



ELC Programs, Policy & Strategy Committee Meeting
September 4, 2018 at 7:00 AM
ELC Conference Room

Committee Attendees: Dr. Judy Schaechter; James Haj; Bob Eadie; Gladys Montes

Absent Committee:

Staff Attendees: Evelio Torres; Ana Sejeck; Pam Hollingsworth; Angelo Parrino; Jackye Russell; Milton Silvera; Anabel Espinosa; Sandra Gonzalez; Lidia Clarke

I. Welcome and Introductions **Judy Schaechter**

- J. Schaechter called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Judy Schaechter**

- Motion to approve minutes by B. Eadie.
- Motion seconded by J. Haj
- Motion was unanimously approved.

II. Early Head Start **Belkis Torres**

- B. Torres presented the Federal Food Program report to the committee. This report shows the daily counts of food served to the early head start children.
- P. Hollingworth reported that on September 1st they held gave an update on the Early Head Start transition.

III. Update on Evidence Based Project **Anabel Espinosa**

- The following items were discussed:
- Next Steps to Create an Evidence Based Program Review Task
- Force comprised of ELCMDM staff, board and stakeholders.
- Task Force will develop a definition, guiding principles and review process for evidence based program review.
- Present to the ELMDM Programs Committee and Board of Directors for approval.
- Evidence Based Program Review begins.
 - Evidence Base Review Process Task Force-Recruiting
 - Guiding Principles- In process
 - Definition Development – In process
 - Process Development
- Understanding exactly what aspects of the program will be examined for evidence base



- Establishing a research protocol for the literature review (process of gathering research on topic/program)
- Tool/Service Model
 - Is there a tool on which the program is built?
 - Is the tool a validated measure?
 - Practice
 - Does the program deliver tool and/or services using evidence based practices?
 - Implementation
 - Are the tool or services delivered using evidence based practice or fidelity to the service model?

IV. Public Comments

Judy Schaechter

V. Adjourn

Judy Schaechter