



**Executive Committee
Committee Meeting
December 5, 2022; 10:00 A.M.
Monroe County School Boardroom
241 Trumbo Road, Key West FL 33030
Meeting ID: 865 9865 6902
Passcode: 709668**

- | | | |
|------|---|--|
| I. | Welcome & Introductions | Matthew Bruno |
| II. | Approval of Minutes | Matthew Bruno |
| | A. Motion to approve October 18, 2022 Minutes. | |
| III. | Making a Difference | Dr. Anabel Espinosa
Laurie Dunn |
| IV. | Advocacy Update | Evelio Torres |
| V. | Monroe Needs Assessment | Laurie Dunn |
| | A. Monroe School District Efforts | Laurie Dunn |
| | B. Monroe Community Events | Laurie Dunn |
| VI. | Resolutions from Finance Committee | Loreen Chant |
| | • 12052022-01 Quality Materials Amendment
Authorize the President and CEO to negotiate and execute amendments with our vendors for Quality Materials. | |
| | • 12052022-02 Temporary Hire Agency (Award)
Approval of the Evaluation Committee’s rejection recommendation for Request for Proposal (RFP) #ELCMDM2022-08 (Temporary Employment and Direct Hire Agency Services). | |

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

- **12052022-03 RFP Quality Materials**
 Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.
- **12052022-04 RFP Curriculum Materials**
 Authorize the President and CEO to release a Request for Proposal (RFP) for Curriculum Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.

VII. Public Comment **Matthew Bruno**

VIII. Adjourn **Matthew Bruno**

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



**Executive Committee
Committee Meeting
October 18, 2022; 1 P.M.
Meeting ID: 862 4486 4629
Passcode: 912881**

MINUTES

Committee Attendees: Matthew Bruno, Loreen Chant, Dr. Armstrong, Iris Strachan

Board members: Aaron Slavens

Staff Attendees: Evelio Torres, Angelo Parrino, Pam Hollingsworth, Sandra Gonzalez, Victor Caballero, Alex Sanchez, Belkis Torres Anabel Espinosa, Marisleidy Bruguez, Aileen Suazo, Lissandra Curbelo, Fred Hicks, Mercy Castiglione, Matthew Zaldivar, Vanessa Aguilera, Lisney Badillo, Ana Rodriguez

General Attendees: Bob de la Fuente

- I. Welcome & Introductions Matthew Bruno
 - M. Bruno called the meeting to order and welcomed everyone.
 - K. Gregory called roll and quorum was established with four (4) voting members

- II. Approval of Minutes Matthew Bruno
 - Motion to approve September 12, 2022 minutes.
 - Motion to approve by L. Chant
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

- III. Resolutions Matthew Bruno
 - **10182022-01** The Children's Trust Amendment
Authorize the President and CEO to execute an amendment with The Children's Trust, as outlined in the background, and to receive additional funds.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

- **10182022-02** Assessment Materials and Training
Authorize the President and CEO to release a Public Solicitation for Assessment Materials and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors.

- **10182022-03** Consultation and Training
Authorize the President and CEO to release a Public Solicitation for Consultations and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.
 - Motion to approve the Resolutions L. Chant
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

A. Public Comment

Matthew Bruno

B. Adjourn

Matthew Bruno

Strategic Plan Priority Initiative:

- Target High Need Areas
- Provide Enhanced Resources To Children With Special Needs
- Enhance Services For Infants And Toddlers
- Support Early Care And Education Partners
- Parent Engagement

Making a Difference: Inclusion, Screening and Child Assessment

Lead Manager: Anabel Espinosa, Ph.D

aespinosa@elcmdm.org

Key Point

Every month the Inclusion, Screening and Child Assessment Team will share a story from the field, highlighting the supports offered to children and families.

Key Point Miami-Dade

Support Children by Empowering Families



The Child

- A 5 year old child Noonan Syndrome, Autism Spectrum Disorder, multiple health care needs related to surgeries.



The Services

- The Warm-Line assisted with educational services, and completing and submitting applications for additional evaluations.

Key Point Miami-Dade

Support Children by Empowering Families

Care Coordination

- The Inclusion team helped to expedite the development of his Individualized Education Plan (IEP).
- The child was successfully enrolled in a center that could provide virtual instruction, and connect the child to speech, physical and occupational therapies.
- In coordination CCR&R, the family was given diapers, Pediasure , and other support services. They also received assistance paying for electricity, cell phone, food delivery and Special Transportation Services (STS).

Ongoing Supports

- The Family reached out to the Warm-Line a few weeks ago and informed us that her child is now in first grade. The child's mother is thrilled with his progress. The family is moving to Lake County for medical reasons asked for support identifying a new school for her child.
- The specialist contacted the Warm-Line in Lake County and family is now receiving supports from home Coalition.

Key Point Monroe

Support Children by Empowering Families

The Children

- A 5 year old girl and her 3-year old twin sisters immigrated from Cuba to Key Largo with their parents.

The Services

- The family was eligible for School Readiness services and the children were enrolled with St. Justyn's Martyr in Key Largo.
- Developmental screenings for each of the girls were flagged with concerns and our Warm Line specialist responded with individualized follow-up supports.

Key Point Monroe

Support Children by Empowering Families

Care Coordination

- The Warm Line Specialist visited the center and observed all three children.
- The observation confirmed the concerns from the screening tools, along with a spectrum of talents, all red flags for Autism Spectrum Disorder.
- The Warm Line Specialist connected the family to a neurologist for further evaluation of all three girls.

Ongoing Supports

- The neurologist confirmed that all three girls were on the Autism Spectrum, even though they presented very different needs and strengths.
- After the initial shock wore off, the mother earned her credential as a Registered Behavior Therapist (RBT) and now advocates for her daughters and other children in the Keys.
- The mother has expressed a gratitude for the resources she received from the Coalition and the Warm Line. She now feels empowered to meet her daughters' needs despite the challenges.

Questions

- Laurie Dunn, *Monroe County Manager*
 - ldunn@elcmdm.org
 - 305-296-5557, ext. 2298
- Anabel Espinosa, Ph.D., *Director of Research and Evaluation*
 - asq@elcmdm.org
 - 305-646-7220, ext. 2321
- Aileen Suazo, M.S., *Screening and Evaluation Manager*
 - asuazo@elcmdm.org
 - 305-646-7220, ext. 2276
- Maria “Lucy” Schrack, M.Ed., *Inclusion Manager*
 - 305-646-7220, ext, 2305



Monroe County Needs Assessment Summary





Children First: The Strategic Plan for the Early Learning Coalition of Miami Dade/Monroe 2022-2027

Early Education. Lifelong Success.

OUR MISSION

To promote high-quality inclusive school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual development of Miami-Dade and Monroe County children with a priority toward the ages birth through age 5.

OUR VISION

CHILDREN FIRST

To ensure a comprehensive and integrated early learning system for all families and their children, birth to 5 years, ensuring high-quality programs throughout Miami-Dade and Monroe Counties, so children enter school ready to learn and succeed in life.

OUR VALUES

- **CHILDREN** - Children are at the heart of all we do. We believe that all children, regardless of circumstance, are capable of educational excellence and personal growth, and we are committed to ensuring school readiness and lifelong success for each one.
- **COMMUNITY** - We believe children are the future, and our community is an essential part of their road to success. By working together, we can promote high quality early education and support children as they become thriving, productive members of society.
- **PARTNERSHIP** - We value partnerships and are collaborative in all we do. We work closely with fellow service providers, families, corporations, elected officials, individuals, and the community at large to promote the importance of early learning and to secure educational opportunities for all children.
- **ADVOCACY** - We are a champion for children, promoting positive societal and community change. Our staff and community partners are committed to advancing early education throughout Miami-Dade and Monroe counties and are set apart by our collective passion, strength and dedication to children.
- **EXCELLENCE** - When it comes to early learning, quality matters. We are committed to excellence, providing quality programs and services that make a difference in our community. Designed to further the physical, social, emotional and intellectual needs of all children, our programs are innovative and offer each child an equal opportunity for a successful future.
- **CUSTOMER SERVICES** - We strive to meet the needs of our parents, families, providers and partners by providing comprehensive customer service in a professional, timely and courteous manner.
- **EQUITY** - Equity, inclusion and cultural competence is embodied in our values, practices and programming so that children, parents, families and providers may fully benefit from our priority initiatives, while keeping children first.



Children First: The Strategic Plan for the Early Learning Coalition of Miami Dade/Monroe 2022-2027

PRIORITY INITIATIVES

TARGET HIGH NEED AREAS

Advocacy Committee

Opportunity*

Current reimbursement rates are inequitable and negatively impact child care partners in high need areas.

Outcome Measure

- Every provider receives the same rate regardless of their private rate or area they serve.

INCREASE ENROLLMENT IN EARLY LEARNING COALITION PROGRAMS

Advocacy Committee

Opportunity*

Increased wages offered by employers has resulted in a benefits cliff with fewer families qualifying for the School Readiness program, leading to decreased enrollment.

Outcome Measure

- School Readiness enrollment increases by 5% within 12 months of state policy change.

INCREASE AWARENESS IN EARLY LEARNING COALITION PROGRAMS

Executive Committee

Opportunity

Increase awareness of Early Learning Coalition programs so families who may qualify and do not currently have their children enrolled in the program become aware, apply for the programs, and enroll their children.

Outcome Measures

- An increase in School Readiness inquiries.
- Families confirm via survey that outreach efforts led them to apply for services.
- Voluntary Prekindergarten enrollment increases by 5% within 12 months of outreach campaign launch.
- Early Head Start enrollment increases to 750 children with a waitlist.

PROVIDE ENHANCED RESOURCES TO CHILDREN WITH SPECIAL NEEDS

Program Committee

Opportunity

Historically, a low percentage of families with children identified as having concerns accept additional services and connect to the first level of intervention.

Outcome Measures

- At least 90% of families with children identified as having concerns respond to communication attempts.
- After baseline is established, pre and post questionnaires reflect increased insight by parents of developmental milestones, screening process and available services.
- A 5% increase in the number of families that accept additional services.

Opportunity

There are children with special needs who are not receiving the services they need.

Outcome Measures

- More than 10% of partners participate in and complete the BPIECE program.
- More than 10% of partners who have completed the BPIECE are accessing the Special Needs Rate.
- A % of partners that receive the rate are implementing enhanced services.

ENHANCE SERVICES FOR INFANTS AND TODDLERS

Program Committee

Opportunity

Enhance services for infant and toddlers.

Outcome Measures

- To be determined after needs assessment is conducted and action plan is formulated and approved by Program Committee.

SUPPORT EARLY CARE AND EDUCATION PARTNERS

Provider Services Committee

Opportunity

Early learning programs have historically faced workforce challenges. To deliver high-quality early education services, programs must be able to recruit and retain highly qualified and committed staff and provide ongoing professional development.

Outcome Measures

- Increased # of participants registering for training courses.
- Increased % of participants completing training courses.
- 85% participant satisfaction with courses (IACET Standard).
- Board approved reimbursement rate remains above state average.

FAMILY ENGAGEMENT

Program Committee

Opportunity

Promote family engagement as essential for a child's development because parents serve as a child's first teacher.

Outcome Measures

- An increase in Early Learning Coalition sponsored family engagement activities.
- An increase in Early Education Partner sponsored family engagement activities.

Monroe Needs Assessment Discussion Schedule

1/17/2023	ALICE data, Assets & Income, Homeownership & Housing, Migration Flows
3/14/2023	Professional Development and Teacher Shortage
5/16/2023	Determining School Readiness , Children with disabilities
8/15/2023	Community Resources and Survey results

Strategic Plan Priority Initiative:

- **Target High Need Areas**
- **Increase Enrollment In Early Learning Coalition Programs**
- **Increase Awareness In Early Learning Coalition Programs**
- **Parent Engagement**

Monroe Updates

Monroe County School District and ELC Action Plan

Action Plan to cover:

- Assessments
- Screenings
- Professional Development
- Conferences/workshop
- Community Outreach
- Enrollments

Monroe Community Events

Oct 30--Children's Day at Bayview

Dec 1 ---Silver Liners North Pole

Dec 2---Holiday Village

All through December--Holiday Helpers

April 1---Annual Islamorada Annual Island Fest

Get the Attention Media

Instagram

Banners



Early Learning Coalition Executive Committee Meeting

December 5, 2022

Resolution: 12052022-01

Action Requested: Authorize the President and CEO to negotiate and execute amendments with our vendors for Quality Materials.

Fiscal Impact: A re-allocation of \$1,200,000, which is subject to the availability of funding.

Funding Source(s): Florida Department of Education Division of Early Learning.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 12052022-01

AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE AMENDMENTS WITH OUR VENDORS FOR QUALITY MATERIALS.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to negotiate and execute amendments with our vendors for Quality Materials.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 5th day of December, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Resolution 04062020-01: The Board approved the award recommendation of the Request for Proposal (RFP) for Quality Materials for Miami-Dade and Monroe counties to nine (9) responsive proposers for an approximate amount of \$3,000,000 per fiscal year, initially divided equally among nine (9) vendors. The Early Learning Coalition staff seeks to amend three (3) contracts based on the availability of the required materials for the Preschool Development Birth-to-Five Renewal Grant (PDG-R) in partnership with the University of Miami.

In 2019, the Division of Early Learning was selected as one of 20 states to receive the Preschool Development Birth to Five Renewal Grant (PDG-R). Through the initial Preschool Development Birth to Five grant, Florida has been working to implement measures that build on existing framework and infrastructure to increase the quality, alignment and efficiency of Florida's early childhood care and education mixed-delivery system of programs and services with an additional focus on mental health in the 2019 award.

The Early Learning Coalition of Miami-Dade/Monroe has been awarded \$1,487,311 from the state's PDG-R grant to support early childhood mental health. To advance that effort, and in the spirit of the state of Florida's strategy to strengthen existing systems, the Coalition seeks to support the early childhood mental health consultation system, already in place in Miami-Dade County, also known as Jump Start.

Grounded in decades of research, the Jump Start Program is a partnership between The Children's Trust of Miami-Dade County, the University of Miami Mailman Center for Child Development, and a team of community providers that specialize in early childhood development. Jump Start employs a team of highly specialized mental health consultants who support center and home-based early learning programs and teachers in the promotion of social and emotional development and the management of challenging behaviors of children birth to five using culturally-sensitive techniques. Specifically, the Coalition will provide classroom equipment and early learning materials designed to promote social and emotional wellness for all children as well as specialized materials to support children in the area of self-regulation.

The PDG-R provides the state of Florida \$13.4 million in funding each year for a total of three years, based on available appropriations to continue these efforts. Expected outcomes of the grant include:

- Improving data-driven system coordination and policy decisions
- Increasing family access and engagement
- Creating a high-quality comprehensive system of early childhood care and education
- Providing equitable access to quality
- Quality improvement and professional development

The work for this renewal grant is guided by the State Advisory Council for Early Childhood Care and Education (SAC). The SAC is comprised of leaders from multiple agencies that administer programs for young children and their families. The SAC conducted data analysis, family surveys, community focus groups, held stakeholder interviews to complete the Strategic Plan and Statewide Needs Assessment. The Strategic Plan and Statewide Needs Assessment will drive the work to be completed during the next three years of the grant. Directs the results of the Needs Assessment are to highlighted gaps/opportunities in Florida's Early Childhood and Education mixed-delivery system and informed the development of the Strategic Plan.



Early Learning Coalition Executive Committee Meeting

December 5, 2022

Resolution: 12052022-02

Action Requested: Approval of the Evaluation Committee's rejection recommendation for Request for Proposal (RFP) #ELCMDM2022-08 (Temporary Employment and Direct Hire Agency Services).

Fiscal Impact: An approximate amount of \$100,000 per fiscal year, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education Division of Early Learning, The Children's Trust.

Strategic Goal:

<input type="checkbox"/> Neediest Children	<input type="checkbox"/> Providers
<input type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input type="checkbox"/> Educate All	<input checked="" type="checkbox"/> ELC Operations

RESOLUTION: 12052022-02

APPROVAL OF THE EVALUATION COMMITTEE'S REJECTION RECOMMENDATION FOR REQUEST FOR PROPOSAL (RFP) #ELCMDM2022-08 (TEMPORARY EMPLOYMENT AND DIRECT HIRE AGENCY SERVICES).

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to approve of the Evaluation Committee's rejection recommendation for Request for Proposal (RFP) #ELCMDM2022-08 (Temporary Employment and Direct Hire Agency Services).

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 5th day of December, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Resolution #08012022-05 authorized the President and CEO to release a Request for Proposal (RFP) for **Temporary Employment and Direct Hire Agency Services**. On September 1, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released **Request for Proposal #ELCMDM2022-08** for **Temporary Employment and Direct Hire Agency Services**. On or before September 30, 2022, the Coalition received three (3) proposals from the following vendors:

- **InfoStride, Inc.**
- **SoftHQ, Inc.**
- **Recruiting Source International LLC**

Legal Counsel reviewed the proposals on October 7, 2022. All proposals were deemed responsive.

On October 12, 2022, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

1. Diana Kepple , Division Vice President of Human Resources, Early Learning Coalition of Palm Beach County
2. Carolina Carrion , Finance Compliance Manager, Early Learning Coalition of Miami-Dade/Monroe
3. Yemi Lorenzo , Human Resources Consultant, Miami Payroll Center
4. Cynthia Caceres , Human Resources Specialist, Early Learning Coalition of Miami-Dade/Monroe (Alternate)

On October 24, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition reject all bids and re-procure the services, due to rates being higher than expected, all vendors were out of state, and the scope of work and budget needed to be adjusted.

Proposer's Name	Final Rating (Max 300)
InfoStride, Inc.	220
SoftHQ, Inc.	228
Recruiting Source International LLC	224

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
Temporary Employment and Direct Hire Agency Services	New Service	\$100,000
Variance	N/A	

Evaluation Scorecard:

RFP # ELCMDM2022-08 Temporary Employment and Direct Hire Staffing Agencies		Max. Score	Infostride, Inc.			SoftHQ, Inc.			Recruiting Source International, LLC		
			#1	#2	#3	#1	#2	#3	#1	#2	#3
Organizational Capacity		70									
1	Most closely meets the requested needs of the agency as listed within the proposal.	70	67	35	50	65	35	60	60	35	65
Program Management		15									
1	Customer Service Availability during the recruiting and interviewing process.	10	8	6	10	7	7	10	6	6	10
2	Sufficient resources available to procure candidate.	5	4	2	5	4	2	5	4	2	5
Staffing		15									
1	Cost for services per candidate	5	4	3	3	4	4	3	4	2	3
2	Low average turnaround time when position is requested and possible candidates are present to the ELC Human Resources Department for review.	10	8	5	10	7	5	10	7	5	10
TOTAL		100	91	51	78	87	53	88	81	50	93
TOTAL SUM		300	220			228			224		
AVERAGE		100	73			76			75		



Early Learning Coalition Executive Committee Meeting

December 5, 2022

Resolution: 12052022-03

Action Requested: Authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.

Fiscal Impact: An approximate amount of \$7,000,000 per fiscal year, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education Division of Early Learning, The Children's Trust, Monroe County public Schools, University of Florida Lastinger Center.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Internal Capacity
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> Funding

RESOLUTION: 12052022-03

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A REQUEST FOR PROPOSAL (RFP) FOR QUALITY MATERIALS FOR MIAMI-DADE AND MONROE COUNTIES. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS RECOMMENDED BY THE EVALUATION COMMITTEE AND REVIEWED BY THE BOARD COUNCIL.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to release a Request for Proposal (RFP) for Quality Materials for Miami-Dade and Monroe Counties; and to negotiate and execute contracts with the selected vendors.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 5th day of December, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Coalition") intends to release a Request for Proposal (RFP) to secure multiple vendors to provide educational materials to support the quality of services in early care and education programs. Materials include but are not limited to manipulatives, furniture, cribs, books and other developmentally appropriate materials.

For several years, the Early Learning Coalition has utilized multiple vendors for quality initiative projects as well as Early Head Start Child Care Partnerships. Contracts may be amended based on providers' selections, on an as needed basis.

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
Quality Materials	\$3,000,000	\$7,000,000
Variance	Increase is due to additional funding, which is being allocated to quality for School Readiness (SR) Providers.	



Early Learning Coalition Executive Committee Meeting

December 5, 2022

Resolution: 12052022-04

Action Requested: Authorize the President and CEO to release a Request for Proposal (RFP) for Curriculum Materials for Miami-Dade and Monroe Counties. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors recommended by the Evaluation Committee and reviewed by the Board Council.

Fiscal Impact: An approximate amount of \$5,000,000 per fiscal year, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education Division of Early Learning, The Children's Trust, Monroe County Public Schools, University of Florida Lastinger Center.

Strategic Goal:

<input checked="" type="checkbox"/> Neediest Children	<input checked="" type="checkbox"/> Providers
<input checked="" type="checkbox"/> Youngest Children	<input type="checkbox"/> Funding
<input checked="" type="checkbox"/> Educate All	<input type="checkbox"/> ELC Operations

RESOLUTION: 12052022-04

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A REQUEST FOR PROPOSAL (RFP) FOR CURRICULUM MATERIALS FOR MAIMI-DADE AND MONROE COUNTIES. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS RECOMMENDED BY THE EVALUATION COMMITTEE AND REVIEWED BY THE BOARD COUNCIL.

WHEREAS, the Executive Committee of the Early Learning Coalition of Miami-Dade/Monroe, Inc. has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Executive Committee for adoption and approval;

WHEREAS, the Executive Committee approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Executive Committee to authorize the President and CEO to release a Request for Proposal (RFP) for Curriculum Materials for Miami-Dade and Monroe Counties; and to negotiate and execute contracts with the selected vendors.

The foregoing resolution and attachment was offered by _____, who moved its approval. The motion was seconded by _____, and upon being put to a vote, the vote was as follows:
_____.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 5th day of December, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: _____
Executive Committee Secretary

Background:

High-quality early education produces long-lasting benefits for young children. The Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Coalition”) recognizes that the implementation of a developmentally appropriate curriculum is the fundamental building block of a high-quality program that improves the school readiness skills of all children. A curriculum includes the objectives for the knowledge and skills to be gained by children and the implementation strategies for learning experiences facilitated by informed parents and educators.

The Coalition intends to provide curricula materials and professional development/training to support early learning programs in the implementation of a Florida Division of Early Learning approved curriculum that improves the quality of learning experiences for young children. A Request for Proposal (RFP) is needed to secure one or multiple vendors to provide quality curricula materials and training from an approved list of vendors. Physical and online curricula materials, professional development/training and enhancements include but are not limited to manipulatives, manuals/guides, books, compacts discs, digital video discs, assessments, content expert lecturer, and other developmentally appropriate materials and/or enhancements.

For several years, the Coalition has utilized multiple vendors for the following: The Professional Development Institute, Quality Initiatives, Early Head Start Child Care Partnerships, and other quality initiatives. Contracts may be amended based on providers’ curriculum selections on an as needed basis.

Service/Product	Current FY 21-22 Amount	Proposed FY 22-23 Amount
Curriculum Materials	\$5,000,000	\$5,000,000
Variance	No Variance.	