



Finance Committee Meeting  
July 25, 2018; 10:00 AM  
Early Learning Coalition Board Room

**Committee Attendees:** Adrian Alfonso (via conference call); Bob Eadie (via conference call); Philip Gassman (via conference call); Theresa Axford (via conference call)

**Absent Committee:** Gilda Ferradaz; Alex Soto

**Staff Attendees:** Angelo Parrino; Alex Sanchez;; Mercy Castiglione; Jackye Russell; Vanessa Aguilera; Lisney Badillo; Sandra Gonzalez; Leigh Cooper

**I. Welcome and Introductions** **Bob Eadie**

- B. Eadie called the meeting to order and welcomed everyone. Quorum was established.

**II. Approval of Minutes** **Bob Eadie**

- Motion to approve minutes by A. Alfonso.
- Motion seconded by T. Axford.
- Motion was unanimously passed.

**III. Financial Statements** **Bob Eadie**

- M. Castiglione reviewed the finance statements and stated that it is business as usual. M. Castiglione stated that the ELC received 1.7 million from OEL and 800,000 from CareerSource, this will help balance the budget that was originally in a deficit.

**IV. Resolutions** **Bob Eadie**

- Resolution 0725018-01 - Approve the Evaluation Committee's recommendation to award contract for RFP#ELCMDM2018-05 (General Contracting Services) to the selected vendor(s). Also, authorize the President and CEO to negotiate and execute contracts with the selected vendor(s).
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by T. Axford.
  - Motion was unanimously passed.



- Resolution 07252018-02 - Approve the Evaluation Committee’s recommendation to award contract for RFP#ELCMDM2018-04 (Early Head Start Fiscal Policies and Procedures) to the selected vendor. Also, authorize the President and CEO to negotiate and execute a contract with the selected vendor.
  - Motion to approve resolution by A. Alfonso.
  - Motion seconded by P. Gassman.
  - Motion was unanimously passed.
  
- Resolution 07252018-03 - Authorize the President and CEO to release a Request for Proposal (RFP) for a Procurement and Contract Software.
  - Motion to approve resolution by T. Axford.
  - Motion seconded by A. Alfonso.
  - Motion was unanimously passed.

**V. Informational Items**

**Bob Eadie**

- A. Parrino reviewed the snapshots and Miami Dade County does have a waitlist at the moment of approximately 3900 children. Monroe County will remain open with 0 children on the waitlist. EHS has a waitlist of 284 children.
  
- B. Eadie stated that the Early Head Start credit card report is in your packet for review.

**VI. Public Comments**

**Bob Eadie**

**VII. Adjourn**

**Bob Eadie**