ELC Board of Directors Meeting
November 7, 2022; 8 A.M.
Meeting ID: 930 5272 6890
Passcode: ELC110722

I. Welcome & Introductions
   Matthew Bruno

   A. Roll Call

II. Approval of Minutes
   Matthew Bruno

   A. Motion to approve the October 3, 2022 Board of Directors Annual meeting minutes.

III. Chairman's Report
     Matthew Bruno

IV. Outreach Partners Presentation
    Michelle Meilan

    • M Network
    • Armstrong Creative
    • Getting the Attention Media

     Grace Ramos
     Da-Veny Armstrong
     Carlos Garcia

V. Chairman's Distinguished Service Award
   Matthew Bruno

VI. Making a Difference
    Matthew Bruno

VII. Chairman’s Partner Spotlight
     Matthew Bruno

    • Tiny Steps Daycare Learning Center
     Rosa Nunez

VIII. Executive Committee Report
      Matthew Bruno

      Resolutions from Executive Committee Meeting to Vote on

      • 10182022-01 The Children’s Trust Amendment
         Authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.
• **10182022-02** Assessment Materials and Training
Authorize the President and CEO to release a Public Solicitation for Assessment Materials and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors.

• **10182022-03** Consultation and Training
Authorize the President and CEO to release a Public Solicitation for Consultations and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

IX. **Guest Speaker: The Children’s Trust**  
Rachel Spector

X. **Finance Committee Report**  
Loreen Chant

Finance Resolutions

• **11072022-01** Amended Budget FY 2022-2023
Approval of the Early Learning Coalition’s Second Amendment to the Annual Budget for fiscal year 2022-2023.

• **11072022-02** Carryover of Funds
Authorize the President and CEO to request to the U.S. Department of Health and Human Services, Administration for Children and Families a carryover of Early Head Start 2021-2022 funds.

• **11072022-03** Comprehensive Office Cleaning (Award)
Approval of the Evaluation Committee’s award recommendation for Request for Proposal (RFP) #ELCMDM2022-09 (Comprehensive Office Cleaning Services) and authorize the President and CEO to negotiate and execute a contract with the selected vendor.

XI. **Committee Reports**

A. Litigation Committee Report  
Aaron Slavens

B. Legislative Committee Report  
Alex Soto

C. Nominating Committee Report  
Marisol Diaz

D. Program Committee Report  
Chereen Coile

E. Monroe Advisory Committee Report  
Sandi Bisceglia
XII. Community Report

   A. American Rescue Plan Act Update
   B. Early Head Start

XIII. Public Comments

XIV. Adjourn
Hacer Click en Interpretation/Interpretación Seleccione Spanish/Español

Hacer Click en Spanish/Español y nos va a poder escuchar en Español

Escuchanos en Español
<table>
<thead>
<tr>
<th>Name</th>
<th>July (no meeting)</th>
<th>August 4</th>
<th>Sept. (no meeting)</th>
<th>October 3 Annual</th>
<th>November 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Armstrong, Daniel</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Barrera, Denisse</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Beasley, Roderick E.</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bisceglia, Sandi</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bruno, Matthew</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chant, Loreen</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coile, Cheeren</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diaz, Marisol</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fluney, Eileen</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Haj, James</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lawrence, Joycelyn</td>
<td>E</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mohr, Chuck</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Montes, Gladys</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Roig, Jenni</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Soto, Alexander</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Slavens, Aaron</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Strachan, Iris</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tandoc, Richie</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Taylor, Lisa</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Zapata, Mara</td>
<td>P</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ferradaz, Glida</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Frazier, Suzette</td>
<td>NA</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sanchez, Alfred</td>
<td>NA</td>
<td>NA</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*Lawrence, David</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL PRESENT**  0  14  0  20  0  0  0  0  0  0  0  0

**TOTAL EXCUSED**  0  7  0  2  0  0  0  0  0  0  0  0

**TOTAL ABSENT**  0  0  0  0  0  0  0  0  0  0  0  0
Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

MINUTES

Board Attendees: Matthew Bruno; Rick Beasley; Dr. Daniel Armstrong; Loreen Chant; Jenni Roig; Gladys Montes; Richie Tandoc; Denisse Barrera; Sandi Bisceglia; Dr. Eileen Fluney; James Haj; Chuck Mohr; Iris Strachan; Gilda Ferrada; Chereen Coile; Lisa Taylor; Marisol Diaz; Alexander Soto; Aaron Slavens; Suzette Frazier; David Lawrence Jr.

Board Absentees: Dr. Jocelyn Lawrence; Dr. Mara Zapata

Staff Attendees: Evelio Torres; Angelo Parrino; Mercy Castiglione; Pam Hollingsworth; Sandra Gonzalez; Michelle Meilan; Jacqueline Dominguez; Fred Hicks; Ahmed Mitwalli; Miguel Alfonso; Paloma Lopez-Barcena; Anabel Espinosa; Ana Sejeck; Belkis Torres; Ileana Vallejo; Diana Lane; Ana Rodriguez; Aileen Suazo; Lisney Badillo; Casie Haines; Larisa Salerno; Laurie Dunn; Vanessa; Aguilera-Viera; Lissandra Curbelo; Matthew Zaldivar; Lucy Schrack; Natalia Gamundi; Isabel Afanador; Thalia Daumy; Vernise Casimir; Dialina Quintanal; Jose Hernandez; Kristine Gregory; Jessica Parra; Laurie Bravo; Pamela Malval; Lidice Tabarez; Marisleydis Bruguez; Iliana Alvarez; Belinda Jeanty-Gauthier

General Attendees: Bob de la Fuente; Priscila Hazrun; Lorena Suarez;

I. Welcome & Introductions Matthew Bruno

A. M. Bruno called the meeting to order and welcomed everyone.

B. Quorum was established with 20 voting members.

II. Approval of Minutes Matthew Bruno

A. Motion to approve the August 1, 2022 Board of Directors meeting minutes.

M. Bruno called for the approval of the minutes from August 1, 2022.

   o L. Chant moved to approve the minutes.

   o J. Haj seconded the motion.

   o Motion passed unanimously.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.
III. Chairman's Report

Matthew Bruno

A. M. Bruno reported that the new required DCF board member has been appointed. Suzette Frazier was introduced to the board members.
   - M. Bruno called for the approval of Suzette Frazier to the board.
   - R. Beasley moved to approve.
   - J. Haj seconded the motion.
   - Motion passed unanimously.

IV. Monroe Conference overview

Pamela Hollingsworth and Ana Sejeck

Ana Sejeck presented an overview of the Monroe Conference held earlier this month. It was a great success.

V. Finance Committee Report

Loreen Chant

A. Finance Resolutions

- **10032022-01** Teacher Bonus Program
  Authorize the President and CEO to release a public solicitation to process teacher bonuses.
  Fiscal Impact: TBD

- **10032022-02** RFP Grassroots Outreach Services
  Authorize the President and CEO to release a Request for Proposal (RFP) for grassroots outreach services.
  Fiscal Impact: An approximate amount of $75,000.00 per fiscal year, which is subject to the availability of funding.

- **10032022-03** Autism Training and Materials
  Authorize the President and CEO to accept the Notice of Award and receive funds from the Autism Training and Materials Sub-Grant under the Florida Preschool Development Grant.
  Fiscal Impact: An approximate amount of $350,000.00, which is subject to the availability of funding.

- **10032022-04** 401K Plan Amendment
  Authorize the President and CEO to amend the 401(K) Savings and Retirement Plan which will assist with the organization’s staff retention and recruitment efforts.
  Fiscal Impact: An approximate amount of $300,000.00 per fiscal year.
• **10032022-05** EHS Childcare Teacher Bonus
  Authorize the President and CEO to release bonuses to Early Head Start Childcare Teachers.
  Fiscal Impact: An approximate amount of $1,000,000.00 per program year, which is subject to the availability of funding.

  L. Chant asked for a motion to approve the resolutions in a block vote.
  o Motion to approve by Dr. Armstrong
  o Motion seconded by R. Beasley
  o Motion passed unanimously.

VI. **Chairman’s Partner Spotlight**

- Kreative Kids Christian Academy Maria Vaillant

  Maria Vaillant, Director and VPK Teacher at Kreative Kids Christian Academy was recognized as this month’s Chairman’s Partner Spotlight. Mrs. Vaillant spoke briefly about her work at her center and thanked the ELC for the support and partnership it offers.

VII. **Continuity of Operational Plan Update (COOP)** Dr. Fred Hicks

  Due to time restriction, this topic will be discussed at a later date.

VIII. **Guest Speaker Big Brothers Big Sisters of Miami** Mr. Gale Nelson

  Gale Nelson, President & CEO of Big Brothers Big Sisters of Miami gave a presentation on the work his organization is doing in the community. The information was well received. Several attendees requested the agency’s information which was provided.

IX. **Committee Reports**

A. **Executive Committee Report 9/12/2022** Matthew Bruno

- **09122022-01** Amended Budget FY 2022-2023
  Approval of the Early Learning Coalition’s Second Amendment to the Annual Budget for fiscal year 2022-2023.
  Fiscal Impact: Net increase of $11,042,573 to the Current Approved Budget for a new total budget of $370,634,108.

- **09122022-02** Success by Six
  Authorize the President and CEO to negotiate, execute and receive funds
from the United Way of Collier and the Keys.
Fiscal Impact: An approximate amount of $26,500, which is subject to the availability of funding.

- **09122022-03 EHS Self-Assessment**
  Authorize the President and CEO to proceed with the implementation of the Early Head Start 2022-2023 Self-Assessment Plan.
  Fiscal Impact: No Fiscal Impact.

- **09122022-04 Settlement Agreement**
  Authorize the President and CEO to execute a settlement agreement as outlined in the background section.
  Fiscal Impact: An approximate amount of $200,000.00.

M. Bruno asked for a motion to approve the resolutions in a block vote.
  o Motion to approve by C. Coile
  o Motion seconded by A. Soto
  o Motion passed unanimously.

B. **Provider Services Committee Report 9/29/2022**  
Rick Beasley

R. Beasley reported several updates were provided at the September Provider Services Committee meeting. Florida Assessment of Student Thinning (FAST) and VPK Provider Readiness were the main topics of this meeting.

C. **Monroe Advisory Committee Report 8/16/2022**  
Sandi Bisceglia

S. Bisceglia provided a summary of the Mayor’s Children’s Summit in Miami/Dade with Mayor Danielle Cava, Friday 7 October 2022 Campus of Miami/Dade College. There were over 300 participants there representing agencies and organizations that guide early childhood initiatives throughout Miami-Dade. Several prominent leaders spoke around the following themes related to developing key roadmaps for children’s’ success: essential policies, key best practices, and strong partnerships and how the work collectively and collaboratively grounds us in our child focused organizations and agencies, and how our work needs to be action oriented using strategies that make a difference in children’s lives. The speakers represented the collective impact of all the experts in early childhood learning in Miami-Dade. Some of the platform podium speakers from Miami were the Dade Superintendent of Schools, the Mayor of Miami, and the President of the Dade Chamber of Commerce, and the head of the Future’s Project and Children’s Trust, Madeleine Thakur. State Representative Vance Aloupis called this summit the “Academy Awards of Early Childhood” because so many prominent leaders were present in the room.
James Haj spoke about the scholarship program now numbering 1,000, and the benefits-cliff challenges for parents, and how this needs to be addressed legislatively. From ELC the speakers were Gladys Montes, Ana Belle Espinosa, Fred Hicks, and Evelio Torres summarized by speaking about the importance of putting good ideas into “policy” so that what can work is put into practice to scale to leverage more resources for children. Committee reports were made by several agencies that focused on next steps in action planning to advocate for children, and so that ideas can be codified into policies. Dave Lawrence, our Founder brought all the ideas together by emphasizing in his talk that we must continue to convene, gather, and build trust. Attendance and networking at this Summit was truly an inspirational experience.

D. Program Policy and Strategy Committee Report 9/26/2022 Jim Haj

J. Haj reported that the Program Policy and Strategy Committee met 9/26/2022, where Early Head Start data was reviewed. Program Information Report (PIR) and Health and Safety Screener information was discussed.

X. Fiduciary Training Bob de la Fuente and Claudio Riedi

The mandatory Fiduciary Training was provided by Bob de la Fuente and Claudio Riedi to the 20 present board members. A make up session will be provided to the 2 board members who were unable to attend.

XI. Strategic Planning Update Loreen Chant

L. Chant provided the Early Learning Coalition of Miami-Dade/Monroe’s Strategic Planning update. Several measures have been met. The Coalition continues its work to ensure outcomes are achieved.

XII. Voluntary Prekindergarten Florida Assessment of Student Thinking (FAST) and Performance Metrics Cindy Cabrera

C. Cabrera reported the latest updates along with important numbers in reference to Voluntary Prekindergarten Florida Assessment of Student Thinking (FAST) and Performance metrics.

XIII. Public Comments Matthew Bruno

XIV. Adjourn Matthew Bruno
VPK / SCHOOL READINESS
PUBLIC AWARENESS CAMPAIGN

November 2022

Grace Ramos
Dawn Moreira
Thom Mozloom
INTRODUCTION
TODAY’S PRESENTATION

- Introduction
- History & Approach
- Process & Relationship
Introduction

History & Approach

Process & Relationship
03.

PROCESS AND RELATIONSHIP
COLLABORATE WITH YOU TO:

- Identify Target Audience
- Produce Compelling Creative
- Deploy
- Measure
M. NETWORK

PROCESS & RELATIONSHIP

- Introduction
- History & Approach
- Process & Relationship
## ELC Miami-Dade/Monroe
### School Readiness/VPK Media Plan 2022-23
10/25/22

<table>
<thead>
<tr>
<th>Flight Dates</th>
<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>Totals</th>
</tr>
</thead>
</table>

### Advertising Campaign: School Readiness & VPK

<table>
<thead>
<tr>
<th>Owned Media</th>
<th>Email</th>
<th>Website/Blog</th>
<th>Social Media (IG, FB, TW, LinkedIn)</th>
<th>Newsletter</th>
</tr>
</thead>
</table>

### Paid Media

<table>
<thead>
<tr>
<th>Outdoor</th>
<th>Radio</th>
<th>Billboards</th>
<th>Bus Wraps/Bus Insert Cards</th>
</tr>
</thead>
</table>

### Digital

<table>
<thead>
<tr>
<th>Digital</th>
<th>Geo-Targeted Video Digital Ads</th>
</tr>
</thead>
</table>

---

### Introduction

- History & Approach
- Process & Relationship

---
Enrolment in School Readiness and VPK
THANK YOU!

Grace Ramos
Dawn Moreira
Thom Mozloom
Our Work Thus Far

Grassroots Outreach
- Faith Centers
- Retail (Barber Shops/Beauty Salons/Restaurants/Laundromats/Supermarkets/Cornner Stores)
- Municipalities

Event Marketing
- Formal/informal tabling at community events

Outreach by the numbers
(August - October)
- 231 Locations (Lit Drops)
- 15 Revisited Locations
- 9 Community Advocates
- 6 Events
Action Requested: Authorize the President and CEO to execute an amendment with The Children’s Trust, as outlined in the background, and to receive additional funds.

Fiscal Impact: An approximate amount of $700,000 retroactive from October 1, 2022, through September 30, 2023, which is subject to the availability of funding.

Funding Source: The Children’s Trust

Strategic Goal: ✓ Neediest Children ✓ Youngest Children ✓ Educate All ✓ Providers ✓ Funding □ ELC Operations

RESOLUTION: 10182022-01

AUTHORIZE THE PRESIDENT AND CEO TO EXECUTE AN AMENDMENT WITH THE CHILDREN’S TRUST, AS OUTLINED IN THE BACKGROUND, AND TO RECEIVE ADDITIONAL FUNDS.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.
The foregoing resolution and attachment was offered by L. Chant, who moved its approval. The motion was seconded by Dr. Armstrong, and upon being put to a vote, the vote was as follows: 4 approved 0 opposed.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Executive Committee Secretary
Background:

This resolution is amending the resolution number 02072022-03 that was previously approved on February 7th, 2022. The original resolution was for $9,500,000 for 12 months commencing October 1, 2022 to September 30, 2023 for The Children’s Trust Child Scholarship Program. This resolution adds an approximate amount of $700,000.00 retroactive from October 1, 2022, through September 30, 2023, which is subject to the availability of funding.

This amendment will add $200,000 to administer the Classroom Assessment Scoring System (CLASS) observations for the A$CEND program. This program is a salary supplement program designed and managed by The Children’s Trust.

The amendment will also increase funding in the amount of $500,000 for The Children’s Trust Child Scholarship Program. The program currently serves over 1,100 children and has a waitlist of 963 children.
Action Requested: Authorize the President and CEO to release a Public Solicitation for Assessment Materials and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute contracts with the selected vendors.

Fiscal Impact: An approximate amount of $201,000 for fiscal year 2022-2023, subject to availability of funding.

Funding Source(s): Florida Preschool Development Grant

Strategic Goal:
- Neediest Children
- Youngest Children
- Educate All
- Providers
- Funding
- ELC Operations

RESOLUTION: 10182022-02

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A PUBLIC SOLICITATION FOR ASSESSMENT MATERIALS AND TRAINING. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDORS.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.
The foregoing resolution and attachment was offered by L. Chant, who moved its approval. The motion was seconded by Dr. Armstrong, and upon being put to a vote, the vote was as follows: 4 approved 0 opposed.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Executive Committee Secretary
**Background**

The Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Coalition”) intends to release a Public Solicitation to secure vendors to provide assessment materials and training to eligible assessors and clinicians in Miami-Dade and Monroe County. The Coalition intends to negotiate and execute individual contracts with vendors for the following Assessment Materials and Training.

<table>
<thead>
<tr>
<th>Assessment Tool</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Autism Diagnostic Observation Schedule (ADOS II)</td>
</tr>
<tr>
<td>2. Leiter International Performance Scale, Third Edition (Leiter-3)</td>
</tr>
<tr>
<td>3. Autism Diagnostic Interview - Revised (ADI-R)</td>
</tr>
<tr>
<td>4. Social Responsiveness Scale, Second Edition (SRS-2)</td>
</tr>
<tr>
<td>5. Sensory Profile- 2</td>
</tr>
<tr>
<td>8. Conner’s Early Childhood (Connors EC)</td>
</tr>
<tr>
<td>9. Preschool Language Scale (PLS-5)</td>
</tr>
</tbody>
</table>

**Total** $201,000
Action Requested: Authorize the President and CEO to release a Public Solicitation for Consultations and Training. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract with the selected vendor.

Fiscal Impact: An approximate amount of $60,000 for fiscal year 2022-2023, subject to availability of funding.

Funding Source(s): Florida Preschool Development Grant

Strategic Goal:
- ☑ Neediest Children
- ☑ Youngest Children
- ☐ Educate All
- ☐ Providers
- ☐ Funding
- ☐ ELC Operations

RESOLUTION: 10182022-03

AUTHORIZE THE PRESIDENT AND CEO TO RELEASE A PUBLIC SOLICITATION FOR CONSULTATIONS AND TRAINING. THIS RESOLUTION ALSO REQUESTS AUTHORIZATION AND APPROVAL FOR THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE CONTRACTS WITH THE SELECTED VENDOR.

WHEREAS, the Executive Committee has been apprised of the goals through the attached narrative, hereby incorporated by reference, and the Executive Committee is in agreement with the goals described therein;

WHEREAS, the Executive Committee recommends approving this action;

NOW, THEREFORE, be it resolved that the Executive Committee shall present this action to the Executive Committee which is empowered to act in the Board’s place in the absence of a Board meeting.
The foregoing resolution and attachment was offered by L. Chant, who moved its approval. The motion was seconded by Dr. Armstrong, and upon being put to a vote, the vote was as follows: 4 approved 0 opposed.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 18th day of October, 2022.

EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, INC,

By: ___________________________
Executive Committee Secretary
**Background**

The Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Coalition”) intends to release a Public Solicitation to secure vendors to provide Consultation and Training to eligible assessors and clinicians in Miami-Dade and Monroe County. The Coalition intends to negotiate and execute individual contracts with the vendors for Consultation and Training.

During consultation the clinicians will provide support to:
1. Observe the administration of assessment
2. Prepare materials for an assessment
2. Score the administered assessment
3. Writing the assessment report

<table>
<thead>
<tr>
<th>Assessment Tools</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Autism Diagnostic Observation Schedule (ADOS II)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$60,000</td>
</tr>
</tbody>
</table>
Early Learning Coalition of Miami-Dade/Monroe
Board of Director’s Meeting
November 7, 2022
1. Early Child Care Quality
   a. History
   b. Equity Focus
   c. Integrated Quality Improvement System
2. Early Child Care Access
3. Developmental Screening, Assessment & Early Intervention
4. Early Childhood Community Research
Early Child Care Quality
History & Equity Focus
Early Child Care Quality History

Quality Counts:
The Trust's Quality Rating & Improvement System from 2008-2018

- Universal Access
- Five-star rating system based on program observations and staff qualifications
- One Size Fits All – everyone received coaching regardless of need
- Limited Funds
- Broad Participation
- Labor Intensive/High Touch
- Achievement Awards – based on star levels, funds to purchase supplies
What We Learned

Transition to Thrive by 5 QIS
• Focus in Areas of Greatest Need
• Infants and Toddlers
• Intentional Participation Criteria
• Tailored Approach
• Tiered Payments by Program
• Provider Voice Key to Success

Using Market Levers Instead of Program Star Ratings to Drive Families to High Quality Care
• Driving Families to High Quality (tiers 4 & 5 only)
• Driving Toward Full Enrollment
• Correcting the Market
Integrated Early Learning Quality Improvement System (Resolution #2022-24)
**Goals**

- Every child in our community will have access to high quality early learning experiences.
- Child care providers in high need areas will have financial supports and incentives to increase quality.
- Through regular review of provider financial scenarios, The Trust makes strategic investments to improve quality, increase access for infants and toddlers, and positively impact the child care market.
Criteria

1. Serve 30+% children with Florida School Readiness Program subsidy
2. Located in high poverty areas
3. Serve infants and toddlers
Early Child Care Access
Up to 300% of Federal Poverty Level

1100+ children enrolled

1130+ children on waitlist

Child Care Scholarships
$3.6 million from The Children’s Trust leverages $28.1 million in federal funding for 3,214 additional high-quality child care slots for low-income children birth to five.
Developmental Screening, Assessment & Early Intervention
Early Childhood-focused Parenting Programs
Specialized Autism Assessments

82 children assessed
91% were diagnosed with Autism Spectrum Disorder
Early Discovery

Short term early intervention
Care coordination
450 children served
Average of 9 sessions

THECHILDRENSTRUST.ORG/THRIVEBY5
Early Intervention
Summer Camps

8 programs

436 children birth to five

Average of 25 summer camp sessions
Early Literacy Supports

Reach Out & Read
Books for Free
Early Childhood Health

Oral Health Screening
Vision
Early Childhood Community Research
The Children’s Trust’s nearly $48 million in Thrive by 5 investments are distributed across child care quality, access and early intervention.
Thank you.
Action Requested: Approval of the Early Learning Coalition’s Second Amendment to the Annual Budget for fiscal year 2022-2023.

Fiscal Impact: Net increase of $133,210,694 to the Current Approved Budget, this would be the third budget amendment for fiscal year 2022-2023 for a new total budget of $503,844,802.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education, Division of Early Learning.

Strategic Goal: ☐ Neediest Children ☐ Providers
☐ Youngest Children ☒ Funding
☐ Educate All ☐ ELC Operations

RESOLUTION: 11072022-01


WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to approve of the Early Learning Coalition’s Second Amendment to the Annual Budget for fiscal year 2022-2023.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: ____________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 7th day of November, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
Background:

Please see below the 3rd budget amendment to the approved annual budget for fiscal year 2022-2023. This amendment adds $133,210,694 in additional funding for our 2022-2023 fiscal budget.

<table>
<thead>
<tr>
<th>SCHOOL READINESS</th>
<th>VOLUNTARY PREKINDERGARTEN</th>
<th>EARLY HEAD START</th>
<th>THE CHILDREN TRUST</th>
<th>Other</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>Forecast</td>
<td>Category</td>
<td>Forecast</td>
<td>Category</td>
<td>Forecast</td>
</tr>
<tr>
<td>REVENUE:</td>
<td>406,876,502</td>
<td>REVENUE:</td>
<td>12,236,860</td>
<td>REVENUE:</td>
<td>12,180,000</td>
</tr>
<tr>
<td>REVENUE:</td>
<td>274,365,808</td>
<td>REVENUE:</td>
<td>11,380,000</td>
<td>REVENUE:</td>
<td>108,000</td>
</tr>
<tr>
<td>Difference:</td>
<td>132,510,694</td>
<td>Difference:</td>
<td>0</td>
<td>Difference:</td>
<td>0</td>
</tr>
<tr>
<td>SR - ARPA RND 2</td>
<td>118,973,311</td>
<td>TCT - Assessments</td>
<td>200,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SR - ARPA Workforce</td>
<td>11,074,031</td>
<td>TCT - Scholarship</td>
<td>500,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SR - PDG Autism</td>
<td>336,145</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SR - Gold Seal ADD</td>
<td>1,523,358</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SR - Special Needs Differential</td>
<td>603,849</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>132,510,694</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

ACRONYM DEFINITIONS:

QPI QUALITY PERFORMANCE INCENTIVE DIFFERENTIALS
CARES CORONAVIRUS, AID, RELIEF, AND ECONOMIC SECURITY ACT
CRRSA CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT
ARPA AMERICAN RESCUE PLAN ACT
PDG PRESCHOOL DEVELOPMENT GRANT SERVICES
ESSER II ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF II ACT
COLA COST OF LIVING ADJUSTMENT
Action Requested: Authorize the President and CEO to request of the U.S. Department of Health and Human Services, Administration for Children and Families a carryover of Early Head Start 2021-2022 funds.

Fiscal Impact: A total amount not to exceed $581,255.50.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families.

Strategic Goal:
☐ Neediest Children
☐ Youngest Children
☒ Funding
☐ Educate All
☐ Providers
☐ ELC Operations

RESOLUTION: 11072022-02

AUTHORIZE THE PRESIDENT AND CEO TO REQUEST OF THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES, ADMINISTRATION FOR CHILDREN AND FAMILIES A CARRYOVER OF EARLY HEAD START 2021-2022 FUNDS.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to authorize the President and CEO to request of the U.S. Department of Health and Human Services, Administration for Children and Families a carryover of Early Head Start 2021-2022 funds.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: _______________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 7th day of November, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
Background:

The annual Notice of Award specifies a budget period (August 1, 2021- July 31, 2022) in which awarded funds must be used. Funds that are not obligated within the budget period will not be accessible to the program unless a carryover request is submitted and awarded by the Office of Head Start. Carryover funds are to be used for planned projects that were not obligated during the budget period for which the funds were originally awarded.

The request for carryover will be used to initiate, continue, and/or complete activities planned or started. Of the $581,255.50 being requested for a carryover, $303,233.00 will be used for supplies. Supplies include the purchase of classroom furniture and materials for the 6 sites that recently entered into contract with the program; this also includes purchasing updated furniture and materials for other classrooms impacted by the supply chain crisis. The program will use $278,022.50 for contractual services. These include funds for implementing the professional development learning management system, completing the Director Series training, conducting playground inspection by a Certified Playground Safety Inspector and appropriate safety maintenance, hiring temp staff to support the program in building the waitlist, and extending teacher bonuses through July 2023.
Early Learning Coalition Board of Directors Meeting

November 7, 2022

Resolution: 11072022-03

Action Requested: Approval of the Evaluation Committee’s award recommendation for Request for Proposal (RFP) #ELCMDM2022-09 (Comprehensive Office Cleaning Services) and authorize the President and CEO to negotiate and execute a contract with each selected vendor.

Fiscal Impact: An approximate amount of $200,000, which is subject to the availability of funding.

Funding Source(s): U.S. Department of Health and Human Services, Administration for Children and Families, Florida Department of Education Division of Early Learning, The Children’s Trust.

Strategic Goal:
☒ Providers
☐ Neediest Children
☐ Youngest Children
☐ Educate All
☐ Funding
☒ ELC Operations

RESOLUTION: 11072022-03

APPROVAL OF THE EVALUATION COMMITTEE’S AWARD RECOMMENDATION FOR REQUEST FOR PROPOSAL (RFP) #ELCMDM2022-09 (COMPREHENSIVE OFFICE CLEANING SERVICES) AND AUTHORIZE THE PRESIDENT AND CEO TO NEGOTIATE AND EXECUTE A CONTRACT WITH EACH SELECTED VENDOR.

WHEREAS, the Board of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the “Board”) has been apprised of the program goals through the attached narrative, hereby incorporated by reference and the Finance Committee is in agreement with the goals described therein;

WHEREAS, the Finance Committee recommends approving this action and has presented said action to the Board for adoption and approval;

WHEREAS, the Board approves the adoption of this action;

NOW, THEREFORE, be it resolved by the Board to approve the Evaluation Committee’s award recommendation for Request for Proposal (RFP) #ELCMDM2022-09 (Comprehensive Office Cleaning Services) and authorize the President and CEO to negotiate and execute a contract with each selected vendor.
The foregoing resolution and attachment was offered by __________, who moved its approval. The motion was seconded by __________, and upon being put to a vote, the vote was as follows: ____________________.

The vote was recorded as listed in the attached roll sheet.

The chairperson thereupon declared this resolution duly passed and adopted this 7th day of November, 2022.

EARLY LEARNING COALITION
OF MIAMI-DADE/MONROE, INC,

By: __________________________
Board Secretary
Background:

Resolution #08012022-06 authorized the President and CEO to release a Request for Proposal (RFP) for Comprehensive Office Cleaning Services. On September 1, 2022, the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the Coalition) released RFP#ELCMDM2022-09 for Comprehensive Office Cleaning Services. On or before September 30, 2022, the Coalition received two (2) proposals from the following vendors:

- National Interior Solutions, LLC
- Miami Janitorial Supplies, Inc.

Legal Counsel reviewed the proposal on October 4, 2022. Clarification was requested from both vendors and given twenty-four (24) hours, until October 5, 2022, at 12:00 PM to submit. Both proposals were deemed responsive.

On October 6, 2022, the proposals were reviewed by the following four (4) evaluators who made up the Evaluation Committee.

Evaluation Committee Members:

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Eugene Spano</td>
<td>General Contractor, SAMA Construction</td>
</tr>
<tr>
<td>2</td>
<td>Fabienne St. Louis, Jr</td>
<td>Systems Administrator, Early Learning Coalition of Broward County</td>
</tr>
<tr>
<td>3</td>
<td>Isabel Afanador</td>
<td>Family Support Manager, Early Learning Coalition of Miami-Dade/Monroe</td>
</tr>
<tr>
<td>4</td>
<td>Andres Lopez</td>
<td>Managing Inventory &amp; Fiscal Coordinator, Early Learning Coalition of</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Miami-Dade/Monroe (Alternate)</td>
</tr>
</tbody>
</table>

On October 20, 2022, the Second Evaluation Committee meeting moved and passed a motion to recommend that the Coalition award a contract to both proposers. Awarding the contract to both proposers is in the Coalition’s best interest.

<table>
<thead>
<tr>
<th>Proposer’s Name</th>
<th>Final Rating (Max 300)</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Interior Solutions, LLC</td>
<td>266</td>
</tr>
<tr>
<td>Miami Janitorial Supplies, Inc.</td>
<td>227</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Service/Product</th>
<th>Current FY 21-22 Amount</th>
<th>Proposed FY 22-23 Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comprehensive Office Cleaning Services</td>
<td>$200,000</td>
<td>$200,000</td>
</tr>
<tr>
<td>Variance</td>
<td>No variance.</td>
<td></td>
</tr>
</tbody>
</table>
## Evaluation Scorecard:

<table>
<thead>
<tr>
<th>RFP # ELCMDM2022-09</th>
<th>Max. Score</th>
<th>National Interior Solutions, LLC</th>
<th>Miami Janitorial Supplies, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>#1</td>
<td>#2</td>
</tr>
<tr>
<td><strong>Organizational Background, Qualifications and Capabilities</strong></td>
<td>20</td>
<td>10</td>
<td>9</td>
</tr>
<tr>
<td>1 Most strictly meets the requested needs of the agency as listed within the scope.</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>2 Proposal includes summary of the proposer's overall organization.</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td><strong>Products and Performance</strong></td>
<td>50</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>1 Proposal clearly demonstrates the Products and services.</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>2 Provided a clear presentation.</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>3 Proposal includes specialized disinfection services to kill virus, fungus, bacteria and for use against SARS-CoV-2, the virus that causes Covid-19, and uses hospital-grade disinfectants.</td>
<td>20</td>
<td>20</td>
<td>20</td>
</tr>
<tr>
<td>4 Proposal includes disinfection and viral remediation services (preventative monitoring and maintenance service).</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td><strong>Pricing</strong></td>
<td>20</td>
<td>16</td>
<td>18</td>
</tr>
<tr>
<td>1 Competitive pricing as it relates to all proposing vendors.</td>
<td>20</td>
<td>16</td>
<td>18</td>
</tr>
<tr>
<td><strong>Experience</strong></td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>1 Has at least 3 years relevant experience.</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>100</td>
<td>96</td>
<td>97</td>
</tr>
<tr>
<td><strong>TOTAL SUM</strong></td>
<td>300</td>
<td>256</td>
<td>266</td>
</tr>
<tr>
<td><strong>AVERAGE</strong></td>
<td>100</td>
<td>89</td>
<td>76</td>
</tr>
</tbody>
</table>