



# Minutes

Board of Directors Meeting  
December 3, 2018; 8:00 a.m.  
David Lawrence Jr. Community Meeting Room

**Board Attendees:** Theresa Axford (via conference call); Rick Beasley; Matthew Bruno; Bob Eadie; Alan Eckstein (via conference call); Jenni Roig; Gilda Ferradaz; James Haj; Gladys Montes (via conference call); Abilio Rodriguez; Judy Schaechter; Gerald Schwartz; Alex Soto (via conference call); Iris Strachan; Aaron Slavens; Marisol Diaz; David Lawrence

**Board Absentees:** Adrian Alfonso; Maurice Kemp; Heather Carruthers; Loreen Chant; Philip Gassman

**Staff Attendees:** Evelio Torres; Angelo Parrino; Milton Silvera; Pamela Hollingsworth; Fiorella Altare; Michelle Meilan; Mercy Castiglione; Jackye Russell; Ana Sejeck; Laurie Dunn; Jose Hernandez; Anabel Espinosa; Sandra Gonzalez; Ileana Vallejo; Fred Hicks; Lidia Clarke; Vanessa Aguilera; Lisney Badillo; Tammy Garcia; Alex Sanchez; Juan Castillo

**General Attendees:** Bob de la Fuente (Board Counsel); Carol Wick

## I. Welcome and Introductions

**Gilda Ferradaz**

- G. Ferradaz called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with fifteen (15) voting members.
- G. Ferradaz stated that ELC held their Children First Conference on December 1. G. Ferradaz thanked Miami Dade College North for allowing the ELC to host the event there. There was a variety of workshops presented by early learning experts. Two awards were given at the opening ceremony, the President's Award was given to Save the Children US and the Chairman's Award was given to the ELCMDM Team.
- G. Ferradaz stated that on October 25, the Early Learning Coalition was part of Read for the Record. Read for the Record is an effort to get families, early education centers and children excited about reading by reading the same book across the nation at the same time. This year's book was "Maybe Something Beautiful" by F. Isabel Campoy and Theresa Howell, and illustrated by Rafael López. We would like to thank all the board members who were able to participate.
- G. Ferradaz stated that ELC Talks: Immigration: MY Family. MY Story (formerly known as ELC Café) will be held on December 4.
- G. Ferradaz reminded the board members that there would be no board meeting in January 2019.



## II. Approval of Minutes

Gilda Ferradaz

- G. Ferradaz called for the approval of the meeting minutes from October, 2018. I. Strachan stated that she was present via conference call at the October meeting.
  - J. Schaechter moved to approve the minutes.
  - B. Eadie seconded the motion.
  - Motion was passed unanimously.

## III. Executive Committee Report

Gilda Ferradaz

- G. Ferradaz stated that the Executive Committee met and reviewed the following resolutions:
- Resolution 11052018-01 - To approve the Early Learning Coalition's First Amendment to the Annual Budget for fiscal year 2018-2019. Fiscal Impact: Increasing the Approved Initial Annual Budget to \$213,853,065.00.
- Resolution 11052018-02 - Authorize the President and CEO to release a request for proposal (RFP) to select qualified proposers to facilitate and provide evidence-based coaching, mentoring and educational services to parents of infants and toddlers, and teenage parents. Fiscal Impact: An approximate amount of \$65,000.00 per fiscal year, which is subject to the availability of funding.
- Resolution 11052018-03 - Authorize the President and CEO to release a request for proposal (RFP) for External Auditing Services. Fiscal Impact: An approximate amount of \$75,000.00 per fiscal year, which is subject to the availability of funding.
- Resolution 11052018-04 - Authorize the President and CEO to request a Non-Federal Share Waiver from the U.S. Department of Health and Human Services for the Early Head Start Grant in the amount of \$1,842,393.18 for Program Year 3 (08/01/2017 - 07/31/2018). Fiscal Impact: An approximate amount of \$1,842,393.18 for fiscal year 2017-2018.
  - Motion to approve resolution as a block vote B. Eadie.
  - J. Haj seconded the motion.
  - Motion passed unanimously.

## IV. Finance Committee Report

Bob Eadie

- B. Eadie stated that the Finance Committee met on November 28 and reviewed the following resolutions:
- Resolution 12032018-01 - Authorize the President and CEO to release a request for proposal (RFP) to select qualified proposers to facilitate and provide Assessment Services using the Classroom Assessment Scoring System (CLASS) for Miami-Dade and Monroe Counties. Fiscal Impact: An approximate amount of \$175,000.00 per fiscal year, which is subject to the availability of funding.
- Resolution 12032018-02 - Authorize the President and CEO to request and use the carryover balance from the Early Head Start program grant year one (1) to program grant year 2018-2019. Fiscal Impact: The requested carryover balance in the amount of \$1,526,431.27 will increase the program grant budget from \$10,037,752.00 to a new total of \$11,564,183.27 for the 2018-2019 fiscal year.



- Motion to approve resolution as a block vote B. Eadie.
- J. Schaechter seconded the motion.
- Motion passed unanimously.

- F. Hicks gave a brief update on the progress of the EFS Modernization.
- The EHS Credit Card Report, which has been added to your packet for review.

#### **I. Provider Services Committee Report**

**Rick Beasley**

- Rick Beasley stated that the Provider Services Committee met on October 10 and November 29 and the following cases were reviewed:
- Su's Creative Corner Preschool had received a class 1 violation in General Requirements Documents: Unscreened Individual Alone with Children. Licensing authority observed unscreened individual left alone with three infants. After reviewing all documents and hearing, the providers' testimony the committee decided to place the provider on a 6 month Corrective Action Plan.
- Sheyes of Miami received 2 class 1 violations; Non-Compliance Description: A child was left behind in a vehicle at the facility, on a field trip, or an activity away from the facility and Non-Compliance Description: Upon arrival at the destination, the driver of the vehicle and second adult failed to conduct a physical inspection and visual sweep of the vehicle to ensure that no child was left in the vehicle. After reviewing all documents and hearing, the providers' testimony the committee decided to place the provider on a 6 month Corrective Action Plan.
- B&G Preschool the provider received a class 1 violation, the owner, operator, employee or substitute, while caring for children, committed an act or omission that meets the definition of child abuse or neglect. After reviewing all documents and hearing, the providers' testimony the committee decided to place the provider on a 6 month Corrective Action Plan were training in medical emergencies and procedures must be completed.
- Alberto's Dream Child Care and Learning Center received a class 1 violation in General Requirements: Unscreened individual alone with children in care. After reviewing all documents and hearing, the providers' testimony the committee decided to terminate the provider's contract for 5 years.
- La Petite Academy received a class 1 violation in Medication Requirements Group: All prescription and non-prescription medication must be dispensed according to written directions on the prescription label or printed manufacturer's label and maintained at the appropriate temperature. The child care provider must never administer a medication that is prescribed for one child to another child. Medication was administered to the wrong child and/or administered in the wrong amount. After reviewing all documents and hearing, the providers' testimony the committee decided to place the provider on a 6 month Corrective Action Plan

#### **II. Programs, Policy and Strategy Committee**

**Judy Schaechter**

- J. Schaechter stated that the Programs, Policy and Strategy Committee met on December 3 and the following items were discussed:



- Resolution 12032018-01, which went before the Executive Committee on November 5 and ratified by the board today.
- The Federal Food Program report was reviewed and no big discrepancies were found.
- The Self-Assessment Plan for Early Head Start was presented and approved.
  - Motion to approve the Self-Assessment Plan by J. Schaechter.
  - B. Eadie seconded the motion.
  - Motion passed unanimously.
- Update on Evidence Based Practice:
  - The Early Learning Performance Funding Project (ELPFP) provides performance-based funding for School Readiness providers that demonstrate improvements in :
    - Program Quality
    - Teacher Child Interactions and/or Child Outcomes\*
- Improvements in program quality and teacher/child interactions in ELPFP are measured using the Classroom Assessment Scoring System (CLASS).
- Research conducted in over 6,000 classrooms concludes that in grades PK-5, students in classrooms with higher CLASS ratings realized greater gains in achievement and social skills development
- In Pre-K Classrooms outcomes have been replicated across numerous studies
- Higher levels of instructional support are related to gains in pre reading and pre math skills
- Higher levels of emotional support contribute to preschools social competence in kindergarten
- Child Outcomes
  - Children in ELPFP sites demonstrated a growth rate average of 23% higher than that of children who were not enrolled in a ELPFP site.
  - Child assessment scores showed a significant positive effect in children's social emotional, physical, language and cognitive growth and development in programs participating in ELPFP
- Program Quality
  - Program Quality as measured by scores on the CLASS tool show a cumulative impact of participation in PFP, with scores increasing as much as 79%.
  - In other words, programs that participated in ELPFP for more than one year demonstrated the most gains in program quality.

**III. MDCPS Early Childhood Programs**

**Marisol Diaz**

**IV. Public Comments**

**Gilda Ferradaz**

**V. Adjourn**

**Gilda Ferradaz**