



Finance Committee Meeting
August 28, 2018; 10:00 AM
Early Learning Coalition Board Room

Committee Attendees: Adrian Alfonso (via conference call); Bob Eadie (via conference call); Gilda Ferradaz (via conference call); Theresa Axford (via conference call)

Absent Committee: Philip Gassman; Alex Soto

Staff Attendees: Angelo Parrino; Alex Sanchez; Mercy Castiglione; Jackye Russell; Vanessa Aguilera; Sandra Gonzalez; Leigh Cooper; Belkis Torres (via conference call); Fred Hicks; Jose Hernandez

I. Welcome and Introductions **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

II. Approval of Minutes **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by T. Axford.
- Motion was unanimously passed.

III. Financial Statements **Bob Eadie**

- M. Castiglione stated that the financials at this point are an estimate due to the problems with the new OEL website.

IV. Informational Items **Bob Eadie**

- The EFS Modernization – F. Hicks discussed the current challenges the ELC is facing:
 - Incomplete data migration impacting current School Readiness clients and wait-list applicants (wrong parents, providers, children, fees, etc. were imported from EFS Legacy.)
 - Restrictive rules for eligibility entry in EFS Mod causes multiple system errors.
 - Inconsistent e-mail notifications to parents and providers advising of processed or terminated cases.
 - Attendance module is not fully functioning for providers.
 - Parents and Coalition staff are unable to directly modify e-mail accounts for families and must send service tickets to OEL
 - Certain processed eligibility cases disappear from the system.



- In some instances, parents are unable to sign eligibility certificates to acknowledge enrollments.
 - Out-of-county and in-county transfer module is not fully functioning.
 - Inability to generate internal compliance reports in Tableau to monitor data accuracy.
 - Coalition, Provider, and Parent Portals are run at slow speed.
 - Heightened level of frustration and complaints by system users (parents, providers, and staff.)
 - Backlog of over 1300 cases to re-enter in EFS Mod once functionality returns.
 - OEL acknowledges backlog of hundreds of service desk tickets for 30 coalitions.
 - ELC of Miami-Dade/Monroe has been unable to pull children from the waiting list.
 - Increased concerns from Coalitions throughout the state about their ability to fully utilize their 2018-2019 budgets.
 - Providers are unable to verify rosters of enrolled children.
 - Double work for staff to enter information into two parallel systems (EFS Legacy and EFS Mod.)
 - Lack of internal quality control due to non-functioning reports.
 - Coalition staff is now forced to track parents down to complete electronic acknowledgements (backlog of over 2000 cases in EFS Mod.)
 - Parents and providers are unable to process transfers in EFS Mod.
- B. Eadie stated that the Early Head Start credit card report is in your packet for review.

V. **Public Comments**

Bob Eadie

VI. **Adjourn**

Bob Eadie