ELC Provider Services Committee Meeting
October 31, 2019 2:00 p.m.
ELC Board Room
415-655-0003 meeting # 735 671 977

I. Welcome & Introductions  
   Rick Beasley

II. Approval of Minutes  
   Rick Beasley
   
   A. Motion to approve September 26, 2019 Minutes.

III. Certificates of Liability  
    Bob de la Fuente

IV. A Small World Learning Center Academy  
    Bob de la Fuente

V. Sheyes of Miami  
    Bob de la Fuente

VI. The Children’s Place Child Care Center  
    Bob de la Fuente

VII. Cherry Blossom Learning Center  
    Bob de la Fuente

VIII. Children of Destiny Learning Academy  
    Bob de la Fuente

IX. Olive Tree Academy  
    Bob de la Fuente

X. Funding Formula  
    Evelio Torres

XI. Public Comments  
    Rick Beasley

XII. Adjourn  
    Rick Beasley

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.
I. Welcome and Introductions

Rick Beasley

II. Approval of Minutes

Rick Beasley

- Motion to approve by A. Rodriguez.
- Motion seconded by J. Roig.
- Motion unanimously passed.

III. Growing Up Day Care

Bob de la Fuente

- B. de la Fuente stated that on 07/16/2019, the provider’s insurance company advised that they had not renewed their policy. Subsequently, the provider submitted a copy of a renewed Certificate of Insurance but the insurance provider verified that they had not had a policy with their company since 07/07/2018, indicating that the current policy as well as the previous policy submitted to ELC by the Provider were altered.

- After reviewing all documents and hearing, the providers’ testimony the committee voted to terminate the provider’s contracts and revoke eligibility for 5 years.

  - Motion to approve by A. Rodriguez.
  - Motion seconded by J. Roig.
  - Motion unanimously passed.
IV. **St. Justin Martyr Pre-School**

- B. de la Fuente stated that St. Justin Martyr Pre-School – received a class 1 violation for a form of discipline used by staff that included the use of spanking or other form of physical punishment. The child’s arms were held while teacher instructed another child to hit the child. The teacher did not hit the child.

- After reviewing all documents and hearing the providers’ testimony, the committee, voted to place the provider on a one year Corrective Action Plan, if the provider receives any class 1 or 2 violation they void the right to appeal and will have eligibility revoked for 5 years.

  - Motion to approve by A. Rodriguez.
  - Motion seconded by J. Roig.
  - Motion unanimously passed.

V. **Public Comments**

VI. **Adjourn**
Action Requested: The Executive Leadership Team recommends termination of the SR and VPK contracts for the 2019-2020 FY and revocation of eligibility for a period of five (5) years subject to provider testimony and verification of supporting documentation submitted by provider.

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Background

A Small World Learning Center Academy

- License Capacity: 89
- Care Level offered: 2 months to 12 years
- Approximate Children enrolled for SR: 11
- Approximate Children enrolled for VPK: 7
- Approximate number of providers within the same zip code offering the same services: 20
- Accreditations/Gold Seal: N/A
- Provider has offered services since: 2002
- 2018-2019 reimbursements:
  Approximately $ 102,244.23

Issues

Cancelled General Liability Policy

- Per the insurance company, the general liability policy was cancelled on 08/28/2019 due to non-payment and as of 10/09/2019 the policy had not been renewed.

- After the provider requested a hearing, supporting documentation of a liability insurance was submitted with an effective date of 10/17/2019 resulting in a gap.

Comments:

- Provider was presented to the Executive Leadership Team (“ELT”) on 06/12/2019 and placed on a Corrective Action Plan (“CAP”) for failure to renew VPK Director’s Credentials.

- The CAP period began 6/17/2019 and will end 12/17/2019
Action Requested: The Executive Leadership Team recommends termination of the EHS Contract for the 2018-2019 FY and SR Contract for the 2019-2020 FY with revocation of eligibility for a period of five (5) years subject to provider testimony and verification of supporting documentation submitted by provider.

Background

### Sheyes of Miami
- License Capacity: 62
- Care Level offered: 1 Month – 10 Years
- Approximate Children enrolled for SR: 28
- Approximate Children enrolled for EHS: 32
- Approximate Children enrolled for VPK: 6
- Approximate Number of providers within the same zip code offering the same services: 4
- Accreditations/Gold Seal: N/A
- Provider has offered services since: 1991
- 2018-2019 Approximate reimbursements: $600,532.85

### Issues
#### EHS Non-Compliances
- On 7/1/2019, an Early Head Start Technical Assistance Specialist (TA) conducted a visit and noticed that there were 15 children in classroom D with two teachers. The ages of the students were mixed from 5 months to 3 years old. There was an infant in a car seat in the classroom as well. As per the Early Head Start (EHS) Contract, the required ratio for EHS is 1 teacher to 4 children.
- On 7/17/2019, a TA conducted a visit and observed 8 children were sleeping alone with no staff in the classroom.
- Both incidents have been reported to DCF and the child abuse hotline respectively, as of 7/19/2019 no violation has been posted to the DCF CARES website.

Comments: Provider was previously place on a CAP from 10/10/2018-04/10/2019 for two class 1 licensing violations.

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Supplemental Information

The facility received the following observed non-compliances during site visits:

- **July 23, 2019** - During nap time, teacher in classroom C was alone with 6 children and asleep.
- **July 24, 2019** – Classrooms C and A were only had one teacher during lunch time.
- **July 25, 2019** – Classrooms A (1:4), B (1:4), C (1:2), and D (1:3) only had one teacher during various times of the day. No oral hygiene was witnessed. No evidence of lesson plan implementation or structured activity. Small Roach seen in the office.
- **July 26, 2019** – The lights were off even though some children were not asleep. Four cots in class A were spaced less than 3 feet apart. Classes C (1:7) & D (1:5) were out of ratio from 12:30pm-1:30pm. Class A (1:7) was out of ratio between 12:30pm-2:30pm. Teacher was asleep and alone with 7 children at 12:16 p.m.
- **July 29, 2019** – Classrooms A (1:5) and B (1:5) were observed out of ratio. Child left the building unattended.
- **August 7, 2019** - Class A observed with a ratio of 1:5 between 1:45pm-1:55pm. One teacher in classroom C was observed taking a nap.
- **July 30, 2019** - No oral hygiene observed in any EHS room. Failure to fully staff all classrooms with 2 teachers during staff lunch breaks (Class A 1:2, Class B 1:4). Lights turned off in all rooms, except classroom C, while children were still awake.
- **August 1, 2019** – A teacher was observed leaning on a changing table sleeping
- **August 2, 2019** – A roach was observed on the sign-in log and another was felt crawling up an EHS staff.
- **August 5, 2019** – Two children were observed in classroom C awake and in their cribs for over 5 minutes until addressed by the EHS staff.
- **August 7, 2019** – Teacher in Classroom C was observed twice (10:42 a.m. and approximately 2:00 p.m.) in the day sleeping. Classroom A was left with only 1 teacher for 10-15 minutes.
Continued from Pg. 2

- August 8, 2019 – Classroom C was observed to only have one teacher at 8:00 a.m. Teacher in classroom C was observed on her phone and the other teacher nodding off.
- August 9, 2019 – Roaches were observed in the office area. No oral hygiene was observed in classrooms A and B. Classroom A was observed out of ratio several times as teacher was observed leaving the classroom several times to go to the office.
- August 12, 2019 – Roach was observed crawling up the wall of classroom D.
- August 13, 2019 – Floater in Classroom B was observed telling a child in a reprimanding voice, “boy, you better not move... close your eyes and stop moving. I said go to sleep.”
- August 14, 2019 – A roach was observed in the office.
Action Requested: The Executive Leadership Team recommends termination of the SR Contract for the 2019-2020 FY and revocation of eligibility for a period of five (5) years subject to provider testimony and verification of supporting documentation submitted by provider.

Background

<table>
<thead>
<tr>
<th>The Children’s Place Child Care Center</th>
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<tbody>
<tr>
<td>License Capacity: 78</td>
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<tr>
<td>Care Level offered: 1 month to 12 Years</td>
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<tr>
<td>Approximate Children enrolled for SR: 7</td>
</tr>
<tr>
<td>Approximate Children enrolled for VPK: N/A</td>
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<tr>
<td>Number of providers within the same zip code offering the same services: 6</td>
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<tr>
<td>Accreditations/Gold Seal: N/A</td>
</tr>
<tr>
<td>Provider has offered services since: 2004</td>
</tr>
<tr>
<td>2018-2019 Approximate reimbursements: $23,996.88</td>
</tr>
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<thead>
<tr>
<th>Issues</th>
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<tbody>
<tr>
<td>Non-renewal of Liability Policy</td>
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<tr>
<td>- Providers liability policy was due to expire 3/13/2019, when staff reached out to the insurance company they confirmed the Provider canceled the policy on 5/3/2018.</td>
</tr>
<tr>
<td>- Provider renewed insurance on 4/12/2019.</td>
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</tbody>
</table>

Comments:

- Provider has not had any previous CAP’s, terms, or non-compliances.
- Provider is not currently offering VPK.
Early Learning Coalition Review Hearing Committee

October 31, 2019

Cherry Blossom Learning Center #1 – C11MD1663
2933 SW 3rd Avenue, Miami, FL. 33129

Action Requested: The Executive Leadership Team recommends termination of the SR and VPK contracts for the 2019-2020 FY and revocation of eligibility for a period of five (5) years subject to provider testimony and verification of supporting documentation submitted by provider.

Background

Cherry Blossom Learning Center #1

- License Capacity: 86
- Care Level offered: 3 months to 6 years
- Approximate Children enrolled for SR: 7
- Approximate Children enrolled for VPK: 17
- Approximate Number of providers within the same zip code offering the same services: 3
- Accreditations/Gold Seal: Gold Seal Birth to 5/NAEYC
- Provider has offered services since: 2008
- 2018-2019 Approximate reimbursements: $123,201.26

Issues

Workers Compensation and General Liability Insurance Gap

- The Worker’s Compensation policy expired 07/28/2019 and renewed on 08/12/2019 due to provider changing insurance companies from Berkshire Hathaway Guard Insurance Group to DTRT Insurance Group.
- General liability insurance was cancelled for nonpayment on 06/13/2019 and renewed 10/04/2019 due to provider changing insurance companies from OCG & Associates Inc. to Combined Underwriters of Miami.
**Action Requested:** The Executive Leadership Team recommends termination of the SR, VPK, and QIS contracts for the 2019-2020 FY and revocation of eligibility for a period of five (5) years subject to provider testimony and verification of supporting documentation submitted by provider.

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**Background**

<table>
<thead>
<tr>
<th>Children of Destiny Learning Academy</th>
<th>Issues</th>
</tr>
</thead>
<tbody>
<tr>
<td>- License Capacity: 54</td>
<td>- General liability insurance was cancelled for non-payment on 06/07/2019. Provider currently has coverage as of 10/16/2019.</td>
</tr>
<tr>
<td>- Approximate Children enrolled for SR: 14</td>
<td>- During the CAP provider received a Class 2 violation on 06/14/2019 45-02: Documentation of Level 2 Clearinghouse screening clearance was missing for staff. CCF Handbook, Section 7.4.1, C (Section 19.5, number 1) [SR]</td>
</tr>
<tr>
<td>- Approximate Children enrolled for VPK: 0</td>
<td></td>
</tr>
<tr>
<td>- Approximate Children enrolled for QIS:12</td>
<td></td>
</tr>
<tr>
<td>- Approximate Number of providers within the same zip code offering the same services: 21</td>
<td></td>
</tr>
<tr>
<td>- Accreditations/Gold Seal: N/A</td>
<td></td>
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<tr>
<td>- Provider has offered services since: 2017</td>
<td></td>
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<tr>
<td>- 2018-2019 Approximate reimbursements: $125,045.27</td>
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Comments

- Per the DCF Inspection report, DCF observed one of the staff working on premises without proper background screening. Technical assistance was provided in that "A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. Due date: 7/5/2019.

- On 4/26/2019, the Provider’s Early Learning Performance Funding Project (ELPFP) contract was terminated for not sustaining 60% of instructors/directors.
Action Requested: The Executive Leadership Team recommends termination of the SR and VPK contracts for the 2019-2020 FY and revocation of eligibility for a period of five (5) years subject to provider testimony and verification of supporting documentation submitted by provider.

Background

<table>
<thead>
<tr>
<th>Olive Tree Academy</th>
<th>Issues</th>
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</thead>
<tbody>
<tr>
<td>License Capacity: 35</td>
<td>Cancelled Liability Insurance &amp; Workers’ Compensation</td>
</tr>
<tr>
<td>Care Level offered: 12 months to 10 years</td>
<td>• Per the insurance company, the general liability policy was cancelled on 06/27/2019 and the Workers’ compensation was cancelled on 07/21/2019.</td>
</tr>
<tr>
<td>Approximate Children enrolled for SR: 1</td>
<td>• As of 10/28/2019, the policies have not been renewed.</td>
</tr>
<tr>
<td>Approximate Children enrolled for VPK: 1</td>
<td>• After the provider requested a hearing, workers’ compensation application was submitted as supporting documentation with an effective date of 10/22/2019.</td>
</tr>
<tr>
<td>Approximate Number of providers within the same zip code offering the same services: 6</td>
<td>Comments:</td>
</tr>
<tr>
<td>Accreditations/Gold Seal: N/A</td>
<td>• The provider does not have any previous CAP’s, terms, or non-compliances.</td>
</tr>
<tr>
<td>Provider has offered services since: 2019</td>
<td></td>
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<tr>
<td>2018-2019 Approximate reimbursements: $0.00</td>
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