



Minutes

Board of Directors Meeting
December 5th, 2016; 8:00 a.m.
David Lawrence Jr. Community Meeting Room

Board Attendees: Adrian Alfonso (chair); Theresa Axford; Rick Beasley; Russell Benford; Tina Carroll-Scott; Shaleen Fagundo; Robert Eadie; David Lawrence Jr; Gilda Ferradaz; Alexander Soto; Alan Eckstein; Dr. Mara Zapata; Gladys Montes; Loreen Chant; J. Abilio Rodriguez; Gerald Schwartz; Matthews Bruno; Philip Gassman

Board Absentees: Marisol Diaz; Dr. Judy Schaechter; James Haj; Heather Carruthers

Staff Attendees: Evelio Torres (President/CEO); Lisa Sanabria; Jackye Russell; Mercy Castiglione; Fiorella Altare; Dr. Anabel Espinosa; Kerry Allen; Michelle Meilan; Sandra Gonzalez; Wilfredo Ayala; Jason Johnson; Milton Silvera; Miguel Alfonso; Lydia Clarke; Victor Caballero; Angelo Parrino; Pamela Hollingsworth; Liliana Murillo; Tamara Garcia; Diana Lane; Mary Williams; Ileana Vallejo; Chris Armely;

General Attendees: Abby Thorman; Santiago Echemendia (Shutts & Bowen); Jackie Romillo (Citrus); Vittoria DeCana (Devereaux); Jukienne Morrison (Devereux); Wendy Salmon (Family Central); Scarlett Pena (Candy house Day Care); Rachel Spector (Children's Trust); Nunt Shenby (NSU); Dr. Daniela Foerch (FIU)

I. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with nineteen (18) voting members.
- A. Alfonso thanked the following board members for accepting appointments to committees:
 - Loreen Chant- Provider Services
 - Russell Benford- Nominating Committee
 - Gilda Ferradaz- Finance Committee
 - Matthews Bruno- Legislative Committee
 - Mara Zapata- Early Head Start Policy Council
- A. Alfonso congratulated Eduardo Padron for being awarded with the Presidential Medal of Freedom by President Obama. This is the highest honor awarded to civilians, and Dr. Padrón has been one of the most effective higher education national voices for access and inclusion.
- A. Alfonso thanked everyone who participated in Read for the Record on October 27, 2016. Miami-Dade and Monroe Counties had more than 7,700 readers and the Early Learning Coalition distributed more than 4,000 copies of "A Bear Ate Your Sandwich." In partnership with the Miami-Dade Public Library System, the Early Learning Coalition of Miami-Dade/Monroe announced its "Talking is Teaching: Talk, Read, Sing" initiative in conjunction with Read for the Record. Our Talking is Teaching: Talk, Read, Sing project is now in full swing. In addition to our partnership with Univision's Pequeños y Valiosos, now all callers to 211™ hear helpful tips for promoting literacy in children. Additionally, tote bags with books and child-sized clothing items are being distributed to new moms at Holtz Children's Hospital and to families who visit Jackson Health's four community clinics and seven federally qualified health centers partnering with the Healthy Start Coalition of Miami-Dade.



- A. Alfonso stated that in the packet there were two letters to the editor written by E. Torres and D. Lawrence which were published in the Miami Herald referencing the Miami International Book Fair. The Early Learning Coalition attended the fair from Nov. 18-20 and was able to distribute more than 1,255 books to young children and speak to hundreds of families about the importance of early learning and early literacy. Families who visited the Early Learning Coalition's tent at Children's Alley participated in impromptu readings, received books and reading crowns.

- A. Alfonso congratulated the following childcare centers for achieving accreditation:
 - Lorraine Abrahams
 - Acadekids Preschool #2
 - Tamara Castellanos
 - Cherry Blossom Learning Center
 - Rising Stars Daycare & Learning Center
 - Trinity Christian Academy
 - Good Shepherd Child Development Center
 - St. Alban's Day Nursery, Inc.
 - Holmes Large Family Child Care Home
 - Arias Family Day Care Home
 - Hernandez Family Day Care Home
 - Palmetto Presbyterian Preschool
 - Kids Paradise 2 Inc
 - La Piazza Academy LLC
 - Born 2 Learn
 - Las Americas Learning Center
 - My Happy House Day Care Corp
 - Cherry Blossom Learning Center #2

II. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from December, 2016.
 - B. Eadie moved to approve the minutes.
 - T. Axford seconded the motion.
 - Motion was passed unanimously.

III. Finance Committee Report

Bob Eadie

- Resolution 11302016-01 authorize the President and CEO to negotiate and execute a fourth amendment to contract with Automated Data Processing Payroll Services (ADP, LLC.) to extend the date of contract and increase the total contract amount. Fiscal Impact: The contract amount increases by \$60,000.00 for a total contract amount not to exceed \$105,559.48 for the fiscal year 2016-2017, which is subject to the availability of funding.
 - Motion to approve resolution by T. Axford.
 - Motion seconded by M. Zapata.
 - Motion was unanimously passed.

- Resolution 11302016-02 authorize the President and CEO to release a Request for Proposal for Quality Materials for Miami-Dade and Monroe Counties. Fiscal Impact: A total amount not to exceed \$3,100,000.00 for the fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The Children's Trust, U.S Department of Health and Human Services Administration for Children and Families, Office of Early Learning, HIPPIY and The Nemours Foundation.
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by G. Schwartz.
 - Motion was unanimously passed.



- Resolution 11302016-03 authorize the President and CEO to release a Request for Proposal for Curriculum Materials for Miami-Dade and Monroe Counties. Fiscal Impact: A total amount not to exceed \$800,000.00 for the fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The Children’s Trust, U.S. Department of Health and Human Services Administration for Children and Families and Office of Early Learning.
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by G. Schwartz.
 - Motion was unanimously passed.

- Resolution 11302016-04 authorize the President and CEO to release a Request for Proposal for Enterprise Network Support and Hosting Services for Miami-Dade and Monroe Counties. Fiscal Impact: A total amount not to exceed \$185,000.00 for the fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: All Funding Sources
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

- Resolution 11302016-05 Authorize the President and CEO to release a Request for Proposal for Provider Portal Hosting and Dashboard Services for Miami-Dade and Monroe Counties. Fiscal Impact: A total amount not to exceed \$200,000.00 for the fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: All Funding Sources
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by W. Zapata.
 - Motion was unanimously passed.

- Resolution 11302016-06 Present RFP#ELCMDM2016-10 (MIP Accounting Software Services) Evaluation Committee’s scoring results to the Finance Committee for review and recommendation of vendor selection to the Board of Directors. This resolution also requests authorization and approval for the President and CEO to award, negotiate, and execute contract(s) with the selected vendor. Fiscal Impact: A total amount not to exceed \$68,701.47 for the fiscal year 2016-2017, which is subject to the availability of funding. The cost amount is for a twelve month period and will be prorated for fiscal year 2016-2017 in the amount of \$28,625.61 to reflect the term of the contract from February 1, 2017-June 30, 2017. Funding Source: All Funding Sources
 - Motion to approve resolution by B. Eadie.
 - Motion seconded by M. Zapata
 - Motion was unanimously passed.

- B. Eadie stated that the snapshots for Miami Dade County show an increase on the wait list, 1900 have been sent to families but have not received all the responses yet. VPK enrollment is over 20,000 children enrolled.

- B. Eadie stated that the decrease in the number of children is a bit concerning, wait list continues at 0. ELC staff continue to encourage Monroe County families to apply

- B. Eadie stated that EHS added 5 more children to the wait list.

- B. Eadie stated that the ELC will have a disposition of property, primarily all items have been deemed scrap.
 - Motion to approve disposition of property by B. Eadie.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.



IV. Strategic Planning Committee Report

Mara Zapata

- M. Zapata requested the approval of minutes.
 - A. Rodriguez moved to approve the minutes.
 - S. Fagundo seconded the motion.
 - Motion was passed unanimously.

- A. Thorman reviewed the 2016-2017 Strategic Plan.

V. Public Comments

Adrian Alfonso

VI. Adjourn

Adrian Alfonso