTES

Committee Attendees: Matthew Bruno; Loreen Chant; Daniel Armstrong; Iris Strachan

Staff Attendees: Pamela Hollingsworth; Alex Sanchez; Victor Caballero; Fiorella A Christie; Michelle Meilan; Sandra Gonzalez; Evelio Torres; Mercy Castiglione; Angel Parrino; Lisney Badillo; Belkis Torres; Lissandra Curbelo; Ahmed Mitwalli; Matthew Zaldivar; Casie Haines; Vanessa Aguilera-Viera; Ileana Vallejo; Cindy Cabrera; Alex Sanchez; Dr. Anabel Espinosa

General Attendees: Bob de la Fuente; Sue Ellen Bennett.

I. Welcome & Introductions **Matthew Bruno**

- A. M. Bruno called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with four (4) voting members

II. Approval of Minutes **Matthew Bruno**

- A. Motion to approve October 18, 2022 Minutes.
 - o Motion to approve by D. Armstrong
 - o Motion seconded by L. Chant
 - o Motion unanimously passed.

III. Making a Difference **Dr. Anabel Espinosa**

- A. Dr. Anabel Espinosa and Laurie Dunn provided stories highlighting supports offered to children and families

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IV. Advocacy Update

Evelio Torres

- A. E. Torres Provided important Legislative updates. The work continues with the Funding Allocation. It is reported that Miami -Dade and Monroe will be impacted but it is important for us to retain our dollars.
- B. Legislative Session is March 7, 2023 to May 5, 2023.
- C. We continue increase awareness of the challenges our partners face.
- D. There is a Monroe County Resolution in which Monroe County Mayor, David Rice supports. Resolution was shared during the Executive Committee meeting.

V. Monroe Needs Assessment was reported by Laurie Dunn

Laurie Dunn

- A. Monroe School District efforts were provided by Laurie Dunn.
- B. Monroe Community events were provided by Laurie Dunn.
- C. Suellen Bennett reported Monroe Providers are doing well but many are still short staffed

VI. Resolutions from Finance Committee

Loreen Chant

- **12052022-01** Quality Materials Amendment
Authorize the President and CEO to negotiate and execute amendments with our vendors for Quality Materials.
 - Motion to approve the Resolution M. Bruno
 - Motion seconded by I. Strachan
 - Motion unanimously passed.
 - Dr. Armstrong recused himself. Conflict of Interest Form completed.
- **12052022-02** Temporary Hire Agency (Award)
Approval of the Evaluation Committee's rejection recommendation for Request for Proposal (RFP) #ELCMDM2022-08 (Temporary Employment and Direct Hire Agency Services).
- **12052022-03** RFP Quality Materials
Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.
- **12052022-04** RFP Curriculum Materials

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Authorize the President and CEO to release a Request for Proposal (RFP) for Curriculum Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.

- Motion to approve the three Resolutions in a block vote Dr. Armstrong
- Motion seconded by M. Bruno
- Motion unanimously passed.

VII. Public Comment

Matthew Bruno

- No public comments were made.

VIII. Adjourn

Matthew Bruno

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