



**Executive Committee Meeting
February 3, 2020; 9:30 a.m.
Via Conference Call**

Committee Attendees: Adrian Alfonso; Gilda Ferradaz; Bob Eadie; Bob Eadie

Absentee Members: Maurice Kemp

ELC Staff: Evelio Torres; Angelo Parrino; Mercy Castiglione; Lissandra Curbelo; Fred Hicks; Josh Garcia; Miguel Alfonso; Anabel Espinosa; Fiorella Christie; Belkis Torres

General Attendees:

I. Welcome & Introductions **Adrian Alfonso**

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes B. Eadie
- Motion seconded by G. Ferradaz
- Motion unanimously passed.

III. Resolution **Adrian Alfonso**

- Resolution 02032020-03- Authorize the President and CEO to submit a plan amendment and implement the revised eligibility priorities upon approval of plan amendment by the Office of Early Learning.
 - B. Eadie moved to approve the resolution.
 - G. Ferradaz seconded the motion.
 - Motion unanimously passed.

IV. Finance Report **Bob Eadie**

- Resolution 02032020-01 - Authorize the President and CEO to negotiate and execute an amendment to Contract C18-17 with Ultimate Software Group, Inc. to extend the date of the contract and prorate the total contract amount.
 - B. Eadie moved to approve the resolution.
 - A. Alfonso seconded the motion.
 - Motion unanimously passed.



- Resolution 02032020-02 - Authorize the President and CEO to apply to the Single Source procurement from The Children's Trust, once the proposal is approved, authorize the President and CEO to negotiate the contract, execute and receive the funds. Fiscal Impact: The approximate amount of \$5,000,000.00 for fiscal year 2020-2021, which is subject to the availability of funding.
 - A. Alfonso moved to approve the resolution.
 - G. Ferradaz seconded the motion.
 - Motion unanimously passed.

- F. Hicks gave the following updates on EFS Mod:
 - EFS MOD is in Version 4.1.7.2 as of 01/09/2020
 - EFS MOD includes modules for Coalitions, Providers, and Families
 - To date, EFS has a broad range of functionality to enroll, track, manage, and store VPK and SR information regarding each child's eligibility, provider attendance at contracted facilities, throughout Miami-Dade County and Monroe.
 - Reporting is in the validation and verification stages as the dust settles after a whirlwind rollout during the 18-19 fiscal year.
 - EFS MOD launched on July 1, 2018 with the following pitfalls
 - Attendance was not available to providers until February of 2019
 - Multiple system errors prevent enrollments to accurately show on providers screen
 - Uploading files to support attendance and enrollments did not work consistently
 - Coalition staff face challenges enrolling children and confirming the eligibility
 - Payments staff were unable to properly process payments timely in the system
 - Several large data concerns plague the system (i.e. duplications, multiple rate issues, errant match & Gold Seal calculations, and SQL data corruption)
 - 3 Phases to fix 18-19 Data
 - Phase I in summation fixes the calculations; specifically calculations which determine how much a provider is entitled to receive based on the correct 'daily rate, match amount, Gold Seal amount, number of days in attendance, and parent co-payment amount'.
 - Phase II in summation addresses any errant totals where the calculations may have caused duplicates, triplicates, and or quadruple amounts.
 - Phase III, here each coalition has the opportunity to work with every provider to confirm if the provider owes the coalition money or does the coalition owe the provider. In the instance the provider owes the coalition money payment arrangements need to occur. In instances when we owe the provider, a payment and an adjustment needs to occur.
 - In the event providers owe the Coalition money, OEL has built a module in Cherwell.

- F. Hicks stated that there would be giving a Cybersecurity presentation at the March Board meeting.

- E. Torres stated that the Funding formula bill was not submitted this year.



- B. Eadie stated that there were no charges on the EHS Credit Card.

V. Nominating Committee Report

Evelio Torres

- E. Torres stated that the Nominating Committee had interviewed and approved four new board members. They will be presented at the next board meeting. All the board members are representing Monroe County and will have staggered terms so they are not all off the board at the same time.
- E. Torres stated that that they will be capping the amount of voting members at 25, this will go through the bylaws committee.
- A. Alfonso stated that all the executive committee are off at the same time.

VI. Public Comments

Adrian Alfonso

VII. Adjourn

Adrian Alfonso