



Program Policy and Strategy Committee Meeting

Monday October 24, 2022; 9 A.M.

Meeting ID: 978 4236 8061

Passcode: ELC102422

MINUTES

Committee Attendees: Chereen Coile; Sandi Bisceglia; Denise Barrera; Joycelyn Lawrence; Dr. Fluney

Committee absentees: Gladys Montes; Mara Zapata; Jim Haj

Staff Attendees: Michelle Meilan; Belkis Torres; Angelo Parrino; Lisney Badillo; Ana Sejeck; Pamela Hollingsworth; Sandra Gonzalez; Fiorella A Christie; Alex Sanchez; Dr. Hicks; Vanessa Aguilera; Lissandra Curbelo; Lisney Badillo; Cindy Cabrera; Ana Sejeck; Anabel Espinosa; Lucy Schrack

I. Welcome & Introductions

Chereen Coile

- A. C. Coile called the meeting to order and welcomed everyone.
- B. K. Gregory called roll and quorum was established with Five (5) voting members.

II. Approval of Minutes

Chereen Coile

- A. Motion to approve September 26, 2022 minutes
 - Motion to approve Dr. Fluney
 - Motion Seconded S. Bisceglia
 - Motion unanimously passed.

III. Early Head Start

Belkis Torres

- B. Torres provided updated on the following items:
 - A. Attendance for September is 83.52% down due to the hurricane.
 - B. Meals Served for September
 - Breakfast 99.43% up from previous month
 - Lunch 99.79 same as previous month
 - Snacks 99.04% up from previous month
 - C. Enrollment- EHS continues to make steady progress with meeting enrollment. The program is currently at 97%.

Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.



D. Incident Report

The Office of Head Start issued an Information Memorandum on September 27, 2022 clarifying the reporting of child incidents. Incidents must be reported with no delay and no later than 7 calendar days from the incident occurring. Failure to report will result in a noncompliance, which may include a deficiency.

Memorandum from the Office of Head Start: ACF-IM-HS-22-07

Intent: Clarification on reporting significant incidents affecting the health and safety of program participants.

Timeframe: Immediately or as soon as practicable, which means with no delay but no later than seven (7) calendar days following the incident.

Failure to Report: Will result in a monitoring finding, which may include a deficiency determination.

Reportable Incidents:

- Child Injuries requiring hospitalization or emergency room medical treatment
- Inappropriate discipline
- Potential child abuse and maltreatment
- Lack of supervision
- Unauthorized release

E. Program Highlights

Ten percent (10%) disability enrollment requirement has been met.

Online application on Parent Hub has been launched.

Online monitoring in the Partner Hub is in testing mode.

Mayors Summit: Jennifer Lescano and Zephania Peacock were guests of Dr. Mara Zapata.

IV. Professional Development Institute

Ana Sejeck

A. Child Development Associate (CDA) Updates were provided by A. Sejeck.

B. Super CLASS Saturday Updates and opportunities were discussed by A. Sejeck.

V. VPK

Cindy Cabrera

A. Florida Assessment of Student Thinking (FAST) Updates were provided by C. Cabrera

B. Review of VPK Provider Readiness Rates and Plan to Improve Updates were provided.

C. Cabrera provided a list of supports provided by the Early Learning Coalition. (Provided in Program Policy and Strategy Committee packet).

VI. Public Comments

Chereen Coile

VII. Adjourn

Chereen Coile