Mission: To promote high-quality school readiness, voluntary pre-kindergarten and after school programs, thus increasing all children’s chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

NOMINATING COMMITTEE MEETING
December 13, 9:45 a.m.
Via Conference Call/786-389-5135, 801#

I. Welcome & Introductions
   Heather Carruthers

II. Approval of Minutes
   Heather Carruthers
       A. Motion to approve minutes for the month of May 2019

III. Board Member Interviews
     Heather Carruthers
     • Lisa Taylor @ 9:45am
     • Chuck Mohr @ 10:00am
     • Deena Rosen-Hoagland @ 10:15am
     • Sandi Bisceglia @ 10:30am

IV. Public Comments
    Heather Carruthers

V. Adjourn
   Heather Carruthers
Nominating Committee Meeting
May 22, 2019, 9:00 a.m.
Executive Conference Room

Committee Attendees: Alan Eckstein; Marisol Diaz
Committee Absentees: Heather Carruthers
Staff Attendees: Lisa Sanabria; Jackye Russell, Angelo Parrino, Sandra Gonzalez

I. We Welcome and Introductions Alan Eckstein
   a. A. Eckstein called the meeting to order and welcomed everyone.
   b. Quorum was established with two (2) voting members.

II. Approval of Minutes Alan Eckstein
    o Motion to approve minutes by A. Eckstein.
    o Motion seconded by M. Diaz.
    o Motion unanimously passed.

III. Reappointments Alan Eckstein
     a. A. Eckstein stated that the terms for Alex Soto, Gladys Montes, Judy Schaechter and himself, Alan Eckstein were up for reappointment.
        ▪ Motion to approve reappointments by M. Diaz.
        ▪ Motion seconded by A. Eckstein.
        ▪ Motion unanimously passed.
        ▪ The approval of A. Eckstein reappointment will be ratified by the board.

IV. Public Comments Alan Eckstein

V. Adjourn Alan Eckstein
## TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>Article/Section</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARTICLE I.</td>
<td>OFFICES</td>
<td></td>
</tr>
<tr>
<td>1.1</td>
<td>Registered Office</td>
<td>1</td>
</tr>
<tr>
<td>1.2</td>
<td>Other Offices</td>
<td>1</td>
</tr>
<tr>
<td>ARTICLE II.</td>
<td>VISION</td>
<td>1</td>
</tr>
<tr>
<td>ARTICLE III.</td>
<td>MISSION</td>
<td>1</td>
</tr>
<tr>
<td>ARTICLE IV.</td>
<td>PURPOSE</td>
<td>1</td>
</tr>
<tr>
<td>ARTICLE V.</td>
<td>BOARD OF DIRECTORS</td>
<td>2</td>
</tr>
<tr>
<td>5.1</td>
<td>Required Members</td>
<td>2</td>
</tr>
<tr>
<td>5.2</td>
<td>Intentionally Omitted</td>
<td>3</td>
</tr>
<tr>
<td>5.3</td>
<td>Optional Members</td>
<td>3</td>
</tr>
<tr>
<td>5.4</td>
<td>Private-Sector Business Members</td>
<td>4</td>
</tr>
<tr>
<td>5.5</td>
<td>Ex-Officio Members</td>
<td>5</td>
</tr>
<tr>
<td>5.6</td>
<td>Substantial Financial Interest</td>
<td>6</td>
</tr>
<tr>
<td>5.7</td>
<td>Terms of Office</td>
<td>8</td>
</tr>
<tr>
<td>5.8</td>
<td>Membership Rotation for Miami-Dade and Monroe</td>
<td>8</td>
</tr>
<tr>
<td>5.9</td>
<td>Powers</td>
<td>8</td>
</tr>
<tr>
<td>5.10</td>
<td>Voting Rights</td>
<td>8</td>
</tr>
<tr>
<td>5.11</td>
<td>Resignations from the Coalition</td>
<td>9</td>
</tr>
<tr>
<td>5.12</td>
<td>Vacancies</td>
<td>9</td>
</tr>
<tr>
<td>5.13</td>
<td>Conflict of Interest</td>
<td>9</td>
</tr>
<tr>
<td>5.14</td>
<td>Membership in Coalition Plan</td>
<td>9</td>
</tr>
<tr>
<td>ARTICLE VI.</td>
<td>OFFICERS</td>
<td>10</td>
</tr>
<tr>
<td>6.1</td>
<td>Officers</td>
<td>10</td>
</tr>
<tr>
<td>6.2</td>
<td>Election and Terms of Office</td>
<td>10</td>
</tr>
<tr>
<td>6.3</td>
<td>Chair</td>
<td>10</td>
</tr>
<tr>
<td>6.4</td>
<td>Vice Chair</td>
<td>11</td>
</tr>
<tr>
<td>6.5</td>
<td>President/CEO</td>
<td>11</td>
</tr>
<tr>
<td>6.6</td>
<td>Secretary</td>
<td>11</td>
</tr>
<tr>
<td>6.7</td>
<td>Treasurer</td>
<td>11</td>
</tr>
<tr>
<td>ARTICLE VII.</td>
<td>MEETINGS</td>
<td>11</td>
</tr>
<tr>
<td>7.1</td>
<td>Meetings Per Fiscal Year</td>
<td>11</td>
</tr>
<tr>
<td>7.2</td>
<td>Notices of Meetings</td>
<td>11</td>
</tr>
<tr>
<td>7.3</td>
<td>Special Meetings</td>
<td>11</td>
</tr>
<tr>
<td>7.4</td>
<td>Quorum for Meetings of the Board of Directors</td>
<td>12</td>
</tr>
<tr>
<td>7.5</td>
<td>Quorum for Meetings of the Standing Committees, Subcommittees and Special Committees</td>
<td>12</td>
</tr>
<tr>
<td>7.6</td>
<td>Attendance by Communications Technology</td>
<td>12</td>
</tr>
<tr>
<td>7.7</td>
<td>Meeting Attendance</td>
<td>12</td>
</tr>
<tr>
<td>7.8</td>
<td>Annual Meeting</td>
<td>13</td>
</tr>
</tbody>
</table>
TABLE OF CONTENTS
(continued)

<table>
<thead>
<tr>
<th>Article</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>VIII.</td>
<td>STANDING COMMITTEES</td>
<td>13</td>
</tr>
<tr>
<td>8.1</td>
<td>Executive Committee</td>
<td>13</td>
</tr>
<tr>
<td>8.2</td>
<td>Nominating Committee</td>
<td>13</td>
</tr>
<tr>
<td>8.3</td>
<td>Finance Committee</td>
<td>13</td>
</tr>
<tr>
<td>8.4</td>
<td>Program Policy and Strategy Committee</td>
<td>16</td>
</tr>
<tr>
<td>8.5</td>
<td>Providers' Service Committee</td>
<td>16</td>
</tr>
<tr>
<td>8.6</td>
<td>Governance and Bylaws Committee</td>
<td>17</td>
</tr>
<tr>
<td>8.7</td>
<td>Number of Committee Members; Vacancies</td>
<td>17</td>
</tr>
<tr>
<td>8.8</td>
<td>Committee Meeting Attendance</td>
<td>18</td>
</tr>
<tr>
<td>IX.</td>
<td>OTHER SPECIAL COMMITTEES</td>
<td>18</td>
</tr>
<tr>
<td>9.1</td>
<td>Other Standing Committees, Subcommittees and Special Committees</td>
<td>18</td>
</tr>
<tr>
<td>9.2</td>
<td>Procurement Evaluation Committees</td>
<td>18</td>
</tr>
<tr>
<td>9.3</td>
<td>Audit Committee</td>
<td>19</td>
</tr>
<tr>
<td>X.</td>
<td>LIABILITY</td>
<td>20</td>
</tr>
<tr>
<td>XI.</td>
<td>REVISION/REPEAL OF BYLAWS</td>
<td>20</td>
</tr>
<tr>
<td>XII.</td>
<td>RULES OF ORDER</td>
<td>21</td>
</tr>
<tr>
<td>XIII.</td>
<td>CODE OF ETHICS</td>
<td>21</td>
</tr>
</tbody>
</table>
AMENDED AND RESTATED BYLAWS
OF
EARLY LEARNING COALITION OF MIAMI-DADE/MONROE, INC.
(A FLORIDA NOT-FOR-PROFIT CORPORATION)

ARTICLE I.
OFFICES

Section 1.1 Registered Office. The registered office of Early Learning Coalition of Miami-Dade/Monroe, Inc., a Florida not-for-profit corporation (the "Coalition" or "Corporation"), shall be 2555 Ponce de Leon Boulevard, 5th Floor, Coral Gables, Florida 33134.

Section 1.2 Other Offices. The Coalition may also have offices at such other places, either within or without the State of Florida, as the Board of Directors of the Corporation (the "Board of Directors") may from time to time determine or as the business of the Corporation may require.

ARTICLE II.
VISION

To ensure a comprehensive and integrated system providing for all families and their children beginning before birth to five years the affordable opportunity to enter school ready to learn and succeed in life.

ARTICLE III.
MISSION

To promote high-quality school readiness and voluntary pre-kindergarten programs and after school programs, thus increasing all children's chances of achieving future educational success and becoming productive members of society. The Coalition seeks to further the physical, social, emotional and intellectual needs of Miami-Dade and Monroe County children with a priority toward the ages before birth through age 5.

ARTICLE IV.
PURPOSE

To implement the provisions set forth in the School Readiness Program Florida Statute Chapter 1002, Part VI, as amended from time to time, and the Voluntary Pre-kindergarten Education Program, Florida Statute Chapter 1002, Part V, as amended from time to time. Except as provided by law, the Coalition may not impose requirements on a child care or early childhood education provider that does not deliver services under the school readiness programs or receive state, federal, required maintenance of effort, or matching funds under Florida Statute Chapter 1002, Part VI.
ARTICLE V.
BOARD OF DIRECTORS

The Coalition shall be composed of not less than 15 and not more than 30 directors (each, a "Member" and collectively, the "Members"). As a multi-county coalition, the Coalition must include representation from each county. There shall always be a minimum of five (5) Members from Monroe County. No person who is from the private sector may serve as a Member if either such person or such person's relatives (as defined in § 112.314 of the Florida Statutes) has a substantial financial interest in the design or delivery of the Voluntary Pre-Kindergarten Education Program created under part V of Chapter 1002 of the Florida Statutes or the Coalition's school readiness programs, except as provided by Section 5.3.4 herein.

Section 5.1 Required Members. The required Members mandated under part VI of Chapter 1002 of the Florida Statutes are as follows and shall be voting members:

(a) A Chair appointed by the Governor, who must meet the same qualifications as private sector business members under Section 5.4.

(b) Two private-sector business Members appointed by the Governor; provided, that such Members meet the qualifications applicable to private-sector business Members pursuant to Section 5.4 hereof.

(c) A Department of Children and Families Services ("DCF") regional administrator or permanent designee authorized to make decisions on behalf of DCF.

(d) A district superintendent of schools or permanent designee authorized to make decisions on behalf of the district. This position shall be a rotating position between Miami-Dade and Monroe County.

(e) An executive director of the Regional Workforce Development Board or permanent designee.

(f) A director of a local county Health Department or designee. This position shall be a rotating position between Miami-Dade and Monroe County.

(g) A children’s services council or juvenile welfare board chair or executive director, if applicable.

(h) An agency head of a local licensing agency as defined in s. 402.302, F.S., where applicable.

(i) The president of a Florida College System institution or permanent designee. This position shall be a rotating position between Miami-Dade and Monroe County.
An appointee selected by a local county Board of County Commissioners or the governing board of a municipality. This position shall be a rotating position between Miami-Dade and Monroe County.

A central agency administrator, where applicable.

A Head Start director. This position shall be a rotating position between Miami-Dade and Monroe County.

A representative of private for-profit child care providers, including private for-profit family day care homes. This Member must regularly provide reports to the Board regarding the needs of its constituency.

A representative of faith-based child care providers. This Member must regularly provide reports to the Board regarding the needs of its constituency.

A representative of programs for children with disabilities under the federal Individuals with Disabilities Education Act. This Member must regularly provide reports to the Board regarding the needs of its constituency.

The Required Members serve continuously while they are in their positions. A Member who no longer represents the organization or group described shall notify the Chair in writing and that seat shall remain vacant until the organization or group he or she represents identifies a new representative to serve as a Member. The Coalition also shall appoint additional Members from a list of nominees submitted to the Coalition by a Chamber of Commerce or economic development council within the geographic region served by the Coalition. Including the Members appointed by the Governor, more than one-third of the Members must be private-sector business Members, two of the private-sector business Members must be from Monroe County (collectively, the "Appointed Members"). The Appointed Members, except those appointed by the Governor, shall serve staggered terms as provided in Section 5.7. Vacancies shall be filled as provided in Section 5.12. Each Member shall hold office for the term to which he or she is appointed and qualified, or until resignation, removal from office or death.

Section 5.2 [INTENTIONALLY OMITTED]

Section 5.3 Optional Members. The Coalition may appoint up to two optional Members from each county served by the Coalition (the "Optional Members"), subject to the standards and criteria as established by Florida's Office of Early Learning. Optional members shall be designated voting members.

5.3.1 Each optional member must reside in, or must represent a legal entity located in, Miami-Dade or Monroe County.
5.3.2 Except as provided in 5.3.4 below, an optional member and the member's relatives must not have a substantial financial interest as defined in Section 5.6 below in the design or delivery of the VPK Program or the Coalition's School Readiness Program.

5.3.3 The appointment of an optional member must not duplicate the representation of an organization or of a required, conditional or private sector membership position listed in Sections 5.1, 5.2 or 5.4.

5.3.4 The Coalition may appoint as an optional member, a representative of a nonprofit child care provider. Notwithstanding 5.3.2 above, an optional member appointed under this paragraph may have a substantial financial interest in the design or delivery of the VPK Program or the coalition's School Readiness Program.

5.3.5 The Coalition is encouraged to appoint as one of its optional members a parent of a child enrolled in the VPK Program or the coalition's School Readiness Program. The parent must meet the requirements of 5.3.1, 5.3.2 and 5.3.3 above.

Section 5.4 Private-Sector Business Members. The Coalition shall appoint private-sector business Members who meet criteria as established by the Florida Statutes, Florida’s Office of Early Learning, these Bylaws and the Coalition. Including the chair and two Coalition members appointed by the Governor, and based on the number of seated board members, private sector business members must comprise more than one-third of the Coalition's seated board membership. Vacant member positions are not included in the total board membership calculation. In order to meet this requirement, the Coalition must appoint additional members who meet the criteria for appointment as a private sector business member. Each private-sector business Member must reside in Florida and be an employee, manager or owner of a business entity which operates in the Coalition's area of responsibility. A physician operating in the Coalition’s area of responsibility may qualify as a private-sector business Member. A private-sector business Member must meet the following requirements:

5.4.1 An owner having at least a 10 percent ownership interest in the business entity;

5.4.2 The chief executive or operating officer of the business entity;

5.4.3 A business executive or employee of the business entity who is at the management level or higher with optimum policymaking or hiring authority for the business entity; or

5.4.4 An individual who previously met one of the criteria in 5.4.1, 5.4.2, and 5.4.3, but who is retired from the business entity.
5.4.5 The following individuals MAY NOT be appointed as private-sector business members:

(i) An employee of the early learning coalition or of the fiscal agent, service provider, central agency, contractor or subcontractor of the coalition.

(ii) An employee, manager or owner of a school readiness provider, private pre-kindergarten provider, public school or school district.

(iii) An employee, manager or owner of a child care facility, family day care home, large family child care home, nonpublic school, or faith-based child care provider.

(iv) An employee or manager of a state university, community college or other public educational institution.

(v) An employee of the Federal Government or state government of a state, county or municipal government or of a public agency.

(vi) A not-for-profit corporation or non-profit cooperative association unless such corporation/association is among the largest twenty-five percent of employers, ranked by number of employees, in Miami-Dade or Monroe County.

(vii) An individual who has a substantial financial interest in the design or delivery of the VPK Program or an early learning coalition's School Readiness Program.

As used in these Bylaws, the term "business entity" means any form of corporation, partnership, association, cooperative, joint venture, business trust, or sole proprietorship that conducts business in this state. The term does not include a corporation not for profit organized under Chapter 617, Florida Statutes, or a nonprofit cooperative association organized under Chapter 621, Florida Statutes, unless the corporation or association is among the largest 25 percent of employers, ranked by number of employees, in Miami-Dade County or in Monroe County. The term does not include a private school corporation organized under Chapter 623, Florida Statutes.

The Coalition shall observe criteria and standards for the appointment of members as may be established and amended from time to time by Florida’s Office of Early Learning. Pursuant to, part VI of Chapter 1002 of the Florida Statutes, the Coalition shall submit its membership to the Office of Early Learning for final approval through the plan-approval process.

Section 5.5 Ex-Officio Members. The Coalition may have "ex-officio" members or multiple nonvoting members with only one voting member seated per ex-officio member position.
Ex-Officio" means a board member whose position on the board is by virtue of the office or position he or she holds. Only designated rotating members as set forth in Section 5.1 may be Ex-Officio members. The member rotating in to the position shall serve as the voting member for that position.

Section 5.6 Substantial Financial Interest. No Member or Member's relative or business entity shall have a substantial financial interest in the design or delivery of the Voluntary Pre-kindergarten Program or a coalition's school readiness program. As used in this paragraph, the term "relative" has the meaning ascribed in Florida Statutes § 112.3143, namely father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, or daughter-in-law. A Coalition Member, relative or business entity has a substantial financial interest in the Voluntary Pre-kindergarten Program or an early learning coalition's school readiness program, if

5.6.1 The Member, relative, or business entity, has direct or indirect ownership of more than 5 percent of the total assets or capital stock, cumulatively, of one or more of the proscribed sources listed in 5.6.2 below; or

During the prior two years, more than 5 percent of the Member's, Member's relatives or Member's business entity's gross income was derived, cumulatively, from one or more of the proscribed sources listed in 5.6.2 below.

5.6.2 Proscribed sources: The following proscribed sources shall be used to determine whether the Member, Member's relative, or Member's business entity has a substantial financial interest in the Voluntary Pre-kindergarten Program or an early learning coalition's school readiness program under 5.6.1 above:

(i) Florida’s Office of Early Learning, the Department of Education, the Department of Children and Families, or the contractor or subcontractor of any of these agencies.

(ii) An early learning coalition, former school readiness coalition, or a coalition's or former coalition's fiscal agent, service provider, contractor or subcontractor.

(iii) A school district or public school’s preschool program for children from birth until eligibility for admission to kindergarten in a public school under section 1003.21(1)(a)2., F.S., if the Coalition board member’s or Coalition board member’s relative’s income was derived from employment in an elected or appointed position in the school district or public school which is responsible for:

1. Financial decisions affecting the preschool program, including development of the program’s budget or disbursement of funds for the program;
2. Recommendation or adoption of rules, regulations, or policies relating to the operation of any aspect of the preschool program;

3. VPK or School Readiness program instruction, curriculum development, or service delivery; or

4. Management of the preschool program’s operations or personnel, or for personnel carrying out the responsibilities described in 5.6.2(iii)1-4 above

(iv) A child care facility licensed under Florida Statutes § 402.305, a family child care home licensed or registered under Florida Statutes § 402.313, a large family child care home licensed under Florida Statutes § 402.3131, a nonpublic school exempt from licensure under Florida Statutes § 402.3025(2), or a faith-based child care provider exempt from licensure under Florida Statutes, § 402.316.

(v) A public or private pre-kindergarten provider delivering the Voluntary Pre-kindergarten program.

(vi) A public or private school readiness provider delivering an early learning coalition's school readiness program.

(vii) A national child care accrediting organization providing accreditation to Florida-based child care providers, public schools or private schools;

(viii) A Department of Children and Families approved Gold Seal child care accrediting organization;

(ix) An accrediting association that is a member of any of the organizations listed in (vii) or (viii) above;

(x) A vendor of educational materials or supplies, including, but not limited to, books, curricula, or equipment; and

(xi) An organization of which the membership is composed of 10 percent or more of individuals or business entities listed in (i)-(viii).

The Coalition shall observe criteria, standards and policies for determining whether a Member, relative or business entity has a substantial financial interest in the design or delivery of the Voluntary Pre-kindergarten Program or a coalition's school readiness program, as may be established and amended from time to time by Florida’s Office of Early Learning.

Section 5.7 Terms of Office. Terms of office for all Members shall be staggered. Initially, the Members shall serve two-, three- or four-year terms as determined by the Chair.
Subsequently, all terms will be four years; thus, there will always be three classes of approximately equal size, with the term of each class ending in consecutive years. No person may serve as a Member for more than eight years consecutively. But any such person can be nominated to serve additional terms after a one-year break in service.

Section 5.8 Membership Rotation for Miami-Dade and Monroe. After a designated rotating member as set forth in Section 5.1 from one county has served a maximum of two consecutive terms, the Coalition shall offer the rotation of the membership position to the other county served by the Coalition. If the other county accepts the rotating position, the currently serving board member shall become an ex officio member, provided that they will not exceed the two-term, eight-year limit. If the other county served by the Coalition declines the position, the position shall remain with the original county for one additional term. At the conclusion of the additional term, the offer of rotation shall be made once again to the other county served by the Coalition.

Section 5.9 Powers. All corporate powers shall be exercised by or under the authority of the Board of Directors of the Coalition as follows:

5.9.1 The business and affairs of the Coalition shall be managed under the oversight and direction of the Board of Directors;

5.9.2 The governance of the Early Head Start Program (“EHS”) shall be managed under the oversight and direction of the Board of Directors of the Coalition; and

5.9.3 The Board of Directors may delegate any of the powers, authority and duties described in this Section 5.9, or discharge any such powers, authority and duties through these Bylaws, through resolutions or other official action.

Section 5.10 Voting Rights. Except for those Ex-Officio Members under Section 5.5, each Member shall have one vote for the conduct of Coalition business. Members must be physically present or attend by any method of telecommunications in order to vote and participate in meetings of the Board of Directors. Members may participate in a meeting by means of telephone conference, video conference or similar communications equipment as set forth in Section 7.6 of these Bylaws. A voting Member may send a representative to any meeting of the Coalition, but such representative cannot vote, nor shall the presence of such representative be considered for purposes of establishing a quorum. When a district administrator for the Department of Children and Family Services appoints a designee to the ELC, the designee is the voting member of the ELC, and any individual attending in the designee’s place, including the district administrator, does not have voting privileges.

5.10.1 [INTENTIONALLY OMITTED]
5.10.2 Each voting member, for the purposes of section 112.3143(3)(a), F.S., is considered a local public officer and must disclose, in accordance with the provisions of section 112.3143(3)(a), F.S., the nature and extent of any conflict of interest and abstain from voting or participating when a conflict of interest exists. Furthermore, no voting member shall participate in the selection, award and administration of a contract if a real or apparent conflict of interest would be involved (45 C.F.R. s. 74.42).

Section 5.11 Resignations from the Coalition. To resign, a Member shall give a written statement of resignation to the Chair, except for the Chair who shall give a written statement of resignation to the Vice Chair, the President of the Coalition and the Governor of the State of Florida. All resignations shall take effect at the time specified in the written statement.

Section 5.12 Vacancies. The Board of Directors may appoint Members to fill existing vacancies on the board or to fill a vacancy that arises due to resignation, removal, death or expiration of a Member's first or second term. The Nominating Committee shall advertise the vacancies to be filled for appointed positions. It may be advertised utilizing print or electronic media available to the general public in the Coalition’s service delivery area until the vacancy is filled. The advertisement may be made to the chambers of commerce, council of chambers and economic development boards (except those Member positions filled by appointment of the Governor) within the geographic region served by the Coalition, and the Nominating Committee shall compile a ballot listing all such applications and nominees as may be identified by the chambers of commerce, council of chambers or economic development boards. The Nominating Committee shall request that recommendations be provided from peer groups of private child care providers, faith based child care providers, and representatives from programs for children with disabilities within 45 calendar days of its meeting to fill vacancies for a private child care provider, a faith based child care provider, and/or a representative from programs for children with disabilities. The Nominating Committee shall use its best efforts to select persons to nominate from such lists of recommended provider(s), but the Nominating Committee is not bound by such lists and may accept or reject said nominations. The Nominating Committee will recommend appropriate nominees to the Board who shall then vote to approve to fill vacancies. Should a vacancy occur prior to the completion of a term, the Member elected to fill such vacancy shall serve until the end of the term that is being filled.

Section 5.13 Conflict of Interest. No Member may participate or vote upon any measure which would inure to such Member's special private gain or loss (including a Member's relatives, as defined in Florida Statutes § 112.3143) or that of the principal whom such Member represents. All Members shall make known through verbal or written communication to the Coalition Members and the Chair all possible or apparent conflicts and refrain from voting and/or participating in actions to be taken on an item on which such Member has a conflict of interest.
Section 5.14 Membership in Coalition Plan. The Coalition must submit its board membership to Florida's Office of Early Learning ("Agency") through the plan approval process, pursuant to Section 411.01(5)(d), F.S. If changes are made to the membership roster, the Coalition must submit an amended membership roster to the Agency through the plan amendment process within sixty (60) days of board approval.

ARTICLE VI.
OFFICERS

Each voting Member shall be eligible for appointment to any of the Coalition's appointed offices. Non-voting Members shall be eligible for appointment to the Coalition's appointed offices, except as specifically prohibited in these Bylaws, by Florida’s Office of Early Learning or by Florida law.

The Chair shall determine the eligibility of candidates for office and shall consider candidates for filling any vacancies. Any person so considered shall have given prior, written consent to consideration and appointment as an Officer to the President/CEO of the Coalition. The first slate of officers shall be appointed after all Members of the Coalition are seated. The Chair’s selection of officers must be ratified by a majority vote of the Board.

Each appointed Officer shall take office immediately following installation at an annual meeting. Each appointed Officer shall hold office for the term to which appointed and until a successor has been appointed and qualified or until an earlier resignation, removal from office or death.

If an office is vacated prior to the completion of the term, an officer may be appointed by the Chair and ratified by a majority of the Members to fill the vacancy until the term ends.

Section 6.1 Officers. The Chair of the Coalition shall be appointed by the Governor. The Chair shall appoint a Vice Chair, Secretary and Treasurer (each, an "Officer" and, collectively, the "Officers"). Other offices may be created and Officers appointed by the Chair as deemed necessary by the Coalition. All of the Chair’s appointments must be ratified by a majority vote of the Board.

The President/CEO is an employee of the Coalition and not a Member. The President/CEO shall be appointed by a majority vote of the Board.

Section 6.2 Appointment and Terms of Office. Except for the Chair, who is appointed for a four-year term, each Officer shall be appointed for a three-year term. No Officer may hold the same office for more than two consecutive terms. Whenever possible, terms of office shall coincide with the Coalition's Fiscal Year (as hereinafter defined). Except as set forth in the third paragraph of this Article VI, the term of office for a given Member as an officer shall not exceed the term of that Member's membership as provided herein.

Section 6.3 Chair. The Chair presides at all meetings. Prior to the meeting, the Chair will ensure that an agenda is prepared for distribution to the Members by the Secretary
as described in Section 6.6 below. He/she will be an ex-officio Member of all committees and shall perform duties pertaining to the "office" or required of him/her from time to time by the Coalition. The Chair shall be a voting Member. If there are any vacancies in an Officer’s position prior to the expiration of that Officer’s term, the Chair of the Board of Directors may make an interim appointment to fill that position until the next meeting of the Board of Directors.

Section 6.4 Vice Chair. The Vice Chair presides in the absence of the Chair or whenever the Chair temporarily vacates the Chair. The Vice Chair shall be a voting Member.

Section 6.5 President/CEO. The President shall be employed by and held accountable to the Coalition. The President shall be Chief Executive Officer (CEO) of the Coalition and has the responsibility for administration of the affairs of the Coalition and for the employment and direction of all employees of the Coalition. The President/CEO shall attend the meetings of the Coalition and the Executive Committee. The President/CEO shall perform such other duties as shall be required by the Coalition and the Executive Committee consistent with the Coalition's Articles of Incorporation and these Bylaws. The President/CEO is not a Member.

The Executive Committee shall evaluate the President/CEO's performance on an annual basis. The results shall be delivered to the President/CEO by the Chair.

Section 6.6 Secretary. The Secretary shall ensure that the minutes of every Coalition meeting are recorded, ensure that the agenda and minutes are distributed at least three (3) days prior to the meeting, shall determine the official quorum for each meeting by reviewing the list of Members, and shall sign all resolutions made and adopted by the voting Members. The Secretary shall be a voting Member.

Section 6.7 Treasurer. The Treasurer shall review moneys received and expended for the use of the Coalition and shall make a report at all regularly scheduled Coalition meetings. The Treasurer shall meet periodically with the fiscal staff of the Coalition to ensure compliance with generally accepted accounting principles. The Treasurer is responsible for ensuring an independent audit occurs annually. The Treasurer shall chair the Finance Committee. The Treasurer shall be a voting Member.

ARTICLE VII.
MEETINGS

Section 7.1 Meetings Per Fiscal Year. The Board of Directors will meet at least six (6) times per fiscal year. The Coalition's fiscal year shall be July 1 through June 30 (the "Fiscal Year").

Section 7.2 Notices of Meetings. All meetings of the Board of Directors and all standing, special or other committee meetings shall be publicly noticed and conducted in accordance with Florida Statutes § 286.011 (the "Sunshine Act").
Section 7.3 Special Meetings. The Chair may call special meetings of the Board of Directors for any purpose(s) with adequate notice in accordance with the Sunshine Act.

Section 7.4 Quorum for Meetings of the Board of Directors. A majority of the voting Members physically present or present through any method of telecommunications as set forth in Section 7.6 below shall constitute a quorum for the transaction of business at any meeting of the Board of Directors of the Coalition.

Section 7.5 Quorum for Meetings of the Standing Committees, Subcommittees and Special Committees.

(i) Quorum for Standing Committee and Subcommittee Meetings. A majority of the voting Members physically present or present through any method of telecommunications as set forth in Section 7.6 below shall constitute a quorum for the transaction of business at any meeting of a Standing Committee or Subcommittee of the Coalition.

(ii) Quorum for Meetings of Special Advisory or Fact-Finding Committees. A majority of appointed persons physically present or present by any method of telecommunications as set forth in Section 7.6 below shall constitute a quorum for a meeting of a special advisory or fact-finding committee, provided that such advisory or fact-finding committee has no final Coalition authority and otherwise meets the requirements for advisory or fact-finding committees set forth in Section 9.1.

Section 7.6 Attendance by Communications Technology. The Coalition may use any method of telecommunications to conduct meetings, including establishing a quorum through telecommunications, provided that the public is given proper notice of a telecommunications meeting and reasonable access to observe and, when appropriate, participate, Section 1002.83(6), Florida Statutes.

Physical attendance at meetings of the Board of Directors is an expectation of membership. Notwithstanding the foregoing, if circumstances arise that prevent a Member from physically a meeting, such Member shall promptly notify the Board Chair prior to the start of said meeting so that the Coalition can arrange for attendance by telecommunications methods.

The conduct of any meeting by telecommunications method(s) must allow the absent Member to participate in discussions, to be heard by the other Members and the public and to hear discussions taking place during the meeting.

Section 7.7 Meeting Attendance. Members must attend six (6) meetings in a fiscal year. When a Member has been absent from three (3) meetings of the Board of Directors within any given fiscal year, it shall be considered a resignation from the Coalition by that Member, unless the Chair excuses an absence for good cause, such as death or serious illness on the part of the Member or the Member’s family, or other
circumstances beyond the control of the Member. All other excusal requests may be granted by the Executive Committee in extraordinary and rare circumstances. Such requests must be submitted in writing to the Board Liaison, with a copy to the President/CEO, setting forth the reasons justifying the Member’s absence, prior to the meeting the Member cannot attend. Granting or denying the request shall be at the Executive Committee’s discretion. The Executive Committee may excuse a maximum of two (2) absences. The Chair shall send a letter to all Members absent from two meetings within a given fiscal year notifying them that their status as Members is in jeopardy, encouraging their attendance, and reminding them of the meeting attendance policy. When a Member sends a representative to a meeting of the Board of Directors of the Coalition, the presence of such representative shall not be counted for purposes of attendance, unless that representative is appointed as a designee as described in Section 5.10.

Section 7.8 Annual Meeting. There shall be an annual meeting in June of each calendar year, and elections of Members and Officers will be conducted at this meeting. The Annual Meeting may be held within three months of June of the calendar year at the Chair’s discretion.

ARTICLE VIII.
STANDING COMMITTEES

Section 8.1 Executive Committee. The Executive Committee shall be a standing committee of the Board of Directors, comprised of the Chair, Vice Chair, President, Secretary, Treasurer and any other officers (including officers at-large) that are created, appointed and elected as provided herein. The Coalition may delegate to the Executive Committee such power and authority as the Coalition may deem appropriate in connection with day to day operations and administration of the Coalition. Based on Coalition needs, the Executive Committee may act in place of the Coalition between Coalition meetings. Executive Committee action must be ratified by the Coalition at the next available Coalition meeting. If the action is not ratified, it shall be deemed void.

Section 8.2 Nominating Committee. The Nominating Committee shall be a standing committee, consisting of at least five Members appointed by the Chair, subject to approval of the Board of Directors. The Nominating Committee Chair shall be appointed by the Chair of the Coalition, subject to the approval of the Board of Directors.

The Nominating Committee is responsible for (i) nominating Officers and Members for election one month prior to each annual meeting, and (ii) nominating replacement Officers and Members for election from time to time upon the vacancy of any Office or Membership position.

The Nominating Committee Chair shall submit a written slate of nominees no later than five days before the next regularly scheduled meeting of the Members for distribution to the Members in preparation for said meeting.
Section 8.3  **Finance Committee.** The Finance Committee shall be a standing committee and is responsible for providing oversight of the Coalition’s financial operations and for reviewing compliance with Coalition policies, procedures and applicable laws and regulations. The Finance Committee shall be responsible for ensuring that the Coalition has established accounting, purchasing, and other financial procedures which provide adequate internal controls, delineate a separation of duties, and carry out oversight responsibilities; financial planning and strategic overview of finances. The Finance Committee shall review and evaluate management’s implementation of the Coalition’s policies and financial plans, policy development and resources. The Committee shall ensure that the Coalition's financial practices enable it to achieve operational effectiveness and efficiency, accurate and reliable financial reporting, and compliance with applicable laws and regulations. The Finance Committee shall also include a subcommittee called the Cybersecurity Governance Sub-Committee, which shall review policies and procedures related to maintaining the Coalition’s cyber security.

The Chair or Vice-Chair of the Committee shall present a report to the full board on the activities of the Committee and their recommendations regarding acceptance of reports, approval of agenda items or ratification of purchases made in accordance with the Purchasing Guidelines.

8.3.1  The Finance Committee reviews and makes recommendations concerning the annual budget and financial plans of the Coalition and any revisions to the budget and financial plans. The Committee reviews fiscal summaries at least quarterly to evaluate expenditures against revenues. Through the Cybersecurity Governance Sub-Committee, the Finance Committee reviews Coalition cyber security plans.

8.3.2  The Finance Committee also:

(i) Ensures that budget-to-actual variance analyses are performed after year end numbers are finalized;

(ii) Reviews fiscal policy and the recommendations of the organization’s auditors; and

(iii) Annually evaluates the executive management of the organization’s fiscal affairs.

8.3.3  The Committee shall recommend the adoption of changes to financial policies considered necessary based on reviews and evaluations; recommend the approval of the budget, acceptance of monthly or quarterly financial reports, monitoring enrollment data, benchmarking and other financial reporting.

8.3.4  At each meeting of the Board of Directors, the Chairman of the Finance Committee or his/her designee will make a report to the Board on the actions of the Committee and make recommendations as considered necessary.
Membership. The Finance Committee shall be composed of at least three (3) Members of the Board of Directors appointed by the Chair, but the Chair may appoint more members, all subject to approval by the Board of Directors. Members will be appointed to staggered three-year terms and may serve for no more than two consecutive terms. The Chair of the Finance Committee shall be the Treasurer of the Coalition. The Chair of the Board shall appoint the Finance Committee Vice-Chair, subject to approval by the Board of Directors. The Cybersecurity Subcommittee may include non-voting members who are not Members, appointed by the Chair, and who shall provide expertise to the Cybersecurity Subcommittee.

Duties. The Finance Committee is responsible for the following functions:

(i) Approve annual budget and quarterly budget amendments

(ii) Analyze budget variances

(iii) Review monthly or quarterly financial reports and review of the analysis of the financial operations

(iv) Review benchmarking results, trend analysis, slot utilization reports, enrollment patterns, etc.

(v) Review and approve agenda items that have financial implications, i.e., contracts, purchases, etc.

(vi) Review and approve the issuance of Request for Proposals (RFP) Invitation to Negotiate (ITN), Bids, or quotes solicited to acquire goods and/or services in accordance with the Coalition’s Procurement Guidelines

(vii) Establish guidelines, rules, policies and/or procedures regarding:

(1) Accounting

(2) Procurement

(3) Travel

(4) Property Use and Dispensation

(5) Salary and Compensation

(viii) Monitor compliance with Property Guidelines:

(1) Results of Property Inventory

(2) Write-offs
(3) Surplus of Property

(ix) Approve major contracts and the submission of major grant applications, and forward recommendations for the award of major contracts and major grant applications to the Board of Directors.

(x) Establish and monitor accountability measures for the Coalition.

(xi) Assess financial risks and measures to address the risks, i.e., insurance coverage, business interruption plan, etc.

(xii) Review cybersecurity risks and measures to protect the Coalition from risk.

8.3.7 Meetings. The Finance Committee shall meet prior to the meetings of the Board of Directors to review agenda items that require approval, acceptance and/or ratification by the Board of Directors. The Finance Committee may meet more frequently as the need arises.

Section 8.4 Program Policy and Strategy Committee. The Program Policy and Strategy Committee shall be a standing committee, consisting of at least three (3) Members, appointed by the Chair, subject to approval of the Board of Directors. The Program Policy and Strategy Committee Chair shall be appointed by the Chair of the Coalition, subject to approval by the Board of Directors.

The Program Policy and Strategy Committee shall be responsible for evaluating Coalition programs, formulating strategy and making policy recommendations to improve the quality of early care and education in Miami-Dade and Monroe Counties.

Section 8.5 Providers' Service Committee. The Providers' Service Committee shall be a standing committee, consisting of at least three (3) Members, appointed by the Chair, subject to the approval of the Board of Directors. The Providers' Service Committee Chair(s) shall be appointed by the Chair of the Coalition, subject to approval by the Board of Directors.

The Provider Services Committee is responsible for addressing the issues and concerns of both School Readiness and Voluntary Pre-kindergarten (VPK) early care and education providers in Miami-Dade and Monroe Counties.

8.5.1 The Providers' Service Committee shall be responsible for evaluating and disseminating information concerning the Coalition's services, programs and policies impacting providers of early care and education in Miami-Dade and Monroe Counties. The Provider Services Committee shall review, analyze, formulate and recommend relevant policies, procedures and training requirements for participation in the Coalition’s programs. The Providers' Service Committee shall review, analyze and disseminate information concerning the child care resource and referral database, food
programs, child health and development, professional associations, the availability of technical assistance, training opportunities, grants and other resources. The Providers' Service Committee shall collect data, information and comments from providers in support of its mission. The Provider Services Committee shall also be responsible for instituting a process for resolving provider disputes and grievances.

8.5.2 Duties. The following outlines the duties, action steps and timelines that the Provider Services Committee has established to evaluate the effectiveness of services and programs. The Committee will:

(i) Address and provide resolution, whenever possible, to concerns, requests or ideas brought forth by early child care and education providers (ECCEP).

(ii) Report matters to the Board of Directors requiring Board action and provide feedback to providers regarding Board responses at subsequent Provider Services Committee meetings and via Provider News Alerts as needed.

(iii) Review unresolved early child care education providers' grievances submitted pursuant to the Coalition's grievance policies.

8.5.3 Meetings. The Provider Services Committee shall meet at least quarterly throughout Miami-Dade and Monroe Counties, as the Committee shall decide, and engage in dialogue with early child education providers regarding their ideas, needs, and concerns.

8.5.4 Reporting Structure. The Chair of the Provider Services Committee or his/her designee shall report to the Coalition's Board of Directors certain actions and/or issues pertaining to early care and education providers as deemed appropriate.

Section 8.6 Governance and Bylaws Committee. The Governance and Bylaws Committee shall be a standing committee of at least three Members, appointed by the Chair, subject to approval by the Board of Directors. The Governance and Bylaws Committee shall meet at least once a year to review these Coalition's Bylaws, Program Guidance (or "Program Instructions") Memoranda issued by Florida’s Office of Early Learning ("OEL"), federal and state statutes, rules and regulations, and the Coalition's policies and procedures concerning governance and make recommendations to the Board of Directors for policies that provide specific guidance and direction to the Coalition and its leadership concerning salient aspects of governance. The Governance and Bylaws Committee shall also make recommendations concerning revisions to these Bylaws. The Chair of the Governance and Bylaws Committee shall be appointed by the Chair of the Coalition, subject to approval by the Board of Directors.
Section 8.7 **Number of Committee Members; Vacancies.** Unless otherwise provided herein, each standing committee of the Coalition shall have three or more Members who shall be appointed by the Chair, subject to the approval of the Board. The Chair of the Coalition shall appoint persons to fill vacancies on standing committees, subject to approval by the Board of Directors. Unless otherwise provided herein, the Chair shall serve as an ex-officio Member of each standing committee. Only voting Members register official votes on standing committees. If there are any vacancies in any Committee member’s position prior to the expiration of that Committee member’s term, the Chair of the Board of Directors may make an interim appointment to fill that position until the next meeting of the Board of Directors.

Section 8.8 **Committee Meeting Attendance.** An absence by a Committee Member from three (3) meetings of the Committee within any given fiscal year shall be considered a resignation from the Committee by that Member. The Chair shall send a letter to all Committee Members absent from two (2) meetings within a given fiscal year notifying them that their status as Committee Members is in jeopardy, and encouraging their attendance.

**ARTICLE IX. OTHER SPECIAL COMMITTEES**

Section 9.1 **Other Standing Committees, Subcommittees and Special Committees.** The Coalition may establish other standing committees and subcommittees, in addition to special committees as it deems appropriate to fulfill the Coalition’s mission or needs. The Coalition may also establish special committees that are advisory or fact-finding committees. The Coalition may appoint Members and Non-Members to its advisory or fact-finding committees. Fact-finding and advisory committees shall not be standing committees, cannot exercise Coalition authority and shall be limited to purposes of advising the Board of Directors.

Section 9.2 **Procurement Evaluation Committees.** Procurement Evaluation Committees are special, advisory and fact-finding committees that shall consist of persons appointed by the President/CEO in a manner consistent with the Coalition's procurement policies. The President/CEO shall create each Procurement Evaluation Committee pursuant to the Coalition’s procurement policies, and each such committee shall be limited in scope and duration. Each Procurement Evaluation Committee may consist of persons who are non-voting Members and persons who are not Members. Procurement Evaluation Committees cannot exercise final Coalition authority and do not have authority to make final, binding procurement decisions. Each Procurement Evaluation Committee shall be limited to purposes of finding facts and advising the Coalition staff, the Finance Committee and/or the Board of Directors.

9.2.1 One or more Procurement Evaluation Committees may be appointed as determined by the needs of the Coalition. Procurement Evaluation Committees may advise, draft, create, rank and/or evaluate bids, bidders, requests for bids, requests for proposals and/or proposals and these
Committees may also exercise such other duties delegated by the Coalition’s Procurement Policies, the Finance Committee, the Board of Directors and/or the President/CEO. Procurement Evaluation Committees are to also make recommendations to the Board of Directors concerning bids, bidders, requests for bids, requests for proposals and/or proposals pursuant to the Coalition’s Procurement Policies. If non-voting Members are appointed, the Coalition must institute measures to ensure that such appointment is consistent with the Coalition’s procurement and conflict of interest policies.

9.2.2 The Procurement Evaluation Committee shall be responsible for screening, processing, evaluating and/or ranking proposals received by the Coalition as part of its procurement process, but shall not have final decision-making authority. The Procurement Evaluation Committee must make recommendations for contract awards to the Board of Directors, the Finance Committee and/or staff, as directed by the Board of Directors and/or the Coalition’s Procurement Policy.

Section 9.3 Audit Committee. The Audit Committee shall be a special, independent Committee responsible for ensuring that the operations of the Coalition are in compliance with applicable policies, procedures, laws and regulations. The Audit Committee shall be responsible for ensuring that the Coalition has adequate internal controls.

9.3.1 The Audit Committee shall recommend the selection of auditors to the Board of Directors and shall be responsible for recommending the compensation of the auditors.

9.3.2 The Committee shall oversee the auditing function of the Coalition.

9.3.3 The Chair of the Audit Committee or his/her designee will make a report to the Board of Directors as needed on the activities of the Committee and make recommendations as considered necessary.

9.3.4 Membership. The Audit Committee shall be composed of no more than five (5) persons appointed by the Chair of the Board of Directors. None of the persons appointed to the Audit Committee shall be part of management. No more than one member of the Finance committee shall be a member of the Audit Committee. Members will be appointed to staggered three-year terms and may serve for no more than two consecutive terms. The Chair of the Board of Directors shall appoint the Committee Chair and Vice-Chair, subject to approval by the Board of Directors.

The Chair or Vice-Chair of the Committee will present a report to the full board on the activities of the Committee and their recommendations regarding acceptance of audit and compliance reports, approval of selection of audit firms, and any other issues that the Committee members may deem necessary.
9.3.5 Duties. The Audit Committee shall oversee the audit functions at the Coalition. The Audit Committee’s duties shall include:

(i) Selection of internal and external auditors
(ii) Approval of an internal audit plan
(iii) Report to the Board on the status of the internal control environment at the Coalition
(iv) Review and approve audit reports, compliance reviews and any other independent review of the financial and operational aspects of the Coalition
(v) Oversee corrective actions and responses to audit findings
(vi) Monitor implementation of audit recommendations
(vii) Monitor adequacy of internal controls through implementation of audit recommendations
(viii) Review and approve loss prevention reports
(ix) Monitor compliance with Code of Ethics and policies and procedures
(x) Assess financial risks and measures to address the risks, i.e., insurance coverage, business interruption plan, etc.

9.3.6 Meetings. The Audit Committee shall have as many meetings as it deems necessary to fulfill its responsibilities but in no event should the number of meetings be less than once a quarter.

ARTICLE X.
LIABILITY

The Coalition shall indemnify any Member or Officer to the full extent permitted by the law.

ARTICLE XI.
REVISION/REPEAL OF BYLAWS

These Bylaws may be amended, repealed or altered in whole or in part by a two-thirds vote of the Members at any regular or special meeting. Any proposal to amend, repeal or alter these Bylaws shall be delivered in writing to Members of the Coalition no fewer than ten days before the meeting in which the proposal is to be considered. These Bylaws are a part of the Coalition's school readiness plan and any amendment, repeal or alteration of these Bylaws constitute an amendment, repeal or alteration of the Coalition's school readiness plan.
ARTICLE XII.
RULES OF ORDER

Robert's Rules of Order, as amended, shall be the parliamentary authority for all matters or procedures not specifically covered in the Bylaws.

ARTICLE XIII.
CODE OF ETHICS

The activities of the Coalition shall be governed by the Code of Ethics for Public Officers and Employees, as defined in Florida Statutes, §§ 112.313, 112.3135, and 112.3143.


BY: 

NAME: 

TITLE: 
LISA TAYLOR
Tavernier, Florida 33070
Home 3  Cell 3  Office 305.853.3281 X58301

Education

M. ED, Educational Leadership, 2010  American College of Education, Chicago, IL
M. ED, Reading, 2004  Florida International University, Miami, FL
B.S., Elementary Education, 1993  Florida International University, Miami, FL

Professional Experience

• 2013-present Principal Plantation Key School
  Principal K-8 facility Duties include budget, master schedule building, staffing, evaluations, oversee all aspects of
  building.

• 2010 –2013 Assistant Principal Coral Shores High School
  Academic, curriculum, discipline and testing coordinator. Assisted in master schedule building, budget, staffing.

• 1993-2010-Teacher, Key Largo School
  2009-2010 Fifth grade reading teacher
  Full time teacher. Implemented reading curriculum. Data leader. Program leader for community partnerships.
  1993-2009 Third grade teacher
  Full time teacher. Implemented all areas of 3rd grade curriculum. Academic lead reading teacher. Data leader.
  Program leader for community partnerships.

Leadership Experience

• 2010-present – Leadership Roles as an Administrator:
  Mental Health Coordinator Leadership role to meet state requirements and support implementation of mental
  health instruction
  Commissioners Leadership Academy Participation includes goals to develop a common language for high
  quality instruction through leadership coaching to raise instructional effectiveness
  Hurricane Irma Recovery Project Manager community based support for recovery efforts following Hurricane
  Irma through community support, supply distribution and rebuilding efforts
  Assessment Coordinator FSA, FCAT, EOC, midterm and final exam review, STAR, FAIR, data collection
  School-wide Professional Growth Guided teachers in PLC, modified lesson study, and differentiated instruction
  using data.PGP aligned with SIP beginning, midyear and post meeting
  Charlotte Danielson Observed teachers using Charlotte Danielson model
  School Improvement Plan select goals, identify data to drive instruction, produce document
  A Rated School for 16 years in compliance with Florida Department of Education grading scale

• 2006-2010- Leadership Roles as a Teacher
  Collaborative school based management team focusing on student achievement and strategies for success. Title
  1, AYP, IPDP, data dissemination, triads, school calendar, special event planning, schedules, and fund raising.
  Lesson Study Cycle (2010) Lead teacher team member in lesson study to implement a cycle of instructional
  improvement focused on planning, observing, and revising research based lessons across the curriculum.
  Just Read, Florida: FAIR Master Trainer K-12 (06-10) Provide school wide support for the mandated assessment
  system which provides screening, diagnostic, and progress monitoring information essential to instruction.
Positive Behavior Support Member (09-10) Pilot school team leader. Develop guidelines for school wide student conduct and provide support for faculty and staff.

RTI member (2009-2010) Uses the evaluation process to enhance instruction and provides staff development activities focusing on the needs of the school community.

Families Building Better Readers (07-10) Supervision of 20 teachers presenting program to families. Organize materials and training, evening event including food and program direction.

Home of the Heroes (09-10) Program development for 5th grade. Departmentalized teaching, reward system including new community partnerships. Focus on academic rigor, relevance and student achievement.

Administrative Designee for Suspension, Drug Abuse Information and CB Contract Administration. Suspend, recommend expulsion or transmit information in accordance with the rules of the school board.

- 2009-1999 Leadership Roles:
  - Just Read Florida, Reading First Developer (04-09) State wide reading initiative trainer.
  - Council for Educational Change (08-09) Designed and presented hands-on workshops to demonstrate effective reading strategies for principals state wide.
  - Reading Endorsement Facilitator Competencies Four and Five (05-10) State Certified instructor to teach competencies to add Reading Endorsement to Florida Teaching Certificate: Vocabulary and Comprehension
  - District Wide Beginning Teacher Program (06-10) Developed a comprehensive state approved beginning /new teacher program based on mentoring and learning communities. Training and follow up provided for mentors.
  - District Wide Professional Development Presenter with Action Research Component and Follow Up (04-09) Designed, presented and implemented workshops using authentic data and research based strategies.

  - QAR Summarizing (2)
  - Reading in the Content Area for Middle and High School
  - Fun with Vocabulary Elementary
  - Fun with Vocabulary Middle and High School
  - National Board for Professional Teaching Standards Information Seminar
  - 4 Square Writing
  - Making Classroom Books for Content Area Instruction

  - District Spelling Bee Coordinator Grades 2-8 (02-04) Organized and directed district Spelling Bee
  - District Trainer for Learning Styles (02-04) Brought strategies to schools focusing on using Learning Styles
  - District Teacher Leader Reading /Language Arts (02-06) Pacing Guides, text book adoption, workshops
  - District Accelerated Reading Program Director (99-01) Implemented AR Program

- Accomplishments
  - 2017- present On site supervisor and project coordinator for construction of new school
  - 2017-present Fundraising over $100,000 to offset construction cost for specialized areas of school
  - 2014-2015 Monroe County School District Principal of the Year
  - 2009 and 1999 National Board Certified Teacher: Middle Childhood Generalist
  - 2004 Monroe County District Teacher of the Year
  - 1999 Learn and Serve Grant $45,000.00
  - 1994 Sallie Mae Beginning Teacher of the Year

- Professional Organizations
  - Rotary Club of the Upper Keys
  - ACSD
  - National Educators Association
  - National Reading Association
  - Florida Reading Association

- References:
  - Theresa Axford, Monroe County Director of Teaching and Learning, 305.293.1400 X53379
  - David Murphy, Monroe County Director of Accountability, 305.509.1737
  - Blake Fry, Principal Coral Shores High School, 305.853.3222 X56301
CAREER HIGHLIGHTS

Chuck Mohr is an Energized Motivational Leader with 30 plus years of experience in C-Level Executive positions working closely with CEO’s and members of upper level management. He is experienced in pre- and post-merger strategic alignments and change of management expansions that elevate company outcomes.

Career highlights include a strong success record of building and retaining elite team members spanning both publicly and privately held companies ranging in size from 1 million to 8 billion dollars in assets, with direct oversight for results from teams ranging in size from 10 to more than 1,000 employees.

With Chuck’s strong educational background at Florida Atlantic University and a graduate degree from Louisiana State University (LSU), he brings intelligent and savvy decision-making strengths to the table. His experience spans many of the leading and well know publicly traded companies covering the financial, retail and entertainment space as well as companies recognized for their energy and management commitment to building their teams passion for excellence and giving back to the communities they serve.

Recently following his dream of starting his own company and leveraging his corporate savvy, financial expertise and boundless spirit of entrepreneurialism resulted in launching FISHVERIFY, a one of a kind image marine species recognition application as their CEO/Founder, and has a strong desire to take this experience and re-enter the corporate world.
Given his deep roots and commitment to South Florida, Chuck is a distinguished business and community leader, having served on various regional chambers and nonprofit boards including the Greater Ft. Lauderdale Chamber of Commerce, the Broward Alliance and the Broward Partnership for the Homeless. Chuck served as the 2013 Chairman of the Board of the Greater Ft. Lauderdale Chamber of Commerce, the oldest and largest business organization in Broward County advocating on behalf of its 1,300 member businesses throughout South Florida.

As Chairman Chuck led the Chamber to be the ‘go-to’ source for bringing Private and Public decision makers to work together on solutions that would impact the business community into the future. Most recently he served as a member of the Chamber’s Executive Committee, Chair of the Finance Committee, Co-Chair of the Technology Steering Committee, and member of the Economic Development Council. In every organization in which he becomes involved, Chuck creates a platform for positive change and measurable accomplishments that have distinguished him throughout his career.

Chuck Mohr’s 30 plus year career achievements are numerous. He is a forward-thinking leader who is highly effective working with multi-generations, including the traditional workforce as well as the rapidly emerging millennials.

Chuck performs at his best when engaged in coaching, building, leading, and managing teams. His natural intuition makes him an insightful and visionary leader. In every one of his previous leadership roles Chuck has exceeded expectations, created a powerful and productive corporate culture, and demonstrated exceptional entrepreneurial spirit. He is believable, likeable, and trustworthy. Chuck Mohr is a true asset to any progressive, cutting-edge organization.
The information from this page has been requested and will be used exclusively by the Early Learning Coalition of Miami-Dade/Monroe. The questionnaire MUST BE COMPLETED IN FULL. Answer “none” or “not applicable” where appropriate.

Date
Completed
Name: Charles Mohr

Section 1- General Information

List all your places of residence for the last ten (10) years.

**Address City & State Dates: From / To:**

From: **Oct 2012 to Present:**
- [Redacted]
- Key Largo, Florida 33037

From: **July 2009 to Oct 2012**
- [Redacted]
- Hallandale Beach, Florida 33309

List all your former and current residences outside of Florida that you have maintained at any time during adulthood

**Address City & State Dates: From / To**

- N/A (lifetime resident of Florida)

ELCMDM BOD MEMBERSHIP APPLICATION 2019
Have you ever been arrested, charged, or indicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of $150 or less was paid.) Yes ___ No _x__ If “Yes” give details:

<table>
<thead>
<tr>
<th>Date</th>
<th>Place</th>
<th>Nature</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td>N/A</td>
</tr>
</tbody>
</table>

Section 2- Education and Background

(Name) (Location)

High School: Northeast High School Year Graduated: 1970

List all postsecondary education institutions attended:

Name Dates Degree Received

Florida Atlantic University Bachelors in Business Administration 1976

Louisiana State University School of Banking of the South 1986

Are you or have you ever been a member of the armed forces of the United States? Yes ___ No _x__

If “Yes”

List:

Dates of service:

N/A

Branch or Component:

N/A

Date & type of discharge:

N/A
Concerning your current employer and for all of your employment during the last ten years, list your employer’s name, business address, type of business, occupation or job title, and period(s) of employment.

### Employer’s Name & Location Type of Business Occupation Title Period

<table>
<thead>
<tr>
<th>Position</th>
<th>Company name</th>
<th>Address</th>
<th>Since</th>
</tr>
</thead>
<tbody>
<tr>
<td>CEO</td>
<td>FishVerify LLC</td>
<td>8369 NW 66 St #A4257, Miami 33166</td>
<td>February 2016</td>
</tr>
<tr>
<td>President</td>
<td>BBX-Capital Hoffman’s Chocolates</td>
<td>401 East Las Olas Blvd, Fort Lauderdale 33301</td>
<td>Oct 2014 till Feb 2016</td>
</tr>
<tr>
<td>Senior Vice President Regional Retail Executive for Dade, Broward and Monroe Counties</td>
<td>BB&amp;T</td>
<td>110 East Broward Blvd, Fort Lauderdale 33301</td>
<td>Oct 2012 till Oct 2014</td>
</tr>
<tr>
<td>President</td>
<td>BankAtlantic</td>
<td>2100 West Cypress Creek Road, Fort Lauderdale 33304</td>
<td>Aug 2000 till Oct 2012</td>
</tr>
</tbody>
</table>

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes ___ No _x__

*If “Yes”, identify the position(s), the name(s) of the employing agency, and the period(s) of employment:*

<table>
<thead>
<tr>
<th>Position</th>
<th>Employing Agency</th>
<th>Period of Employment</th>
</tr>
</thead>
</table>

Do you currently hold an office or position (appointive, civil service, or other) with the federal or any foreign government? Yes _____ No __x__

*If “Yes”, please list: N/A*
Have you ever been elected or appointed to any public office in this state? Yes _____ No _X_

If “Yes”, state the office title, dates in office, level of government (city, county, district, state, federal), and whether you were elected or appointed (if appointed, by whom): **Office Title Dates in Office Level of Government Election or Appointment**

N/A

If your service was on an appointed board(s), committee(s), or council(s):

(1) How frequently were meetings scheduled: _____N/A_____

(2) If you missed any of the regularly scheduled meetings, state the number of meetings you attended, the number you missed, and the reasons(s) for your absence(s).

**Meetings Attended Meetings Missed Reason for Absence :** N/A

Has probable cause ever been found that you were in violation of the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, F.S.? Yes __ No X

If “Yes” give details:

**Date Nature of Violation Disposition ____N/A____**

Have you ever been suspended from any office by the Governor of the State of Florida? Yes____ No _X__

If “Yes”, list:

Title of Office:____________________ Reason for suspension:____________________

Date of suspension:______________ Result: Reinstated _ Removed___ Resigned___

Have you ever been refused a fidelity, surety, performance, or other bond? Yes ___ No _X__

If “Yes”, explain: N/A

ELCMDM BOD MEMBERSHIP APPLICATION 2019
Section 3- Possible Conflicts of Interest

Have you, or businesses of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you are seeking appointment?

Yes__No   X
If “Yes”, explain:   N/A

Name of Business Your Relationship to Business Business Relationship to Agency

Have members of your immediate family (spouse, child, parents(s), siblings(s)), or businesses of which members of your immediate family have been owners, officers, or employees, held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you are seeking appointment? Yes ___ No   X
If “Yes”,
explain:

Name of Business Relationship to You Relationship to Business Business Relationship to Agency

N/A
Have you ever been a registered lobbyist, or have you lobbied at any level of government at any time during the past five (5) years? Yes____ No__x__

(1) Did you receive any compensation other than reimbursement for expenses? Yes__ No_x__

(2) Name of agency or entity you lobbied and the principal(s) you represented:

Agency Lobbied Principal Represented

If you agree, please type or write your initials for each of the following statements:

(1) If appointed, I agree to follow, as applicable to the position, Florida’s public records and open meeting laws.

   cm

(2) If appointed, I agree to follow, as applicable to the position, the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, F.S.

   cm

Section 4- References and Experience

State your experiences and interests or elements of your personal history that qualify you for this appointment: * Please refer to the attached Bio

Please list specifically any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment:

Please list any awards or recognitions you have received relating to the subject matter of this appointment:

Please identify all association memberships and offices (including any business, professional, occupational, civic, or fraternal organizations) you have held or hold relating in the last 10 years:

Name of the Association Role Dates of Membership

   * Please refer to the attached BIO
Do you know of any reason why you will not be able to attend fully to the duties of the office or position to which you will be appointed? Yes _____ No __x__ If “Yes”, explain:

List three persons who have known you well within the past five (5) years. Include a current telephone number. Exclude your relatives and members of the Florida Senate.

Name Organization Phone Number

Name: Dan Lindblade Occupation: CEO/President of Greater Fort Lauderdale Chamber of Commerce
Phone: [redacted]

Name: Richard Clark Occupation: CEO Clark Leadership and Consulting, Inc
Phone: [redacted]

Name: Michael Rice Occupation: Retired Executive from Wachovia / Wells Fargo Bank
Phone: [redacted]

In the following space, please explain why you want to serve as a board member and share anything else that you think may be helpful:

As a father of 5 grown and success children the importance of education has been front and center in helping others achieve their dreams. I have learned respect for diversity, encouragement for growth and learned from dedicated leaders who practice unselfish sharing of what they know to those that need to know it better. Success for the future is a team built with a mindset of successful people paying “it forward” and who work hard to be top of class among their peers never forgetting who they work with and work for….
Section 5- Certification and Signature

☐ X I understand that any appointment tendered to me will be contingent upon the results of a background investigation, and I am aware that withholding information or making false statements on this application may be the basis for non-appointment to the Board of Directors. I agree to these conditions, and I declare that I have read the foregoing application and any attachments, and the facts stated within them are true, correct, and complete to the best of my knowledge and belief.

☐ X By checking this box and typing my name below I am electronically signing my application and understand that an electronic signature has the same force and effect as a written signature.

/s/ Chuck (Charles) Mohr
_______________________________
_______________________________ First Name Middle Initial Last Name Suffix

If you have any questions, please call (305)-646-7220 ext. 2246 or email lsanabria@elcmdm.org
DEENA ROSEN-HOAGLAND, M.S.W., L.C.S.W.
H: (              C: (

LICENSES
Colorado LCSW, (License #989066) & Florida LCSW, (License #SW0002432)
Certified Hypno-therapist (CHT)

EDUCATION
University of Denver - Denver, Colorado
Graduate School of Social Work - MSW Degree, 1981

University of Denver - Denver, Colorado
Bachelor of Arts in Psychology and Elementary Education (Emphasis: Speech Communication/Special Education)

PROFESSIONAL EXPERIENCE
Founder and Executive Director: Island Dolphin Care, Inc.
Providing Dolphin Assisted Therapy to Special Needs Children and their Families (1997 to the Present)
Founder, Dolphin Assisted Therapy and Aquatic Foundation (DATA), Key Largo, Florida (1990-1997)
The Counseling Center, Key Largo, Florida

HCA Grant Center Key Alternatives, Key Largo, Florida
Clinical Coordinator for Outpatient Treatment Center (April 1991 to June 1992).

Palm Beach Community College, Department of Continuing Education, West Palm Beach, Florida
Taught “Families in Crisis: Surviving Long Term Hospitalization and Diagnosis and Treatment of Severe Eating Disorders” - (Spring/Winter 1990).

Private Practice, Lakewood, Colorado

Downtown Medical Center, Denver, Colorado
Social Worker: Coordinated Medical and Dental Services for Patients and Families through 47 Physicians and 11 Dentists. Provided Information and Referrals, Designed and Implemented Wellness Programs for Downtown Denver Corporations and Employees (1981 to 1983).

Jefferson County Mental Health Center, Lakewood, Colorado
Outpatient Clinician (Student Intern): Provided Direct Service to Adult Outpatients (1980 to 1981).

Jefferson County Community Center, Arvada, Colorado

Linn-Benton Association for the Prevention of Domestic Violence, Corvallis, Oregon
Chairperson: Coordinated Fundraising, Initiated Community Prevention and Education Programs. Served on Committees to Provide Funding Statistics, and Shelter for Battered Women and Children. Worked Closely with the District Attorney’s Office and Law Enforcement Officials.

Benton County Mental Health Association, Corvallis, Oregon


Child Care Worker/Counselor: Worked with Children Having Severe Respiratory Disease (1976 to 1977).

Volunteer Counselor: 24-Hour Crisis Center: Organized Seminars for Community and Public Relations. Instrumental in Production of Film for Denver District Attorney to Train City Police in Drug Dynamics.

HONORS
Tommy Frank Award Nominee (Graduate School of Social Work)
Dean’s List
Nominated to Kappa Delta Phi Educational Society
Special Service Award

MEMBERSHIP
National Association of Social Workers
Nature Conservancy
Coastal Conservation Association

NEWSPAPERS AND MAGAZINES
April 1991  
Dolphin Dialogue, Vol. 5, No. II
Author: Deena Rosen-Hoagland, LCSW

November 1991  
Parade Magazine The Dolphins Didn’t Let Him Down
Staff Reported: Marcia Cohen

August 1992  
Birmingham News (Page 26A)
Staff Reporter: Victoria Kennedy

November 1992  
The Reporter (Page 56): Childrens Issues
Author: Deena Rosen-Hoagland

March 1993  
The Reporter: Profiles in Paradise (Page 32)
Staff Reported: Charlie Collins

March 1995  
Advance Magazine, Physical Therapy Journal
Watery Mammals Detect Illness and Injury
Author: John Murphy

February 1998  
The Keys Reporter: Profiles In Paradise
Author: Kathleen Romano

March 1998:  
Exceptional Parent Magazine – Cover story
Dolphin Discovery by Jeffery O’Hare

November 1998:  
Chronicle of Philanthropy – Faces of Philanthropy – Page 5

October 1999:  
Parade Magazine – These Dolphins Help Families Heal – Page 8

July/August 2000:  
In Motion Magazine – Happiness is Swimming with Dolphins – Page 16

October 2000:  
National Geographic Magazine – Amazing Animals – Page 30

April 2001:  
Good Housekeeping Magazine – A Boy, A Dolphin, and A Miracle – Page 128
September 2001: Person Magazine: Japan
April 2007 Southern Living Magazine – page 37
September 2008 Exceptional Parent magazine – page 64-66
September 2008 Parents Magazine – page 170

TELEVISION APPEARANCES
(The following television appearances were Island Dolphin Care related)

January 1992 Prime Time Live (ABC) Joey’s Best Friend
  Reporter: John Quinones
  Producer: Robert Campos

August 1992 Wonder Vision
  via Nippon - Japan

March 1993 CBS This Morning: Morning News Live
March 1993 Komo Television (ABC): Frontrunner Segment
  Producer: Sharon Howard

March 1994 TV Asahi Live News
March 1994 Dolphin Segment (BBC)
October 1999: Aquanauts: Animal Planet
October 2000: Oxygen Network
May 2001: Discovery Health: (ABC)
March 2002: PAX Television: Healing With Animals
June 2002: National Geographic Today
March 2003: Discovery Channel Canada
June 2003: The TODAY Show (NBC)
September 2003 Headlines News (CNN)

Fall 2005 The Today Show (NBC)
Fall 2008 NBC News (AUTISM special segment)
June 2013 Brian Williams Nightly News special segment
June 2013 NBC Today Show
June 2013 Brian Williams Nightly News

BOOKS
2008 Thank You Fonzie: Author Atsuko Otsuka: Printed in Japan
2008 Animal Interventions for Individuals with Autism: Author: Merope Eavlides
2012 Breaths That Count: Author Deena Hoagland
The information from this page has been requested and will be used exclusively by the Early Learning Coalition of Miami-Dade/Monroe. The questionnaire MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate.

Date Completed: 12/11/19

Name: Mrs. Deena Hoagland
MR./MRS./MS./DR. FIRST LAST MIDDLE/MAIDEN

Section 1: General Information

List all your places of residence for the last ten (10) years.

<table>
<thead>
<tr>
<th>Address</th>
<th>City &amp; State</th>
<th>Dates: From / To</th>
</tr>
</thead>
<tbody>
<tr>
<td>[censored]</td>
<td>Key Largo FL 33070</td>
<td>7/1990 - present</td>
</tr>
</tbody>
</table>

List all your former and current residences outside of Florida that you have maintained at any time during adulthood

<table>
<thead>
<tr>
<th>Address</th>
<th>City &amp; State</th>
<th>Dates: From / To</th>
</tr>
</thead>
</table>
ELC MDM BOD MEMBERSHIP APPLICATION

Have you ever been arrested, charged, or indicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of $150 or less was paid.) Yes ___ No X

If “Yes” give details:

<table>
<thead>
<tr>
<th>Date</th>
<th>Place</th>
<th>Nature</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 2- Education and Background

High School: The Windsor School

(Name) (Location)

Year Graduated: ___________

List all postsecondary education institutions attended:

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates</th>
<th>Degree Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Denver</td>
<td>1975</td>
<td>BA</td>
</tr>
<tr>
<td>University of Denver</td>
<td>1981</td>
<td>MSW</td>
</tr>
</tbody>
</table>

Are you or have you ever been a member of the armed forces of the United States? Yes ___ No X

If “Yes” List:

Dates of service: ________________________________

Branch or Component: ______________________________

Date & type of discharge: ____________________________
Concerning your current employer and for all of your employment during the last ten years, list your employer’s name, business address, type of business, occupation or job title, and period(s) of employment.

<table>
<thead>
<tr>
<th>Employer’s Name &amp; Location</th>
<th>Type of Business</th>
<th>Occupation Title</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Island Dolphin Care, NPO</td>
<td>Therapy &amp; Marine Science Education</td>
<td>Director/Founder</td>
<td>1997–present</td>
</tr>
</tbody>
</table>

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes ___ No X

If “Yes”, identify the position(s), the name(s) of the employing agency, and the period(s) of employment:

<table>
<thead>
<tr>
<th>Position</th>
<th>Employing Agency</th>
<th>Period of Employment</th>
</tr>
</thead>
</table>

Do you currently hold an office or position (appointive, civil service, or other) with the federal or any foreign government? Yes ___ No X

If “Yes”, please list:


Have you ever been elected or appointed to any public office in this state? Yes ___ No X

If “Yes”, state the office title, dates in office, level of government (city, county, district, state, federal), and whether you were elected or appointed (if appointed, by whom):

<table>
<thead>
<tr>
<th>Office Title</th>
<th>Dates in Office</th>
<th>Level of Government</th>
<th>Election or Appointment</th>
</tr>
</thead>
</table>

If your service was on an appointed board(s), committee(s), or council(s):

(1) How frequently were meetings scheduled: ____________________________
(2) If you missed any of the regularly scheduled meetings, state the number of meetings you attended, the number you missed, and the reasons(s) for your absence(s).

<table>
<thead>
<tr>
<th>Meetings Attended</th>
<th>Meetings Missed</th>
<th>Reason for Absence</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Has probable cause ever been found that you were in violation of the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, F.S.?  Yes _____ No X

If “Yes” give details:

<table>
<thead>
<tr>
<th>Date</th>
<th>Nature of Violation</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have you ever been suspended from any office by the Governor of the State of Florida?  Yes ____ No X

If “Yes”, list:

Title of Office: _______________  Reason for suspension: _______________

Date of suspension: _______________  Result: Reinstated __  Removed __  Resigned __

Have you ever been refused a fidelity, surety, performance, or other bond?  Yes ____ No __

If “Yes”, explain:

<table>
<thead>
<tr>
<th>License/Certificate</th>
<th>Title/Number</th>
<th>Date Issued</th>
<th>Issuing Authority</th>
<th>Disciplinary Action/Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 3- Possible Conflicts of Interest

Have you, or businesses of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you are seeking appointment?

Yes _____ No X
If “Yes”, explain:

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>Your Relationship to Business</th>
<th>Business Relationship to Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have members of your immediate family (spouse, child, parent(s), sibling(s)), or businesses of which members of your immediate family have been owners, officers, or employees, held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you are seeking appointment?

Yes ______ No X

If “Yes”, explain:

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>Relationship to You</th>
<th>Relationship to Business</th>
<th>Business Relationship to Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Have you ever been a registered lobbyist or have you lobbied at any level of government at any time during the past five (5) years? Yes__ No X

(1) Did you receive any compensation other than reimbursement for expenses? Yes__ No__

(2) Name of agency or entity you lobbied and the principal(s) you represented:

Agency Lobbied

Principal Represented

If you agree, please type or write your initials for each of the following statements:

(1) If appointed, I agree to follow, as applicable to the position, Florida’s public records and open meeting laws.

__________________________

(2) If appointed, I agree to follow, as applicable to the position, the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, F.S.

__________________________

Section 4- References and Experience

State your experiences and interests or elements of your personal history that qualify you for this appointment:

parent of child with special needs

currently working with children & families providing therapy, recreation, educational services

Please list specifically any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment:

M.S.W., L.C.S.W. - 1981

Please list any awards or recognitions you have received relating to the subject matter of this appointment: Please identify all association memberships and offices (including any business, professional, occupational, civic, or fraternal organizations) you have held or hold relating in the last 10 years:

Name of the Association  
Role  
Dates of Membership

Miami Children's Hospital  
Gift of Joy Award
Do you know of any reason why you will not be able to attend fully to the duties of the office or position to which you will be appointed? Yes ___ No ___. If “Yes”, explain:


List three persons who have known you well within the past five (5) years. Include a current telephone number. Exclude your relatives and members of the Florida Senate.

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Stan Zuba</td>
<td>H. Pediatrics</td>
<td></td>
</tr>
<tr>
<td>Dr. Paul Ellison</td>
<td>FL Keys-Orthopedic Center</td>
<td></td>
</tr>
<tr>
<td>Eli Smith</td>
<td>Special Educator@ TDC</td>
<td></td>
</tr>
</tbody>
</table>

In the following space, please explain why you want to serve as a board member and share anything else that you think may be helpful:

There are multiple reasons from a professional standpoint. First and foremost, it provides me the opportunity to meet others concerned with helping children in my local community. This provides me personally both in addition of diversity for my professional development, allows me to meet others that are like minded in helping the world to be a better place. I believe my experiences both as a mother of a special child with a health impairment and as a professional working directly with children and families I can provide a balanced viewpoint that is often needed on other boards.
Section 5- Certification and Signature

☑ I understand that any appointment tendered to me will be contingent upon the results of a background investigation, and I am aware that withholding information or making false statements on this application may be the basis for non-appointment to the Board of Directors. I agree to these conditions, and I declare that I have read the foregoing application and any attachments and the facts stated within them are true, correct, and complete to the best of my knowledge and belief.

☑ By checking this box and typing my name below I am electronically signing my application and understand that an electronic signature has the same force and effect as a written signature.

/s/ Deena Heagland

First Name Middle Initial Last Name Suffix

If you have any questions, please call (305)-646-7220 ext. 2246 or email lsanabria@elcmdm.org
To: Lisa Sanabria

From: Sandi Bisceglia

Re: Application for Board Membership

Attached: - 8 pages
- 1 fla. Certificate.
The information from this page has been requested and will be used exclusively by the Early Learning Coalition of Miami-Dade/Monroe.

The questionnaire MUST BE COMPLETED IN FULL. Answer "none" or "not applicable" where appropriate.

Name: **Ms. Kathryn Bisceglia (Sondi)**

Section 1 - General Information

List all your places of residence for the last ten (10) years.

<table>
<thead>
<tr>
<th>Address</th>
<th>City &amp; State</th>
<th>Dates: From / To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Islamorada, Florida</td>
<td>1983 to present</td>
<td></td>
</tr>
</tbody>
</table>

List all your former and current residences outside of Florida that you have maintained at any time during adulthood

<table>
<thead>
<tr>
<th>Address</th>
<th>City &amp; State</th>
<th>Dates: From / To</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>None</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* I use "Sondi" not "Kathryn".
Have you ever been arrested, charged, or indicted for violation of any federal, state, county, or municipal law, regulation, or ordinance? (Exclude traffic violations for which a fine or civil penalty of $150 or less was paid.)  Yes ___ No X
If "Yes" give details:

<table>
<thead>
<tr>
<th>Date</th>
<th>Place</th>
<th>Nature</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 2- Education and Background

High School: **Lourdes, Chicago, Illinois**, Year Graduated: **1967**

(Name) (Location)

List all postsecondary education institutions attended:

2. **Fla. Int'l University, Miami**, Fl., 1981-82 Ms. Admin. & Supervision K-12

Are you or have you ever been a member of the armed forces of the United States? Yes ___ No X
If "Yes" List:
Dates of service: N/A
Branch or Component: 
Date & type of discharge: 

I have also kept my Fla. teaching certificate current with additional certifications in: K-12 Reading ESOL School Principal K-12 Elem. Ed. Gr. 1-6 (attached)
Concerning your current employer and for all of your employment during the last ten years, list your employer's name, business address, type of business, occupation or job title, and period(s) of employment.

Employer's Name & Location  Type of Business  Occupation Title  Period
Monroe County Public Schools  Teacher  1974-1983
Pre-K-8 Principal  1983-2006
Gr. 2 Teacher  2006-2012
Retired June 30, 2012

Have you ever been employed by any state, district, or local governmental agency in Florida? Yes [X] No __
If "Yes", identify the position(s), the name(s) of the employing agency, and the period(s) of employment:

Position  Employing Agency  Period of Employment
Teacher  Principal Monroe County, Fla Schools  1974-2012

Do you currently hold an office or position (appointive, civil service, or other) with the federal or any foreign government? Yes ____ No [X] If "Yes", please list:

N/A

Have you ever been elected or appointed to any public office in this state? Yes [X] No __
If "Yes", state the office title, dates in office, level of government (city, county, district, state, federal), and whether you were elected or appointed (if appointed, by whom):

Office Title Dates in Office  Level of Government  Election or Appointment
Board of Trustees, Hialeah Community College  2001-2003 appointed by Governor Jeb Bush

If your service was on an appointed board(s), committee(s), or council(s):

1) How frequently were meetings scheduled: Monthly
(2) If you missed any of the regularly scheduled meetings, state the number of meetings you attended, the number you missed, and the reasons(s) for your absence(s).

<table>
<thead>
<tr>
<th>Meetings Attended</th>
<th>Meetings Missed</th>
<th>Reason for Absence</th>
</tr>
</thead>
<tbody>
<tr>
<td>all</td>
<td>none</td>
<td></td>
</tr>
</tbody>
</table>

Has probable cause ever been found that you were in violation of the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, F.S.?  Yes  No x

If "Yes" give details:

<table>
<thead>
<tr>
<th>Date</th>
<th>Nature of Violation</th>
<th>Disposition</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have you ever been suspended from any office by the Governor of the State of Florida?  Yes  No x

if "Yes", list:

Title of Office:  N/A  
Reason for suspension:  
Date of suspension:  
Result: Reinstated  Removed  Resigned  

Have you ever been refused a fidelity, surety, performance, or other bond?  Yes  No x

If "Yes", explain:

<table>
<thead>
<tr>
<th>License/Certificate</th>
<th>Title/Number</th>
<th>Date Issued</th>
<th>Issuing Authority</th>
<th>Disciplinary Action/Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Section 3- Possible Conflicts of Interest

Have you, or businesses of which you have been an owner, officer, or employee, held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you are seeking appointment?  Yes  No x
If "Yes", explain:

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>Your Relationship to Business</th>
<th>Business Relationship to Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Have members of your immediate family (spouse, child, parents(s), siblings(s)), or businesses of which members of your immediate family have been owners, officers, or employees, held any contractual or other direct dealings during the last four (4) years with any state or local governmental agency in Florida, including the office or agency to which you are seeking appointment? Yes ___ No X

If "Yes", explain:

<table>
<thead>
<tr>
<th>Name of Business</th>
<th>Relationship to You</th>
<th>Relationship to Business</th>
<th>Business Relationship to Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Have you ever been a registered lobbyist or have you lobbied at any level of government at any time during the past five (5) years? Yes [ ] No [X]

(1) Did you receive any compensation other than reimbursement for expenses? Yes [ ] No [ ]

(2) Name of agency or entity you lobbied and the principal(s) you represented:

Agency Lobbied                                        Principal Represented

If you agree, please type or write your initials for each of the following statements:

(1) If appointed, I agree to follow, as applicable to the position, Florida’s public records and open meeting laws.

(2) If appointed, I agree to follow, as applicable to the position, the Code of Ethics for Public Officers and Employees, Part III, Chapter 112, F.S.

Section 4- References and Experience

State your experiences and interests or elements of your personal history that qualify you for this appointment:

1. As a Pre-K-8 public school principal, I started adding the K to our school offerings way before it became legislated.

2. As president of the FLA Assoc. of Elementary & Middle School Principals just a few years ago, we designed, planned & led a big Pre-K Conference in Orlando, by behalf of Florida Principals of Educators and the Florida Principals Association.

Please list specifically any degree(s), professional certification(s), or designation(s) related to the subject matter of this appointment:

Elementary + Reading + ESL Certificate to Educators K-12

Please list any awards or recognitions you have received relating to the subject matter of this appointment:

Please identify all association memberships and offices (including any business, professional, occupational, civic, or fraternal organizations) you have held or hold relating in the last 10 years:

<table>
<thead>
<tr>
<th>Name of the Association</th>
<th>Role</th>
<th>Dates of Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPW</td>
<td></td>
<td>Scholarship Committee, 2013 to present</td>
</tr>
<tr>
<td>Florida Teacher Institute, Gulf Region, Professional Development Chair, 2019-2021</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TAMPA Chamber of Commerce, Member, 2012 to present</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ESA &amp; FASEP Assoc. Fl. Nat. School Administrators, Member, 1983 to present</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

We spent almost 2 years planning & we did present 7 also involve this competition, which attended.
Do you know of any reason why you will not be able to attend fully to the duties of the office or position to which you will be appointed? Yes [ ] No [X]. If "Yes", explain:

N/A

List three persons who have known you well within the past five (5) years. Include a current telephone number. Exclude your relatives and members of the Florida Senate.

1. Theresa Axford, Monroe County Schools
2. John Dick, Monroe County Schools Board Member
3. Brett Unke, Principal, Swiftek School, Homestead

Phone Number

In the following space, please explain why you want to serve as a board member and share anything else that you think may be helpful:

1. Though retired now for the 7th year in a row, I continue to volunteer weekly in grades 1 at a Middle Days Pre-K-6 and remain active in both supporting the needs of students, teachers, and schools in Monroe County.

2. I remain active and updated about the needs and resources for students through my association work.

3. Most importantly, Monroe has expanded its PreK offerings, and I think it is really important to advocate for PreK, articulate, and coordinate efforts to support PreK, and connect the conversation to work across PreK Centers & Gr. K-3 teachers and learn to work with Tadde Co. as our schools are on isolated islands.
Section 5- Certification and Signature

I understand that any appointment tendered to me will be contingent upon the results of a background investigation, and I am aware that withholding information or making false statements on this application may be the basis for non-appointment to the Board of Directors. I agree to these conditions, and I declare that I have read the foregoing application and any attachments and the facts stated within them are true, correct, and complete to the best of my knowledge and belief.

By checking this box and typing my name below I am electronically signing my application and understand that an electronic signature has the same force and effect as a written signature.

Kathryn
First Name

Sandi
Middle Initial

Bisceglia
Last Name

Ms.
Suffix

If you have any questions, please call (305)-646-7220 ext. 2246 or email Isanabria@elcmdm.org
State of Florida Department of Education

EDUCATOR CERTIFICATE

This Certifies That

KATHRYN SANDRA BISCEGLLA

Has satisfactorily completed all requirements of Florida Statutes and State Board of Education Rules for the coverages or endorsements listed below:

<table>
<thead>
<tr>
<th>PROFESSIONAL</th>
<th>ENGLISH FOR SPEAKERS OF OTHER LANGUAGES</th>
<th>ENDORSEMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROFESSIONAL</td>
<td>SCHOOL PRINCIPAL</td>
<td>ALL LEVELS</td>
</tr>
<tr>
<td>PROFESSIONAL</td>
<td>READING</td>
<td>GRADES K-12</td>
</tr>
<tr>
<td>PROFESSIONAL</td>
<td>ELEMENTARY EDUCATION</td>
<td>GRADES 1-6</td>
</tr>
</tbody>
</table>

Department of Education Number 367423

Paul O. Burns
Deputy Chancellor for Educator Quality
319876

Richard Corcoran
Commissioner of Education
Issued: February 25, 2019
I) Since incorporating in 2011, I am the Executive Director of my own Florida registered business called the Southernmost Leadership Network, Inc., based in Islamorada, Florida/Florida Keys. I file a tax return annually, and my Employee Identification Number EIN is 46-2876985. I have 100% ownership.

This business has designed and delivered a number of Conferences for both educators and community member attendees. Terri Axford has attended these events, as well as our principals and School Board, and international invitees: The President of the European Principals Assoc. (28,000 members, and the President of the Finland Schools Assoc., and University representatives from Japan and Jamaica as well as our Chamber of Commerce businesses.

In addition, Larry Feldman, present Miami/Dade School Board Member attended this last conference my business put on, and brought representatives from Dade County, as he and I served on the Harvard Principals' Center Board together for a number of years, and that involvement spawned my business, Southernmost Leadership Network.

Larry Feldman and I remain in contact in regard to children's interests throughout both of our Counties.

2. I have been the First Vice President of the business Hurricane Aqua Center/Discount Divers Bed and Breakfast based in Marathon, Florida for over 20 years. Our Employee Identification Number EIN is 59-2022391. We have a dive shop and operate 5 commercially approved hotel/motel units on the same property. As VP, I have authority to operate as a chief executive with the President, Capt. Ed Davidson - we confer almost daily about this business, and I am authorized to sign checks, and help make business decisions to operate the business as needed.

3. I have been a paid Advisory Board Member for over 10 years of the state-wide business consortium called Creative Benefits, which operates out of Tallahassee. We meet in Tampa, Florida. This company vets and selects commercial vendors and suppliers of services for schools throughout the 67 Counties in Florida. It has given me first hand state-wide exposure to the challenges of working with business entities interested in interacting with school systems here in Florida, and has provided me with a network of valuable business contacts state-wide and nation-wide who interact with schools and school boards.

Lastly, as a business, I have been registered and regularly attend for many years now, our Upper Keys meetings of the BPW, Business and Professional Women, and our Islamorada Chamber of Commerce as a "business registered member and Executive Director of my business: "Southernmost Leadership Network".