Strategic Planning Committee Meeting
October 17th, 2016, 12:30 p.m.
David Lawrence Jr. Community Meeting Room

Board Attendees: Mara Zapata (Chair), Loreen Chant, James Haj (via conference call), Abby THorman (via conference call), Shaleen Fagundo (via conference call)

Staff Attendees: Evelio Torres, Angelo Parrino, Lisa Sanabria, Jackye Russell, Pamela Hollingsworth, Mercy Castiglione, Milton Silvera

I. Welcome and Introductions Mara Zapata
   ▪ M. Zapata called the meeting to order and welcomed everyone.

II. Approval of Minutes Mara Zapata
    • Motion to approve minutes by L. Chant.
    • Motion seconded by S. Fagundo.
    • Motion was unanimously passed.

III. Survey Results Abby Thorman
    • J. Russell stated that the ELC had received 628 results, 357 from parents and 271 from providers.
    • J. Russell stated that no surveys have been received from the Board of Directors so the deadline would be extended for another week.
    • J. Russell stated that she would be working with A. Thorman to analyze the results and will have a complete report at the next meeting.

IV. Focus Groups Mara Zapata
    • M. Zapata stated that there was a low turnout at the focus groups this year.
    • M. Zapata stated that the main concern from providers in the focus groups was educating parents on what their requirements were.
    • M. Zapata stated that over all there was no negative feedback an obvious improvement from last year.
    • A. Thorman stated that the frustrations providers spoke of were mandated requirements, things the ELC could not control.
    • A. Thorman suggested educating providers on the struggles of living in poverty.
    • M. Zapata suggested that due to the amounts of surveys received there was no need to schedule any more focus groups.

V. Public Comments Mara Zapata

VI. Adjourn Mara Zapata