I. Welcome & Introductions
   Rick Beasley

II. Approval of Minutes
   Rick Beasley
   
   A. Motion to approve December 16, 2021 minutes.

III. Greater of Miami Chamber of Commerce
     President
     Alfred Sanchez, President

IV. Mini World Learning
    Bob de la Fuente

V. New VPK Director Credentials/VPK Emergent Literacy Requirements
   Erika Erched

VI. Memo for Sectarian Childcare Providers
    Bob de la Fuente

VII. Early Education Partners Roundtable
     Provider Representatives
     
     A. Family Child Care Home Discussion
        - Dr. Perla Almodovar
        - Danish Williams
        - Alma Diaz

     B. Program-Based Discussion
        - Jenni Roig (Private Provider Representative)
        - Dr. Eileen Fluney (Faith-Based Provider Representative)
        - Dr. Daniel Armstrong (Individuals with Disabilities Education Act Program Representative)

     C. General Discussion

VIII. Chamber Reports
      Board Members and Staff

IX. ELC Strategic Initiatives
    Evelio Torres
    
    - Support Early Care and Education Partners
X. New Initiatives
   A. Early Childhood Internship Program Pam Hollingsworth
   B. Early Childhood Apprenticeship Program Pam Hollingsworth

XI. Public Comments Rick Beasley
XII. Adjourn Rick Beasley
I. Welcome & Introductions

   A. R. Beasley called the meeting to order and welcomed everyone.
   B. C. Pollard called roll and quorum was established with five (5) voting members.

II. Approval of Minutes

   A. Motion to approve November 18, 2021 minutes.
      o Motion to approve by C. Coile
      o Motion seconded by J. Roig
      o Motion unanimously passed.

III. Early Education Partners Roundtable

   Provider Representatives

   • Dr. Perla Almodovar shared that the Family Child Care Home (FCCH) Association is working on an important initiative with Miami Dade College (MDC) that will positively impact FCCH providers. She also encouraged partners to engage state and local representatives to prioritize initiatives such as the paid leave act and the expanded child tax credit.
• J. Roig and E. Fluney briefly shared about new mandates for VPK trainings, specific to the Directors Credential. It was also stated that school enrollment is still a challenge for them and many other providers.

IV. Chamber Reports

• R. Beasley stated that the Greater Miami Chamber of Commerce recently approved their 2022 legislative agenda, which included expanded workforce initiatives, support for equitable provider reimbursement rates and increased eligibility for Florida KidCare.
• D. Armstrong shared the need to support increased income thresholds for families to qualify for critical services. He commended the various chambers and the Coalition for their work on addressing the benefits cliff.

V. ELC Strategic Initiatives

• P. Hollingsworth shared the Coalition’s strategic initiative to help child care partners build resilient infrastructure. Initiatives include:
  ▪ Help finding resources during difficult times
  ▪ Support in retaining high-quality staff
  ▪ Assistance in understanding the Coalition’s contract
• It was stated that the strategic planning process is ongoing and feedback from partners is supported.

VI. New Initiatives

• P. Hollingsworth shared that the Internship Program launched in November and a second cohort is projected to launch in February 2022. It was stated that partners in Florida City, Monroe County, Hialeah and Little Haiti will be selected to host new interns.
• P. Hollingsworth also stated that the Apprenticeship Program application has been submitted and a response from the State is expected in January 2022. She included that there will be 25 participant slots available for the program.

VII. Public Comments

Rick Beasley

VIII. Adjourn

Rick Beasley
Escuchanos en Español

1. Hacer Click en Interpretación/Interpretación Seleccione Spanish/Español

2. Hacer Click en Spanish/Español y nos va a poder escuchar en Español

3. Mute Original Audio

Spanish/Español
**Early Learning Coalition Review Hearing Committee**

**February 17th, 2022**

Mini World Learning Center- C11MD1601
9628 Fontainebleau Blvd. Miami, FL 33172

**Action Requested:** The Executive Leadership Team ("ELT") recommends termination of the School Readiness ("SR") and Voluntary Prekindergarten ("VPK") Contract for the 2021-2022 FY subject to partner testimony and verification of supporting documentation submitted by partner.

---

**Background**

<table>
<thead>
<tr>
<th>Mini World Learning Center</th>
<th>Four Class Two Violations within the same standard during a 12-month period</th>
</tr>
</thead>
<tbody>
<tr>
<td>License Capacity: 30</td>
<td>The following has been noted on the DCF Inspection reports:</td>
</tr>
<tr>
<td>Care Level offered: 6 Months to 9 Years Old</td>
<td>• <strong>On 2/10/2021</strong> - Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel.</td>
</tr>
<tr>
<td>Approximate Children enrolled for SR: 11</td>
<td><strong>As noted in the DCF inspection report:</strong> CCF Handbook, Section 7.4.1, C Record Keeping:</td>
</tr>
<tr>
<td>Approximate Children enrolled for VPK: 8</td>
<td>A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individual’s eligibility for a provisional hire status must be in the personnel file. Due Date: 2/26/2021.</td>
</tr>
<tr>
<td>Approximate Number of Partners within the same zip code offering the same services: 9</td>
<td><strong>The Partner was re-inspected by document submission via e-mail on 3/26/2021 and was found to be compliant for standard 45 Background Screening Documents.</strong></td>
</tr>
<tr>
<td>Accreditations/Gold Seal: N/A</td>
<td>• <strong>6/7/2021</strong> - Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel.</td>
</tr>
<tr>
<td>Partner has offered services approximately since: 2009</td>
<td><strong>Continued on page 2</strong></td>
</tr>
<tr>
<td>2020-2021 Approximate reimbursements: $83,865.35</td>
<td></td>
</tr>
</tbody>
</table>
Per the DCF CCF Handbook, Section 7.4.1, C Record Keeping:

A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individual’s eligibility for a provisional hire status must be in the personnel file. Due Date: 6/21/2021.

- **8/31/2021** - Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel.

As noted in the DCF inspection report-

CCF Handbook, Section 7.4.1, C Record Keeping:

Initial Screening: A screening must be conducted as a condition of employment. The employer/owner/operator must review each employment application to assess the relevancy of any issue uncovered by the complete background screening, including any arrest, pending criminal charge, or conviction, and must use this information in employment decisions in accordance with state laws. A.

Level 2 screening as outlined in s. 435.04, F.S., is required for all child care personnel and includes a criminal records check (both national and statewide), a sexual predator and sexual offender registry search, and child abuse and neglect history of any state in which an individual resided during the preceding 5 years. All fingerprints must be submitted and processed through the Background Screening Clearinghouse and therefore a LiveScan vendor that is Clearinghouse compatible must be used for submission of fingerprints. Due Date: 9/14/2021.

The Partner was re-inspected by document submission via e-mail on 10/18/2021 and was found to be compliant for standard 45. Background Screening Documents.

- **10/25/2021** - Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel.

As noted in the DCF inspection report-

CCF Handbook, Section 7.4.1, C Record Keeping. A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individual’s eligibility for a provisional hire status must be in the personnel file. Due Date: 11/8/2021.
• The Partner was re-inspected by document submission via e-mail on 1/11/2022 and was found to be compliant for standard 45. Background Screening Documents.

• On 12/28/2021 Partner requested a hearing.

• On 1/11/2022 partner submitted DCF re-inspection report showing they are now back in compliance.

Additional Information:

• The Partner currently has the following violations with DCF in the past 2 years: (6) Class 2 violations and (21) Class 3 violations.

• The Partner has not been monitored by Quality Assurance (“QA”), VPK or Loss Prevention within the last 12 months.

• The Partner was previously on a Corrective Action Plan for a gap in liability insurance effective 1/8/2021-7/8/2021.
Early Learning Coalition Executive Leadership Team

December 21st, 2021

Mini World Learning Center- C11MD1601

9628 Fontainebleau Blvd. Miami, FL 33172

Action Requested: The Executive Leadership Team (“ELT”) may recommend termination of the School Readiness (“SR”) and Voluntary Prekindergarten (“VPK”) Contracts for 2021-2022 FY and consider revocation of eligibility for a period of five (5) years.

Background

Mini World Learning Center

- License Capacity: 30
- Care Level offered: 6 Months to 9 Years Old
- Approximate Children enrolled for SR: 11
- Approximate Children enrolled for VPK: 8
- Approximate Number of Partners within the same zip code offering the same services: 9
- Accreditations/Gold Seal: N/A
- Partner has offered services approximately since: 2009
- 2020-2021 Approximate reimbursements: $83,865.35

Four Class Two Violations within the same standard during a 12-month period

The following has been noted on the DCF Inspection reports and the incident/investigation report:

- 2/10/2021- 45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1,C Record Keeping. A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individuals eligibility for a provisional hire status must be in the personnel file. Due Date: 2/26/2021. The Partner was re-inspected by document submission via e-mail on 3/26/2021 and was found to be compliant for standard 45. Background Screening Documents.
- 6/7/2021- 45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1,C Record Keeping. A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individuals eligibility for a provisional hire status must be in the personnel file. Due Date: 6/21/2021.
Continued from page 1

- 8/31/2021- 45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1,C Record Keeping. Initial Screening: A screening must be conducted as a condition of employment. The employer/owner/operator must review each employment application to assess the relevancy of any issue uncovered by the complete background screening, including any arrest, pending criminal charge, or conviction, and must use this information in employment decisions in accordance with state laws. A. Level 2 screening as outlined in s. 435.04, F.S., is required for all child care personnel and includes a criminal records check (both national and statewide), a sexual predator and sexual offender registry search, and child abuse and neglect history of any state in which an individual resided during the preceding 5 years. All fingerprints must be submitted and processed through the Background Screening Clearinghouse and therefore a LiveScan vendor that is Clearinghouse compatible must be used for submission of fingerprints. Due Date: 9/14/2021. The Partner was re-inspected by document submission via e-mail on 10/18/2021 and was found to be compliant for standard 45. Background Screening Documents.

- 10/25/2021- 45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1,C Record Keeping. A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individuals eligibility for a provisional hire status must be in the personnel file. Due Date: 11/8/2021.

Additional Information:

- The Partner currently has the following violations with DCF in the past 2 years: (6) Class 2 violations and (21) Class 3 violations.
- The Partner has not been monitored by Quality Assurance (“QA”), VPK or Loss Prevention within the last 12 months.
- The Partner was previously on a Corrective Action Plan for a gap in liability insurance effective 1/8/2021- 7/8/2021.

Administrative Decision: Chief Operating Officer: Angelo Parrino

| Approval Granted: ✔ Yes ☐ No | Signature & Date: | Comments: TERM |
December 22, 2021

Mini World Learning Center  
C11MD1601  
Daphne Perez, Director/Owner  
9628 Fontainebleau Blvd.  
Miami, FL 33172  
miniworldlearning@gmail.com

RE: Notice of Termination  
Statewide School Readiness Contract (FY 2021-2022)  
Statewide Voluntary Prekindergarten Contract (FY 2021-2022)

Dear Partner,

Provider agrees to provide a healthy and safe environment for children in care pursuant to s. 402.305(5), (6), and (7), F.S., Rule 6M-4.620, F.A.C., and all Forms adopted by reference, as applicable, and as verified pursuant to s. 402.311, F.S. Health and Safety requirements are specifically addressed in the administration of the Child Care and Development Block Grant pursuant to 45 CFR 98 and in each provider type attachment.

Your facility received the below 4 Class 2 DCF licensing violations that posed a threat to the health, safety or welfare of the children in your care.

2/10/2021, 6/7/2021, 8/31/20 & 10/25/2021: Background Screening Documents CCF Handbook, Section 7.4.1  
- Non-compliance description: 45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1, C Record Keeping. A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individual’s eligibility for a provisional hire status must be in the personnel file.

Based on the foregoing non-compliance, The Coalition has decided to terminate your SR and VPK Contracts for the 2021-2022 program year. Your SR and VPK Contracts will be terminated effective in 30 days, January 21st, 2022.

Section 67 (a) of SR Contract and Section 54 (a) of VPK Contract - Termination for Cause. Basis of Termination for Cause. “PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause: (b) “The material failure to comply with one or more of the terms of this Contract...”

Please be advised that this decision is preliminary. Pursuant to Sections 76 and 60 Due Process Procedures of your SR and VPK Contract, Provider may request a review hearing of the Coalition’s determination. You must respond in writing requesting a review hearing within five (5) business days, January 4th, 2022, with copies of documentation supporting your claim and copy of this letter. The request for a hearing must be submitted electronically to RequestReview@elcmdm.org.
The Coalition issued interim preliminary payments for the months of July 2018-June 2019. These payments may result in an over/underpayment depending on the actual attendance for these months. Once attendance can be reported these numbers will be reconciled to determine whether funds should be collected or additional payments should be made.

If you have any questions related to your contracts, please contact your Contract Manager, Laurie Bravo lbravo@elcmdm.org or at 305-359-5550.

Sincerely,

Angelo Parrino
Chief Operating Officer

CC: Provider Notification Email
## Child Care Facility Information

**Name:** Mini World Learning Center  
**ID Number:** C11MD1601  
**Address:** 9628 Fontainebleau Blvd Miami FL 33172  
**Phone Number:** (305) 553-2441  
**Capacity:** 30  
**Owner/Director/Staff Responsible:** Maria Santayana

## Inspection Information

**Type:** Renewal  
**Date:** 02/10/2021  
**Arrival/Departure Time:** 11:39 AM to 3:20 PM  
**Staff Present:** 5  
**Children Present:** 20  
**Onsite Visit:** Yes  
**[School Readiness Inspection]**

### GENERAL REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S. &amp; CCF Handbook Section, 2.1</td>
<td>Compliance</td>
</tr>
<tr>
<td>02. Minimum Age Requirements CCF Handbook, Section 2.2 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>03. Ratio Sufficient CCF Handbook, Section 2.3 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>Compliance Comments</td>
<td></td>
</tr>
<tr>
<td>Ratio:</td>
<td></td>
</tr>
<tr>
<td>5 : 2 - 0 to 2 years old</td>
<td></td>
</tr>
<tr>
<td>15 : 2 - 3 to 5 years old</td>
<td></td>
</tr>
<tr>
<td>Total = 20 : 4 + 1 + 2 therapists.</td>
<td></td>
</tr>
<tr>
<td>04. Supervision CCF Handbook, Section 2.4 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>05. Transportation CCF Handbook, Section 2.5 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Not Applicable Comments</td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Not Applicable Comments</td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Not Applicable Comments</td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Not Applicable Comments</td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>09. Planned Activities CCF Handbook, Section 2.6 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>10. Field Trip Permission CCF Handbook, Section 2.7 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>Not Applicable Comments</td>
<td></td>
</tr>
<tr>
<td>No field trips.</td>
<td></td>
</tr>
</tbody>
</table>


15. Licensed Capacity CCF Handbook, Section 3.4 [SR] Compliance

16. Indoor Floor Space CCF Handbook, Section 3.4 [SR] Compliance

17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5 [SR] Compliance


Compliance Comments

- Last fire drill was conducted on 2/10/2021.
- One fire drill using an alternate evacuation route was done on 2/10/2021.
- One fire drill during napping/sleeping times was done on 2/10/2021, and
- One fire drill in the presence and at the request of the licensing authority was done on 2/10/2021.
- One emergency LOCKDOWN drill was done on 2/6/2020, and
- One emergency INCLEMENT WEATHER drill was done on 7/28/2020.

We did not see the Fire inspection report.

Fire Drill was not done with Fire Alarm system. Call the Fire Department to guide you. We will follow up on this next visit.

FOOD AND NUTRITION

24. Food Preparation Area CCF Handbook, Section 3.9 [SR] Compliance

25. Meals and Snacks CCF Handbook, Section 3.9 [SR] Compliance

26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7 Compliance

27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3 Compliance

SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10 [SR] Compliance


Non-Compliance Description
32-05 Documentation was not maintained for 12 months showing that routine inspections were conducted monthly of all supports, above and below the ground, connectors, and moving parts. CCF Handbook, Section 3.12, B Sanitation and Equipment

Comments
All playground equipment must be securely anchored, unless portable or stationary by design, in good repair, maintained in safe and sanitary condition, and placed to ensure safe use by the children. Maintenance must include inspections conducted every month of all supports above and below the ground and of all connectors and moving parts. Documentation of maintenance inspections must be maintained for 12 months.

Due Date 2/26/2021  Violation Level Class 3

TRAINING

33. Training Requirements CCF Handbook, Section 4 [SR] Compliance

34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7 Compliance

HEALTH REQUIREMENTS


36. CPR Requirements CCF Handbook, Section 4.2.4 [SR] Compliance

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 [SR] Compliance

38. Emergency Telephone Numbers CCF Handbook, Section 6.3 [SR] Noncompliance

Non-Compliance Description
38-01 The facility's posted emergency information did not include the following: [ directions to the facility; including major intersections and local landmarks ]. CCF Handbook, Section 6.3, A Health Requirements

Comments
Emergency service telephone numbers must be posted on or near all telephones, including 911, ambulance, fire, police, poison control center, Florida Abuse Hotline, and the county public health department. Additionally, the address and directions to the facility must be posted with descriptions of major intersections and local landmarks.

Due Date 2/26/2021  Violation Level Class 3

<table>
<thead>
<tr>
<th>Paragraph</th>
<th>Compliance/Noncompliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>40. Medication CCF Handbook, Section 6.5 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>41. Immunization Records CCF Handbook, Section 7.1 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>42. Student Health and Records CCF Handbook, Section 7.2 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>43. Enrollment Information CCF Handbook, Section 7.3 &amp; s. 402.3054(2), F.S. [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>44. Personnel Records CCF Handbook, Section 7.4 [SR]</td>
<td>Noncompliance</td>
</tr>
<tr>
<td>45. Background Screening Documents CCF Handbook, Section 7.4.1 [SR]</td>
<td>Noncompliance</td>
</tr>
</tbody>
</table>

**RECORD KEEPING**

**Compliance Comments**


**Compliance Comments**

See the Supplemental page for children names.

**Compliance Comments**

See the Supplemental page for children names.

**Non-Compliance Description**

44-03 The child care personnel record did not include a signed statement regarding any work in a center that had been subject to negative licensing action or the subject of disciplinary action while employed. s.402.3055(1)(b), F.S. and Section 7.4, A Record Keeping

**Comments**

A complete employment application with the required statement pursuant to Section 402.3055(1)(b), F.S.

**Due Date** 2/26/2021  
**Violation Level** Class 3

**Non-Compliance Description**

44-04 The personnel/volunteer (ten hours or more per month) record did not include a CF-FSP 5337 Child Abuse and Neglect Reporting Requirements form signed annually. CCF Handbook, Section 7.4, C Record Keeping

**Comments**

CF-FSP Form 5337, Child Abuse & Neglect Reporting Requirements, which is incorporated by reference in 65C-22.001(7)(l), F.A.C., must be signed on or before hire date and annually thereafter by all child care personnel.

**Due Date** 2/26/2021  
**Violation Level** Class 3

**Non-Compliance Description**

45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1.C Record Keeping

**Comments**

A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individual's eligibility for a provisional hire status must be in the personnel file.

**Due Date** 2/26/2021  
**Violation Level** Class 2
Non-Compliance Description
45-04 An employment history verification was not documented and on file. CCF Handbook, Section 5.1, D Record Keeping

Comments
The employer/owner/operator must conduct employment history checks, including documented attempts to contact each employer that employed the individual within the preceding five years, and documentation of the findings. Documentation must include the applicants job title and description of his/her regular duties, confirmation of employment dates, and level of job performance. The employer/owner/operator must make at least three attempts to obtain employment history information. Failed attempts to obtain employment history must be documented in the personnel file and include date, time, and the reason the information was not obtained.

Due Date 2/26/2021
Violation Level Class 3

Non-Compliance Description
45-06 The Child Care Attestation of Good Moral Character was not completed at the time of initial screening or upon change in employers. CCF Handbook, Section 7.4.1, B Record Keeping

Comments
CF Form 1649A, Child Care Attestation of Good Moral Character, which is incorporated by reference in 65C-22.001(7)(a), F.A.C., must be completed for all child care personnel at the time of initial screening or upon change in employers. CF Form 1649A may be obtained from the Departments website at www.myflfamilies.com/childcare.

Due Date 2/26/2021
Violation Level Class 3

46. Daily Attendance CCF Handbook, Section 7.5 [SR]
Compliance

ENFORCEMENT

47. Access/Child Safety CCF Handbook, Section 8 [SR]
Compliance

SCHOOL READINESS

48. Group Size [SR]
Compliance
SUPPLEMENTAL INSPECTION SHEET

Comments:

Enzo Alvarez-Ponce - Distracted Adult

Emilie Galindo Rayo - Immunization expired 12/23/20, Flu

Isreal portillo - Flu, Distracted Adult

Jezebel Wild - Immunization expired 1/15/21, Distracted Adult

Jeancarlos darder - Flu 9/8/2019

Moises galindo rayo - Immunization 12/15/20

Samantha santana Rodriguez - Immunization expired 11/30/20


Sebastian Pinal - Flu 8/2019, distracted adults 7/2019

Martina Ramirez - 10-Hours Annual in-service training, FBI Clearinghouse result 5/17/2016. Needs resubmission to generate a new result. All screenings must be from 7/1/2016 to be accepted.

Constancia Cruz - Child Abuse and neglect report, Attestation of Good Moral character

Katia Figueredo - Child Abuse and Neglect, Attestation of Good Moral Character, FBI Clearinghouse screening result.

Maria Hernandez - FBI Clearinghouse result, Child Abuse and Neglect report, Attestaion of Good Moral Character, Employee Supplemental Statement, Employment History Check form

Maria Santayana - witness the Attestation of Good Moral Character

Provide Expulsion Policy for termination of care.

Include Direction to the facility in your emergency phone numbers.

Clearinghouse Renewals:

Below is a link to the most current list of instructions and contacts for all States.

https://childcareta.acf.hhs.gov/resource/child-care-subsidy-criminal-background-check-contact-list-0

Call our District Legal Office at 305-377-5500 OR 786-257-5321

email for public records request from info@fogwatch.org

Call our Downtown Office at 786-257-5207; Fax: 305-377-7424; Address: 401 NW 2 Ave N-314, Miami, FL 33128

Call Screening at 888-352-2849 OR 786-257-5090/ 5216/ 5329(local office); Email: DCFBackgroundScreening.Com;

Call Training at 888-352-2842

Call Miami Dade College at 305-237-2161; 0986; 2163 ; 2875; 2678; 2946 and Fax at 305-237-2370. Email: www.MDC.Edu/CE/kendall

Call Early Learning Coalition at305-646-7220 ext. 2461 info@elcmdm.org

Call Food Program at 850-245-4323; Fax: 850-414-1622; Floridahealth.gov/ccfp

Call Health Dept. Epidemiology at 305-499-2067 OR 305-470-5660; Environmental Health at 305-623-3500
Counselor Comments

This facility is trying to go through a change of ownership. An application is requested from the new owner.

The Department will continue to email the licensure renewal notification/packets at least 90 days prior to your license expiration date and will include an INVOICE for licensing renewal fee and instructions.

The License Renewal Packet and supporting documents must be returned to the local regional licensing office at least 45 days prior to the license expiration date to [insert address].

The licensing INVOICE and RENEWAL FEE payment however, must be sent to the Child Care Regulation Office in Tallahassee for processing and tracking.

Invoice and payment must be sent to:

Department of Children and Families
Office of Child Care Regulation
P.O. Box 2460
Tallahassee, Florida 32316

If you have any questions about this new process, please contact your counselor or local regional licensing office for guidance at [786-877-0236 or 786-257-5207].

Your attention to this matter will ensure your licensing renewal fee is submitted to the correct location in a timely manner to avoid any delay or lapse in your license.

Please remember that your renewal application to operate a child care facility, family day care home, or large family child care home must be received by the local regional office at least 45 days prior to the expiration date of the current license to avoid administrative action.

Trauma-Informed Care for Child Care Program Directors

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the following courses: Online 5-hour DCF Trauma-Informed Care for Child Care Professionals and Instructor-led 40-hour DCF Trauma-Informed Care for Child Care Program Directors. To learn more about these courses, go to https://www.myffamilies.com/service-programs/child-care. You may also contact your local Training Coordinator for Circuit 11 - Sam Ore (305) 237-2678, or the Child Care Training Information Center toll-free at 1-888-352-2842. Scholarships are available through T.E.A.C.H. toll-free 1-877-FL TEACH (358-3224).

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about OUTDOOR PLAY AREA FALL/USE ZONE (6 Feet) and ground covering.

> Per the new Facility Handbook, the requirement is: Permanent or stationary playground equipment must have a fall/use zone that extends a minimum of 6 feet in all directions from the perimeter of the equipment. All types of ground cover must be maintained to provide resilience and reduce the incidence of injuries to children in the event of falls.

> I suggest you please share following with staff for them to provide TA to providers and follow up accordingly.

> 1. A licensed child care provider whose outdoor play area(s) was approved by the Department prior to January 1, 2020 and does not provide/meet the 6-feet fall/use zone requirement around equipment then, must submit written notification to the department (your licensing counselor).

> 2. The written notification must include:

> a. photographs of the outdoor play area(s) and equipment,

> b. current fall/use zone materials and sizes,

> c. a schematic/layout of the play area(s) and equipment, and

> d. submitted on or by April 1, 2020 notifying the department of intentions to continue to operate using the prior approved play area.
> 3. The documentation must be in the licensing file, and region licensing office should written notify the child care provider as
acknowledgement of receipt of the documentation.
> 4. The provider's notification will only allow for continued usage as the play area(s) and equipment is currently set up.
> 5. If any permanent or stationary playground equipment is moved or replaced, then the 6-feet of Fall/Use Zone must be
provided.
### Child Care Facility Information
- **Name:** Mini World Learning Center
- **ID Number:** C11MD1601
- **Address:** 9628 Fontainebleau Blvd Miami FL 33172
- **Phone Number:** (305) 553-2441
- **Capacity:** 30
- **Owner/Director/Staff Responsible:** Maria Santayana

### Inspection Information
- **Type:** Routine
- **Date:** 06/07/2021
- **Arrival/Departure Time:** 12:46 PM to 4:30 PM
- **Staff Present:** 6
- **Children Present:** 25
- **Onsite Visit:** Yes
- **School Readiness Inspection**

---

#### INSPECTION CHECKLIST

### GENERAL REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S. &amp; CCF Handbook Section, 2.1</td>
<td>Compliance</td>
</tr>
<tr>
<td>02. Minimum Age Requirements CCF Handbook, Section 2.2 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>03. Ratio Sufficient CCF Handbook, Section 2.3 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td><strong>Ratio Comments</strong></td>
<td></td>
</tr>
<tr>
<td>16 : 1 - 3 and 4 years old</td>
<td></td>
</tr>
<tr>
<td>9 : 2 -0 and 1</td>
<td></td>
</tr>
<tr>
<td>Total = 25 : 3 + 3</td>
<td></td>
</tr>
<tr>
<td>04. Supervision CCF Handbook, Section 2.4 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>05. Transportation CCF Handbook, Section 2.5 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Not Applicable Comments</strong></td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Not Applicable Comments</strong></td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Not Applicable Comments</strong></td>
<td></td>
</tr>
<tr>
<td>No children are being transported at this time.</td>
<td></td>
</tr>
<tr>
<td>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5 [SR]</td>
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</tr>
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<td></td>
</tr>
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</tr>
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<td>09. Planned Activities CCF Handbook, Section 2.6 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>10. Field Trip Permission CCF Handbook, Section 2.7 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td><strong>Not Applicable Comments</strong></td>
<td></td>
</tr>
<tr>
<td>No field trips.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
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</tr>
<tr>
<td>15.</td>
<td>Licensed Capacity CCF Handbook, Section 3.4 [SR]</td>
</tr>
<tr>
<td>16.</td>
<td>Indoor Floor Space CCF Handbook, Section 3.4 [SR]</td>
</tr>
<tr>
<td>17.</td>
<td>Outdoor Play Area/Fencing CCF Handbook, Section 3.5 [SR]</td>
</tr>
</tbody>
</table>

**Compliance Comments**

- Last fire drill was conducted on [2/17/2021].
- One fire drill using an alternate evacuation route was done on [7/24/2020].
- One fire drill during napping/sleeping times was done on [2/17/2021], and
- One fire drill in the presence and at the request of the licensing authority was done on [2/10/2021].
- One emergency LOCKDOWN drill was done on [12/1/2020], and
- One emergency INCLEMENT WEATHER drill was done on [7/28/2020].
- Approved Fire Inspection 3/12/2021.
- Fire Extinguisher is 9/2020.
- Do two Fire Drills in the month of June as you are missing drills for March, April and May.

**FOOD AND NUTRITION**

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>24.</td>
<td>Food Preparation Area CCF Handbook, Section 3.9 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>25.</td>
<td>Meals and Snacks CCF Handbook, Section 3.9 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>26.</td>
<td>Meal and Snack Menus CCF Handbook, Section 3.9.3 &amp; Section 7</td>
<td>Compliance</td>
</tr>
</tbody>
</table>
27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3

28. Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9 [SR]

SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10 [SR]

30. Diapering CCF Handbook, Section 3.10 [SR]

31. Indoor Equipment CCF Handbook, Section 3.11 [SR]

32. Outdoor Equipment CCF Handbook, Section 3.12 [SR]

TRAINING

33. Training Requirements CCF Handbook, Section 4 [SR]

34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7

HEALTH REQUIREMENTS

35. Communicable Disease Control CCF Handbook, Section 6.1 [SR]

36. CPR Requirements CCF Handbook, Section 4.2.4 [SR]

37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 [SR]

38. Emergency Telephone Numbers CCF Handbook, Section 6.3 [SR]

39. Accident/ Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4 [SR]

40. Medication CCF Handbook, Section 6.5 [SR]

RECORD KEEPING

41. Immunization Records CCF Handbook, Section 7.1 [SR]

Compliance Comments

See the Supplemental Statement for children names.

(18 of 25) children's enrollment/health records were reviewed for compliance. Files reviewed: FSC read 18 children files or letters (A V).

42. Student Health and Records CCF Handbook, Section 7.2 [SR]

43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. [SR]

Compliance Comments

See the Supplemental Statement for children names.
### 44. Personnel Records CCF Handbook, Section 7.4 [SR]

<table>
<thead>
<tr>
<th>Non-Compliance Description</th>
<th>Noncompliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>44-04 The personnel/volunteer (ten hours or more per month) record did not include a CF-FSP 5337 Child Abuse and Neglect Reporting Requirements form signed annually. CCF Handbook, Section 7.4, C Record Keeping</td>
<td></td>
</tr>
</tbody>
</table>

**Comments**

CF-FSP Form 5337, Child Abuse & Neglect Reporting Requirements, which is incorporated by reference in 65C-22.001(7)(l), F.A.C., must be signed on or before hire date and annually thereafter by all child care personnel.

All 4 child care personnel records in the system were reviewed of which 2 were updated for compliance. Three new personnel were hired since the last inspection as per the director.

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Violation Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/7/2021</td>
<td>Class 3</td>
</tr>
</tbody>
</table>

### 45. Background Screening Documents CCF Handbook, Section 7.4.1 [SR]

<table>
<thead>
<tr>
<th>Non-Compliance Description</th>
<th>Noncompliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1, C Record Keeping</td>
<td></td>
</tr>
</tbody>
</table>

**Comments**

A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individuals eligibility for a provisional hire status must be in the personnel file.

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Violation Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/21/2021</td>
<td>Class 2</td>
</tr>
</tbody>
</table>

### 46. Daily Attendance CCF Handbook, Section 7.5 [SR]

**Compliance**

**ENFORCEMENT**

### 47. Access/Child Safety CCF Handbook, Section 8 [SR]

**Compliance**

**SCHOOL READINESS**

### 48. Group Size [SR]

**Compliance**
SUPPLEMENTAL INSPECTION SHEET

Comments:

Aaron Hernandez - Influenza and Distracted Adult brochure
Annette Hernandez Guittard - Distracted Adults
Aiden Hernandez - Immunization expired 6/5/2021, Distracted Adults
Augelina Rodriguez - Distracted Adults
Andres Tevar Carabante - Immunization expired 5/30/2021, Influenza brochure and distracted adult
Aiden Rodriguez Gonzalez - Distracted adult
Britney Conyedo - Influenza and distracted adults
Brihanna Conyedo - Influenza brochure and distracted adult
Brisa Feijoo Suescun - Distracted adult
Caleb Sanchez - Health physical record was incomplete. need dr. signature on it
Enzo Alvarez Ponce - Influenza and distracted adult brochure
Elijah Lopez - Distracted adult
Francys Romero - Influenza and distracted adult brochure
Emma Di Benedetto - influenza and distracted adult
Constancia Cruz - FBI Clearinghouse screening result is awaiting Privacy review. Sub 1/24/2019 and retention of 1/8/2024.

Clearinghouse Renewals:

Below is a link to the most current list of instructions and contacts for all States.
https://childcareta.acf.hhs.gov/resource/child-care-subsidy-criminal-background-check-contact-list-0
Call our District Legal Office at 305-377-5500 OR 786-257-5321
email for public records request from info@fogwatch.org
Call our Downtown Office at 786-257-5207; Fax: 305-377-7424; Address: 401 NW 2 Ave N-314, Miami, FL 33128
Call Screening at 888-352-2849 OR 786-257-5090/ 5216/ 5329(local office); Email: DCFBackgroundScreening.Com;
Call Training at 888-352-2842
Call Miami Dade College at 305-237-2161; 0986; 2163 ; 2875; 2678; 2946 and Fax at 305-237-2370. Email: www.MDC.Edu/CE/kendall
Call Early Learning Coalition at305-646-7220 ext. 2461 info@elcmdm.org
Call Food Program at 850-245-4323; Fax: 850-414-1622; Floridahealth.gov/ccfp
Call Health Dept. Epidemiology at 305-499-2067 OR 305-470-5660; Environmental Health at 305-623-3500
Call my Supervisor at 786-423-3426; Email: Laurie.Joasil@MyFLFamilies.Com
Counselor Comments

The Department will continue to email the licensure renewal notification/packets at least 90 days prior to your license expiration date and will include an INVOICE for licensing renewal fee and instructions.

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Please remember that your renewal application to operate a child care facility, family day care home, or large family child care home must be received by the local regional office at least 45 days prior to the expiration date of the current license to avoid administrative action.

TRAINING:

The Department issued an EO allowing a six-month extension allowing for the completion of competency exams. Because these exams are primarily conducted on local college campuses, which have limited availability, we are extending the deadline for completion of competency exams to May 3, 2021. Continue to work with providers on this requirement to ensure a non-compliance will not be issued.

The Office of Child Care Regulation has also extended the ability to allow for completion of online courses beyond the 45-day requirement. For those students who enrolled in an online class as of Jan. 28, 2020, and later, they will be allowed additional time to complete the course. The course will also be left open so that the student can go back and review the materials prior to taking the competency exam.
CONTACT INFORMATION: If you have any questions or need clarification regarding this guidance, please contact the Child Care Training Information Center at 888-352-2842.

FALL ZONE/PLAYGROUND

The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Child Care Standards, Chapter 65C-22.008, .009, and .010, Florida Administrative Code. The new rule language became effective on June 12, 2019. Please be advised that your program will be monitored using the new standards during your next licensing routine or renewal inspection whichever inspection type is due next based on your license expiration date. Within the next 90 days please assess the program's fall/use zone in accordance with Section 3.12 of the School-Age Child Care Facility Handbook which is incorporated by reference in 65C-22.008, F.A.C. and notify the local licensing office if your program meets the new 6foot requirement and if you plan on continuing as previously approved or making necessary improvements to the fall/use zone to meet this requirement. To access the new rule language visit the following link: https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-22

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Name: Mini World Learning Center  
ID Number: C11MD1601  
Address: 9628 Fontainebleau Blvd Miami FL 33172  
Phone Number: (305) 553-2441  
Capacity: 30  
Owner/Director/Staff Responsible: Jenny Blanco

### Inspection Information
Type: Reinspection  
Date: 08/31/2021  
Arrival/Departure Time: 11:00 AM to 11:25 AM  
Staff Present: 0  
Children Present: 0  
Onsite Visit: No

---

### INSPECTION CHECKLIST

<table>
<thead>
<tr>
<th>General Requirements</th>
<th>Not Monitored</th>
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</tr>
<tr>
<td>11. Child Discipline CCF Handbook, Section 2.8</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Physical Environment</th>
<th>Not Monitored</th>
</tr>
</thead>
<tbody>
<tr>
<td>12. Facility Environment CCF Handbook, Section 3.1</td>
<td></td>
</tr>
<tr>
<td>14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3</td>
<td></td>
</tr>
<tr>
<td>15. Licensed Capacity CCF Handbook, Section 3.4</td>
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<td>17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Description</td>
</tr>
<tr>
<td>---</td>
<td>------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>18</td>
<td>Bedding and Linens CCF Handbook, Section 3.6</td>
</tr>
<tr>
<td>19</td>
<td>Nap/Sleep Space Requirements CCF Handbook, Section 3.6.2</td>
</tr>
<tr>
<td>20</td>
<td>Crib Requirements CCF Handbook, Section 3.6</td>
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<tr>
<td>21</td>
<td>Restrooms and Bath Facilities CCF Handbook, Section 3.7</td>
</tr>
<tr>
<td>22</td>
<td>Operable Phone CCF Handbook, Section 3.8.1</td>
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<tr>
<td>23</td>
<td>Fire Drills &amp; Emergency Preparedness CCF Handbook, Section 3.8</td>
</tr>
<tr>
<td></td>
<td><strong>FOOD AND NUTRITION</strong></td>
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<tr>
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<td>Section 3.9.3</td>
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<td>Bottles, Breastmilk, Formula and Infant Food CCF Handbook, Section 3.9</td>
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<tr>
<td></td>
<td><strong>SANITATION AND EQUIPMENT</strong></td>
</tr>
<tr>
<td>29</td>
<td>Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10</td>
</tr>
<tr>
<td>30</td>
<td>Diapering CCF Handbook, Section 3.10</td>
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<td>31</td>
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</tr>
<tr>
<td>32</td>
<td>Outdoor Equipment CCF Handbook, Section 3.12</td>
</tr>
<tr>
<td></td>
<td><strong>TRAINING</strong></td>
</tr>
<tr>
<td>33</td>
<td>Training Requirements CCF Handbook, Section 4</td>
</tr>
<tr>
<td>34</td>
<td>Credentialed Staff CCF Handbook, Section 4.6 &amp; 4.7</td>
</tr>
<tr>
<td></td>
<td><strong>HEALTH REQUIREMENTS</strong></td>
</tr>
<tr>
<td>35</td>
<td>Communicable Disease Control CCF Handbook, Section 6.1</td>
</tr>
<tr>
<td>36</td>
<td>CPR Requirements CCF Handbook, Section 4.2.4</td>
</tr>
<tr>
<td>37</td>
<td>First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2</td>
</tr>
</tbody>
</table>
38. Emergency Telephone Numbers CCF Handbook, Section 6.3 | Not Monitored

39. Accident/Incident Notification and Documentation CCF Handbook, Section 6.3 & 6.4 | Not Monitored

40. Medication CCF Handbook, Section 6.5 | Not Monitored

**RECORD KEEPING**

41. Immunization Records CCF Handbook, Section 7.1 | Not Monitored

42. Student Health and Records CCF Handbook, Section 7.2 | Not Monitored

43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. | Not Monitored

44. Personnel Records CCF Handbook, Section 7.4 | Not Monitored

45. Background Screening Documents CCF Handbook, Section 7.4.1 | Noncompliance

<table>
<thead>
<tr>
<th>Non-Compliance Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1, C Record Keeping</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial Screening</td>
</tr>
</tbody>
</table>

A screening must be conducted as a condition of employment. The employer/owner/operator must review each employment application to assess the relevancy of any issue uncovered by the complete background screening, including any arrest, pending criminal charge, or conviction, and must use this information in employment decisions in accordance with state laws.

A. Level 2 screening as outlined in s. 435.04, F.S., is required for all child care personnel and includes a criminal records check (both national and statewide), a sexual predator and sexual offender registry search, and child abuse and neglect history of any state in which an individual resided during the preceding 5 years. All fingerprints must be submitted and processed through the Background Screening Clearinghouse and therefore a LiveScan vendor that is Clearinghouse compatible must be used for submission of fingerprints.

**Due Date** 9/14/2021

**Violation Level** Class 2

46. Daily Attendance CCF Handbook, Section 7.5 | Not Monitored

**ENFORCEMENT**

47. Access/Child Safety CCF Handbook, Section 8 | Not Monitored

**SCHOOL READINESS**

48. Group Size | Not Monitored
SUPPLEMENTAL INSPECTION SHEET

Comments:
Constancia Cruz - FBI Clearinghouse screening result.Clearinghouse Renewals:Below is a link to the most current list of instructions and contacts for all States. https://childcareta.acf.hhs.gov/resource/child-care-subsidy-criminal-background-check-contact-list-0 Call our District Legal Office at 305-377-5500 OR 786-257-5321 email for public records request from info@fogwatch.org Call our Downtown Office at 786-257-5207; Fax: 305-377-7424; Address: 401 NW 2 Ave N-314, Miami, FL 33128 Call Screening at 888-352-2849 OR 786-257-5090/ 5216/ 5329(local office); Email: DCFBackgroundScreening.Com; Call Training at 888-352-2842Call Miami Dade College at 305-237-2161; 0986; 2163 ; 2875; 2678; 2946 and Fax at 305-237-2370. Email: www.MDC.Edu/CE/kendall Call Early Learning Coalition at 305-646-7220 ext. 2461 info@elcmdm.orgCall Food Program at 850-245-4323; Fax: 850-414-1622; Floridahealth.gov/ccfpCall Health Dept. Epidemiology at 305-499-2067 OR 305-470-5660; Environmental Health at 305-623-3500Call my Supervisor at 786-423-3436; Email: Laurie.Joasil@MyFLFamilies.Com; Call my Cell no. at 786-877-0236; Email: Patricia.Ononujlgwe@MYFLFamilies.ComState Website: MyFlorida.Com/Childcare OR MyFLFamilies.Com/Childcare
Counselor Comments
Insert in inspections: Counselor comments or Supplemental Page: The Department will continue to email the licensure renewal notification/packets at least 90 days prior to your license expiration date and will include an INVOICE for licensing renewal fee and instructions. The License Renewal Packet and supporting documents must be returned to the local regional licensing office at least 45 days prior to the license expiration date to [insert address]. The licensing INVOICE and RENEWAL FEE payment however, must be sent to the Child Care Regulation Office in Tallahassee for processing and tracking. Invoice and payment must be sent to: Department of Children and Families Office of Child Care Regulation P.O. Box 2460 Tallahassee, Florida 32316. If you have any questions about this new process, please contact your counselor or local regional licensing office for guidance at 786-877-0236 or 786-257-5207. Your attention to this matter will ensure your licensing renewal fee is submitted to the correct location in a timely manner to avoid any delay or lapse in your license. Please remember that your renewal application to operate a child care facility, family day care home, or large family child care home must be received by the local regional office at least 45 days prior to the expiration date of the current license to avoid administrative action.

TRAINING: The Department issued an EO allowing a six-month extension allowing for the completion of competency exams. Because these exams are primarily conducted on local college campuses, which have limited availability, we are extending the deadline for completion of competency exams to May 3, 2021. Continue to work with providers on this requirement to ensure a non-compliance will not be issued. The Office of Child Care Regulation has also extended the ability to allow for completion of online courses beyond the 45-day requirement. For those students who enrolled in an online class as of Jan. 28, 2020, and later, they will be allowed additional time to complete the course. The course will also be left open so that the student can go back and review the materials prior to taking the competency exam.

CONTACT INFORMATION: If you have any questions or need clarification regarding this guidance, please contact the Child Care Training Information Center at 888-352-2842. FALL ZONE/PLAYGROUND The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Child Care Standards, Chapter 65C-22.008, .009, and .010, Florida Administrative Code. The new rule language became effective on June 12, 2019. Please be advised that your program will be monitored using the new standards during your next licensing routine or renewal inspection whichever inspection type is due next based on your license expiration date. Within the next 90 days please assess the program's fall/use zone in accordance with Section 3.12 of the School-Age Child Care Facility Handbook which is incorporated by reference in 65C-22.008, F.A.C. and notify the local licensing office if your program meets the new 6-foot requirement and if you plan on continuing as previously approved or making necessary improvements to the fall/use zone to meet this requirement. To access the new rule language visit the following link: https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-22 Trauma-Informed Care for Child Care Program Directors

The Department of Children and Families Office of Child Care Regulation is offering a new instructor-led course. Trauma-Informed Care for Child Care Program Directors. The goal of the course is to assist child care programs in implementing trauma-informed care for the families they serve. The course can be used to meet the Florida Director Credential Renewal requirements. To access this course, go to the http://www.myflfamilies.com/service-programs/child-care/ and select Training and Credentialing. The Department of Children and Families in partnership with the Office of Early Learning is launching the Trauma Endorsement in July 2019. To earn the endorsement, you must have an active Director Credential and successfully complete the following courses:

- Online 5-hour DCF Trauma-Informed Care for Child Care Professionals and Instructor-led 40-hour DCF Trauma-Informed Care for Child Care Program Directors. To learn more about these courses, go to https://www.myflfamilies.com/service-programs/child-care. You may also contact your local Training Coordinator for Circuit 11 - Sam Ore (305) 237-2678, or the Child Care Training Information Center toll-free at 1-888-352-2842. Scholarships are available through T.E.A.C.H. toll-free 1-877-FL TEACH (358-3224). The Department of Children and Families, Office of Child Care Regulation has completed the rule promulgation process for Child Care Standards, Chapter 65C-22.001, Florida Administrative Code (F.A.C.). The new rule language became effective on January 29, 2020. Please be advised that your program will be monitored using the new standards during your next licensing inspection (routine/abbreviated or renewal) whichever inspection type is due next based on your license expiration date. By April 1, 2020 please assess the program's fall/use zone in accordance with Section 3.12 of the Child Care Facility Handbook and notify the local licensing office if your program plans to continue as previously approved regarding the fall/use zone for the outdoor play area. To access the new rule language visit the following link: https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-22

Hi Sups, let's try this again - Please note that the TA statement requires providers to notify the Department (local licensing) about OUTDOOR PLAY AREA FALL/USE ZONE (6 Feet) and ground covering. > > Per the new Facility Handbook, the requirement is: Permanent or stationary playground equipment must have a fall/use zone that extends a minimum of 6 feet in all directions from the perimeter of the equipment. All types of ground cover must be maintained to provide resilience and reduce the incidence of injuries to children in the event of falls. > > I suggest you please share following with staff for them to provide TA to providers and follow up accordingly. > > 1. A licensed child care provider whose outdoor play area(s) was approved by the Department prior to January 1, 2020 and does not provide/meet the 6-feet fall/use zone requirement around equipment then, must submit written notification to the department (your licensing counselor). > > 2. The written notification must include: > a. photographs of the outdoor play area(s) and equipment, > b. current fall/use zone materials and sizes, > c. a schematic/layout of the play area(s) and equipment, and > d. submitted on or by April 1, 2020 notifying the department of intentions to continue to operate using the prior approved play area. > > 3. The documentation must be in the licensing file, and region licensing office should written notify the child care provider as acknowledgement of receipt of the documentation. > > 4. The provider's notification will only allow for continued usage as the play area(s) and equipment is currently set up. > > 5. If any permanent or stationary playground equipment is moved or replaced, then the 6-feet of Fall/Use Zone must be provided.

Owner/Director/Staff Responsible Comments
N/A
# Inspection Checklist

## Child Care Facility Information
- **Name:** Mini World Learning Center
- **ID Number:** C11MD1601
- **Address:** 9628 Fontainebleau Blvd Miami FL 33172
- **Phone Number:** (305) 553-2441
- **Capacity:** 30
- **Owner/Director/Staff Responsible:** Jenny Blanco

## Inspection Information
- **Type:** Routine
- **Date:** 10/25/2021
- **Arrival/Departure Time:** 2:36 PM to 5:30 PM
- **Staff Present:** 6
- **Children Present:** 29
- **Onsite Visit:** Yes

### School Readiness Inspection

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Compliance/Noncompliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. License Displayed/Citation Posted/Advertising</td>
<td>Compliance</td>
</tr>
<tr>
<td>s.402.3125(1)(a), F.S. &amp; CCF Handbook Section, 2.1</td>
<td></td>
</tr>
<tr>
<td>02. Minimum Age Requirements</td>
<td>Compliance</td>
</tr>
<tr>
<td>CCF Handbook, Section 2.2 [SR]</td>
<td></td>
</tr>
<tr>
<td>03. Ratio Sufficient CCF Handbook, Section 2.3 [SR]</td>
<td>Noncompliance</td>
</tr>
<tr>
<td>Non-Compliance Description</td>
<td></td>
</tr>
<tr>
<td>Comments</td>
<td></td>
</tr>
<tr>
<td>The staff-to-child ratio, as established in Section 402.305(4), F.S., is based on primary responsibility for the direct supervision of children and applies at all times while children are in care.</td>
<td></td>
</tr>
<tr>
<td>Mixed Age Groups</td>
<td></td>
</tr>
<tr>
<td>A. In groups of mixed age ranges, where children under one year of age are included, one child care personnel must be responsible for no more than four children of any age group, at all times.</td>
<td></td>
</tr>
<tr>
<td>B. In groups of mixed age ranges, where children one year of age but under two years of age are included, one child care personnel must be responsible for no more than six children of any age group, at all times.</td>
<td></td>
</tr>
<tr>
<td>Another Ratio at 6:20pm:</td>
<td></td>
</tr>
<tr>
<td>7 : 4 - Infant to 5 years old.</td>
<td></td>
</tr>
<tr>
<td>Due Date</td>
<td>Completed at time of inspection</td>
</tr>
<tr>
<td>Violation Level</td>
<td>Class 2</td>
</tr>
<tr>
<td>04. Supervision CCF Handbook, Section 2.4 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>05. Transportation CCF Handbook, Section 2.5 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>06. Driver's License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>07. Vehicle Insurance and Inspection CCF Handbook, Section 2.5.4 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5 [SR]</td>
<td>Not Applicable</td>
</tr>
<tr>
<td>09. Planned Activities CCF Handbook, Section 2.6 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>10. Field Trip Permission CCF Handbook, Section 2.7 [SR]</td>
<td>Not Applicable</td>
</tr>
</tbody>
</table>

**PHYSICAL ENVIRONMENT**


**Non-Compliance Description**
12-02 An area(s) of the facility was observed to not be in good repair. CCF Handbook, Section 3.1, A Physical Environment

**Comments**
All child care facilities must be clean, in good repair, free from health and safety hazards and from evidence of, or presence of, vermin infestation. Indoor play areas must be inspected daily for basic health and safety and documented on a daily inspection log. Outdoor play areas must be inspected daily for basic health and safety. Any problems must be corrected before the play area is used by children. Documentation of the indoor play area inspection must be maintained for 12 months.

**Due Date** 11/22/2021  
**Violation Level** Class 3


15. Licensed Capacity CCF Handbook, Section 3.4 [SR] | Compliance

16. Indoor Floor Space CCF Handbook, Section 3.4 [SR] | Compliance

17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5 [SR] | Compliance


**FOOD AND NUTRITION**

24. Food Preparation Area CCF Handbook, Section 3.9 [SR] | Compliance

25. Meals and Snacks CCF Handbook, Section 3.9 [SR] | Compliance

26. Meal and Snack Menus CCF Handbook, Section 3.9.3 & Section 7 | Compliance

27. Catered Food and Food Provided by Outside Sources CCF Handbook, Section 7 & Section 3.9.3 | Compliance

Non-Compliance Description
28-02 Bottles and/or sippy cups brought from home were not labeled with children’s first and last name. CCF Handbook, Section 3.9.5, B Food and Nutrition

Comments
Bottles and sippy cups brought from home shall be individually labeled with the child’s first and last name and shall be returned to the custodial parent or legal guardian daily. Provider labelled the bottles on site.

Due Date: Completed at time of inspection  
Violation Level: Class 3

SANITATION AND EQUIPMENT

29. Health and Sanitation CCF Handbook, Section 3.6, 3.9, and 3.10 [SR]  Compliance


TRAINING

33. Training Requirements CCF Handbook, Section 4 [SR]  Noncompliance

Non-Compliance Description
33-03 The facility did not have documentation to show child care personnel had begun the introductory training within 90 days of employment in the child care industry. CCF Handbook, Section 4.5 Training

Comments
Beginning Training

Child care personnel including volunteers who work 10 hours or more per month must begin training within 90 days of employment in the child care industry and successfully complete Departments training within 12 months from the date training begins. Training taken prior to employment in the child care industry does not constitute begin training. The begin training timeframes begin at the time of employment in the child care industry in any licensed Florida child care facility. This may be accomplished by classroom attendance in a Department-approved training course, acquiring an educational exemption from a Department-approved training course, beginning a Department-approved online child care training course, or by receiving results from a Department-approved competency examination. The child care program is responsible for obtaining training documentation from child care personnel.

Due Date: 11/22/2021  
Violation Level: Class 3

Non-Compliance Description
33-09 The facility did not have documented proof that all child care personnel were trained and knowledgeable within 30 days of date of hire in [the use of fire extinguishers]. CCF Handbook, Section 4.2.3 and 4.2.5 Training

Comments
Fire Extinguisher Training

All child care personnel shall be trained in the use and operation of a fire extinguisher, at each facility they are employed, within 30 days of date of hire. The facility must maintain documentation that all child care personnel have completed training.

Due Date: 11/22/2021  
Violation Level: Class 3

34. Credentialed Staff CCF Handbook, Section 4.6 & 4.7  Compliance
## HEALTH REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Compliance</th>
</tr>
</thead>
<tbody>
<tr>
<td>36. CPR Requirements CCF Handbook, Section 4.2.4 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>37. First Aid Requirements CCF Handbook, Section 4.2.4 and 6.2 [SR]</td>
<td>Compliance</td>
</tr>
<tr>
<td>38. Emergency Telephone Numbers CCF Handbook, Section 6.3 [SR]</td>
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<tr>
<td>40. Medication CCF Handbook, Section 6.5 [SR]</td>
<td>Compliance</td>
</tr>
</tbody>
</table>

## RECORD KEEPING

### 41. Immunization Records CCF Handbook, Section 7.1 [SR]

**Non-Compliance Description**

41-02 The Florida Certificate of Immunization was not acceptable in that: [The form was not current (expired)]. CCF Handbook, Section 7.1 Record Keeping

**Comments**

The child care facility is responsible for obtaining for each child in care a current, complete and properly executed Florida Certificate of Immunization form Part A-1, B, or C, DH 680, which is incorporated by reference in 65C-22.001(7)(o), F.A.C., or the Religious Exemption from Immunization form, DH 681, which is incorporated by reference in 65C-22.001(7)(p), F.A.C., from the custodial parent or legal guardian. DH Form 680 and DH Form 681 may be obtained from the local county health department. Specific immunization requirements are included and detailed in the most current edition of the Immunization Guidelines-Florida Schools, Child Care Facilities and Family Day Care Homes as promulgated by the Florida Department of Health.

**Due Date** 11/22/2021  
**Violation Level** Class 3

### 42. Student Health and Records CCF Handbook, Section 7.2 [SR]

**Non-Compliance Description**

42-02 The Student Health Examination or equivalent health statement was not acceptable in that: [The health statement was completed by an unauthorized professional]. CCF Handbook, Section 7.2 Record Keeping

**Comments**

The child care facility is responsible for obtaining for each child in care a current, complete and properly executed Florida Certificate of Immunization form Part A-1, B, or C, DH 680, which is incorporated by reference in 65C-22.001(7)(o), F.A.C., or the Religious Exemption from Immunization form, DH 681, which is incorporated by reference in 65C-22.001(7)(p), F.A.C., from the custodial parent or legal guardian. DH Form 680 and DH Form 681 may be obtained from the local county health department. Specific immunization requirements are included and detailed in the most current edition of the Immunization Guidelines-Florida Schools, Child Care Facilities and Family Day Care Homes as promulgated by the Florida Department of Health. professionals that indicate the results of the components of the Student Health Examination form are included in the health examination.

**Due Date** 11/22/2021  
**Violation Level** Class 3

### 43. Enrollment Information CCF Handbook, Section 7.3 & s. 402.3054(2), F.S. [SR]

**Non-Compliance**
Non-Compliance Description
43-02 The facility did not have a fully-completed enrollment form (CF-FSP Form 5219) or equivalent form for the child(ren) in care. CCF Handbook, Section 7.3 Record Keeping

Comments
The facility operator shall obtain enrollment information from the child's custodial parent or legal guardian prior to accepting a child in care. This information shall be documented on CF-FSP Form 5219, Child Care Application for Enrollment, which is incorporated by reference in 65C-22.001(7)(f), F.A.C., or an equivalent form that contains all the information required by the Department on CF-FSP Form 5219. CF-FSP Form 5219 may be obtained from the licensing authority or on the Department's website at www.myflfamilies.com/childcare.

Due Date 11/22/2021
Violation Level Class 3

Non-Compliance Description
43-06 The facility did not maintain documentation that the parent(s) or legal guardian(s) of each child were provided information detailing the causes, symptoms, and transmission of the influenza virus annually during the months of August through September in that year. CCF Handbook, Section 7.3, C.4. Record Keeping

Comments
Annually, during the months of August and September, the child care facility must provide parents/guardians of children enrolled in the facility with information detailing the causes, symptoms, and transmission of the influenza virus. To assist providers, the Department developed a brochure, CF/PI 175-70, Influenza Virus, Guide to Parents, which is incorporated by reference in 65C-22.001(7)(n), F.A.C. and may be obtained from the Department's website at www.myflfamilies.com/childcare.

Due Date 11/22/2021
Violation Level Class 3

Non-Compliance Description
43-10 The facility did not maintain documentation that the parent(s) or legal guardian(s) of each child were provided information regarding the potential for distracted adults to fail to drop off a child and leave them in the car annually during the months of April and September in that year. CCF Handbook, Section 7.3, C.5. Record Keeping

Comments
Annually, in the months of April and September, the child care facility must provide parents/guardians of the children enrolled in the facility with information regarding the potential for distracted adults to fail to drop off a child at the facility and instead leave them in the adults' vehicle upon arrival at the adults' destination. CF/PI 175-12, brochure, which is incorporated by reference in 65C-22.001(7)(x), F.A.C. and may be obtained from the Department's website at www.myflfamilies.com.

Due Date 11/22/2021
Violation Level Class 3

44. Personnel Records CCF Handbook, Section 7.4 [SR] Noncompliance

Non-Compliance Description
44-03 The child care personnel record did not include a signed statement regarding any work in a center that had been subject to negative licensing action or the subject of disciplinary action while employed. s.402.3055(1)(b), F.S. and Section 7.4, A Record Keeping

Comments
A complete employment application with the required statement pursuant to Section 402.3055(1)(b), F.S.

Due Date 11/22/2021
Violation Level Class 3
### Non-Compliance Description

**44-04** The personnel/volunteer (ten hours or more per month) record did not include a CF-FSP 5337 Child Abuse and Neglect Reporting Requirements form signed annually. CCF Handbook, Section 7.4, C Record Keeping

**Comments**

CF-FSP Form 5337, Child Abuse & Neglect Reporting Requirements, which is incorporated by reference in 65C-22.001(7)(l), F.A.C., must be signed on or before hire date and annually thereafter by all child care personnel.

**Due Date** 11/22/2021  
**Violation Level** Class 3

### Non-Compliance Description

**44-05** A Volunteer Acknowledgement (Form CF-FSP 5217) was not on file prior to volunteering. CCF Handbook, Section 7.4, F Record Keeping

**Comments**

Prior to beginning volunteering in a child care facility, a CF-FSP 5217, Volunteer Acknowledgment which is incorporated by reference in 65C-22.001(7)(e), F.A.C., and may be obtained from the Departments website www.myflfamilies.com/childcare, must be completed and on file at the child care facility for the volunteer. Written documentation of volunteer hours must be maintained at the facility for a minimum of 12 months and available for review by the licensing authority.

**Due Date** 11/22/2021  
**Violation Level** Class 3

### 45. Background Screening Documents CCF Handbook, Section 7.4.1 [SR] Noncompliance

**Non-Compliance Description**

**45-01** A complete CF-FSP Form 5131, Background Screening and Personnel File Requirements, was not on file for all employees. CCF Handbook, Section 7.4.1, A Record Keeping

**Comments**

Prior to beginning volunteering in a child care facility, a CF-FSP 5217, Volunteer Acknowledgment which is incorporated by reference in 65C-22.001(7)(e), F.A.C., and may be obtained from the Departments website www.myflfamilies.com/childcare, must be completed and on file at the child care facility for the volunteer. Written documentation of volunteer hours must be maintained at the facility for a minimum of 12 months and available for review by the licensing authority.

**Due Date** 11/22/2021  
**Violation Level** Class 3

**Non-Compliance Description**

**45-02** Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1, C Record Keeping

**Comments**

A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individuals eligibility for a provisional hire status must be in the personnel file.

**Due Date** 11/8/2021  
**Violation Level** Class 2
**Non-Compliance Description**
45-05 Employment history check did not include all required information including applicants, job title, description of regular duties, confirmation of employment dates, and level of job performance. CCF Handbook, Section 5.1, D Record Keeping

**Comments**
The employer/owner/operator must conduct employment history checks, including documented attempts to contact each employer that employed the individual within the preceding five years, and documentation of the findings. Documentation must include the applicants job title and description of his/her regular duties, confirmation of employment dates, and level of job performance. The employer/owner/operator must make at least three attempts to obtain employment history information. Failed attempts to obtain employment history must be documented in the personnel file and include date, time, and the reason the information was not obtained.

**Due Date** 11/22/2021  
**Violation Level** Class 3

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td><strong>46. Daily Attendance CCF Handbook, Section 7.5 [SR]</strong></td>
<td>Compliance</td>
</tr>
<tr>
<td><strong>ENFORCEMENT</strong></td>
<td></td>
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<tr>
<td><strong>47. Access/Child Safety CCF Handbook, Section 8 [SR]</strong></td>
<td>Compliance</td>
</tr>
<tr>
<td><strong>SCHOOL READINESS</strong></td>
<td></td>
</tr>
<tr>
<td><strong>48. Group Size [SR]</strong></td>
<td>Compliance</td>
</tr>
</tbody>
</table>
SUPPLEMENTAL INSPECTION SHEET

Comments:

**********************************************************************************************************

**********************************************************************************************************
Clearinghouse Renewals: Below is a link to the most current list of instructions and contacts for all States. https://childcareta.acf.hhs.gov/resource/child-care-subsidy-criminal-background-check-contact-list-0

**********************************************************************************************************
Call our District Legal Office at 305-377-5500 OR 786-257-5321 email for public records request from info@fogwatch.org

Call our Downtown Office at 786-257-5207; Fax: 305-377-7424; Address: 401 NW 2 Ave N-314, Miami, FL 33128

**********************************************************************************************************
Call Screening at 888-352-2849 OR 786-257-5090/ 5216/ 5329 (local office); Email: DCFBackgroundScreening.Com; Call Training at 888-352-2842 Call Miami Dade College at 305-237-2161; 0986; 2163; 2875; 2678; 2946 and Fax at 305-237-2370. Email: www.MDC.Edu/CE/kendall Call Early Learning Coalition at 305-646-7220 ext. 2461 info@elcmdm.org Call Food Program at 850-245-4323; Fax: 850-414-1622; Floridahealth.gov/ccfp Call Health Dept. Epidemiology at 305-499-2067 OR 305-470-5660; Environmental Health at 305-623-3500.

**********************************************************************************************************
Call my Supervisor at 786-257-5209; Email: Naomie.Morency@MyFLFamilies.Com. Call my Cell no. at 786-877-0236; Email: Patricia.Ononujigwe@MYFLFamilies.Com State Website: MyFlorida.Com/Childcare OR MyFLFamilies.Com/Childcare

**********************************************************************************************************
Training Hotline number: 1-888-352-2842 Child Care Website: https://www.myffamilies.com/service-programs/childcare/training.shtml

**********************************************************************************************************
Background Screening Help Desk: 888-352-2849https://www.myffamilies.com/service-programs/background-screening/

**********************************************************************************************************
The Department of Children and Families in partnership with the Office of Early Learning is launching the Trauma Endorsement in July 2019. To earn the endorsement, you must have an active Director Credential and successfully complete the following courses: Online 5-hour DCF Trauma-Informed Care for Child Care Professionals and Instructor-led 40-hour DCF Trauma-Informed Care for Child Care Program Directors. To learn more about these courses, go to https://www.myffamilies.com/service-programs/child-care. You may also contact your local Training Coordinator for Circuit 16 - Sam Ore (305) 237-2678, or the Child Care Training Information Center toll-free at 1-888-352-2842. Scholarships are available through T.E.A.C.H. toll-free 1-877-FL TEACH (358-3224).
Counselor Comments

Ratio: 16:2 - 2 to 5 years old; 13:2 - 0 and 1 year old. Total 29:4 + 1 (2 staff with children without Clearinghouse results. They are not included in the ratio today). Ratio at 6:20pm: 7:4 - 0 to 5yrt

Last fire drill was conducted on [insert date]. One fire drill using an alternate evacuation route was done on [insert date]. One fire drill during napping/sleeping times was done on [insert date], and One fire drill in the presence and at the request of the licensing authority was done on [insert date]. One emergency LOCKDOWN drill was done on [insert date], and One emergency INCLEMENT WEATHER drill was done on [insert date].

Accordance with Section 3.12 of the Child Care Facility Handbook and notify the local licensing office if your program plans to continue inspection type is due next based on your license expiration date. By April 1, 2020 please assess the program's fall/use zone in accordance with Section 3.12 of the School-Age Child Care Facility Handbook which is incorporated by reference in 65C-22.008, F.A.C. and notify the local licensing office if your program meets the new 6-foot requirement and if you plan on continuing as previously approved or making necessary improvements to the fall/use zone to meet this requirement. To access the new rule language visit the following link: https://www.flrules.org/gateway/ChapterHome.asp?Chapter=65C-22

OUTDOOR PLAY AREA FALL/USE ZONE

(6 Feet) and ground covering. > > Per the new Facility Handbook, the requirement is: Permanent or stationary playground equipment must have a fall/use zone that extends a minimum of 6 feet in all directions from the perimeter of the equipment. All types of ground cover must be maintained to provide resilience and reduce the incidence of injuries to children in the event of falls. > > I suggest you please share following with staff for them to provide TA to providers and follow up accordingly. > > 1. A licensed child care provider whose outdoor play area(s) was approved by the Department prior to January 1, 2020 and does not provide/meet the 6-feet fall/use zone requirement around equipment then, must submit written notification to the department (your licensing counselor). > > 2. The written notification must include: > > a. photographs of the outdoor play area(s) and equipment, > > b. current fall/use zone materials and sizes, > > c. a schematic/layout of the play area(s) and equipment, and > > d. submitted on or by April 1, 2020 notifying the department of intentions to continue to operate using the prior approved play area. > > 3. The documentation must be in the licensing file, and region licensing office should written notify the child care provider as acknowledgement of receipt of the documentation. > > 4. The provider's notification will only allow for continued usage as the play area(s) and equipment is currently set up. > > 5. If any permanent or stationary playground equipment is moved or replaced, then the 6-feet of Fall/Use Zone must be provided.

Owner/Director/Staff Responsible Comments

N/A
Child Care Facility Information  
**Name:** Mini World Learning Center  
**ID Number:** C11MD1601  
**Address:** 9628 Fontainebleau Blvd Miami FL 33172  
**Phone Number:** (305) 553-2441  
**Capacity:** 30  
**Owner/Director/Staff Responsible:** Jenny Blanco

**Inspection Information**  
**Type:** Reinspection  
**Date:** 01/11/2022  
**Arrival/Departure Time:** 4:55 PM to 5:25 PM  
**Staff Present:** 0  
**Children Present:** 0  
**Onsite Visit:** No

## INSPECTION CHECKLIST

### GENERAL REQUIREMENTS

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>01. License Displayed/Citation Posted/Advertising s.402.3125(1)(a), F.S. &amp; CCF Handbook Section, 2.1</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>02. Minimum Age Requirements CCF Handbook, Section 2.2</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>03. Ratio Sufficient CCF Handbook, Section 2.3</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>04. Supervision CCF Handbook, Section 2.4</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>05. Transportation CCF Handbook, Section 2.5</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>06. Driver’s License, Physician Certification &amp; First Aid/CPR Training CCF Handbook, Section 2.5 and CCF Handbook, Section 7.4</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>07. Vehicle Requirements CCF Handbook, Section 2.5.4</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>08. Seat Belts/Child Restraints CCF Handbook, Section 2.5.4 and CCF Handbook, Section 2.5.5</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>09. Planned Activities CCF Handbook, Section 2.6</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>10. Field Trip Permission CCF Handbook, Section 2.7</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>11. Child Discipline CCF Handbook, Section 2.8</td>
<td>Not Monitored</td>
</tr>
</tbody>
</table>

### PHYSICAL ENVIRONMENT

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>12. Facility Environment CCF Handbook, Section 3.1</td>
<td>Compliance</td>
</tr>
<tr>
<td>14. Lighting, Temperature, and Ventilation CCF Handbook, Section 3.3</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>15. Licensed Capacity CCF Handbook , Section 3.4</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>16. Indoor Floor Space CCF Handbook, Section 3.4</td>
<td>Not Monitored</td>
</tr>
<tr>
<td>17. Outdoor Play Area/Fencing CCF Handbook, Section 3.5</td>
<td>Not Monitored</td>
</tr>
<tr>
<td></td>
<td>Topic</td>
</tr>
<tr>
<td>----</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>18</td>
<td>Bedding and Linens</td>
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<td>19</td>
<td>Nap/Sleep Space Requirements</td>
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<td>20</td>
<td>Crib Requirements</td>
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<td>21</td>
<td>Restrooms and Bath Facilities</td>
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<td>22</td>
<td>Operable Phone</td>
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<td>23</td>
<td>Fire Drills &amp; Emergency Preparedness</td>
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<td></td>
<td><strong>FOOD AND NUTRITION</strong></td>
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<td>24</td>
<td>Food Preparation Area</td>
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<td>25</td>
<td>Meals and Snacks</td>
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<td>26</td>
<td>Meal and Snack Menus</td>
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<td>27</td>
<td>Catered Food and Food Provided by Outside Sources</td>
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<td>28</td>
<td>Bottles, Breastmilk, Formula and Infant Food</td>
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<td></td>
<td><strong>SANITATION AND EQUIPMENT</strong></td>
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<td>29</td>
<td>Health and Sanitation</td>
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<td>Diapering</td>
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<td>31</td>
<td>Indoor Equipment</td>
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<td>32</td>
<td>Outdoor Equipment</td>
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<td></td>
<td><strong>TRAINING</strong></td>
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<td>33</td>
<td>Training Requirements</td>
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<td>34</td>
<td>Credentialed Staff</td>
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<td></td>
<td><strong>HEALTH REQUIREMENTS</strong></td>
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<td>35</td>
<td>Communicable Disease Control</td>
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<td>36</td>
<td>CPR Requirements</td>
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<td>37</td>
<td>First Aid Requirements</td>
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<tr>
<td>#</td>
<td>Item</td>
</tr>
<tr>
<td>----</td>
<td>----------------------------------------------------------------------</td>
</tr>
<tr>
<td>38.</td>
<td>Emergency Telephone Numbers CCF Handbook, Section 6.3</td>
</tr>
<tr>
<td>39.</td>
<td>Accident/Incident Notification and Documentation CCF Handbook, Section 6.3 &amp; 6.4</td>
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<tr>
<td>40.</td>
<td>Medication CCF Handbook, Section 6.5</td>
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<td></td>
<td>RECORD KEEPING</td>
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<td>41.</td>
<td>Immunization Records CCF Handbook, Section 7.1</td>
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<td>42.</td>
<td>Student Health and Records CCF Handbook, Section 7.2</td>
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<td>43.</td>
<td>Enrollment Information CCF Handbook, Section 7.3 &amp; s. 402.3054(2), F.S.</td>
</tr>
<tr>
<td>44.</td>
<td>Personnel Records CCF Handbook, Section 7.4</td>
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<tr>
<td>45.</td>
<td>Background Screening Documents CCF Handbook, Section 7.4.1</td>
</tr>
<tr>
<td>46.</td>
<td>Daily Attendance CCF Handbook, Section 7.5</td>
</tr>
<tr>
<td></td>
<td>ENFORCEMENT</td>
</tr>
<tr>
<td>47.</td>
<td>Access/Child Safety CCF Handbook, Section 8</td>
</tr>
</tbody>
</table>

**Counselor Comments**
No onsite inspection was conducted. Reinspection completed in office via document submission (email) by provider and received on (1/11/2022) at 4:12 PM. The documentation (copy of BGS- certificates of training - pictures of bathroom ...) was received and reviewed to determine compliance; and a copy is placed in licensing file (Therefore) as supporting documentation. A copy of the reinspection will be emailed to the provider for review, requesting signature and return to counselor for the licensing file.

Eddy Vielot, MSW  
Office of Child Care Regulation  
401 NW 2nd Ave. # 314  
Miami Fl 33128  
Off: (786) 257-5207  
Cell: (786) 763-7209

**Owner/Director/Staff Responsible Comments**
No comments
Good Afternoon Ms. Perez,

Thank you for submitting your re-inspection from DCF. Please note that per the DCF CARES system the attached report you submitted is a re-inspection and while yes, it does show that you have come back to compliance, it does not remove the original violations issued by DCF.

Therefore, the Provider Services Meeting will still take place unless you have further documentation that shows that the original violations have been removed.

Kind Regards,

Vanessa Aguilera-Viera, Deputy Director of Contracts

vaguilera@elcmdm.org | tel: 305.646.7220 ext. 2231
Daphne perez

---

******CAUTION: This email originated from outside of the ELC. Avoid clicking any links or open attachments unless you recognize the sender and know the content is safe. If you are uncertain, screen capture it and send it to IT Support. ******
Hearing Letter

December 28, 2021

Mini world Learning Center is writing this letter to request a review hearing.

Documentation support provided.

Thank you

MINI WORLD LEARNING CENTER

[Signature]
December 22, 2021

Mini World Learning Center
C11MD1601
Daphne Perez, Director/Owner
9528 Fontainebleau Blvd.
Miami, FL 33172
miniworldlearning@gmail.com

RE: Notice of Termination
Statewide School Readiness Contract (FY 2021-2022)
Statewide Voluntary Prekindergarten Contract (FY 2021-2022)

Dear Partner,

Provider agrees to provide a healthy and safe environment for children in care pursuant to s. 402.305(5), (6), and (7), F.S., Rule 6M-4.620, F.A.C., and all Forms adopted by reference, as applicable, and as verified pursuant to s. 402.311, F.S. Health and Safety requirements are specifically addressed in the administration of the Child Care and Development Block Grant pursuant to 45 CFR 98 and in each provider type attachment.

Your facility received the below 4 Class 2 DCF licensing violations that posed a threat to the health, safety or welfare of the children in your care.

2/10/2021, 6/7/2021, 8/31/2021 & 10/25/2021: Background Screening Documents CCF Handbook, Section 7.4.1 [SR]
- Non-compliance description: 45-02 Documentation of Level 2 Clearinghouse screening clearance was missing for child care personnel. CCF Handbook, Section 7.4.1.C Record Keeping. A copy of the eligible results, for the Level 2 screening, generated from the Clearinghouse must be on record for each personnel. If awaiting Out-of-State criminal history results, a copy of the DCF email informing of the individual’s eligibility for a provisional hire status must be in the personnel file.

Based on the foregoing non-compliance, The Coalition has decided to terminate your SR and VPK Contracts for the 2021-2022 program year. Your SR and VPK Contracts will be terminated effective in 30 days, January 21st, 2022.

Section 67 (a) of SR Contract and Section 54 (a) of VPK Contract - Termination for Cause. Basis of Termination for Cause. “PROVIDER agrees that COALITION has the right to terminate this Contract for cause at any time. The following are grounds for termination for cause: (b) “The material failure to comply with one or more of the terms of this Contract...”

Please be advised that this decision is preliminary. Pursuant to Sections 76 and 60 Due Process Procedures of your SR and VPK Contract, Provider may request a review hearing of the Coalition’s determination. You must respond in writing requesting a review hearing within five (5) business days, January 4th, 2022, with copies of documentation supporting your claim and copy of this letter. The request for a hearing must be submitted electronically to RequestReview@elcmdm.org.
The Coalition issued interim preliminary payments for the months of July 2018-June 2019. These payments may result in an over/underpayment depending on the actual attendance for these months. Once attendance can be reported these numbers will be reconciled to determine whether funds should be collected or additional payments should be made.

If you have any questions related to your contracts, please contact your Contract Manager, Laurie Bravo lbravo@elcmdm.org or at 305-359-5550.

Sincerely,

Angelo Parrino
Chief Operating Officer

CC: Provider Notification Email
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, Jenny Blanco, successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/16/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, [Nancy Terrazas], successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/12/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, ________________ Carmela Pacini ________________, successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/15/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, Oriana Vetancourt, successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/12/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion
Fire Extinguisher Education & Awareness Program

This document certifies that I, Daphne M Perez, successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/12/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, _________ Constancia Cruz _________, successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/15/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, Margarita Rodriguez, successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/12/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Certificate of Completion

Fire Extinguisher Education & Awareness Program

This document certifies that I, [Martina Ramirez], successfully participated in a fire extinguisher education and awareness program designed by industry professionals.

Type(s) of fire extinguisher(s) used: ABC

Date Completed: 11/15/2021

Place of Employment: Mini World Learning Center

This certificate is valid for one year. Annual fire extinguisher education and training is required by OSHA (29 CFR 1910.157 (g)) to familiarize employees with the general principles of fire extinguisher use and the hazards involved with incipient stage fire fighting. This education and awareness program was designed to supplement hands-on fire extinguisher education and training.
Explanation Letter

*Mini world Learning Center* regarding the Violation level 2 issue by DCF this is the explanation what happen on Day October 25, 2021 when the inspection was conducted.

Employee background check was issue on October 21, 2021.

By the lack of personal to work in our center the employee was on her first day working without her personal information folder updated and printed.

When the supervisor came to do the inspection, we explain the situation and all the form were printed out and sign in front of her. On October 29, 2021 all documents form background training were send by email to the Supervisor in charge of our inspection (email Updated copy attached).

We were waiting for another reinspection to be conducted to solve all the noncompliance, we were sending emails to get a response and never occurs because our supervisor retired, and we did not have information of the situation and who was the person assigned.

DCF by January 6, 2022 in a personal meeting we were able to get a reinspection where all the noncompliance were solved.

[Signature]

Daphne Perez

2/7/22
Thank you so much. Please send the Eligible result when you have it for both staff.

Thank you,
Patricia Ononuju Igwe
Family Services Counselor
Florida Department of Children and Families
Southern Region: Office of Child Care Regulation & Background Screening
401 NW 2 Ave N314, Miami, FL 33128
Cell: 786-877-0236
Office: 786-257-5207
Patricia.OnonujuIgwe@MyFLFamilies.Com

Clearinghouse Renewals:

Below is a link to the most current list of instructions and contacts for all States.

https://childcareta.acf.hhs.gov/resource/child-care-subsidy-criminal-background-check-contact-list-0

Call Screening at 888-352-2849 Email: DCFBackgroundScreening.Com;
Call Training at 888-352-2842
Call Miami Dade College at 305-237-2161; 0986; 2163 ; 2875; 2678; 2946 and Fax at 305-237-2370. Email: www.MDC.Edu/CE/kendall
Good afternoon Mrs. Patricia
Annex the Background of Teacher Carmela Martha Pacin.
The Adult Distracted brochure is attached to the folders.
happy weekend

Thank you[
9628 FONTAINEBLEAU BLVD, MIAMI FL 33172
Phone: 305-553-2441
Email: miniworldlearningcenter@gmail.com
Good afternoon Mrs. Patricia
Annex the Background of Teacher Carmela Martha Pacin.
The Adult Distracted brochure is attached to the folders.
happy weekend

Thank you
9629 FONTAINEBLEAU BLVD, MIAMI FL 33172
Phone: 305-553-2441
Email: miniworldlearningcenter@gmail.com

BACKGROUND CARMELA MARTHA.pdf
419K
I Daphne Perez, owner of Mini World Learning Center, understand the finding of the non-compliance updated folder for the register kids.

All the kids are required to have all the immunization records, student health and records, and enrollment folder updated. I, corrective plan for their folder, will revise and update all their documentation to have everything updated. Every end of the month, it will be revised and updated if it has new changes.

Daphne Perez
2/7/22
I Daphne Perez Owner of Mini world Learning center I understand the finding of the non-compliance background check.

All the employees are required to do the background and having it their folder before to start working as I corrective plan for new employees and older I will revise and update all their documentation to have everything updated. Every first week of the month it will revised as well of any required training.

Daphne Perez
2/7/22
NEW VPK Requirements

VPK Director Credential

VPK Instructor Emergent Literacy and Standards Course Requirements

House Bill (HB) 419 and HB 7011
Legislative changes became effective July 01, 2021.
New VPK Director Credential Requirement

To receive a VPK Director Endorsement Credential, applicants must complete all requirements outlined below:

1. A Florida Director Credential issued by the Florida Department of Children and Families
2. Implementing the Florida Standards in Preschool Classroom: 3 Years Old to Kindergarten (VFSP or SPC3TK) - 5 Hour Online Course or 3 Hour Instructor-Led Course
3. Emergent Literacy for VPK Instructors (VPK, VPKR, or VPK21) - 5 Hour Online Course
4. VPK Director Credential (DVPK) - 5 Hour Online Course
5. Mathematical Thinking for Early Learners (MATH) - 5 Hour Online Course
6. Language and Vocabulary in the VPK Classroom (LVPK or LVPK21) - 5 Hour Online Course

**NOTE**: Individuals who were issued a Florida Director Credential before December 31, 2006 and were previously considered “Exempt” from the VPK Director Credential Endorsement will NO LONGER BE EXEMPT

A valid certificate in educational leadership issued by the Florida Department of Education satisfies the requirement for a prekindergarten director credential (1002.57, F.S.).
Florida VPK instructors are required to complete three 5-hour emergent literacy courses and a student performance standards training course approved by the Division of Early Learning by July 1, 2022.
Updated Standards Training

- All VPK Lead Teachers need to complete the “Implementing the Florida Standards in Preschool Classrooms: 3 Years Old to Kindergarten”.
  - Standards for Four Year Olds will no longer be accepted.

- Training Options:
  - Instructor-Led (3 training hours/0.3 CEU’s, No cost) or
  - Online through the Florida Early Childhood Professional Development Registry (DCF Training Website) – Course Code: DOE/VFSP (5 training hours/0.5 CEU’s, $10)
Division of Early Learning (DEL) Literacy Courses

**Emergent Literacy for VPK Instructors**
- (online VPK21) 5 hours; 0.5 CEUs
- Completed after July 1, 2018

**Language and Vocabulary in the VPK Classroom**
- (online LVPK21) 5 hours; 0.5 CEUs
- Completed after July 1, 2020

**Phonological Awareness Development for Preschoolers**
- (online; in-person and virtual instructor-led PAP21)
  - 5 hours; 0.5 CEUs
- **This course consists of 3 components.**

**Dialogic Reading: Language and Vocabulary Development for Preschoolers**
- (in-person and virtual instructor-led DRP)
  - 5 hours; 0.5 CEUs
- **This course consists of 3 components.**

**Book Embedded Vocabulary Instruction: Language and Vocabulary Development for Preschoolers**
- (in-person and virtual instructor-led BEP)
  - 5 hours; 0.5 CEUs
- **This course consists of 3 components.**

**Scaffolding and Think, Show, Tell, Talk: Language and Vocabulary Development for Preschoolers**
- (in-person and virtual instructor-led STSTTP)
  - 5 hours; 0.5 CEUs
- **This course consists of 3 components.**

**Building a Strong Foundation for Emergent Literacy**
- (virtual instructor-led BSFEL)
  - 5 hours; 0.5 CEUs
- **This course consists of 3 components.**
Emergent Literacy Courses by UF Lastinger Center’s Flamingo Early Learning

UF Lastinger Center’s Flamingo Early Learning (previously known as Early Learning Florida) offers the following courses that will satisfy the Emergent Literacy Requirement.

- Course fees are paid by DEL.
  1. **Preschool Language Development** (English or Spanish*), 20 hours (Completed after March 19, 2018)
  2. **The Building Blocks of Preschool Literacy**, 20 hours (Completed after January 7, 2019)

For registration information Contact:
support@flamingolearning.com
Call or Text: (352) 559-8950
Monday through Friday, 7:00 am to 8:00 pm
Congress passed the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) and the American Rescue Plan Act (ARP) to address the pandemic’s impact on the economy and public health sector. These statutes provide additional relief funding through the Child Care and Development Fund (CCDF) to support the early learning and child care market. The Florida Department of Education, Division of Early Learning (DEL), in consultation with outside counsel Brustein & Manasevit, PLLC, offers guidance on the use of CRRSA and ARP CCDF funds through direct and indirect sources by private sectarian child care providers.

**Question 1. Can sectarian child care providers use CCDF vouchers or child care certificates for sectarian purposes and activities?**

Yes, a sectarian child care center may use CCDF provided through parent certificates or vouchers for sectarian purposes and activities. In general, direct recipients of CCDF grants or contracts cannot expend those funds for any sectarian purpose or activity, including sectarian worship and instruction. 45 CFR 98.56(d). Funds provided through child care certificates or vouchers, however, are considered assistance to the parent, rather than assistance to the provider. 45 CFR 98.2; 98.30(c)(6). Because certificates are assistance to the parent, funds provided through child care certificates “may be expended by providers for any sectarian purpose or activity that is part of the child care services, including sectarian worship or instruction.” 45 CFR 98.30(c)(5); 98.56(d). Thus, when parents pay for child care services through DEL-provided certificates, sectarian child care centers can use CCDF to fund child care programs that include sectarian activities or worship.

**Question 2. Can sectarian child care providers that receive direct CCDF grants or contracts use those funds for sectarian purposes and activities?**

No, sectarian child care providers that receive direct CCDF grants or contracts are prohibited from expending those funds on sectarian purposes or activities. Unlike the CCDF vouchers and child care certificates described in Question 1 above, direct grants and contracts “may not be expended for any sectarian purpose or activity, including sectarian worship or instruction.” 45

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1 For purposes of this memorandum, a sectarian child care provider means “religious organizations or religious providers generally. The terms embrace any organization or provider that engages in religious conduct or activity or that seeks to maintain a religious identity in some or all of its functions. There is no requirement that a sectarian organization or provider be managed by clergy or have any particular degree of religious management, control, or content[.]” 45 CFR 98.2. These centers are sometime call “religious exempt” or “faith-based” providers.

2 The phrase, Sectarian purposes and activities means “any religious purpose or activity, including but not limited to religious worship or instruction[.]” 45 CFR 98.2.
CFR 98.56(d). This does not, however, completely bar sectarian child care providers from engaging in sectarian activities or worship.

For most HHS programs, an organization that receives financial assistance through grants, contracts, or cooperative agreements is prohibited from engaging in any explicitly religious activity. 45 CFR 87.1(a). If the organization conducts sectarian activities, they “must be offered separately, in time or location, from the programs or services funded with direct financial assistance.” 45 CFR 87.3(b). CCDF programs are exempted from these regulations and requirements, however. See 45 CFR 87.2.

Because 45 CFR Part 87 does not apply to CCDF grants and contracts, sectarian child care providers could continue to incorporate sectarian activities or worship as part of their child care services but cannot pay for any portion of those activities with CCDF funds. Providers could accomplish this by moving religious instruction to the end of the program or by determining the portion of time spent on unallowable sectarian activities and ensuring that these unallowable hours are not charged to CCDF programs. Providers should maintain documentation of how they determined and charged the allowable and unallowable activities in their child care program. 45 CFR 75.405(d).

**Question 3. If a sectarian child care provider receives a CCDF grant or contract, do the CCDF non-discrimination requirements apply?**

Yes, sectarian child care providers that receive direct assistance through CCDF grants or contracts cannot discriminate in admission or employment based on religion. 45 CFR 98.48 & 98.49. Generally, child care providers that receive direct assistance cannot discriminate in admissions against any child on the basis of religion. 45 CFR 98.48(a). A provider may, however, select children for participation in non-directly funded child care slots (i.e. funded privately or through certificates) because those children participate on a regular basis in the other activities of the organization that owns the provider.

In addition, sectarian child care providers that receive direct assistance through CCDF cannot discriminate in employment of caregivers on the basis of religion. 45 CFR 98.49(a)(1). If two or more prospective employees are qualified for any position, the sectarian provider may choose to employ a prospective employee who is already participating on a regular basis in the other activities of the organization that owns the provider. 45 CFR 98.49(a)(2). Further a sectarian organization may require employees to adhere to religious tenets and teachings of such organization and to rules forbidding the use of drugs or alcohol. 45 CFR 98.49(b).

**Question 4. Do other nondiscrimination requirements apply to sectarian child care providers that receive CCDF grants or contracts?**

Other nondiscrimination requirements are generally interpreted to be broadly applicable and may apply to programs that receive CCDF grants or contracts. For further guidance on other
potentially applicable civil rights requirements, please see the HHS implementing regulations for each program:

**Title VI of the Civil Rights Act of 1964**: 45 CFR Part 80

**Section 504 of the Rehabilitation Act of 1973**: 45 CFR Part 84

**Title IX of the Education Amendments of 1972**: 45 CFR Part 86

**The Age Discrimination Act of 1975**: 45 CFR Part 91

In addition, the U.S. Department of Justice has published an FAQ about child care centers and the Americans With Disabilities Act available at [https://www.ada.gov/childqanda.htm](https://www.ada.gov/childqanda.htm).

If you are unsure of whether any of the above nondiscrimination requirements apply to your specific entity or program, please consult your counsel.
Strategic Plan
Children First: The Strategic Plan for the Early Learning Coalition of Miami Dade/Monroe 2022-2027

**OUR VALUES**

- **CHILDREN** - Children are at the heart of all we do. We believe that all children, regardless of circumstance, are capable of educational excellence and personal growth, and we are committed to ensuring school readiness and lifelong success for each one.

- **COMMUNITY** - We believe children are the future, and our community is an essential part of their road to success. By working together, we can promote high quality early education and support children as they become thriving, productive members of society.

- **PARTNERSHIP** - We value partnerships and are collaborative in all we do. We work closely with fellow service providers, families, corporations, elected officials, individuals, and the community at large to promote the importance of early learning and to secure educational opportunities for all children.

- **ADVOCACY** - We are a champion for children, promoting positive societal and community change. Our staff and community partners are committed to advancing early education throughout Miami-Dade and Monroe counties and are set apart by our collective passion, strength and dedication to children.

- **EXCELLENCE** - When it comes to early learning, quality matters. We are committed to excellence, providing quality programs and services that make a difference in our community. Designed to further the physical, social, emotional and intellectual needs of all children, our programs are innovative and offer each child an equal opportunity for a successful future.

- **CUSTOMER SERVICES** - We strive to meet the needs of our parents, families, providers and partners by providing comprehensive customer service in a professional, timely and courteous manner.

- **EQUITY** - Equity, inclusion and cultural competence is embodied in our values, practices and programming so that children, parents, families and providers may fully benefit from our priority initiatives, while keeping children first.

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**OUR MISSION**

To promote high-quality inclusive school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual development of Miami-Dade and Monroe County children with a priority toward the ages birth through age 5.

**OUR VISION**

**CHILDREN FIRST**

To ensure a comprehensive and integrated early learning system for all families and their children, birth to 5 years, ensuring high-quality programs throughout Miami-Dade and Monroe Counties, so children enter school ready to learn and succeed in life.
PRIORITY INITIATIVES

TARGET HIGH NEED AREAS
Advocacy Committee
Opportunity*
Current reimbursement rates are inequitable and negatively impact child care partners in high need areas.

Outcome Measure
• Every provider receives the same rate regardless of their private rate or area they serve.

INCREASE ENROLLMENT IN EARLY LEARNING COALITION PROGRAMS
Advocacy Committee
Opportunity*
Increased wages offered by employers has resulted in a benefits cliff with fewer families qualifying for the School Readiness program, leading to decreased enrollment.

Outcome Measure
• School Readiness enrollment increases by 5% within 12 months of state policy change.

INCREASE AWARENESS IN EARLY LEARNING COALITION PROGRAMS
Executive Committee
Opportunity
Increase awareness of Early Learning Coalition programs so families who may qualify and do not currently have their children enrolled in the program become aware, apply for the programs, and enroll their children.

Outcome Measures
• Dashboard reflects increased inquiries.
• Families confirm via survey that outreach efforts led them to apply for services.
• Voluntary Prekindergarten enrollment increases by 5% within 12 months of outreach campaign launch.
• Early Head Start enrollment increases to 750 children with a waitlist.

PROVIDE ENHANCED RESOURCES TO CHILDREN WITH SPECIAL NEEDS
Program Committee
Opportunity
Historically, a low percentage of families with children identified as having concerns accept additional services and connect to the first level of intervention.

Outcome Measures
• At least 50% of families with children identified as having concerns respond to communication attempts.
• After baseline is established, pre and post questionnaires reflect increased insight by parents of developmental milestones, screening process and available services.
• A 5% increase in the number of families that accept additional services.

Opportunity
There are children with special needs who are not receiving the services they need.

Outcome Measures
• More than 10% of partners participate in and complete the BPIECE program.
• More than 10% of partners are accessing the special needs rate.
• A % of partners that receive the rate are implementing enhanced services.

ENHANCE SERVICES FOR INFANTS AND TODDLERS
Program Committee
Opportunity
Enhance services for infant and toddlers.

Outcome Measures
• To be determined after needs assessment is conducted and action plan is formulated and approved by Program Committee.

SUPPORT EARLY CARE AND EDUCATION PARTNERS
Provider Services Committee
Opportunity
Early learning programs have historically faced workforce challenges. To deliver high-quality early education services, programs must be able to recruit and retain highly qualified and committed staff and provide ongoing professional development.

Outcome Measures
• Increased % of participants registering for training courses.
• Increased % of participants completing training courses.
• 85% participant satisfaction with courses (IACET Standard).
• Board approved reimbursement rate remains above state average.

PARENT ENGAGEMENT
Program Committee
Opportunity
Promote parent engagement as essential for a child’s development because parents serve as a child’s first teacher.

Outcome Measures
• 85% participant satisfaction with parent engagement activities.
• 85% participants gain knowledge/insight.

*requires State policy change