



Provider Services Committee Meeting
January 31, 2019; 2:00 PM
ELC Board Room

Committee Attendees: Rick Beasley, Loreen Chant, Abilio Rodriguez

Absent Committee Member: Jenni Roig

Staff Attendees: Angelo Parrino; Lisa Sanabria; Ileana Vallejo; Miguel Alfonso; Vanessa Aguilar; Amy Tongson; Jackye Russell; Fiorella Altare; Victor Caballero; Ana Rodriguez; Isabel Afanador

General Attendees: Bob de la Fuente; Tanisha Stokes; Charita Hunter

I. Welcome and Introductions

Rick Beasley

II. Approval of Minutes

Rick Beasley

- Motion to approve by A. Rodriguez.
- Motion seconded by L. Chant.
- Motion unanimously passed.

III. Shining Light Childcare Development Center

Bob de la Fuente

- B. de la Fuente stated that the Contracts department received notification from the Performance Funding Specialists that the provider has fallen below the required 60% instructor retention rate. Per the ELFPF contract, the childcare facilities are required to sustain “60% of instructors/directors retention rate and no more than 40% instructor/director turnover during the contract term or their contract shall be terminated”. As of 12/13/2018 provider is at a 57% instructor retention rate.
- ELC staff spoke with the Office of Early Learning and ask if an exemption could be made with this provider as they are in good standing. The request was denied.
- Unfortunately, there was not much the committee could do in this case and had to follow procedure placed by OEL and terminate the provider from the Performance Funding Project.
 - Motion to approve by L. Chant.
 - Motion seconded by A. Rodriguez.
 - Motion unanimously passed.

IV. Tyne Family Day Care Home

Bob de la Fuente



- B. de la Fuente stated that Tyne Family Day Care Home's Liability policy expired on 6/14/18 and renewed on 10/23/18 resulting in an approximate 4 month and 7 day gap in coverage.
- C. Hunter stated that she was ill and her finances were in an uproar and no one could access her finances. C. Hunter stated that she has now put her mom as secondary so this would not reoccur.
- After reviewing all documents and hearing, the providers' testimony the committee decided to place the provider on a 6 month Corrective Action Plan. The CAP requires quarterly confirmation of insurance for 2-year period. If the provider receives any class 1 or 2 violation they void the right to appeal and will be revoked for 5 years.
 - Motion to approve by L. Chant.
 - Motion seconded by A. Rodriguez.
 - Motion unanimously passed.

V. Children's Academy Preschool #6

Bob de la Fuente

- B. de la Fuente stated that Children's Academy Preschool #6 on 4/14/2018, ELT recommended Termination due to six (6) class 2 violations in the same standard for the Outdoor Play Area/Fencing. Provider appealed however, case was put on hold as the provider was appealing most violations with DCF. In addition to the previous violations presented to ELT on 4/14/18, the provider received an additional nine (9) class 2 violations in the same standards. Provider received non-compliances with Loss Prevention and Compliance for DCF License on site was expired and was out of ratio, 1 staff 9 children. In addition, the SR Sign in/out forms for the months audited were not on site. Provider was given 72 hrs.to provide the SR sign in/out forms requested. Provider did not comply.
- T. Stokes stated that on 01/10 when DCF conducted there inspection and the requirement for 4 feet fence was not met the provider attempted to go to home depot and/or get a contractor. Due to Hurricane Irma, the provider could not find the supplies or a contractor to remedy the problem. The provider also had to hire a surveyor because of a discrepancy with the boundaries. In addition, there was an oak tree that needed to be removed; the city did not allow the removal so the fence was built around it. The fence was finally built in March after all approvals and was not within the 30-day time period.
- T. Stokes stated that the fire safety permit was in compliance.
- T. Stokes stated that the provider received an email from DCF stating that the Childcare certificate was renewed. The provider had to make an appointment and go to their office to receive the paper certificate.
- V. Caballero stated that on Nov 1 the sign in/out sheets were not on site. He proceeded to give the provider 72 hours to comply but he has still have not received them. V. Caballero stated that he was on site because provider was asking for payment for a BG1 child since June.



- T. Stokes stated that the provider was out of ratio because a staff member stepped out during naptime for a break.
- After reviewing all documents and hearing, the providers' testimony the committee decided to terminate the provider's contract and revoke eligibility for 5 years.
 - Motion to approve by L. Chant.
 - Motion seconded by A. Rodriguez.
 - Motion unanimously passed.

VI. Public Comment

Rick Beasley

VII. Adjourn

Rick Beasley