



Program Policy and Strategy Committee Meeting
Monday, March 27, 2023; 9 A.M.
Meeting ID: 897 4337 5517
Passcode: 169212

MINUTES

Committee Attendees; Chereen Coile, Sandi Bisceglia, Dr. Fluney, Joycelyn Lawrence, Denise Barrera,

Board Attendees: Iris Strachan, Gilda Ferradaz

Committee absentees: Suzette Frazier, Jim Haj

Staff Attendees: Evelio Torres, Angelo Parrino, Fiorella A. Christie, Lissandra Curbelo, Carolina Carrion, Belkis Torres, Michelle Meilan, Alex Sanchez, Dr. Espinosa, Pamela Hollingsworth, Andrea Penton, Lisney Badillo, Sandra Gonzalez, Mercy Castiglioni, Ahmed Mitwalli, R. Hurtado, Matthew Zaldivar, Sheyla Perez, Vanessa Aguilera-Viera

General Attendees:

I. Welcome & Introductions

Chereen Coile

- A. C. Coile called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with five voting members.

II. Approval of Minutes

Chereen Coile

- A. Motion to approve February 27, 2023 minutes.
 - Motion to approve S. Bisceglia
 - Motion Seconded Dr. Barrera
 - Motion unanimously passed.

III. Making a Difference

Dr. Anabel Espinosa

Dr. Anabel Espinosa with the Inclusion, Screening and Child Assessment Team shared a story from the field, highlighting the supports offered to children and families.

IV. CLASS® Assessments Update

Fiorella A. Christie

Fiorella A. Christie provided CLASS® Assessments Update Information.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



V. American Rescue Plan Act Update

**Fiorella A. Christie and
Carolina Carrion**

F. Altare reported the most updated statistics on the ARPA Round 2 applications and awards. C. Carrion reported on the ARPA Workforce Notice of Award.

VI. Early Head Start

Belkis Torres

Belkis Torres reported that the program continues to be fully enrolled. The enrollment chart on the next slide is the percent of enrollment attained for the respective months. One hundred percent (100%) enrollment does not mean that all slots were filled every day during the identified month. If a vacant slot was filled within 30 days, that vacant slot will be considered fully enrolled for the month.

Belkis Torrez reported that a former teacher from Thy Kingdom Kids alleged many violations shown on the slide, Incident Report #1. The program is still continuing to monitor this incident. The following steps were taken:

- Reported the incident to the Early Head Start (EHS) Regional Office and ELC Contracts Department.
- Owner was asked to provide many documents to determine validity of the allegations.
- The program reviewed the documents submitted by the owner.
- A meeting is scheduled with owner to discuss ways to come into compliance.

Belkis Torres reported A former teacher from Little Ones Academy accused one of the owners of pushing her during a heated conversation. The former teacher called the police, and the owner was handcuffed but released. Reports were obtained from the other owner and EHS staff.

Child Abuse Hotline was contacted due to children being present during the alleged incident.

A video provided does not show the teacher being pushed. The incident was reported to the Early Head Start Regional Office. Based on the video, the owner stated the Opa Locka police will be dropping the charges.

A detail report was provided on EHS statistics.

- A. Enrollment
- B. Attendance
- C. Meals
- D. Incident Report



VII. Resolutions

Belkis Torres

C. Coile introduced the following resolutions:

Belkis Torres provided information and background for the first resolution.

Authorize the President and CEO to submit the Early Head Start non-competing continuation grant application and all of its supporting documents for the 2023-2024 program year. Approval for this resolution confirms Board's involvement in the development of the grant application. Ms. Torres provided examples of Board's involvement, such as participating in the self-assessment, developing the program goals, developing the school readiness goals or participating in the recruitment and selection plan meeting. This resolution includes all parts approved in other resolutions, such as the budget, training and technical assistance plan, self-assessment plan and improvement plan, and recruitment and selection plan. Ms. Torres reviewed all of the changes to the grant application narrative making special emphasis on how the program intends to use the Cost of Living Adjustment, the Quality Improvement funds, and the request for a non-federal share waiver.

- **03272023-01** EHS Grant Reapplication FY23-24
Authorize the President and CEO to submit the Early Head Start noncompeting continuation grant application and all of its supporting documents for the 2023-2024 program year.

- C. Coile asked for a motion to approve the resolution.
 - o Motion to approve by Dr. Barrera
 - o Motion seconded by S. Bisceglia
 - o Motion passed unanimously.

Belkis Torres provided information and background for the second resolution.

Authorize the President and CEO to submit the Early Head Start Training and Technical Assistance Plan with the Early Head non-competitive, continuation grant application, and implement the plan for the 2023-2024 program year. Ms. Torres explained the plan includes seven (7) goals targeted to parent education and staff professional development. The background of the resolution provides a chart with the training topics or technical assistance activities associated with each goal. The trainings are grouped by a common focus. Goals one (1) through five (5) focus on parents and staff gaining a better understanding of a child's development and expanding their knowledge of the available community resources. Goals six (6) and seven (7) focus on eating well and promoting a healthy lifestyle.

- **03272023-02** EHS Training and Technical Assistance Plan FY23-24
Authorize the President and CEO to submit the Early Head Start Training and Technical Assistance Plan with the Early Head non-competitive, continuation grant application, and implement the plan for the 2023-2024 program year.



- C. Coile asked for a motion to approve the resolution.
 - o Motion to approve by Dr. Barrera
 - o Motion seconded by S. Bisceglia
 - o Motion passed unanimously.

VIII. Professional Development Institute

Ana Sejeck

- A. Sejeck provided a reminder: Super CLASS® Saturday On the Road April 29, 2023

IX. Public Comments

Chereen Coile

No public comments.

X. Adjourn

Chereen Coile

Next Meeting:

May 30, 2023; 9 A.M.