



Finance Committee Meeting
January 28, 2021; 10:00 AM
Zoom Meeting ID: 995 5148 3356
Passcode: ELC0121

Committee Attendees: Bob Eadie; Adrian Alfonso; Chuck Mohr;

Absent Committee: Alex Soto

Staff Attendees: Evelio Torres; Alex Sanchez; Sandra Gonzalez; Lisney Badillo; Victor Caballero; Fred Hicks; Angelo Parrino; Pam Hollingsworth; Jacqueline Olio; Ana Rodriguez; Lissandra Curbelo; Fiorella Christie; Casie Alaniz

I. Welcome and Introductions **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established with three (3) voting members.

II. Approval of Minutes **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by C. Mohr.
- Motion unanimously passed.

III. Financial Statements **Bob Eadie**

- A. Parrino reviewed the financials and stated that they are reflecting a slight deficit in School Readiness and this is due to the ELC paying on enrollment instead of attendance as well as paying the parent fees. Beginning January, the ELC will begin paying solely on attendance and will no longer waive the parent fee payment. A. Parrino stated that the ELC is projecting to end the fiscal year in a surplus because enrollment is low.
- A. Parrino stated that VPK continues to reflect a surplus due to low enrollment rates this is a statewide issue.
- V. Caballero reviewed the reconciliation snapshot and stated that all providers have been reconciled, we still have a few providers that have not fully agreed with their reconciliation, but we are working with them. We reviewed all reconciliations before submitting to OEL to ensure that we were not collecting more than 20% of provider payments.

IV. Resolutions **Bob Eadie**



- Resolution 01282021-01 Authorize the President and CEO to release an Invitation to Negotiate (ITN) for Information Technology (IT) Equipment.
 - Motion to approve the resolution C. Mohr.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

- Resolution 01282021-02 Authorize the President and CEO to apply to the Single Source procurement from The Children’s Trust, once the proposal is approved, authorize the President and CEO to negotiate the contract, execute and receive the funds.
 - Motion to approve the resolution C. Mohr.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

- Resolution 01282021-03 Authorize the President and CEO to release a Request for Proposal (RFP) for a Learning Management System (LMS)*, that will include Maintenance, Technical Support and Development of the Website for the Professional Development Institute.
 - Motion to approve the resolution C. Mohr.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

- Resolution 01282021-04 Authorize the President and CEO to submit a School Readiness Plan Amendment to the Office of Early Learning for approval of new provider payment rates related to the provider rate increase approved by the Board of Directors.
 - Motion to approve the resolution C. Mohr.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed,

- Resolution 01282021-05 Authorize the President and CEO to release a Request for Proposal (RFP) for Human Resource Service Management System and Payroll Services.
 - Motion to approve the resolution C. Mohr.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.



V. Information Items

Bob Eadie

- S. Gonzalez presented and reviewed the snapshots there is no waitlist in Miami-Dade or Monroe County. S. Gonzalez stated that children are being brought in every two weeks in Miami-Dade and daily in Monroe.
- B. Eadie stated that there were no charges on the EHS credit card report.
- F. Hicks gave an update on Cybersecurity.
- B. Eadie presented an equipment surplus notification.
 - Motion to approve the surplus notification C. Mohr.
 - Motion seconded by A. Alfonso.
 - Motion unanimously passed.

VI. Public Comment

Bob Eadie

VII. Adjourn

Bob Eadie