I. Welcome & Introductions   
   Rick Beasley

II. Approval of Minutes   
   A. Motion to approve January 31st, 2017, Minutes.
   Rick Beasley

III. A&G Day Care Learning Center   
   Santiago Echemendia

IV. Westview Early Childhood Development   
   Santiago Echemendia

V. Kingdom Kids Care   
   Santiago Echemendia

VI. It’s a Small World   
   Santiago Echemendia

VII. Adeline Bastien Family Day Care Home   
   Santiago Echemendia

VIII. Public Comments   
   Rick Beasley

IX. Adjourn   
   Rick Beasley
Provider Services Committee Meeting
January 31st, 2017; 2:00 PM
ELC Board Room

Committee Attendees: Shaleen Fagundo; Abilio Rodriguez; Mara Zapata, Rick Beasley; Loreen Chant

Staff Attendees: Angelo Parrino; Lisa Sanabria; Lisney Badillo; Jenifer Hernandez; Jackye Russell; Fiorella Altare; Cynthia Caceres; Evelio Torres; Yesenia Reyes; Angela Gil; Cindy Lozada; Ana Rodriguez; Victor Caballero; Johana Miranda; Sandra Gonzalez

General Attendees: Santiago Echemendia

I. Welcome and Introductions
   Rick Beasley

II. Approval of Minutes
   Rick Beasley
   o Motion to approve by M. Zapata.
   o Motion seconded by A. Rodriguez.
   o Motion was unanimously passed.

III. Regan Educational Academy
    Santiago Echemendia
    - S. Echemendia stated that Reagan Educational Academy was placed on a corrective action plan for the period of 6 months. The probation term began March 7, 2016 and ended September 7, 2016. During this probationary term they received 2 class II violations for ratio (ratio requires 1 staff member for every 4 children and they had 1 staff member supervising 6 children) and background screening (verification of employment history for the past 2 years was not on file for the employee).
    - After reviewing the case he Hearing Committee recommended to continue the case for 30 days pending the outcome of the DCF appeal.
      o Motion to approve by S. Fagundo.
      o Motion seconded by A. Rodriguez.
      o Motion was unanimously passed.
      o R. Beasley recused himself.
IV. My Little Angel I & II

- S. Echemendia stated that My Little Angels I & II was previous reviewed at our December meeting. Our board counsel received a motion for re-hearing from their attorney.

- The Hearing Committee recommended to approve re-hearing and final decision on this case will be made at the next meeting.
  - Motion to approve by S. Fagundo.
  - Motion seconded by A. Rodriguez.
  - M. Zapata was opposed
  - Motion was not unanimously passed.

V. Academy of Knowledge Preschool

- S. Echemendia stated that was placed on the USDA Florida Food Program Disqualified list for repeating a serious deficiency and owing the Internal Revenue Service.

- R. Beasley stated that there was no representative from the childcare if they choose to be represent at the next meeting we will allow it.

- After reviewing the case the Hearing Committee recommended to terminate the provider’s contract for 5 years.
  - Motion to approve by A. Rodriguez.
  - Motion seconded by S. Fagundo.
  - Motion was unanimously passed.

VI. Early Learning Bright Academy

- S. Echemendia stated that Early Learning Bright Academy had a class I violation for the supervision rule (an unscreened individual was left alone to supervise children in care). DCF’s report stated that 2 staff members were supervising classrooms without background screenings on file.

- The Hearing Committee recommended to terminate the contract till the end of the fiscal year (June 30th) with the right to re-apply in 2017-2018.
  - Motion to approve by A. Rodriguez.
  - Motion seconded by S. Fagundo.
  - M. Zapata was opposed.
  - Motion was not unanimously passed.
VII. Kids R Us

- S. Echemendia stated that Kids R Us II received a class I violation for the supervision rule (an unscreened individual was left alone to supervise children in care).

- The Hearing Committee recommended to place the provider on a 6 month corrective action plan with the agreement that if any additional class 1 or 2 violations are received they would have no right to appeal.
  - Motion to approve by A. Rodriguez.
  - Motion seconded by S. Fagundo.
  - Motion was unanimously passed.

VIII. Miss Carusi Learning Center

- S. Echemendia stated that Miss Carusi Learning Center received a class I violation for the supervision rule (an unscreened individual was left alone to supervise children in care).

- The Hearing Committee recommended to place the provider on a corrective action plan for the remainder of the contract with the agreement that if any additional class 1 or 2 violations are received they would have no right to appeal.
  - Motion to approve by A. Rodriguez.
  - Motion seconded by S. Fagundo.
  - M. Zapata was opposed.
  - Motion was not unanimously passed.

IX. Small World Montessori

- S. Echemendia stated that Small World Montessori 5 sent a renewed certificate of insurance on 12/09/2016 after contacting the insurance company it was confirmed that the policy was cancelled on 12/30/2015. The case was appointed to the Director of Loss Prevention & Compliance. She reported that there was reason to believe the COI documents were altered in various occasions and considered provider a high risk if the ELC were to continue to contract with them.

- The Hearing Committee recommended to terminate the provider’s contract for 5 years and asked the fraud department to review the case one last time, if no discrepancies exist then the decision stands.
  - Motion to approve by L. Chant.
  - Motion seconded by S. Fagundo.
  - Motion was unanimously passed.
X. Lincoln Marti #1023

- S. Echemendia stated that received a class 1 violation for the supervision rule (a 5 year child was not adequately supervised and left the center, staff was not aware for about 15 minutes).

- The Hearing Committee recommended to place the provider on a 12 month corrective action plan with the agreement that if any additional class 1 or 2 violations are received they would have no right to appeal. The committee also recommended training for all the teachers on handling disruptive behavior and risk assessments for the center.
  
  - Motion to approve by M. Zapata.
  - Motion seconded by L. Chant.
  - Motion was unanimously passed.

XI. Bola Childcare

- S. Echemendia stated that Bola Childcare was previously reviewed at our December meeting. The committee had requested more information before making a decision.

- After reviewing the new evidence the committee placed the provider on a 12 month corrective action plan with the agreement that if any additional class 1 or 2 violations are received they would have no right to appeal. The committee also required that all teachers working at the center sign an affidavit stating that they are aware that the young man in question is not to be in or around the childcare.
  
  - Motion to approve by M. Zapata.
  - Motion seconded by L. Chant.
  - Motion was unanimously passed.

XII. Public Comments

Rick Beasley

XIII. Adjourned

Rick Beasley
# Early Learning Coalition Review Hearing Committee Meeting

**March 8, 2017**

**A & G Day Care Learning Center – C11MD2389**

2123 West Flagler Street, Miami FL, 33135

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**Action Requested:** Consider all factors given in the background below and to determine whether termination or corrective action is necessary for this provider.

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## Background

<table>
<thead>
<tr>
<th><strong>A &amp; G Day Care Learning Center</strong></th>
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</thead>
<tbody>
<tr>
<td>• Provider has been contracted with the ELC since 2013</td>
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<tr>
<td>• License Capacity: 59</td>
</tr>
<tr>
<td>• Enrollment: 47</td>
</tr>
<tr>
<td>• Children enrolled for SR: 34</td>
</tr>
<tr>
<td>• Children enrolled for VPK: 13</td>
</tr>
<tr>
<td>• Care Level offered: All ages</td>
</tr>
<tr>
<td>• 2015-2016 Reimbursements: SR = $133,129.4</td>
</tr>
<tr>
<td>• Accreditations: N/A</td>
</tr>
<tr>
<td>• Provider within zip code: 30</td>
</tr>
</tbody>
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## Issues

08/01/2016: 1 Class 1 violation

Child Discipline ss.402.305 (12), F.S. Rule 65C-22.001(8), F.A.C.

12-03 A method of discipline was used at the facility that was severe, humiliating or frightening to children in that.

DCF Comment:

Obtained a video of the incident

03/03/2017: Manager Sent notice of termination for School readiness and VPK Contracts.

03/03/2017: Provider sent formal request of hearing.

03/07/2017: Provider sent supporting documentation. (Letter from parent, teachers, letter from owner and guidance policy)

03/13/2017: Requested DCF and Provider Copy of the video

03/13/2017: Talked to Provider. The kid is not attending the center anymore, the Teacher is cleaning the facility and serving the food.

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**Administrative Decision:**

<table>
<thead>
<tr>
<th><strong>Chief Operational Officer:</strong></th>
<th><strong>Signature &amp; Date:</strong></th>
<th><strong>Comments:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Angelo Parrino</td>
<td></td>
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</tbody>
</table>

Approval Granted: ☐ Yes ☐ No
Early Learning Coalition Review Hearing Committee

March 20th, 2017

Westview Early Childhood Development - License # X11MD0104
13301NW 24th AVE Miami, FL 33167

Action Requested: The Executive Leadership Team recommend termination of the SR contract for the 2016-2017 FY and consider revocation of eligibility for a period of five (5) years.

Background

**Westview Early Childhood Development**

- License Capacity: X11MD0104
- Care Level Offered: Birth-School aged
- Children enrolled for SR: 3
- Provider has been contracted with the ELC since 2012
- No VPK Contract
- Accreditations: NO
- Not Under C.A.P
- No Previous Offense
- 2015-2016 reimbursements: $20,900.00

**Issues**

Provider has a gap of three months in his Certificate of Liability Insurance.

Comments: Provider submitted supporting Documentation to staff.
Early Learning Coalition Review Hearing Committee Meeting

March 28th 2017

Kingdom Kids Care - C11MD1193
14400 NE 6th Avenue North Miami, FL 33161

Action Requested: The Executive Leadership team recommends termination of the SR & VPK contracts for the 2016-2017 FY and revocation of eligibility for a period of five (5) years.

Background

Kingdom Kids Care

- License Capacity: 77
- Care Level offered: Infant – In School
- Children enrolled SR: 50 VPK: 10
- Accreditations: None
- Provider has been contracted with the ELC since 2012-2013
- 2015-2016 reimbursements: Approximately $451,595.28

Issues

02/09/2017: Provider is in breach of the Contract for the following items:

- (11) General Health and Safety
- (20) Sign-in/Sign-out Process
- (21) Child Absences
- (22) Rilya Wilson Act and At-Risk Children
- (49) Reimbursement Summary Review

Comments

- No previous violations
- Provider claimed a child for 6 months and services were not rendered
Fiscal Review Childcare Facility Monitoring

Date: February 9, 2017

To: Amanda Bellas, Owner/Director
   Kingdom Kids Care
   14400 NE 6th Ave
   North Miami FL 33161

Auditor: Sunays Rodriguez, Technical Assistance and Loss Prevention Specialist
Assessor: Ana Rodriguez, Director of Loss Prevention and Compliance.

Subject: School Readiness\Voluntary Pre-Kindergarten Monitoring for December 2016 and January 2017

Summary of SR\VPK Attendance Records:
- Number of School Readiness/VPK children enrolled: 64
- Number of School Readiness children audited: 54
- Number of Voluntary Pre-Kindergarten children audited: 10
- Number of Parental Sign in/ out Attendance Sheets reviewed: 64
- The monitor reviewed the last sign in/out sheet available for the month of December 2016 and January 2017.

Site Visit Findings:

At the time of audit on February 8, 2017 at 9:27am the center staff was out of ratio. Two of the classrooms out of ratio were:

   5 infants, 1 teacher
   11 toddlers, 1 teacher.

The Assistant Director is also the VPK Teacher:

VPK class was left unattended at the time of the audit; The 3 Years old teacher covered for both classes (making the classroom out of ratio).

Current Parental Sign-in/Sign-out forms:
95% of the current Parental Forms did not have a signature.
5% of the current Parental Forms were mostly Pre-Signed.

11:55am, the Learning Facility was serving lunch. The 2 years old teacher had to leave the classroom to serve food, leaving those children with the toddler teacher. (making both classrooms out of ratio).

Note: 1 Teacher taking care of (16) children in the infant and toddler room.

For the month of December 2016 and January 2017:
More than 50% of the children claimed as perfect attendance were absent for more than 3 days.
Adjustment will be sent to payments.
Parental Sign In/Out attendance sheets are not being used or are incorrectly used:

- Mismatched Verification of Attendance: Parental Sign in/ Sign out form and Enrollment\Attendance Roster.

  Child: Gamero, Jaydren (1707) Provider marked present (X) on the Enrollment/Attendance Roster for the months of July, August, September, October, November and December, though the child moved out of Miami-Dade County July 2016. Adjustment will be sent to the Payments Department.

  Child: Agustin, Michee (1559) Provider marked present (X) on the Enrollment/Attendance Roster for the months of December 2016 and January 2017, though the class attendance shows child was absent for both months. Adjustment will be sent to the Payments Department.

Provider currently has 7 BG1 children enrolled. Provider has been claiming perfect attendance for all BG1 children. Class attendance shows children were absent some days of the month. (No attendance report has ever been completed or submitted on file).

Provider is in breach of the contract agreement in reference to:

- General Health and Safety, Florida Statute 402.311
- Sign-in/Sign-out Process, Florida Statute 1002.84
- Child Absences, Florida Statute 1002.87(8)
- Rilya Wilson Act/At-Risk Children, Florida Statute 1002.87 (9)
- Reimbursement Summary Review, (Provider Contract, Page 10 (49)

Provider has failed to comply with the provisions governing the School Readiness Program.

Loss Prevention has reason to believe that Provider knowingly claimed (6 months) attendance on a child for services that were not rendered.

Recommendation/Action:
Upon receipt of this notification, please make the necessary corrections, adjustments will be reported to the payments department. Funds may be disallowed and you may be suspended from administering SR\VPK until you can show that you are in compliance with the above mentioned items.

Please be advised that the Early Learning Coalition of Miami-Dade/Monroe has established a grievance policy and procedures designed to provide prompt and orderly resolution of complaints or disputes arising in the course of conducting business with, receiving services from, and/or providing services to the Coalition. Any party has the right to present their grievance to the Coalition within thirty (30) days of an occurrence, or within thirty (30) days of a party having reasonable knowledge of said matter. Grievance(s) must be submitted in written form (electronic or mail) to the Early Learning Coalition.

If you need assistance, you may contact Ana Rodriguez at the Early Learning Coalition of Miami-Dade/Monroe at (305) 646-7220 ext. 2277

The Coalition recommends that you consult the Attendance Procedures from the Florida Office of Early Learning website at www.floridaearlylearning.com

Thank you for your cooperation.
Early Learning Coalition Review Hearing Committee Meeting  
March 20th, 2017  
It’s A Small World Academy Inc. - C11MD1681  
2990 NW 81st Terrace Miami, Fl. 33147

Action Requested: The Executive Leadership team recommends termination of the SR/VPK contracts for the 2016-2017 FY and revocation of eligibility for a period of five (5) years.

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**Background**

**It’s A Small World Academy Inc (2990)**

- License Capacity: 143
- Children enrolled for SR/VPK: 86
- Accreditations: Apple/Gold Seal
- Provider has been contracted with the ELC since 2012
- 2015-2016 reimbursements: $300,000 approximately
- Provider is not under a CAP

**Issues**

12/02/2016: 1 Class 1 Violation

**Std 05. Supervision Rule**

**Non-compliance description:** One or more children were not adequately supervised in that the child was left unsupervised on the play area during time elapsed (est. time, one hour and fifteen minutes) and was wet from the rain. Child was not discovered until the parent came to pick up the child.

**Inspection comments per DCF report:** The site has dismissed the staff personnel that was responsible for the unsupervised child in the complaint.
The last day to request a hearing was March 8th and the
hearing's grandson, and it was terminated.

Comments: The only child receiving services at the center was

- ending due to previous one and the current one
- insurance: 2016 Reimbursement: SR = $33,668.06
- 03/16/2017: Provider sent new certificate of eligibility
- 03/10/2017: Provider sent formal request for hearing
- School Readiness Coordinator: 03/10/2017: Manage sent notice of termination for
- DCF License Expired 02/26/2017
- Certificate of Eligibility Expired

Issues

Accreditation: N/A

2013-2014 Reimbursement: SR = $33,668.06

Care Level offered: 0

Enrolled for: 0

License Capacity: 0

Provider has been contracted with the ELC since

Adeline Bastien Family Day Care Home

Background

Termination or corrective action is necessary for this provider.
Action Requested: Consider all factors given in the background below and determine whether

1051 NE 140th Street, North Miami FL 33161
Adeline Bastien Family Day Care Home - F1100638

March 10, 2017

Early Learning Coalition Review for Executive Leadership Team