



Strategic Planning Committee Meeting
September 12, 2018, 1:00 p.m.
Via conference call

Board Attendees: Loreen Chant; Shaleen Fagundo; Gilda Ferradaz; Bob Eadie

Board Absentees:

Staff Attendees: Evelio Torres (President/CEO); Jackye Russell; Lisa Sanabria; Fiorella Altare; Anabel Espinosa

General Attendees: Carol Wick

I. Welcome and Introductions **Loreen Chant**

II. Approval of Minutes **Loreen Chant**

- Motion to approve minutes by B. Eadie.
- Motion seconded by G. Ferradaz.
- Motion was unanimously passed.

III. ELAC Strategic Plan **Carol Wick**

- a. C. Wick discussed the following items from the ELAC Strategic Planning Retreat she facilitated:
- i. Committee decided to start from scratch and create their goals and mission
 - ii. Committee decided to start on orientation process for themselves and new members.
 - iii. One of the committee goals is to ensure all vacancies are met and that the new members fully understand early learning.
 - iv. The committee members discussed moving appointment process from governor and directly to OEL
 - v. The committee members agreed on seeing the annual budget before approval from OEL.

IV. AELC Strategic Plan **Carol Wick**

- a. C. Wick discussed the following items from the AELC Strategic Planning Retreat she facilitated:
- i. The committee discussed making the VPK program full time.
 - ii. The committee discussed improvements on quality standards and promoting best practices
 - iii. The committee agreed that they should be seen as one of the experts in quality.
 - iv. The committee discussed establishing more training availability for the providers and improving their relationship with OEL.
 - v. The committee discussed making sure members are fully engaged and participate in fund raising.



V. Survey Questions

Carol Wick

- a. Provider Survey – suggestions were made to change some of the wording and have a Spanish translation available.
- b. Board Survey – L. Chant suggested removing the questions on the mission and vision since it was reviewed and edited at the last retreat. C. Wick responded that the questions are not referring to editing the vision and mission but are based on the accomplishments made on these goals
- c. Parent Survey – E. Torres suggested a parent survey be created. It was suggested that the survey contain only five questions related to services, customer service, eligibility process (experience, timeliness, attitude/customer service, effectiveness). L. Chant suggested that there should be a brief explanation on realizing the issue providers are having with the new system. J. Russell stated that one of the questions should relate to how parents prefer to receive information from the EL. A. Espinosa suggested that one of the questions should ask how well the ELC is doing in explaining all the different processes.

VI. Public Comments

Loreen Chant

VII. Adjourn

Loreen Chant