



Minutes

Board of Directors Meeting
September 5, 2017; 10:00 a.m.
Florida Keys Mosquito Control/503 107th Street Gulf, Marathon, FL 33050

Board Attendees: Adrian Alfonso; Theresa Axford; Matthew Bruno; Heather Carruthers; Loreen Chant; Alan Eckstein; Shaleen Fagundo; Gilda Ferradaz; Philip Gassman; James Haj; Gladys Montes; Abilio Rodriguez; Gerald Schwartz; David Lawrence

Board Absentees: Rick Beasley; Russell Benford; Bob Eadie; Judy Shaechter; Alex Soto; Marisol Diaz

Staff Attendees: Evelio Torres (President/CEO); Angelo Parrino; Milton Silvera; Fred Hicks; Pamela Hollingsworth; Jose Hernandez; Sabrina Rodriguez; Diana Ragbeer; Tamara Garcia; Michelle Meilan; Lisney Badillo; Mercy Castiglione; Jackye Russell; Ileana Vallejo; Anabel Espinosa; Belkis Torres; Alex Sanchez

General Attendees: Bob de la Fuente (Board Counsel); Raquel Diaz; Michelle Watson; Veronica Fernandez; Brittany Birken

I. Welcome and Introductions **Adrian Alfonso**

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with thirteen (13) voting members.
- A. Alfonso announced that the Board meeting had a light agenda so they could begin the Strategic Planning Retreat as quickly as possible.
- A. Alfonso announced that do to Hurricane Irma's rapid approach the Children First conference and reception were canceled.

II. Approval of Minutes **Adrian Alfonso**

- A. Alfonso called for the approval of the meeting minutes from August, 2017.
 - G. Ferradaz moved to approve the minutes.
 - L. Chant seconded the motion.
 - Motion was passed unanimously.

III. Finance Committee Report **Adrian Alfonso**

- A. Alfonso stated that the vote for today's Finance Committee resolutions will be taken as a consent agenda. A. Alfonso stated that if everyone had reviewed resolutions and did not have any questions about any of them they would take a block vote for the following:
- Resolution 08302017-01 this resolution presents a recommendation to cancel RFP#ELCMDM2017-07 (Parenting Education) based on the consideration described in the background section of this resolution. Fiscal Impact: The original fiscal impact was an approximate amount of \$200,000.00 for fiscal year 2017-2018, subject to the availability of funding.



Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families, The Children’s Trust, Florida Office of Early Learning

- Resolution 08302017-02 authorize the President and CEO to negotiate and execute an amendment to contract CSA16-21 with H.A. Contracting Corp. or procure new vendor(s) to purchase and install playground shades for Early Head Start Child Care Facilities. Fiscal Impact: An approximate amount of \$1,700,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families
- Resolution 08302017-03 authorize the President and CEO to release a Request for Proposal to contract with a consultant to provide guidance with the development of Early Head Start Policies and Procedures. Fiscal Impact: The contract is for an approximate amount of \$70,000.00, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families .
- Resolution 08302017-04 Authorize the President and CEO to negotiate, execute and receive funds from the University of Florida Board of Trustees to conduct Classroom Assessment Scoring System (CLASS™) assessments. Fiscal Impact: An approximate amount of \$122,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: Florida Office of Early Learning
 - Motion to approve resolution as a block by A. Eckstien.
 - Motion seconded by L. Chant.
 - Motion was unanimously passed.
- A. Alfonso stated that the Slot Utilizations for Miami Dade and Monroe counties wait lists remains at 0.
- A. Alfonso stated that the EHS credit card had no charges to report for the month.

IV. Provider Services Committee Report

Abilio Rodriguez

- A. Rodriguez stated that Christ the King Catholic Preschool – received 1 class I violations due to unscreened individual being left alone to supervise children in care. After reviewing the case the Hearing Committee recommended defer action, giving the provider 10 business days to supply the ELC with supporting documentation. If documentation is received the committee would not have to hear the case again.
- A. Rodriguez stated that Kensia Augustin Family Day Care – withdrew their appeal so the case was not reviewed.
- A. Rodriguez stated that Lili Child Care - received 3 class II violations, all for background screenings. After reviewing the case he Hearing Committee recommended to terminate the provider’s contract for 5 years.
- A. Rodriguez stated that Children Around the World – had a gap in insurance for approximately 9 months. After reviewing the case he Hearing Committee recommended to terminate the provider’s contract for the remainder of the contract year allowing her to apply next contract year under the condition that we are notified by their insurance company if any changes occur.
- A. Rodriguez stated that Room 2 Bloom – provider didn’t provide notice to the ELC of temporary closure within the program requirements. After reviewing the case he Hearing Committee recommended to place the provider on a 6 month Corrective Action Plan.

I. Public Comments

Adrian Alfonso

II. Adjourn

Adrian Alfonso

