



ELC Programs Committee Meeting  
March 30<sup>th</sup>, 2016 at 3:00 PM

**Committee Attendees:** Dr. Judy Schaechter

**Staff Attendees:** Evelio Torres, Dr. Anabel Espinosa, Dr. Chemika Burkhalter, Fiorella Altare, Lisa Sanabria, Lidia Clarke, Wilfredo Ayala, Angelo Parrino, Pamela Hollingsworth, Sandra Gonzalez

**I. Minutes**

- a. Quorum was not established, minutes were not approved

**II. Service Center Status Report**

**Sandra Gonzalez**

- S. Gonzalez stated that the information on this report is based on the months January 2016 – March 2016 for the South Service Center:
  - Appeals total 6: Processed 6, pending review 3, assigned for review 2
  - Managed Enrollment: January total 210, processed 107, termed 39, fraud/rejected 61, pending review 3
  - Total number of clients visited Jan-Mar. 5403, walk-ins 4532, and appointments 871.
  - Average wait time for walk-ins 13.7 minutes and for scheduled appointments 7 to 10 minutes

**II. Quality Counts**

**Fiorella Altare**

- F. Altare discussed the following information about Quality Counts:
  - 421 early care & education programs and 26,142 children as of February 29<sup>th</sup>, 2016
  - Duration of participation 124 8 or more years, 54 6-7 years, 95 4-5 years, 60 2-3 years and 88 0-1 year
  - 346 priority programs and 75 non-priority programs
  - Accreditation 226 out 360 Centers, 20 out 47 Family Homes, 8 out 8 Head Start and 6 out of 6 RCMA
  - Of the eleven programs on the waitlist, ten are located in the central part of the county and one is located in the southern part of the county.
  - Distribution of Learning Environment levels n=396 as of February 29<sup>th</sup>, 2016

**III. Early Head Start**

- B. Torres and staff discussed the following:
  - Projection of 688 slots currently available to be filled by March 30, 2016.
  - The Neighborhood Place will have Family Advocate caseloads of 1:35 families. Twenty FAs will serve the families of 750 children; at least. This ratio will enable families to receive responsive, individualized services; families with more complex needs will be assigned to FAs with smaller caseloads. Current caseloads range from 40 to 80. There



are 7 FA positions that are in the process of being filled. Once we are fully staffed caseloads will range from 35-40.

- 446 Preliminary Family Need Assessments' have been completed, 134 Preliminary FNA's due, Projected completion date: 4/30/16
- 290 Mid-Year Assessments have been completed, 290 Mid-Year Assessments due, projected completion date: 5/31/16.
- The Parenting Journey: A 12 week program offered to our EHS families that helps parents to become more confident in their parenting styles by building on their strengths, resulting in a more nurturing family relationship. Program run dates: 2/22/16 -5/9/16. Trends: High levels of attendance in the initial sessions. A core group has been established after session 3 and is forecasted to complete the program
- Current Head Start regulations requires that not less than 10 percent of the total number of children actually enrolled by each Head Start agency will be children with disabilities who are determined to be eligible for special education and related services, or early intervention services, as appropriate, as determined under the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), by the State or local agency providing services under section 619 or part C of the Individuals with Disabilities Education Act (IDEA). Jackson hospital united to show partnership and has created a flyer to place in newborn to go bags. As of March we have 49 and/or 7% children with disabilities enrolled.
- Early Steps is Florida's early intervention system that offers services to eligible infants and toddlers (birth to thirty-six months) with significant delays or a condition likely to result in a developmental delay. Enrolled families with infants and toddlers suspected of having a disability are promptly referred to the local early intervention agency designated by the State Part C plan to coordinate any needed evaluations, determine eligibility for Part C services, and coordinate the development of an IFSP (Individualized Family Service Plan) for children determined to be eligible under the guidelines of that State's program. In order to provide every child with a quality education, Early Head Start regulations require programs to conduct developmental screenings on children within 45 day after enrollment. The NPEHS uses a developmental screening called Ages and Stages Questionnaire, Third Edition (ASQ-3). The ASQ-3 is used to make a judgment about developmental progress in order to determine if further evaluation is necessary. Research shows that a child's first three years are the most important time for learning. The results of ASQ-3 will help learn how to best help every child with his/her development. Disabilities and Mental Health Manager has trained 26 sites and 168 teachers on how to effectively conduct the screener. There has been an increase of children with disabilities enrolled since training started on December, 2015.
- Family Centered Medical Home:
  - Jackson Health System
    - Health insurance for uninsured children and families, undocumented parents
    - Immunizations



- Deepening relationships with the nurse navigators and family advocates
- Nurse navigators will be on site at schools beginning Monday, March 28th
  - Meet with parents to review health records and answer health related questions
  - Schedule appointments
  - Vision and hearing screenings of enrolled children
  - Educate providers on HIPAA, health protocols, medical needs of children
- Calling families who have been unreachable or did not attend scheduled appointments
  - Total of 198 families
  - One of two clerks hired to work 12 hour shifts (8am-8pm)
- Dental Bus
  - Florida Department of Health Seals on Wheels Program serves the Florida City/Homestead area Four schools have participated in the service
  - Total of 38 Early Head Start children provided services
  - 2 siblings participated
  - Four additional schools to be scheduled
- 24 sites have been visited to review the health records of enrolled children
  - Began reviewing health records at sites February 16, 2016
- The Early Head Start Policy Council is meeting the last Thursday of each month. The February meeting was hosted by Cuban National Council and the March meeting is being hosted by Miami Children's Initiative.
- Devereux of Florida observed 92% of the EHS partner sites using the Environment Rating Scale and reported areas in need to be addressed.
- Most prevalent area of concern was Health and Safety (handwashing procedures and diapering). EHS Education team has provided on-site in-service trainings to support development in these area.
- 100% of results have been shared and Corrective Action Plans have been created/implemented.
- Teacher-child interactions was the most successful subscale among providers.
- All items identified by Devereux have been identified and submitted. Communicating with Lakeshore and Kaplan to purchase needed items to the partner sites.
- 128 of the 175 Corrective Action Plans created as a result of Devereux findings have been completed (73%)
- Projected date for areas of concern to be addressed and completed is April 30th

#### **IV. Professional Development Institute**

- L. Clarke discussed the Current Provider Trainings Offered:
  - GOLD Basic for FL VPK
  - VPK Learning Communities: GOLD Information and Technical Assistance Session
  - Standards for Four-Year-Olds



- VPK Assessment Instructional Implications
- Instructional Implications: Phonological Awareness
- How to Administer the FL VPK Assessment
- Making the Most of Classroom Interactions (MMCI)
- Frog street Press: Small Group Instruction
- Frog street Press: Literacy/Numeracy Connection
- Creative Curriculum: Preschool
- Creative Curriculum: Infant, Toddler, Twos
- Creative Curriculum for Family Child Care
- VPK Gold Instructor Led Training has 181 participants
- Early Learning Performance Pilot had 53 participants attending courses
- PDI held an Active Shooter Training on February 22<sup>nd</sup>, 2016 with 131 ELC staff attending
  - Preparedness training to provide guidance to individuals to respond in an active shooter situation. The training was conducted by the City of Miami Police Department and Officer Marcos Perez.
- Provider & ELC staff training hours is a total of 201, with 552 participants.

#### **V. Screening/Inclusion/ASQ's/Warm Line**

- Dr. Espinosa reported that there are 40 providers with past due ASQ's impacting 69 children.
- Payments withheld payment from 3 providers for non-compliance and 2 have already come in to compliance and payments were released.
- In the month of April it is possible that 8 providers will have their payments withheld.
- Total screened through Developmental Screening Program, 2014-2016 is 43,502
- Screened and flagged with developmental concerns, 2014-2016 is 5,968
- Validated concerns and receiving 8-week strategies, 2014-2016 is 1,835
- Identified with delay/disability in service continuum validation (by parent), 2014-2016 is 211
- Identified after referral & evaluation (Early Steps, FDLRS, Other), 2014-2016 is 228
- Identified children with disabilities is 2.58%

#### **VI. Health Priorities**

- An extensive conversation was conducted around the setting of health priorities and the health priorities that we will be focusing on is as follows:
  - Obesity
  - E-Cigarettes
  - Firearm locks
  - Medical Homes
  - Vision/Hearing /Dental