



Executive Committee Meeting
July 11, 2017; 10:00 am
ELC Board Room

Committee Attendees: Adrian Alfonso; Gilda Ferradaz (via conference call); Bob Eadie (via conference call); Russell Benford

Absentee Members:

ELC Staff: Evelio Torres; Angelo Parrino; Sandra Gonzalez; Jackye Russell; Lisney Badillo; Miguel Alfonso; Lisa Sanabria; Bob de la Fuente

I. Welcome & Introductions **Adrian Alfonso**

II. Approval of Minutes **Adrian Alfonso**

- Motion to approve minutes by B. Eadie.
- Motion seconded by G. Ferradaz.
- Motion was unanimously passed.

III. Lease

- E. Torres discussed the lease for, 2555 ponce de Leon Blvd, which expires in September 2018. E. Torres stated the landlord's first offer was market rate with what seemed like few concessions, staff interviewed several brokers and retained the services of a broker to assist in the negotiations with the landlord or in locating other space. The broker's name is Vincent Mele and Associates.
- E. Torres reminded the committee members, that the broker is paid by the landlord, not the ELC.
- Staff requested that the Executive Committee serve as the lease evaluation committee for the new lease. The broker must present at least three viable options. The committee will weigh the pros and cons of each and work with staff to make a decision on which space will work best for the ELC based on costs and other considerations.
- E. Torres stated that all options will be considered, including fewer square feet, splitting this office into two, etc. E. Torres stated that since the ELC already has service centers spread throughout the county, the goal is to keep the main office in a central location.



- If the ELC can negotiate a good deal with the current landlord staff will conduct a cost analysis to determine if the ELC can remain in current building which is the preferred option.

IV. Board of Directors Pledge

Adrian Alfonso

- B. de la Fuente presented and discussed the following pledge agreement:
 - I, _____, understand that as a member of the Board of Directors of the Early Learning Coalition of Miami-Dade/Monroe, Inc. (the "Coalition"), I have a fiduciary obligation to act in the best interests of the Coalition. I hereby pledge and agree that, while I am a Director of the Coalition and for a period of 5 years after the expiration of my term as Director of the Coalition, I will not directly or indirectly take any action adverse to the Coalition, or represent any third parties in any action or matter adverse to the Coalition.
 - Motion to approve R. Benford.
 - Motion seconded by B. Eadie.
 - Motion was unanimously passed.

V. Public Comments

Adrian Alfonso

VI. Adjourn

Adrian Alfonso