**Mission:** To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

**ELC Provider Services Committee Meeting**  
December 17, 2:00 p.m.  
Zoom Meeting ID: 996 2215 2517  
Passcode: ELC1217

| I.  | Welcome & Introductions | Rick Beasley |
| II. | Approval of Minutes     | Rick Beasley |
|     | A. Motion to approve October 29, 2020 Minutes. |
| III. | Milagros Martua Large Family Day Care Home | Bob de la Fuente |
| IV.  | Provider Representatives Chamber Membership | Evelio Torres |
| V.   | Provider Representative Engagement | Evelio Torres |
| VI.  | Public Comments         | Rick Beasley |
| VII. | Adjourn                  | Rick Beasley |
December 16, 2020

Jennifer C. Roig

Dear Jennifer:

Congratulations! I am pleased to offer you admission into the Special Education Doctoral (EdD) Program at the University of Florida, School of Special Education, School Psychology and Early Childhood Studies beginning Spring 2021. We hope you will accept our offer of admission and choose to become a new member of our program community.

Students are the lifeblood of the University of Florida’s graduate programs. Your successful academic and personal growth through education and research at the University of Florida are a critical part of our mission and priorities.
Provider Services Committee Meeting  
October 29, 2020; 2:00 PM  
Zoom Meeting ID: 933 3107 1137; Passcode: ELC1029

Committee Attendees: Loreen Chant, Jane McQueen, Jenni Roig

Absent Committee Member: Rick Beasley

Staff Attendees: Evelio Torres; Angelo Parrino, Jackye Russell, Vanessa Aguilera; Amy Tongs on, Johnetta Ruby; Yasmin Acevedo; Ileana Vallejo; Lisney Badillo; Iliana Vazquez; Sandra Gonzalez; Victor Caballero; Alex Sanchez; Jose Hernandez; Vanessa Bongiorno; Belkis Torres; Erika Erched

General Attendees: Bob de la Fuente; Carolyn Hayes

I. Welcome and Introductions  
   Rick Beasley

II. Approval of Minutes  
   Rick Beasley

   o Motion to approve by J. McQueen.
   o Motion seconded by J. Roig.
   o Motion unanimously passed.

III. Charita M. Tyne Family Day Care Home  
   Bob de la Fuente

   • B. de la Fuente stated Our Little Hands of Love - Provider received the final reconciliation letter from EHS indicating she owed $32,615.95 and was due to receive an underpayment, which totaled 32,465.53 for School Readiness. Provider stated that when school readiness paid what they owe her, she would start a payment plan with EHS. This was not accepted and it was determined that the EHS overpayment would serve as payment for the SR underpayment. The provider did not agree with this and request a review by the committee.

   • After reviewing the case and hearing the provider testimony the committee affirmed the Coalition’s ability to offset the amount owed.
o Motion to approve by J. Roig.
o Motion seconded by J. McQueen.
o Motion did unanimously pass.

IV. VPK Class Size

- E. Erched discussed monitoring they conducted on VPK class size:
  o August - 8 out of 87 providers were non-compliant for enrolling more than 10 children in the classroom. 7 out of 87 providers were non-compliant for having more than 10 children present in the classroom. All providers who were non-compliant for the month of August are currently in compliance since the county ordinance has changed to groups no greater than 12 children.
  o September - 1 out of 87 providers were non-compliant for enrolling more than 10 children in the classroom. 1 out of 87 providers were non-compliant for having more than 10 children present in the classroom. The provider who was non-compliant for the month of September is currently in compliance with the county ordinance of groups no greater than 12 children.

V. Reconciliation Deadline

- V. Caballero discussed setting a deadline for any submission made on the reconciliation process. After discussion the committee agreed deadline should be set for Nov. 10, 2020.

VI. Public Comments

VII. Adjourn
Early Learning Coalition Review Hearing Committee

November 20, 2020

MILAGROS MARTIJA LARGE FAMILY DAY CARE HOME- L11MD0085

4810 E 10th Avenue Hialeah FL, 33013

Action Requested: The Executive Leadership Team (“ELT”) requests the Provider pays the calculated 2018-2019 Reconciliation amount beginning January 2021.

Background

Milagros Martija Large Family Day Care Home

- License Capacity: 12
- Care Level offered: 1 month to 12 years
- Approximate Children enrolled for SR: 4
- Approximate Children enrolled for VPK: 0
- Approximate Number of providers within the same zip code offering the same services: 21
- Accreditations/Gold Seal: N/A
- Provider has offered services approximately since: 2014
- 2019-2020 Approximate reimbursements: $8,050.52

Issues

Provider was overpaid in 2018-2019 and disagrees with Reconciliation amount owed.

- On 08/04/20, a 2018-2019 Reconciliation letter was emailed to provider which stated the provider was overpaid in the amount of $6,180.84.
- Provider replied asking for someone to contact her to explain why she owes these funds for the 2018-2019 fiscal year.
- On 08/05/20, Provider emailed the Recon team expressing concerns and disagreed with the amount calculated. Recon staff emailed provider to inform her that they attempted to reach her via phone but were unsuccessful.
- On 08/10/20, Provider emailed the Recon team inquiring as to why the overpayment occurred.
- On 08/19/20, Recon staff contacted provider in order to discuss her reconciliation. Provider did not understand how the overpayment occurred, therefore overpayment issues and reconciliation process were explained. Provider was advised to submit any attendance records for children being reconciled in order to lessen the overpayment amount due.
- On 09/04/20, Provider emailed Recon team and advised attendance records for the children she served have been uploaded to the portal.
Continued from page 1

Issues:

- On 09/29/20, Provider was informed by Recon that corrections to her reconciliation have been made and she will receive a revised report once it is ready.
- On 10/22/20, Provider emailed Recon staff to request an update on her revised reconciliation. Provider advised via email that her revised reconciliation report is still being processed.
- On 11/03/20, the revised reconciliation report was emailed to provider. Revised Overpayment Amount Calculated was: $5,831.24. Provider replied stating that the reconciliation amount is incorrect because the children listed in the reconciliation are children who attended her center. Provider was contacted to explain the reconciliation process and why there is an overpayment. Provider stated that there were still children missing from her reconciliation, and that she would submit the attendance records for them. Provider emailed attendance records later that day. However, they were the same children already accounted for in her reconciliation amount.
- On 11/04/20, Provider called Recon staff but reached someone who did not speak Spanish and was advised that someone would call her back.
- On 11/05/20, Victor Caballero from Recon Management, contacted provider to attempt to resolve any issues she may have with the reconciliation. Provider was explained how the overpayment issue originated in 2018 and why the funds are now due back to the Coalition. Provider was explained the repayment plan options as well. Provider stated that she did not agree with having to pay funds back for children that never left her center. Provider stated that she was told in a previous meeting with the ELC that providers would only have to pay back funds paid for children that were no longer in the center, yet they continued to be paid for. Provider was advised that there are many reasons why an overpayment can occur, including children being paid under incorrect rates, children being paid for more than the allowable number of days in a month, etc.
- Provider repeatedly stated that she could not have been overpaid if the children actually attended her center. After overpayment scenarios were explained to the provider several times during the call, provider was advised that the overpaid funds are federal dollars and must be repaid. Provider was offered a repayment plan but she rejected it and stated that she should not be held responsible for the errors of the Early Learning Coalition ("ELC") and the Office of Early Learning.
- Provider was informed that she has the right to appeal the reconciliation amount, and was advised that the requirement to repay the funds applies to all providers throughout the state. Provider stated that they would like to appeal the obligation to repay the 2018-2019.
Early Learning Coalition Review Hearing Committee

November 20, 2020

MILAGROS MARTIJA LARGE FAMILY DAY CARE HOME- L11MD0085

4810 E 10th Avenue Hialeah Fl, 33013

Additional Information:

- School Readiness contract commenced 7/2/2020, provider was previously contracted under the SR extension & VPK commenced 8/24/2020.
- Provider has one (1) Class 2 violation with the Department of Child and Families (DCF).
- Provider does not have any previous Corrective Action Plans (CAP’s), Terminations or Non-compliances.
- Provider is currently open