



ELC Finance Committee Meeting
Thursday October 26, 2023; 10:00 AM
Meeting ID: 860 9901 7956
Passcode: 104115

MINUTES

Committee Attendees: Loreen Chant; Matthew Bruno; Chuck Mohr; Dr. Daniel Armstrong

Board Members: Iris Strachan

Staff Attendees: Evelio Torres; Angelo Parrino; Mercy Castiglione; Sandra Gonzalez; Michelle Meilan Lisney Badillo; Ahmed Mitwalli; Alex Sanchez; Ana Rodriguez; Fiorella Christie; Belkis Torres; Pamela Hollingsworth; Lissandra Curbelo; Ana Sejeck; Jacqueline Dominguez

I. Welcome & Introductions **Loreen Chant**

- A. L. Chant called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with 4 voting members

II. Approval of Minutes **Loreen Chant**

- Motion to approve minutes for September 23, 2023.
 - L. Chant -Motion to approve by M. Bruno
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

III. Financial Statements **Loreen Chant**

Financial statements for School Readiness/VPK and Early Head start was provided by M. Castiglione and A. Sanchez.

- A. School Readiness/VPK
- B. Early Head Start

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



IV. Resolutions

Loreen Chant

- **10262023-01 RFP Early Learning Software**
Action Requested: Authorize the President and CEO to release a Request for Proposal (RFP) to procure an early learning software technology intended for use by both children and educators. The primary objective is to facilitate child learning progress, support teacher instruction, and provide family engagement and support. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract(s) with the selected vendor(s) recommended by the Evaluation Committee and reviewed by the Board Counsel.
 - L. Chant – Motion to approve resolution by M. Bruno
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

- **10262023-02 RFP Professional Development Training**
Action Requested: Authorize the President and CEO to release a Request for Proposal (RFP) to provide professional development training and supports to enhance the education and development of early educators. This resolution also requests authorization and approval for the President and CEO to negotiate and execute a contract(s) with the selected vendor(s) recommended by the Evaluation Committee and reviewed by the Board Counsel.
 - L. Chant – Motion to approve resolution by C. Mohr
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

- **10262023-03 2nd Budget amendment**
Action Requested: Approval of the Early Learning Coalition’s 2nd Amendment to the Annual Budget for fiscal year 2023-2024.
 - L. Chant – Motion to approve resolution by C. Mohr
 - Motion seconded by Dr. Armstrong
 - Motion unanimously passed.

V. Informational Items

Loreen Chant

- A. Slot Utilization-Slot Utilization reports were provided by Sandra Gonzalez.
 - Miami Dade County
 - Monroe County

VI. Public Comments

Loreen Chant

VII. Meeting Adjourn

Loreen Chant



General Information:

Next Meeting: November 30, 2023; 10 A.M.