



Minutes

Board of Directors Meeting
June 5th, 2017; 8:00 a.m.
ELC Board Room

Board Attendees: Adrian Alfonso; James Haj; Theresa Axford; Rick Beasley; Russell Benford; Tina Carroll-Scott; Heather Carruthers (via conference call); Shaleen Fagundo (via conference call); Bob Eadie; Gilda Ferradaz; David Lawrence; Judy Schaechter; Alex Soto; Gerald Schwartz; Alan Eckstein; Mara Zapata; Gladys Montes; Loreen Chant; Matthew Bruno; Marisol Diaz

Board Absentees: Philip Gassman; Abilio Rodriguez

Staff Attendees: Evelio Torres (President/CEO); Lisa Sanabria; Jackye Russell; Mercy Castiglione; Tammy Garcia; Michelle Meilan; Belkis Torres; Wilfredo Ayala; Kerry Allen; Diana Ragbeer; Pam Hollingsworth; Sandra Gonzalez; Angelo Parrino; Miguel Alfonso; Fred Hicks; Ana Rodriguez; Anabelle Espinosa; Lidia Clarke; Trish Turner; Lisney Badillo; Alex Sanchez; Jose Hernandez; Belinda Jeanty; Nichelle Calhoun; Victor Caballero

General Attendees: Santiago Echemendia (Board Counsel); Daniela Foerch (FIU); Jackie Romillo (Citrus Health); Joe Centorino (Commissions of Ethics);

I. Welcome and Introductions

Adrian Alfonso

- A. Alfonso called the meeting to order and welcomed everyone.
- L. Sanabria called roll and a quorum was established with nineteen (18) voting members.
- A. Alfonso stated that the Children First Conference will be held September 8 & 9 at the Airport Double Tree Hotel. Registration for the event is now open and there will be various featured speakers.
- A. Alfonso congratulated the ELC Foundation Board for the successful "All in Charity Poker Night". The event generated more than \$7,000 that will be used to provide scholarships for children of working parents between the ages of 0 – 5.
- A. Alfonso stated that on Thursday June 8, 2017, the ELC has a planned event to showcase the "ELC Train". The train is wrapped to emphasize the importance of early education and to promote the Unplug & Connect campaign. Participants will board the train at the Dadeland South Station for the short ride to Government Center Station. Staff will distribute books to children and parents and advise on ways to prevent the summer learning loss that often occurs when children are out of school for summer break. The theme is "Read and Ride" and is in joint partnership with the Miami-Dade County Transportation and Public Works. There will be a short ceremony at the Government Center Station at noon. All board members are invited to attend the event and ride the train as well.

II. Approval of Minutes

Adrian Alfonso

- A. Alfonso called for the approval of the meeting minutes from April, 2017.
 - M. Zapata moved to approve the minutes.



- T. Axford seconded the motion.
- Motion was passed unanimously.

III. Executive Committee Report

Adrian Alfonso

- Resolution 05012017-01 Authorize the President and CEO to negotiate and execute the lease listed within the background section of this resolution, adding all applicable funding sources for Monroe and shared services as allowed under funders' guidelines. Fiscal Impact: A total amount of approximately \$7,260.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: All Applicable Funding Sources for Monroe
- Resolution 05012017-02 authorize the President and CEO to receive funds from the Ocean Reef Community Foundation for the Monroe Early Childhood Conference. Fiscal Impact: The grant amount is approximately \$7,000.00, which is subject to the availability of funding. Funding Source: Ocean Reef Community Foundation
- Resolution 05012017-03 authorize the President and CEO to negotiate, execute and receive funds from the School Board of Monroe County for the Teenage Parent Program (TAP). Fiscal Impact: A total amount of approximately \$55,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The School Board of Monroe County, Florida
- Resolution 05012017-04 authorize the President and CEO to negotiate, execute and receive funds for the Florida Child Care Executive Partnership (CCEP) Match contract. Fiscal Impact: A total amount of approximately \$480,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The Children's Trust.
- Resolution 05012017-05 authorize the President and CEO to negotiate, receive funds and execute the contract with The Children's Trust for Quality Rating Improvement System ("QRIS"). Fiscal Impact: A total amount of approximately \$4,200,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The Children's Trust.
- Resolution 05012017-06 authorize the President and CEO to submit the attached application to negotiate and execute the contract, and receive funds for the Early Head Start Program. Fiscal Impact: The total award is approximately \$9,694,650.00 for program year 2017-2018. Funding Source: The Department of Health and Human Services, Administration for Children and Families.
- Resolution 05012017-07 authorize the President and CEO to release a Request for Proposal for Parenting Education for Miami-Dade and Monroe Counties. Fiscal Impact: An approximate amount of \$200,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families (Miami-Dade), The Children's Trust (Miami-Dade), Florida Office of Early Learning (Miami-Dade and Monroe).
- Resolution 05012017-08 authorize the President and CEO to release a Request for Proposal for an Online Professional Development Program and Training for Classroom Assessment Scoring System (CLASS) for Miami-Dade and Monroe Counties. Fiscal Impact: An approximate amount of \$60,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families (Miami-Dade), Florida Office of Early Learning (Miami-Dade and Monroe), and The Children's Trust (Miami-Dade).
 - Motion to approve resolution as a block by A. Eckstien.
 - Motion seconded by M. Zapata.
 - Motion was unanimously passed
 - S. Echemendia (Board Counsel) stated that J. Haj did not need to recuse because funds were not received.



IV. Audit Committee Report

Adrian Alfonso

- A. Alfonso stated that they received the audit results from Harvey, Covington & Thomas and there was no findings.
 - Motion to approve audit results by R. Beasley.
 - Motion seconded by A. Eckstein.
 - Motion was unanimously passed.

V. Finance Committee Report

Gladys Montes

- Resolution 06052017-01 Authorize the President and CEO to apply to, negotiate, execute and receive funds from the grantors listed in the background of this resolution for fiscal year 2017-2018 in the approximate amount of \$2,973,489.00. Fiscal Impact: A total approximate amount of \$2,973,489.00 for fiscal year 2017-2018, which is subject to availability of funding. Funding Source: The School Board of Miami Dade County, FL, Department of Children and Families, Bainum Family Foundation, the Nemours Foundation, University of Florida Board of Trustees.
- Resolution 06052017-02 Authorize the President and CEO to negotiate, execute and receive funds from University of South Florida Board of Trustees and Office of Early Learning, for Home Instruction for the Parents of Preschool Youngsters in Collier County (HIPPPY). Fiscal Impact: The grant is approximately \$80,000.00 for fiscal year 2017-2018, subject to availability of funding. Funding Source: University of South Florida Board of Trustees.
- Resolution 06052017-03 Authorize the President and CEO to negotiate, execute and receive funds from the University of South Florida Board of Trustees for Home Instruction for the Parents of Preschool Youngsters in Monroe County (HIPPPY). Fiscal Impact: The grant is approximately \$70,000.00 for fiscal year 2017-2018, subject to availability of funding. Funding Source: University of South Florida Board of Trustees.
- Resolution 06052017-04 Approval of the Evaluation Committee's recommendation of the selected vendor for ITN #ELCMDM2017-06 (Food Catering Services). Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor. Fiscal Impact: An approximate amount of \$50,104.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: The U.S Department of Health and Human Services, Administration for Children and Families, The Nemours Foundation, The Children's Trust and the Health Foundation.
- Resolution 06052017-05 Authorize the President and CEO to release a Request for Proposal for Early Head Start children's vision and hearing testing and medical/dental trainings for Early Head Start parents, childcare providers, and staff. Fiscal Impact: An approximate amount of \$75,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families..
- Resolution 06052017-06 Authorize the President and CEO to request a Non-Federal Share Waiver from the U.S. Department of Health and Human Services for the Early Head Start Grant in the approximate amount of \$3,426,274.00. Fiscal Impact: An approximate amount of \$3,426,274.00 for fiscal year 2016-2017, which is subject to the availability of funding. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families..
- Resolution 06052017-07 Authorize the President and CEO to request a Budget Revision for the Early Head Start Grant. Fiscal Impact: No Impact. Request is to move line items. This request is contingent upon approval of the Carry Over Balance from 2015-2016 program year. Funding Source: U.S. Department of Health and Human Services, Administration for Children and Families.
- Resolution 06052017-08 to approve the Early Learning Coalition's Initial Annual Budget for fiscal year 2017-2018. Fiscal Impact: A total approximate amount of \$193,867,182.00 for fiscal year 2017-2018, which is subject to availability of funding. Funding Source: All Funding Sources



- Resolution 06052017-09 Authorize the President and CEO to apply for one percent (1%) Cost of Living Adjustment (COLA) funds from the U.S. Department of Health and Human Services for the Early Head Start Grant. Fiscal Impact: An approximate amount of \$94,622.74 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families.
- Resolution 06052017-10 Approval of the Evaluation Committee’s recommendation to award contract for RFP#ELCMDM2017-07 (Parenting Education) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor. Fiscal Impact: An approximate amount of \$200,000.00 for fiscal year 2017-2018, which is subject to the availability of funding. Funding Source: U.S Department of Health and Human Services, Administration for Children and Families (Miami-Dade), The Children’s Trust (Miami-Dade), Florida Office of Early Learning (Miami-Dade and Monroe).
 - Motion to approve resolution as a block by A. Eckstien.
 - Motion seconded by T. Axford.
 - Motion was unanimously passed.

VI. Programs & Policy Committee Report

- J. Schaechter stated that the current sliding fee scale was reviewed by the committee and needs approval by board.
 - Motion to approve sliding fee scale by T. Axford.
 - Motion seconded by A. Eckstein.
 - Motion was unanimously passed.

VII. Nominating Committee Report

Mara Zapata

- M. Zapata stated that the Nominating Committee met on June 1st and approved Gerald Schwartz and Bob Eadie to serve a second term.
 - Motion to approve the second terms for Gerald Schwartz and Bob Eadie by A. Eckstein.
 - Motion seconded by R. Beasley.
 - Motion was unanimously passed.

VIII. Provider Services Committee Meeting

Rick Beasley

- R. Beasley stated that The Learning Nest Academy had a monitoring conducted at and it was found that the level 2 Background Screening Form was not in the following employee file, Nirva Joseph. The director stated that the background screenings have been submitted but the results have not been received. After reviewing the case the Hearing Committee recommended to recommended to place the provider’s on a 6 month Corrective Action Plan with the following restrictions: 1) During this time they are not to receive any class 1 violations or class 2 violations, if received they forfeit their right to appeal 2) the immediate removal of Nirva Joseph (teacher) until the background screening is received 3) If the screening is not cleared the case will be revisited 4) ELC will conduct monitoring to ensure Nirva Joseph is not at the school.
- R. Beasley stated that Miss Carusi Learning Center was placed on a corrective action plan for a period of 6 months. During this probationary period the provider received 4 class 2 violations on February 3rd, 2017 and 1 class 2 violation on March 9th, 2017. On March 31st, 2017 DCF removed the class2 violation dated 03/09/2017. The director stated that the letter sent to her referencing the results of her hearing did not stipulate that she was waiving her right to appeal. The Hearing Committee recommended to recommended to extend the providers Corrective Action Plan by 6 months and advised the provider that during this time they are not to receive any class 1 violations or class 2 violations, if received they forfeit their right to appeal.



- R. Beasley stated that a monitoring was conducted by Loss Prevention and they found that during the time Ms. Yuliet Hernandez received School Readiness funding for her child, she failed to report that she and the “absent parent”, Yomankis Alvarez, were both owners of Happy Children Academy. Therefore, falsifying/omitting full household income to the School Readiness Program. Mr. Alvarez stated that his ex-wife had forged his signatures on letters submitted to the ELC but he was willing to assume responsibility and pay the restitution on her behalf. When questioned about Yuliet Hernandez begin part owner of Happy Children Academy, Mr. Alvarez stated that he had put his ex-wife’s name on the business so if something were too happened to him she would inherit the business. After hearing the case he Hearing Committee recommended to terminate the provider’s contract for 5 years.

- R. Beasley stated that Reagan Educational Academy was placed on a corrective action plan for a period of 6 months. During this probationary period the provider received 2 class 2 violations. Provider was granted a motion to reconsider their termination. The Provider advised the Review Hearing Committee that they had appealed the violations with DCF. The Committee decided to postpone the case until we received notification from DCF for the determination of the Provider’s appeal. The director Isis Garcia Martinez paid the fine not realizing that this was equivalent to admitting guilt. The Hearing Committee recommended to recommended to extend the providers Corrective Action Plan by 12 months and advised the provider that during this time they are not to receive any class 1 violations or class 2 violations, if received they forfeit their right to appeal.

IX. Anti-Fraud Plan

Ana Rodriguez

- A. Rodriguez present the new anti-fraud plan.
 - Motion to approve the anti-fraud plan by G. Schwartz.
 - Motion seconded by A. Eckstein.
 - Motion was unanimously passed.

I. CEO Report/Presentations

- a. Ethics Training
- b. CEO Report

Joseph Centorino
Evelio Torres

http://www.elcmdm.org/about_us/Board/minutes/Board/CEO%20report/CEOR06052017.pdf

II. Public Comments

Adrian Alfonso

III. Adjourn

Adrian Alfonso